



AGENDA FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
21ST SEPTEMBER 2011



WILDFLOWER COUNTRY

SHIRE OF MINGENEW
ORDINARY COUNCIL MEETING NOTICE PAPER
21ST SEPTEMBER 2011

Madam President and Councillors,

An ordinary meeting of Council is called for **Wednesday, 21st September 2011**, in the Council Chambers, Victoria Street, Mingenew, commencing at **2:00pm**.



Ian Fitzgerald
Chief Executive Officer
15th September 2011

MINGENEW SHIRE COUNCIL

DISCLAIMER

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of Mingenew Shire Council during the course of any meeting is not intended to be and is not taken as notice of approval from the Mingenew Shire Council. The Mingenew Shire Council warns that anyone who has an application lodged with the Mingenew Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Mingenew Shire Council in respect of the application.



CHIEF EXECUTIVE OFFICER

15th September 2011

SHIRE OF MINGENEW

**AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON
15 SEPTEMBER 2011 COMMENCING AT 2:00PM.**

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**
- 2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**
- 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 4 PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**
- 5 APPLICATIONS FOR LEAVE OF ABSENCE**
- 6 DECLARATIONS OF INTEREST**
- 7 CONFIRMATION OF PREVIOUS MEETINGS MINUTES**

That the Minutes of the Ordinary Meeting of Council held Wednesday 17th August 2011 be confirmed as a true and accurate record of proceedings.

- 8 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**
- 9 OFFICERS REPORTS**
 - 9.1 HEALTH, BUILDING AND TOWN**
 - 9.1.1 Overview and Actions Associated with the new Building Act
 - 9.2 WORKS AND SERVICES**

Nil
 - 9.3 CHIEF EXECUTIVE OFFICER**
 - 9.3.1 2010/11 Annual Report
 - 9.3.2 Change of Purpose – Accrued Leave Reserve
 - 9.3.3 Extra Mass Permit – IB Thomas & Son
 - 9.3.4 Bushfire Advisory Committee
 - 9.3.5 Tri-axle Trailer Purchase
 - 9.3.6 Prime Mover Purchase
 - 9.3.7 Budget Re-allocations
 - 9.3.8 Significant Accounting Policies – Depreciation Non-Current Assets

9.3.9 Roads to Recovery Program

9.3.10 Sinosteel Midwest Corporation – Ore Cartage

9.3.11 Sinosteel Midwest Corporation - Community Trust Fund

9.4 CORPORATE SERVICES

Nil

9.5 COMMUNITY DEVELOPMENT

Nil

9.6 FINANCE

9.6.1 Financial Statements for Month Ending 31 August 2011

9.6.2 Accounts for Payment – August 2011

9.1 HEALTH, BUILDING AND TOWN

9.1.1 OVERVIEW AND ACTIONS ASSOCIATED WITH THE NEW BUILDING ACT

Agenda Reference: EHO 09/11 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 8th September 2011
Author: Trevor Brandy, EHO

Signature of Author:



SUMMARY

A new Building Act was passed on 23 June 2011 and will come into operation from 31 October 2011 with a proposed phased implementation over a period of 12 months.

The new Building Act has been developed to replace the *Building Regulations 1989* and parts of the *Local Government (Miscellaneous Provisions) Act 1960*. The *Building Act 2011* covers all building and the whole State of Western Australia, it introduces permit issuing authorities, enables private certification of design compliance and is designed to streamline and clarify the building process.

This report has been prepared to provide Councillors with an overview of the changes that are proposed in the new Building Act and also to seek its approval for a number of actions that the Shire needs to implement in order to ensure that the Building Officer can continue to operate under the provisions of the new Act to as close to the same extent as currently under the existing Act, including amendments to the schedule of fees and charges.

ATTACHMENT

Nil

BACKGROUND

The Government has undertaken a Building Regulation Reform package that is planned to deliver the most significant transformation to Western Australian building legislation in over 50 years. The existing building approvals process was established by the Local Government Act of 1960, and reflects the way buildings were designed in the 1950's, relying on builders registered under the *Builders' Registration Act 1939*. Building policy and legislation has been fragmented between local and state government departments since then, with practitioner registration managed by individual boards. Reviews of building regulations undertaken by the former Housing and Works and Consumer Protection portfolios recommended that the legislation be updated to reflect modern building practices in Western

Australia. Reviews also suggested that the legislation be managed in one place, by a single entity, and as a result the Building Commission was established.

The Building Commission was established as a division of the Department of Commerce in July 2009 and brings together building practitioner registration, building standards, complaints processes and building policy and is leading the implementation of the Government's Building Regulation Reform package which comprises the following bills:

- [The Building Services \(Complaint Resolution and Administration\) Act](#)
- [The Building Services \(Registration\) Act](#)
- [The Building Services Levy Act](#), and
- [The Building Act](#)

This new legislation abolishes the Builders' Registration Board, the Painters' Registration Board, the Building Surveyors Qualifications Committee and the Building Disputes Tribunal and replaces them with a more streamlined and integrated system.

The Building Act, which has the most significant impact for Local Government was passed on 23 June 2011 and is planned to come into operation from 31 October 2011 with a proposed phased implementation over 12 months.

