



MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
15TH FEBRUARY 2012



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SHIRE OF MINGENEW
MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS,
MINGENEW, ON WEDNESDAY THE 15TH FEBRUARY 2012

1.0 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Michelle Bagley, declared the meeting open at 2:00pm.

2.0 ATTENDANCE

2.1 PRESENT

MA Bagley	President	Rural Ward
PJ Gledhill	Deputy President	Town Ward
PJ Ward	Councillor	Rural Ward
MP Pearce	Councillor	Town Ward
GJ Cosgrove	Councillor	Rural Ward
HM Newton	Councillor	Town Ward
AT Sobey	Councillor	Town Ward

STAFF

MC Sully	Chief Executive Officer
CL Watson	Manager of Finance & Administration
WL Borrett	Works Manager

2.2 APOLOGIES

Nil

2.3 LEAVE OF ABSENCE

Nil

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

2:04pm Mr R McTaggart – Chief Bushfire Control Officer

Mr R McTaggart attended the Council Meeting to provide an update of fire brigades and incidents occurred over the summer period.

Mr R McTaggart raised his concerns regarding increasing bureaucracy which is impacting on volunteers to quickly attend incidents. He also raised concerns regarding the Emergency Services Manager – creating a barrier between the brigades and Council.

Mr R McTaggart implored Council to recognise the realities of fighting fires and identifying that roles, such as completing a risk assessment prior to attending a fire, is not practical.

The SMS communication system is working well.

Mr R McTaggart advised that the Fast Attack Vehicle is being used around town to allow volunteers direct and fast access to respond to any fire emergencies.

2:23pm Mr R McTaggart exited the meeting.

2:24pm Mid West Regional Council CEO Suzanne Ward and Consultants - Jenny Parker and Penny Fegan from Blue Zoo attended to discuss the Community Strategic Plan & Corporate Business Plan.

Mrs Suzanne Ward provided a brief presentation on the history and activities of the Mid West Regional Council.

Ms Parker and Ms Fegan briefly outlined the development of the Strategic Community Plan, the Corporate Plan and reviewing the Establishment Agreement.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

120201

MOVED: Cr AT Sobey

SECONDED: Cr HM Newton

That Cr MP Pearce be granted a Leave of Absence for the Ordinary Council meeting on the 21st March 2012.

CARRIED

Voting 7/0

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

120202

MOVED: Cr HM Newton

SECONDED: Cr PJ Gledhill

That the Minutes of the Ordinary Meeting of Council held on Wednesday, 21st December 2011, be confirmed as a true and accurate record of proceedings.

CARRIED

Voting 7/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

3:24pm Meeting adjourned for afternoon tea.

3:58pm Meeting reopened with Mr Warren Borrett providing a verbal outline of the Work's Manager's Report as included in the Information Bulletin.

4:04pm Mr W Borrett exited the meeting.

9.0 OFFICERS REPORTS

9.1 HEALTH, BUILDING AND TOWN

9.1.1 Carport Reduced Setback – Lots 21-22 Shenton Street Mingenew

Agenda Reference:	EHO 02/12/ - 01
Location/Address:	30 (Lot 21-22) Irwin Street Mingenew
Name of Applicant:	K Starick
File Reference:	
Disclosure of Interest:	Nil
Date:	01/02.2012
Author:	Trevor Brandy, EHO

SUMMARY

Council is in receipt of an application to build a carport on the corner of Irwin and Shenton Street, Mingenew. The purpose of the application is to house their school bus and work vehicles.

The item was held over from Councils December 2011 meeting due to a discrepancy with the setback from the Irwin Street end, the plans submitted had a 1.0 meter set back instead of the 2.850 agreed to.

A meeting with the applicant was arranged and a 1.5m set back was agreed to with certain conditions.

ATTACHMENT

Floor plan

BACKGROUND

The residential planning Codes require that the minimum set back for a 12.5 residential corner lot shall be 50% of the front set back, which is 3.75 meters. The Starick's are requesting a setback of 1.5m from the Irwin Street entrance, 2.75m short of the required 3.75m under the Residential Planning Codes.

COMMENT

An inspection of the site indicated there should be no adverse affect on traffic either entering or exiting from the lot

CONSULTATION

Mrs K Starick

STATUTORY ENVIRONMENT

Shire of Mingenew Town Planning scheme No3

Residential Planning Codes

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Building Fees are applicable

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

120203

MOVED: Cr MP Pearce

SECONDED: Cr PJ Gledhill

That Item 9.1.1 be lifted from the table.

CARRIED

Voting 7/0

120204

OFFICER RECOMMENDATION & COUNCIL RESOLUTION ITEM 9.1.1

MOVED: Cr MP Pearce

SECONDED: Cr PJ Ward

That the application from Mrs K Starick to build a carport on the Irwin Street boundary of lots 21-22 be approved at 1.5m setback.

That the Carport at no time in the future is to be enclosed.

CARRIED

Voting 7/0

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 MINGENEW HOUSING SUPPORT- KARARA MINING LTD

Agenda Reference: CEO 02/12 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Karara Mining Ltd.
File Reference:
Disclosure of Interest: Nil
Date: 6 February 2012
Author: Mike Sully

SUMMARY

This report recommends that Council accept an offer by Karara Mining Ltd to construct two 4 x 2 residential buildings, one located on Lot 109 Victoria Road Mingenew and one located on Lot 114 Shenton Street Mingenew and provide up to \$36,000 towards construction costs.

ATTACHMENT

Mingenew Housing Support Agreement – copy to be provided at meeting
Plan of Lot 109 and Lot 114 Mingenew
Plan of house design – Summer Breeze
LandCorp discount options for Lot 109 and Lot 114

BACKGROUND

In August 2011 Council endorsed the following resolution:

110814 OFFICER RECOMMENDATION & COUNCIL RESOLUTION 12.1.1

MOVED: Cr BP Horwood

SECONDED: Cr MP Pearce

That Council authorise the Chief Executive Officer to sign the Mingenew Housing Support Agreement with Karara Mining Limited, once they receive land access rights to the borefield and their water licence, which will allow the construction of two new houses project to proceed.

CARRIED

Voting 6/1

Cr BP Horwood requested that her name be recorded as voting against this Item.

COMMENT

Karara Mining Ltd has finalised access to the borefield and received a water licence and now wishes to proceed with a revised Mingenew Housing Support Agreement. The changes to the original Agreement that have been proposed by Karara include:

Both houses:

- to be constructed on site
- to be four bedrooms, two bathrooms
- furnishings to consist of items listed in the building specifications only.

Karara proposes to contract Redink Homes to build the two residences and a plan of Karara's preferred design, The Summer Breeze, is included as an attachment. Karara has also indicated that it wishes to commence construction as soon as possible; to be able to access its 2011/2012 reserved funds.

As indicated in the Mingenew Housing Support Agreement, Karara has reserved \$680,000 for the project and any additional funds required to complete the project will need to be provided by the Shire. The Agreement also provides that Karara agrees to lease the two properties to the Shire for a nominal rent of \$1.00 per year for a term of 5+5 years.

Karara will recognise Council's final financial contribution by deducting the value of any Shire expenditure from the purchase price of the properties, which will already have been discounted by 50% as per the Agreement, when the Shire purchases the properties from Karara sometime in the future.

The cost for full construction of two houses of the chosen design, including listed furnishings, is estimated at:

Construction and furnishings	\$631,000 (based on building back to back)
Land (Lot 109 & Lot 114)	<u>\$ 72,000</u> (contiguous Lots, \$36,000 each)
Estimated Total Cost	\$703,000
Karara contribution	<u>\$680,000</u>
Shire contribution up to expenses)	\$ 36,000 (to allow for unseen additional expenses)

With regard to land purchase, LandCorp has offered a 10% discount off the purchase price of \$40,000 per Lot if Lot 109 Victoria Road and Lot 114 Shenton Street are purchased before or in May 2012. These Lots have the advantage of being contiguous, which will reduce the building costs, they are fully serviced and do not require any additional preparation work.