The new Building Act has been developed to replace the *Building Regulations 1989* and parts of the *Local Government (Miscellaneous Provisions) Act 1960*. The *Building Act 2011* covers all building and the whole State of Western Australia, it introduces permit issuing authorities, enables private certification of design compliance and is designed to streamline and clarify the building process, including:

- Whole of state coverage;
- All buildings to be covered, including those owned by the Crown;
- Giving a clearer definition of what constitutes a building and clear exemptions from the building permit process;
- Nominating Permit Authorities - confirms local government's role issuing building permits, also enables State Government or special permit authorities are able to issue building and occupancy permits and to enforce building control;
- Enables private registered building surveyors to certify design compliance;
- Introducing separate and streamlined processes for approving domestic and commercial buildings;
- Retaining the option for owners to use the current local government combined certification and permit issuing function for residential construction houses and minor building work (class 1 and 10);
- Taking a risk-based approach to inspection requirements so that registered building professionals require less independent checking than lay designers and owner-builders;
- Providing a clear end-point to the construction process, and certification that the building complies with the building permit issued;
- Registering a wider range of industry practitioners to certify compliance;
- Implementing a nationally agreed accreditation framework for building surveyors; and
- Implementing a process for the assessment and approval of building works carried out without a building permit.

The desired outcome of these reforms is intended to be a more responsive and modern building regulatory system that meets the changing needs and aspirations of all building industry participants and consumers.

These reforms are likely to have a significant impact on the operation of the Shire however these impacts are likely to occur over a 12-24 month period.

COMMENT

The Building approval process in Western Australia is about to undergo significant change. The changes have been talked about for many years however the Building Act has now been passed by the Government in June 2011 and is set to commence operation on 31 October 2011. The Regulations supporting this Act, (at the point of preparing this report) have not been released and are expected to be introduced at the beginning of October 2011 which has made it difficult to determine the full impact on Local Government. While this Act has been on the table for the last 20 years or so, the introduction of the current version of the Act and supplementary guidance information has been very quick. The speed with which it has been implemented and the lack of supporting information such as the Regulations, has made it difficult to prepare this report in a timely fashion as we are still endeavouring to understand the full implications of the Building Act for Local Government.

One of the key factors of the new Building Act for Local Governments is that it enables privatisation of the Building Surveying function that was previously provided by Local Government. It is now open to competition from private approval providers which a relatively new industry in WA, though has been established in other states for some time. It is expected however, that in a short period of time this industry will grow rapidly and will have a greater impact on Local Government's ability to attract and retain suitably qualified personnel to undertake its statutory responsibilities, as well as have some expected impact in respect to income previously generated by Building applications as a greater percentage of these will be picked up by private certifiers.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

The Building Act sets up a different framework to the approvals process for building work than what was previously provided in the Local Government (Miscellaneous Provisions) Act. The Building Commission has produced a "Guide for Local Government Permit Authorities in Western Australia" which outlines the changes to the approvals process as well as the many other changes.

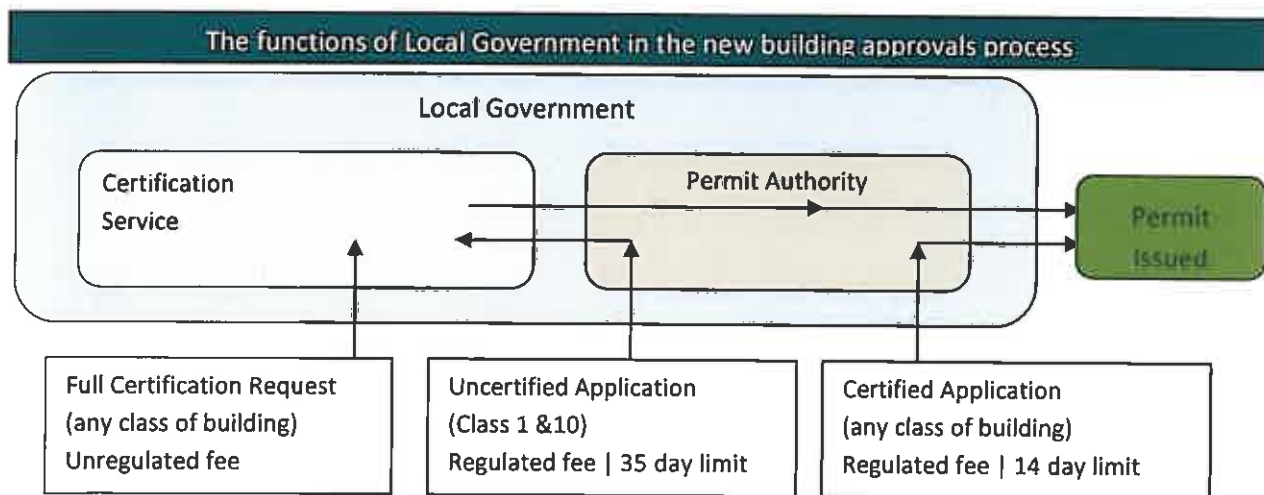
The minimum functions that Local Governments are required to perform under the Building Act include;

- Issue prescribed permits (Permit Authority)
- Ensure building works within its district achieve statutory compliance,
- Undertake assessment and issue Certificate of Design Compliance for class 1 (single houses) and 10 (sheds & patios etc)

The key change to the building approvals system is the introduction of the ability to have the building design certified by a building surveyor who no longer needs to be an employee of the local government within which district the building is proposed to be built.