CONSULTATION

Greg Payne	Karara Mining Ltd
Steve Murdock	Karara Mining Ltd
Matthew Gething	Redink Homes
Ross Holt/Robert Fenn	LandCorp

STATUTORY ENVIRONMENT

The standard building application and licences will be required

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Funds for expenditure of an amount between \$23,000 and \$36,000 is available in Council's Land and Buildings Reserve

STRATEGIC IMPLICATIONS

The Shire and the community will benefit from an increased availability of executive housing options in Mingenew.

VOTING REQUIREMENTS

Absolute Majority required; Unbudgeted expenditure.

120205 OFFICER RECOMMENDATION & COUNCIL RESOLUTION ITEM 9.3.1

MOVED: Cr MP Pearce

SECONDED: Cr GJ Cosgrove

That Council:

- 1. Endorse the revised Mingenew Housing Support Agreement between the Shire and Karara Mining Ltd and authorise the Chief Executive Officer to sign the Agreement.**
- 2. Agree that the dwellings be constructed on Lot 109 Victoria Road and Lot 114 Shenton Street.**
- 3. Agree that Redink Homes construct the two dwellings in the Summer Breeze style**
- 4. Provide funds of up to \$36,000, towards construction of the dwellings, from the Land and Building Reserve.**
- 5. Liaise with LandCorp to secure the 10% discount on the selected Lots purchase price.**
- 6. Ensure that Karara Mining Ltd comply with all relevant building regulations and licences.**
- 7. Lodge a caveat on the titles to protect Council's investment in the properties.**

CARRIED

ABSOLUTE MAJORITY Voting 7/0

NOTE: Point 7 added to original recommendation to protect Council's investment in the project.

9.3.2 LEASE OF UNIT 2/45 KING STREET - LANDMARK

Agenda Reference: CEO 02/12 - 02
Location/Address: Unit 2/45 King Street, Mingenew
Name of Applicant: LANDMARK
File Reference:
Disclosure of Interest: Nil
Date: 8 February 2012
Author: Mike Sully

SUMMARY

This report reviews accommodation options in Mingenew and recommends that Council lease unit 2/45 King Street Mingenew to Landmark Mingenew.

ATTACHMENT

Copy of letter from Andrew Viola, Branch Manager Landmark Mingenew and Draft lease agreement to be provided at meeting.

BACKGROUND

As part of Council's commitment to support the Mingenew Irwin Group (MIG), Unit 2/45 King Street has been leased, at a subsidised rent of \$75 per week, to Kathryn Fleay, an employee of the MIG. Council has recently been advised that Ms Fleay has resigned from her position with the MIG and will commence employment with Landmark Mingenew in March 2012. Ms Fleay has requested that Council approve that she continue residing in Unit 2/45 King Street during her time of employment with Landmark Mingenew

If Ms Fleay's request is approved by Council, Mr Andrew Viola, Branch Manager of Landmark Mingenew, has requested that Landmark be listed as the lessee of Unit 2/45 King Street. This would be a more favourable financial arrangement for Council as Landmark could be charged a viable commercial rental fee and if a rent subsidy was available for the occupant of Unit 2 the arrangement would then be between the occupant and Landmark.

COMMENT

As the Shire is committed to the future growth and development of Mingenew; it is feasible that an appropriate action to further this commitment would be to ensure that a well-established resident of the Shire, in this case Ms Fleay, is given an opportunity to remain living and working in Mingenew. Allowing Ms Fleay to remain in Unit 2/45 King Street would provide such an opportunity and allowing Landmark to hold the lease would put the lease arrangement on a professional basis.

If the lease for Unit 2/45 King Street is approved by Council the result will be that all of the Shire's accommodation places in Mingenew remain occupied. However, the Department of Housing (DoH) has advised that the Shire property at 13 Moore Street will soon be vacated by the current occupant and the lease arrangement between Council and DoH will be terminated.