Currently if someone undertakes building work within the district of the Shire, they have only one way to obtain a building permit and that is by submitting an application for building licence to the Shire. An appropriately qualified Building Surveyor employed by the Shire would then assesses the application and once satisfied that the application satisfies the relevant legislation, a building licence can then be issued.

Under the proposed system, a person who is planning to build can seek the services of any qualified Building Surveyor who may be employed by the Shire, or a Private Building Surveyor or who may be employed by another local government or other agency. The Building Surveyor would then issue what is now to be called a "Certificate of Design Compliance", (CDC). Once the owner or builder has obtained the CDC, they may then submit an application for a Building Permit that must include the CDC together with the necessary plans and specifications to the Local Government who then have 14 days in which to issue the "Building Permit". The diagram below provides a summary of the new process.



While Local Governments only have to provide the minimum services specified above, they may also be able to consider providing other services and be able to charge a fee to recover the cost of those services. Before doing so, local governments will need to ensure they do not breach the provisions of the Local Government Act and other legislation such as the National Competition Policy. These other services might include:

- Provide Certificate of Design Compliance, (Certification Services for all classes of buildings)
- Provide Certificate of Construction Compliance, (Inspection and Certification of various portions of a building during construction work that is within the scope of skills and qualifications available)
- Provide Certificate of Building Compliance, (coordinate, inspect and certify that a completed building is compliant)

Shire Staff believe that to begin with it should endeavour to maintain the services to at least an equivalent level to that currently provided, but at the same time position itself to be able to either extend or contract that business over time (likely over the 2 years) as the development industry come to understand the systems provided by the Building Act.

In order to do this, there are two possible options provided under the Local Government Act that may be considered which include, the set up of a "business unit" under s3.59 of the Local Government Act or merely add it to the current service the local government provides, (an "adjusted services model") as set out by s3.18 of the Local Government Act. The Shire staff are concerned that there may be some legal issues with both systems and will continue to seek surety from the Building Commission, Department of Local Government and if necessary, its own legal advice before commencing such operation.

There seems to be a view that little will change in the first 12-24 months as the building industry gains an understanding of the new system. At some point beyond 12 months we believe that competition will become quite aggressive as new businesses (private certifiers) claim their place.

It is likely that initially large projects will be sort after by the private certification industry in order to be profitable, and with time, residential buildings will be picked up by the private sector. Residential buildings are currently the Shires primary business, with 70 – 80% of income currently derived from this source, so if this portion of the work was to be picked up by private certifiers, it would have a significant impact on the income of the Shire's Building Surveyor. The model and fee structure proposed by the Building Act does not appear to serve the project home market that well, and so it is anticipated that most residential applications will continue to be process by Local Governments unless regulatory changes are made. In any event, the Shire will ensure that it sets a fee structure for residential building work within Shire at the same rate as it is under the current Act to ensure as simple a transition as possible.

The Building Act now covers all work and provides that the Certificate of Design Compliance must be issued by a person who is not associated with the building owner. This means that State Buildings must be certified by a building surveyor who is not employed by the state, and also means that a building development proposed by a local government will no longer be able to be certified by the local government building surveyor. This means that we will now need to seek this certification externally from a private certifier or other permit authority. Local Governments will still need to issue a permit.

Delegations

The Shire currently has the following delegations under the provisions of the Local Government (Miscellaneous Provisions) Act 1960:

- Determination of Application for Building Licence and Building Approval Certificates
- Classification of Buildings
- Notices – Part XV Local Government (Miscellaneous Provisions) Act 1960
- Demolition Licences

With the full introduction of the Building Act 2011, the above delegations will become redundant in that the head of power will shift from the Local Government (Miscellaneous Provisions) Act 1960 to the Building act 2011.

New delegations are therefore needed under the Building Act 2011. Given the relevant provisions relating to delegations under the Building Act 2011 have not come into operation, the functions of the new delegations cannot be performed by officers until such time as the relevant provisions are proclaimed. It is therefore proposed that officers continue to perform such functions in accordance with existing delegations with Council adopting the new delegations to be implemented at such future time as these provisions are proclaimed. The ability to do this is referred to under section 25 of the Interpretations Act 1984.

Section 127 of the Building Act 2011 enables local governments the ability to delegate any powers or duties to an employee.

Council is requested to approve the following new delegations as provided under the following sections of the Building Act:

- s20 – Approve or refuse a Building Permit
- s21 – Approve or refuse a Demolition Permit
- s58 - Issue an Occupancy Permit and a Building Approval Certificate
- s65 - Consider Extending the period of duration of an Occupancy permit or a Building approval Certificate.
- s110 - Issue Building Orders
- s117 - Revoke Building Orders

Authorisations

The Shire currently has one Authorisation under the Local Government (Miscellaneous Provisions) Act 1960, which provides Authority for its Building Surveyor to inspect private swimming pools within the Shire.

With the introduction of the Building Act 2011, existing authorisations will not be affected however additional authorisations are needed for Officers to carry out the relevant provisions under the Building Act 2011. Given these relevant provisions have not yet come into operation the new authorisations cannot be undertaken by officers until such time as this occurs. It is therefore proposed that Council appoint an authorised officer and adopt the new authorisations to be implemented at such future time as the relevant provisions of the Building Act are proclaimed.

Under s.96 of the Building Act 2011, permit authorities (local governments) may also designate employees as authorised persons.

The following new authorisations are therefore proposed under different sections of the Building Act:

- s100 - Entry Powers
- s101 - Powers after entry for compliance

- s102 - Obtaining information and documents
- s103 - Use of force and assistance
- s106 - Apply for an entry warrant

Revisions to Schedule of Fees and Charges

Most of the fee changes are statutory changes that will be set by the proposed new Building Regulations to be adopted under the Building Act. These proposed statutory fees have been published in draft by the Building Commission to assist the Building Industry prepare for the implementation of the Act. The draft fee listing is attached to this item, and since the regulations are only in draft may change, and will be revised on the Shire's Schedule of Fees and Charges when confirmed.

Comments have been added against the other fee changes in the attached Schedule to provide explanation for their inclusion. Because of the implications of s3.18 of the Local Government Act, the proposed new fees have to be based on cost recovery only of the services that can be provided and as such are based on the fee's set under the Current Local Government (Miscellaneous Provisions) Act. Where a new service is proposed, it has been based on an hourly rate of the Shire's costs to employ an appropriately qualified person, including overheads.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

It is expected that over time, the income generated within the Building Services will decrease relative to the level of building work conducted within the Shire. It is difficult to determine the staffing needs at this point given the lack of Regulations and response to the new provisions by the development industry and this will need to be carefully managed. It is likely, based on what has occurred in other states that have implemented similar Acts that the amount of staff time required may also decrease to what has been required under the current Act, again relative to the volume of building work within the Shire.

STRATEGIC IMPLICATIONS

Depends on the future acceptance of the new Building Act

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION – ITEM 9.1.1

That Council:

- 1. receive this report**
- 2. support the directions set out in this report**
- 3. adopts the new authorisations in accordance with s96 of the Building Act 2011 and as set out in the attached revised Delegations Register at such future time as the relevant provisions of the Building Act 2011 is proclaimed**
- 4. approve the attached Schedule of Fees to be implemented and added to Council's Schedule of Fees and Charges on the commencement of the Building Act 2011.**



COUNCIL APPOINTMENTS/DELEGATIONS/SUB DELEGATIONS – 2010/11

[illegible]



5 August 2011

Building Act 2011: Proposed fee modelling for permit authorities

Issue

The *Building Act 2011* allows for permit authorities to receive fees for applications for building (section 16(l)), demolition (section 16(l)), and occupancy permits (section 54(4)(d)) as well as a number of other activities.

Background

These reforms allow for an overhaul of the fee structure and charges associated with building control services provided by permit authorities and local governments in the proposed building regulations. The starting point for the scheduled fees for permit authorities and local governments is the existing fees but modified to allow for the new building regulatory processes of the *Building Act 2011*. The Building Commission will review these fees once the new Act has been in operation for a sufficient period to ensure the fees align accurately with the actual costs associated with providing the permit authority functions. Thus the proposed fees indicated in this paper are to be seen as interim until more accurate actual information on costs becomes available post the operation of the Building Act.

The *Building Act 2011* allows for permit authorities and local governments to provide information to the Building Commissioner of a kind that is relevant to the functions of the permit authority under the Building Act and functions of the Commissioner (section 132(2)(b)). Such information can include detailed revenue and expenditure costs for local governments which will help the Building Commission monitor income and costs and review fee levels.

Details provided by 50 WA local governments in 2010 demonstrated that almost all local governments subsidise building services with other revenue streams. Some local governments argued that these fees should be increased to cover actual costs of providing building services. However, despite the *Building Regulations 1989* stipulating that fees chargeable by and received by a local government on an application for any licence are for services provided under those regulations, many local governments incorporate residential planning code, environmental health and engineering assessments as part of the building licence application assessment.

Proposed Fee Model

It is proposed to retain the existing fees for uncertified applications (under section 17 of the *Building Act 2011*) and to adjust these fees for certified applications. The adjustments are based on:

- Information obtained from local governments relating to current building services revenue and expenditure; and
- Regular liaison and discussion with local governments and private building surveyors on current practice and contracting arrangements.

For certified applications for Class 1 & 10 buildings (typically houses and sheds) the proposed fee is approximately 60% of the current fee ¹. This recognises that a building surveyor (paid for by others) is involved at the design stage and the permit authority is not required to have the plans assessed by the local government's building surveyor against the requirements of the building code. These buildings make up the volume of applications for most local governments and command greater attention by local governments in relation to complaint and compliance matters.

For certified applications for Class 2-9 buildings (typically commercial, industrial, public or multi-residential buildings) the proposed fee is approximately 50% of the current fee ². This recognises that assessment of compliance with the building code for Class 2-9 buildings constitutes a significantly greater portion of the costs associated with their building approval. In other words a certified application requires significantly less input from the permit authority and that most Class 2-9 buildings are subject to a separate development approval by the local government.

¹ The current fee is 0.35% of 10/11 of the estimated value of construction but not less than \$85.

² The current fee is 0.2% of 10/11 of the estimated value of construction but not less than \$85.