There are currently job vacancies in a number of enterprises operating in Mingenew, including the Shire, which may require the provision of additional staff accommodation, which is already in short supply. To reduce any possible conflict of interest it would be advisable to initially reserve 13 Moore Street for Shire use until the Shire's staff accommodation needs are known.

Development of the two Karara homes, which will be leased to Council on completion, will provide welcome additional accommodation options but they will not be available until later in 2012. It is also proposed to construct an additional Shire dwelling in 2013/2014 through Royalties for Regions funding.

CONSULTATION

Andrew Viola, Branch Manager Landmark Mingenew

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

A formal lease arrangement will result in additional income for the Shire.

STRATEGIC IMPLICATIONS

Provision of suitable housing options for Shire staff supports the strategic objective of retaining staff as listed in the Shire of Mingenew's Plan for the Future 2010 – 2013 - Governance.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.2

That Council:

- 1. Approve a lease for unit 2/45 King Street Mingenew to Landmark Mingenew**
- 2. Authorise the Chief Executive Officer to:**
 - Negotiate the terms and conditions of the lease**
 - Sign the finalised lease document on behalf of Council.**

120206 COUNCIL RESOLUTION ITEM 9.3.2

MOVED: Cr HM Newton

SECONDED: Cr MP Pearce

That Item 9.3.2 lay on the table until the March 2012 Council Meeting.

CARRIED

Voting 7/0

Note: That due to recent employee changes, Council requested that employee housing requirements be reviewed.

9.6 FINANCE AND ADMINISTRATION

9.6.1 TENDER 1-11/12 – SUPPLY AND LAY BITUMEN

Agenda Reference:	MFI 02/12 - 01
Location/Address:	Shire of Mingenew
Name of Applicant:	Nil
File Reference:	
Disclosure of Interest:	Nil
Date:	02 February, 2012
Author:	Cameron Watson – Manager Finance & Administration

SUMMARY

This report requests Councils endorsement of the tender documentation and selection criteria for tender 1-11/12 - Supply and Laying of Bitumen.

ATTACHMENT

Tender 1-11/12 documentation

BACKGROUND

Councils 2011/12 budget includes provisions for the sealing of 22,000 m² of Nanekine Rd & 29,000 m² of Mingenew South Rd and the re-sealing of 22,000 m² of Coal Seam Rd.

COMMENT

The preparation works for the sealing program will be completed in stages over the next four months, with the first stage being ready for sealing in late February. With this in mind, the recommendation will include a delegation to the Chief Executive Officer to allow him to determine the most advantageous tender and accept it without returning the acceptable tenders to Council for determination.

CONSULTATION

Warren Borrett, Works Manager, Shire of Mingenew

STATUTORY ENVIRONMENT

Local Government Act 1995, section 3.57

Local Government (Functions & General) Regulations 1996, Part 4, regulation 11 through 24

Local Government Act 1995, sections 5.42 & 5.43

POLICY IMPLICATIONS

Policy 3007 – Purchasing Policy

Policy 3008 – Regional Price Preference – Local Goods & Services

FINANCIAL IMPLICATIONS

The Works Program within the 2011/12 Budget has inclusions for these works totalling \$798,164 inclusive of Shire labour and plant costs.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

120207 COUNCIL RESOLUTION ITEM 9.6.1

MOVED: Cr PJ Gledhill

SECONDED: Cr AT Sobey

That Council

- 1. allow the calling of tenders for the supply and lay of bitumen and approve the criteria for deciding which tender should be accepted as indicated at Item 1.10 of the tender documentation; and**
- 2. delegate to the Chief Executive Officer authority to accept the tender most advantageous to Council.**

CARRIED
ABSOLUTE MAJORITY Voting 7/0

9.6.2 ADOPTION OF THE INFRASTRUCTURE ASSET MANAGEMENT PLAN

Agenda Reference:	MFI 02/12 - 02
Location/Address:	Shire of Mingenew
Name of Applicant:	Nil
File Reference:	
Disclosure of Interest:	Nil
Date:	08 February, 2012
Author:	Cameron Watson – Manager Finance & Administration

SUMMARY

This report presents the Shire of Mingenew's Infrastructure Asset Management Plan, Infrastructure Asset Management Policy and Infrastructure Asset Management Strategy for Councils review and adoption.