Current and proposed model fees for building regulations 2011

Explanatory information provided in italics

Act provision	Current fee	Proposed fee
Building permit application minimum fee <i>section 16</i>	\$85	\$90 <i>This fee has been increased by CPI since the minimum fee was last increased to \$85 in June 2008.</i>
Building permit application Class 1 & 10 – uncertified <i>section 16</i>	0.35% of 10/11 of the estimated value of the proposed construction as determined by the local government but not less than \$85. The 10/11 is an adjustment to recognise the extra cost of building imposed by the GST. The actual rate is 0.3182% of the estimated value of the proposed construction <u>inclusive of GST</u>	0.318% of the estimated value (inclusive of GST) of the proposed building work as determined by the permit authority but not less than \$90. <i>0.318% is derived from 0.35% x 10/11.</i>
Building permit application Class 1 & 10 – certified <i>section 16</i>	No current equivalent. <i>For uncertified application – see above</i>	0.19% of the estimated value (inclusive of GST) of the proposed building work as determined by the permit authority but not less than \$90. <i>0.19% is derived from 60% of (0.35% x 10/11).</i>
Building approval certificate for unauthorised Class 1 & 10 – certified <i>section 51</i>	No current equivalent. <i>For uncertified application - 0.7% of 10/11 of the estimated current value of the unauthorised building work as determined by the local government, but not less than \$170.</i>	0.38% of the estimated current value (inclusive of GST) of the unauthorised building work as determined by the permit authority, but not less than \$90. <i>0.38% is derived from 60% of (0.7% x 10/11).</i>
Building Approval Certificate (certified) for: <ul style="list-style-type: none"> authorised Class 1 & 10 buildings – <i>section 52</i> registration of strata scheme, plan of re-subdivision <i>section 50</i> 	No current equivalent.	\$90 <i>The fee is to cover the administrative cost of issuing the Building Approval Certificate (certified).</i> <i>As these buildings are authorised the local government/permit authority would have collected a building licence/permit application fee.</i>

Act provision	Current fee	Proposed fee
Building Permit Application Class 2 to 9 – certified <i>section 16</i>	<p>No current equivalent.</p> <p>For uncertified application - 0.2% of 10/11 of the estimated value of the proposed construction as determined by the local government but not less than \$85. The 10/11 is an adjustment to recognise the extra cost of building imposed by the GST.</p>	<p>0.09% of the estimated value (inclusive of GST) of the proposed building work as determined by the permit authority but not less than \$90.</p> <p><i>The 0.09% is derived from 50% of (0.2% x 10/11).</i></p>
Application for Occupancy Permit for unauthorised Class 2 to 9 buildings – certified <i>section 51</i>	<p>Certificate of Classification is the closest equivalent.</p> <p>No current fee associated with the provision of certificate of classification under regulation 20(1a). Cost is included in the application for building approval certificate.</p>	<p>0.18% of the estimated value (inclusive of GST) of the building work as determined by the permit authority but not less than \$90.</p> <p><i>The 0.18% is derived from 50% of (0.4 x 10/11).</i></p>
Application for Occupancy Permit for Class 2 to 9 buildings – completed building <i>section 46</i> Application for Temporary Occupation Permit for incomplete building <i>section 47</i> Application for modification of occupancy permit for additional use of building on temporary basis <i>section 48</i> Application for replacement occupancy permit for permanent change of building's use, classification <i>section 49</i>	<p>Certificate of Classification is the closest equivalent.</p> <p>No current fee associated with the provision of certificate of classification under regulation 20(1). Cost is included in the building licence application.</p>	<p>\$90 per application.</p> <p><i>The fee is to cover the administrative cost of issuing the occupancy permits.</i></p> <p><i>As these buildings are authorised the local government/permit authority would have collected a building licence/permit application fee.</i></p>

Act provision	Current fee	Proposed fee
Application for occupancy permit for registration of strata scheme, plan of re-subdivision - Class 2 to 9 buildings <i>section 50</i>	No current equivalent For registration/re-subdivision/consolidation of strata/survey plan under the <i>Strata Titles Act 1985</i> and <i>Schedule 1 clause 2 of the Strata Titles General Regulations 1996</i> - 20 cents per square metre of the floor space of the building or \$100 whichever is greater.	\$100 or \$10 per strata unit, whichever is greater. <i>The fee is to cover the administrative cost of issuing the occupancy permit.</i> <i>Under the Building Act the local government/permit authority is no longer required to certify compliance.</i>
Demolition Permit Application for the issue of permit for demolition work of Class 1 & 10 <i>section 16</i>	\$50 for each storey	\$100 <i>This fee is greater than the general minimum \$90 fee as demolition permit applications are not certified and may require some additional checks by the permit authority</i>
Demolition Permit Application for the issue of permit for demolition work of Class 2 to 9 <i>section 16</i>	\$50 for each storey	\$100 for each storey. <i>This fee is greater than the general minimum \$90 fee as demolition permit applications are not certified and may require some additional checks by the permit authority.</i> <i>The fee also takes into account the greater complexity and potential involvement of permit authority in enforcement associated with demolition of larger Class 2-9 buildings.</i>
Application to extend the time during which a building or demolition permit has effect <i>section 32</i>	No current equivalent. Some local governments seek the minimum building licence application fee of \$85 to increase the time during which building work is to be completed.	\$90 <i>The fee is to cover the administrative cost of extending the time.</i>
Application to extend the time during which an occupancy permit or a building approval certificate has effect <i>section 65</i>	No current equivalent	\$90

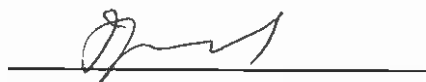
Act provision	Current fee	Proposed fee
Application for copies of permits, building approval certificates in register <i>section 129</i>	No equivalent fee is set under the <i>Building Regulations 1989</i> ; however each local government may, under the <i>Local Government Act 1995</i> s. 6.16, set its own fee for providing copies of local government records.	No fee will be prescribed, thus allowing permit authorities to continue to set their own fees for this service.
Application to inspect and obtain a copy of building records <i>section 131(2)(a)</i>	No equivalent fee is set under the <i>Building Regulations 1989</i> ; however each local government may, under the <i>Local Government Act 1995</i> s. 6.16, set its own fee for providing copies of local government records.	No fee will be prescribed, thus allowing permit authorities to continue to set their own fees for this service.