ATTACHMENT

Shire of Mingenew Asset Management Plan
Shire of Mingenew Asset Management Policy
Shire of Mingenew Asset Management Strategy

BACKGROUND

On the 26th August 2010, the Minister for Local Government introduced regulations which established new requirements for the Plan for the Future of the District. Under these regulations, all Local Governments are required to develop and adopt two key documents by the 30th June 2013; a Strategic Community Plan and a Corporate Business Plan.

The attached Infrastructure Asset Management Plan, Policy and Strategy form an integral component of the Shire's Corporate Business Plan.

COMMENT

Morrison Low & Associates were engaged to undertake the production of Councils Infrastructure Asset Management Plan and have also produced the associated Policy and strategy.

The Infrastructure Asset Management Plan is one of three (3) core plans encompassed by the Corporate Business Plan. The remaining two (2) are Long Term Financial Planning and Workforce Planning.

CONSULTATION

Peter Jonson, Senior Consultant – Morrison Low & Associates

STATUTORY ENVIRONMENT

Local Government Act 1995, section 5.56

Local Government (Administration) Regulations 1996, regulation 19DA

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no financial implications to adopting this plan in the 2011/12 Financial Year, however this plan will form an integral part of Councils Corporate Business Plan and will have a large impact on all budgets from the 2013/14 financial year onwards.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

120208 OFFICER RECOMMENDATION & COUNCIL RESOLUTION ITEM 9.6.2

MOVED: Cr PJ Ward

SECONDED: Cr PJ Gledhill

That Council

- 1. Adopt the Infrastructure Asset Management Plan as presented; and**
- 2. Implement the Infrastructure Asset Management Policy and Infrastructure Asset Management Strategy.**

CARRIED

ABSOLUTE MAJORITY Voting 7/0

**9.6.3 BUDGET AMENDMENT – HEADWORK COSTS - ELEANOR ST
SUBDIVISION**

Agenda Reference: MFI 02/12 - 03
Location/Address: Shire of Mingenew
Name of Applicant: Nil
File Reference:
Disclosure of Interest: Nil
Date: 09 February, 2012
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

This report requests approval to amend the 2011/12 budget by increasing the amount allocated to completing the headwork's for the Eleanor St subdivision due to unexpectedly high Western Power costs.

ATTACHMENT

Nil

BACKGROUND

The WA Planning Commission has approved the Eleanor St subdivision subject to satisfactory completion of a Land Development Agreement with the Water Corporation and installation of ground mounted transformers by Western Power.

A local plumber is currently carrying out the Water Corporation requirements for clearance and a quote has been received from Western Power for the installation of the required ground mounted transformers.

COMMENT

The 2011/12 budget includes an amount of \$15,000 to complete the Eleanor St subdivision; however the Western Power component alone has come in at \$33,214. With additional costs estimated at:

- | | |
|-----------------------------------|-----------|
| - Consultant Planner | - \$3,500 |
| - Plumber (Water Corp Compliance) | - \$3,500 |
| - WA Planning Commission Fees | - \$ 600 |
| - Contingency | - \$2,000 |

It will be recommended that the budget item for the Eleanor Street subdivision be increased to an amount of \$45,000. This increase of \$30,000 can be offset by the unbudgeted income from leasing part of Lot 303 Eleanor Street to Karara Mining for their short term stockpile. This lease is currently bringing in an average of \$12,000 per month.

CONSULTATION

Gail Bermingham – Planning Consultant, LandWest Urban & Rural Planning Consultants

STATUTORY ENVIRONMENT

Local Government Act 1995, Division 2
Local Government (Financial Management) Regulations 1996, Part 3

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

If resolved in the positive, this item will add an additional \$30,000 of expenditure to the 2011/12 budget. This additional expenditure will be offset through unbudgeted lease income from Karara Mining Ltd with an estimated total of \$60,000.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

120209 OFFICER RECOMMENDATION & COUNCIL RESOLUTION ITEM 9.6.3

MOVED: Cr PJ Ward
SECONDED: Cr PJ Gledhill

That Council approve a budget amendment to Capital Expenditure General Ledger Account: 4644 – Industrial Area Development Costs, increasing its allocation from \$15,000 to \$45,000

CARRIED
ABSOLUTE MAJORITY Voting 6/1

Cr PJ Ward requested his name be recorded as voting against this item.

9.6.4 FINANCIAL STATEMENTS FOR MONTH ENDING 31 DECEMBER, 2011

Agenda Reference: MFI 02/12 - 04
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 6 February, 2012
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31 December, 2011 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31 December, 2011

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

A full accounting of Councils finances will be presented with the January 2012 report.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

120210 OFFICER RECOMMENDATION & COUNCIL RESOLUTION ITEM 9.6.4

MOVED: Cr PJ Ward

SECONDED: Cr AT Sobey

That Council adopts the Monthly Statement of Financial Activity for the month ending the 31 December, 2011.

CARRIED
Voting 7/0

9.6.5 FINANCIAL STATEMENTS FOR MONTH ENDING 31 JANUARY, 2012

Agenda Reference: MFI 02/12 - 05
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 7 February, 2012
Author: Cameron Watson – Manager Finance & Administration

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31 January, 2012 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31 January, 2012

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 31 January, 2012 is \$601,436

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$165,550.67
Business Cash Maximiser (Municipal Funds)	\$202,796.27
Trust Account	\$71,376.80
Reserve Maximiser Account	\$436,360.79

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. \$105,246.59 remains outstanding as at 31 January, 2012 with Nil outstanding for 30 days, \$404.00 outstanding for 60 days and \$10,924.26 outstanding of 90 days or more.

It should be noted that Rates Outstanding as at end of January, 2012 was \$72,292.47 current year and \$11,057.77 arrears, totaling \$83,250.24. Collection action for all

outstanding rates amounts is being undertaken and where appropriate, an external debt collector is being utilised.

The total domestic and commercial refuse charges outstanding are \$5,007.51 as at 31 January, 2012.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2011 / 2012 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

120211 OFFICER RECOMMENDATION & COUNCIL RESOLUTION ITEM 9.6.5

MOVED: Cr PJ Gledhill

SECONDED: Cr GJ Cosgrove

That Council adopt the Monthly Statement of Financial Activity for the month ending the 31 January, 2012.

CARRIED
Voting 7/0

9.6.6 ACCOUNTS FOR PAYMENT – December, 2011

Agenda Reference: AO 02/12 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 21st December 2011
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of November in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13 (1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 14

POLICY IMPLICATIONS

Payments have been made under delegation

FINANCIAL IMPLICATIONS

Funds available to meet expenditure

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

120212 OFFICER RECOMMENDATION & COUNCIL RESOLUTION ITEM 9.6.6

MOVED: Cr PJ Gledhill

SECONDED: Cr HM Newton

That Council confirm the accounts as presented for December 2011 from the Municipal Fund totalling \$496,087.07 represented by Electronic Funds Transfers of EFT5693 to EFT 5770, Cheque Nos 7472 – 7488

CARRIED
Voting 7/0

9.6.7 ACCOUNTS FOR PAYMENT – January, 2012

Agenda Reference: AO 02/12 - 02
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 15th February 2012
Author: Julie Borrett

SUMMARY

Council to confirm the payment of creditors for the month of November in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13 (1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 14

POLICY IMPLICATIONS

Payments have been made under delegation

FINANCIAL IMPLICATIONS

Funds available to meet expenditure

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

120213 OFFICER RECOMMENDATION & COUNCIL RESOLUTION ITEM 9.6.7

MOVED: Cr HM Newton

SECONDED: Cr MP Pearce

That Council confirm the accounts as presented for January, 2012 from the Municipal Fund totalling \$450,263.95 represented by Electronic Funds Transfers of EFT 5771 to EFT 5831, Cheque Nos 7489 – 7493

CARRIED
Voting 7/0

10.0 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

12.0 CONFIDENTIAL ITEMS

Nil

13.0 COUNCILLOR REPORTS

Information Bulletin

Manager of Finance & Administration to follow up on the Sinosteel Community Trust and formation of community-based Committee. Investigate as to whether January contribution of \$25,000 has been received.