9.3 CHIEF EXECUTIVE OFFICER

9.3.1 2010/11 ANNUAL REPORT

Agenda Reference: CEO 9/11-1
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 12th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

The 2010/11 Annual Report is presented to Council for adoption. It is also necessary for Council to set a date for the Annual Electors Meeting.

ATTACHMENT

A copy of the 2010/11 Annual Report has been forwarded to Councillors with this Agenda.

BACKGROUND

Council has an obligation under the Local Government Act 1995 to prepare an annual report and to present the report to the community.

COMMENT

The Annual Report includes:

- 1 Shire President's Report
- 1 Chief Executive Officer's Report
- 1 Works Manager's Report
- 1 Environmental Health Officer's Report
- 1 Statutory Compliance Report
- 1 Audited Financial Statements
- 1 Audit Report

The reports outline activities undertaken during 2010/11 together with the financial position of the Shire of Mingenew as at 30th June 2011.

Council needs to hold an Annual Electors Meeting within 56 days of accepting the Annual Report. The last possible date for the meeting would therefore be Wednesday 16th November 2011. There is a requirement to give 14 days' public notice of the Annual Meeting of Electors. It is proposed the Annual Electors Meeting be held following the October Council meeting scheduled for Wednesday 19th October 2011.

Staff have been able to complete the annual financial report and have it audited much earlier this year as requested by Council and the community.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 section 5.53, 5.54, 5.55

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.1

That Council

- a) Adopt the 2010/11 Annual Report as presented including the annual financial statements and Audit Report**
- b) Determine that the Annual General Meeting of Electors be held on Wednesday 19th October 2011 at 7.30pm in Council Chambers.**

9.3.2 CHANGE OF PURPOSE – ACCRUED LEAVE RESERVE

Agenda Reference: CEO 9/11-2
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 12th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

Council is requested to change the purpose of the Accrued Leave Reserve. At present the Reserve Account is restricted to "be used to fund annual and long service leave requirements". It is proposed the purpose be extended to include sick leave and any accumulated bonus payments.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

As a part of the resource sharing arrangements with the Shire of Three Springs it was agreed each shire would contribute to an annual loyalty bonus be paid to the Chief Executive Officer at the end of the contract. The funds were to be held in the Shire of Mingenew Accrued Leave Reserve Account and this took place. At the end of the arrangement with Three Springs the agreed amount was withdrawn and paid to the Chief Executive Officer.

There was also an instance during the 2010/11 financial year where funds were withdrawn from this reserve account to meet a request for payment of accumulated sick leave for a former employee.

During the recent audit it came to notice that whilst both of the above payments were legitimate expenses within the requirements of the Local Government Act 1995 they technically should not have come from the Accrued Leave Reserve Account.

Council has the ability to change the purpose of a reserve fund by giving 30 days public notice of the intended change. In this case it is more of an extension of the designated purpose of the reserve account rather than a complete change.

The payment of accumulated sick leave to a former employee is a rare occurrence in local government but should this request occur at some in the future with the proposed change in reserve purpose would provide Council with a source of funds to meet that request.

The payment of loyalty/retention bonuses is becoming more prevalent in local government but is still far from the norm. The inclusion of this form of payment as part of the purpose will address the matter raised by the auditors as well as covering any future payment of this nature.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 - section 6.11 (2)

Local Government Regulations (Financial Management) - Regulation 17

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION – ITEM 9.3.2

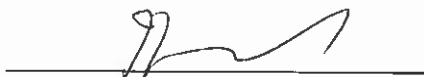
That Council

- a) resolve to change the purpose of the Accrued Leave Reserve to include the funding of annual, sick and long service leave and accrued staff bonuses**
- b) advertise the change in purpose as required by the Local Government Act 1995**

9.3.3 EXTRA MASS PERMIT – IB THOMAS & SON

Agenda Reference: CEO 09/11-03
Location/Address: Shire of Mingenew
Name of Applicant: IB Thomas & Son
File Reference:
Disclosure of Interest: Nil
Date: 12th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

Council is requested to formally approve the request from IB Thomas & Son for permission to use a 6 wheel truck and 10 wheel dog combination (21 metres) on Switchback Road for the carting of grain, lime and fertiliser. The request is to use the entire length of the road and is for a 12 month period.

ATTACHMENT

A copy of the letter of request is attached to this item.

BACKGROUND

Council at the November 2010 granted approval for IB Thomas & Son to use Switchback Road with this configuration.