Chief Executive Officer – Mike Sully advised Council that Morawa has a doctor available for 1-2 days per week and have enquired as to whether we would be interested.

In response to the letter received from the Anglican Guild advising of their retirement from providing Council afternoon teas, Council requested that a letter of thanks be written.

120214 COUNCIL RESOLUTION ITEM 13.1

MOVED: Cr MP Pearce

SECONDED: Cr PJ Gledhill

That a letter of thanks be sent to the Anglican Guild for their 40 years of service to Council.

CARRIED

Voting 7/0

Cr MA Bagley advised that she had received an email from Thomas Cameron requesting support for the protection and preservation of the Mingenew Aboriginal Reserve – “Little Well”. Further information to be sourced and then, if appropriate, meeting to be arranged with Mr Cameron, the Chief Executive Officer and Shire President.

In response the letter received from Kym McGlinn on behalf of the Arts & Crafts group, Council are willing to offer the Main Hall as an alternative workspace to the Railway Station as the Railway Station is currently uninhabitable due to its state of disrepair.

120215 COUNCIL RESOLUTION ITEM 13.2

MOVED: Cr HM Newton

SECONDED: Cr MP Pearce

That the Main Hall be offered to the Mingenew Arts & crafts group as an alternative to the Old Railway Station.

CARRIED
Voting 7/0

General Discussions

Cr MA Bagley attended DAP's training in Geraldton

Cr PJ Gledhill requested that funding for a Water Park be allocated in 2012/13 Budget.

Cr HM Newton attended a CRC Meeting

The CRC on behalf of the newly formed Youth Advisory Committee, have requested that any funds remaining from the previous YAC group be released. Request also made for Main Hall to be utilised for supervised youth activities.

Cr PJ Ward requested that uses for the funds received from Karara for stockpile site and future use for site itself be considered.

Cr PJ Ward enquired if CBH had supplied a copy of their Dust and Noise Management plans due to the recent expansion of their storage facilities.

Cr PJ Ward enquired as to whether truck configurations on CAT 7 roads south of Mingenew could be extended to the Shire's southern boundary.

Cr MP Pearce requested that the information display board purchased for the RTC building be installed.

Cr MP Pearce requested an update on the Eco-Toilet project.

Cr MP Pearce requested that a Status report be included in future agendas.

Cr MP Pearce enquired as to progress of Welcome Pack and Community Bus. The Community Development Officer to advise on progress.

Cr GJ Cosgrove attended the LEMC Meeting and was appointed Committee Chairperson.

Cr GJ Cosgrove asked that a request be sent to the Department of Environment and Conservation for permission to carry out controlled burns at Depot Hill Reserve.

Cr GJ Cosgrove voiced concerns over current plans for Depot Hill crossing and enquired as to whether the road could be rerouted and straightened.

Cr GJ Cosgrove requested that Council owned vehicles have maintenance and repairs carried out locally – in Mingenew, where possible.

Cr GJ Cosgrove advised that the Mingenew Morawa Rd intersection is in urgent need of a traffic control measure.

Cr AT Sobey attended DAP's training in Geraldton

Cr AT Sobey is continuing to investigate the establishment of a Men's Shed and is intending to advertise locally for interested members to form a Committee.

14.0 TIME AND DATE OF NEXT MEETING

That the next Ordinary Council Meeting be held on Wednesday, the 21st March 2012 at 2:00pm.

15.0 CLOSURE

The Shire President thanked all for attending and declared the meeting closed at 6:17pm.

These minutes were confirmed at a meeting held on **21st March 2012**

Signed: _____

Presiding Officer

Date: **21st March 2012**