101104 OFFICER RECOMMENDATION & COUNCIL RESOLUTION – ITEM 9.3.5

MOVED: Cr PJ Gledhill

SECONDED: Cr BP Horwood

That Council grant approval for IB Thomas & Son to access Switchback Road Mingenew with a 6 wheel truck and 10 wheel dog vehicle from late October to the end of December 2010 to allow the carting of grain from their property and during the year for transporting their trailer to their storage location as outlined in their detailed request.

CARRIED

Voting 7/0

COMMENT

Switchback Road is one of the poorer standard roads within the Shire of Mingenew with sections that are narrow and others with limited sight vision. It is for these reasons Council has previously not given open access to larger vehicles to the road.

The request is for greater access and use of Switchback Road than was granted by Council in November 2010.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.3

That Council:

- a) **grant approval for IB Thomas & Son to access Switchback Road Mingenew with a 6 wheel truck and 10 wheel dog vehicle combinations for a 12 month period commencing 1st October 2011 to allow the carting of grain, lime and fertiliser to and from their properties.**
- b) **For use other than at harvest the applicant is to contact other property owners who adjoin and use this road and advise them in advance of the details of their intended usage**

31st August 2011

Murray Thomas

IB Thomas & Son

PO Box 39

Mingenew WA 6522

Dear Ian,

I wish apply for a permit to access the Switchback Road along its' entire length from the Yandanooka - Melara Road to the Midlands Road, for a 12 month period. We intend to use the Switchback road in the course of our normal farming operations. That is; carting grain, some lime and fertilizer. Our farming group owns land on the north eastern end of the road (Harry's), another block that is 4.2 km along the road on the southern side (Guthridges) and a third on the south western end of the Switchback (Narlee) which does not adjoin the road. (This block is east of Peter Ward's house and south of Ian Pulbrook's property). Please see attached map.

The truck we run is a Ford Louisville 6 wheel truck that tows a 5 axle dog trailer (MI 460 and 8TY 027). The total length of the combination is 21 meters (which is only 2 meters over the allowable length) and our gross combination mass is 59 ton. Our intention is to cart grain from the Guthridges block and the back of Harry's block, west along Switchback road to Minganew. If we have to cart east, it adds an extra 13km to the distance to town or 26km to a round trip. The grain from the eastern end of Harry's always goes out via the Yandanooka- Melara Road and the grain from the Narlee block goes out via the Midlands road.

Grain will only need to be carted east on Switchback road for the purposes of mixing or taking to the silos for seed. Fertiliser carting along this road would be infrequent and only be done if we were going to Guthridges block or coming from Narlee or vice versa coming from Harry's or Guthridges block to Narlee. Our trailer is licensed intermittently for a total of 4 months of the year and the majority of the use of Switchback road would be at harvest time.

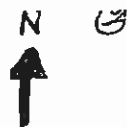
I trust that you will look on this permit application favorably

If you have any further queries please call on 0428 281157

Regard

Murray Thomas

MINGENEW SHIRE



IAN THOMAS - DIRECTIONS TO
PROPERTY SITUATED ON
MINGENEW - MORAWA RD.

MURRAY THOMAS

PROPERTY SITUATED ON
MINGENEW - MULLER RD
8 KM FROM MINGENEW *

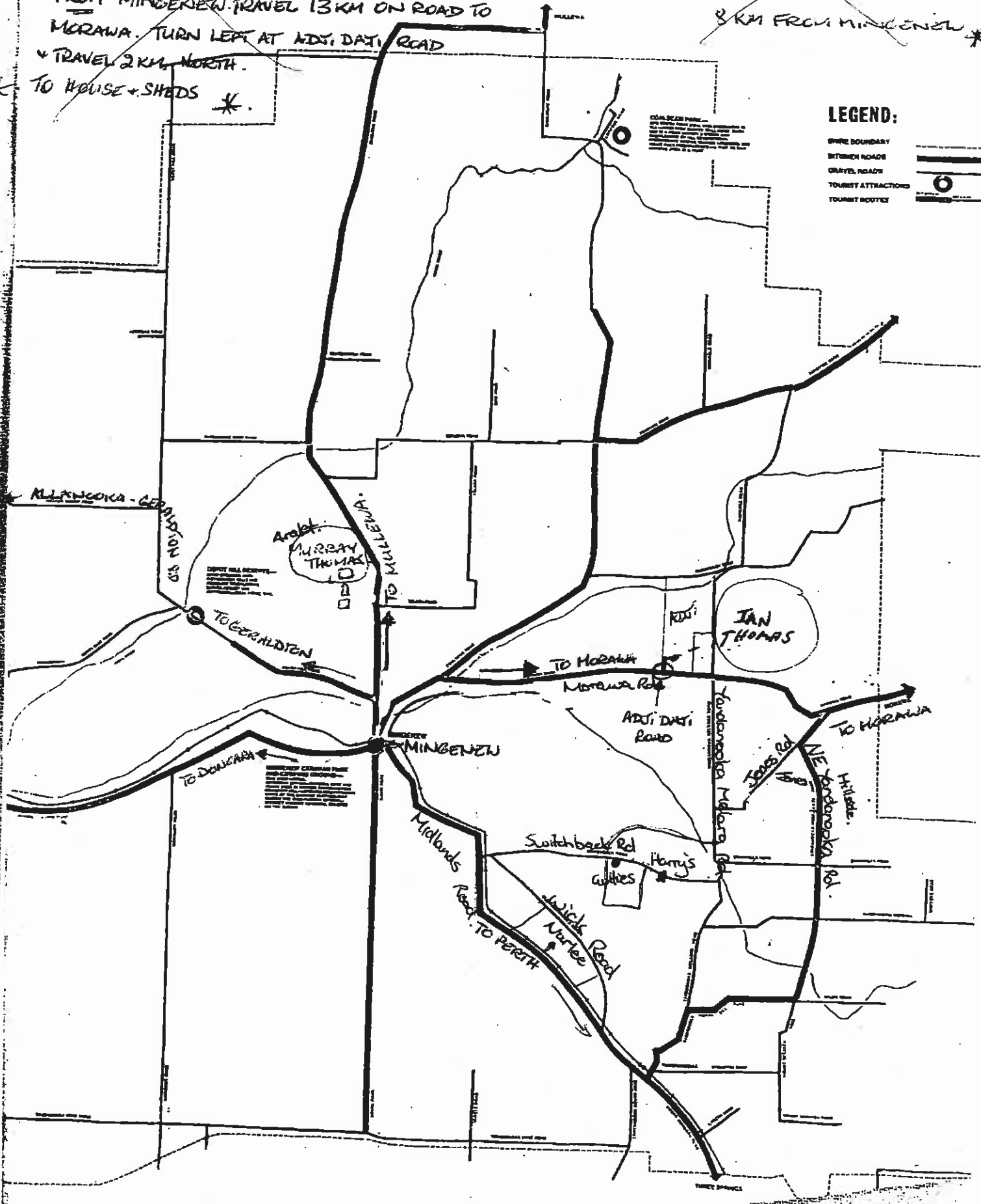
FROM MINGENEW TRAVEL 13 KM ON ROAD TO
MORAWA. TURN LEFT AT ADJ. DART ROAD

TRAVEL 2 KM NORTH.

TO HOUSE & SHEDS *

LEGEND:

- SHIRE BOUNDARY
- INTERIOR ROADS
- GRAVEL ROADS
- TOURIST ATTRACTIONS
- TOURIST ROUTES



9.3.4 BUSHFIRE ADVISORY COMMITTEE

Agenda Reference: CEO 09/11 - 04
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 13th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

Council is requested to receive the minutes of the Bushfire Advisory Committee meeting held on the 8th September 2011 and adopt the recommendations contained therein.

ATTACHMENT

A copy of the meeting minutes and the draft Bushfire Notice are attached to this agenda item.

BACKGROUND

The Bushfire Advisory Committee meets at least annually and makes recommendations to Council in relation to the appointment of officers and setting firebreaks.

COMMENT

A number of recommendations have come from the September 8th meeting.

- 1) That the Committee recommends to Council that the Town Brigade be supported in their endeavour to be upgraded from a Bushfire Brigade to a Volunteer Fire Service Brigade.
- 2) That the Committee recommend to Council that installation of external boundary firebreaks of 2.4m only be compulsory in the Shire of Mingenew for the 2011/12 fire season.
- 3) That the Committee recommend to Council that the requirement for knapsacks on tractors or vehicles directly connected to fire control works only, be waived.
- 4) That the Committee recommend to Council that Mr R McTaggart be appointed as CBFCO
- 5) That the Committee recommend to Council that Mr K Boyland be appointed as DCBFCO.

More detail on what is involved in becoming a Volunteer Fire Service Brigade is attached.

CONSULTATION

Bushfire Advisory Committee

STATUTORY ENVIRONMENT

Bushfires Act 1933

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council receives funding through the ESL grant system to support the volunteer bushfire brigade.

STRATEGIC IMPLICATIONS

The support of an active bushfire brigade network helps provide protection to our community and the environment in the event of a bushfire.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION – ITEM 9.3.4

That Council:

- a) Receive the minutes of the Bushfire Advisory Committee**
- b) Endorse the appointment of Mr R McTaggart as Chief Bushfire Control Officer**
- c) Endorse the appointment of Mr K Boyland as Deputy Chief Bushfire Control Officer**
- d) Adopts the Firebreak Notice recommended by the Bushfire Advisory Committee, including the waiving of the need for knapsacks on tractors or vehicles directly connected to fire control works**
- e) Support the Town Bushfire Brigade in its endeavour to become a Volunteer Fire Service Brigade.**

**MINUTES OF THE BUSH FIRE ADVISORY COMMITTEE MEETING HELD IN THE COUNCIL
CHAMBERS, MINGENEW,
ON THURSDAY 8th SEPTEMBER 2011 AT 7.40PM**

ATTENDANCE

PRESENT:

Mr R McTaggart	Chief Bush Fire Control Officer
Mr K Boyland	Deputy Fire Control Officer
Mr S McDonald	FESA – Geraldton
Mr J Holmes	
Mr P Ward	
Mr M Conway	
Mrs S Kipps	
Mr N Page	
Mr A Green	
Mr A Pearse	
Mr D Bagley	
Mr D Lee	
Mr C Nix	
Mr R Ryan	Community Emergency Services Manager
Mr I Fitzgerald	Chief Executive Officer

APOLOGIES:

Mr M Beare, Mr G Cosgrove, Mr I Comben (FESA), Mr C Tieland,
Mr C Criddle, Mr D Heitman

OPENING

CBFCO, R McTaggart, opened the meeting and welcomed all present.

Minutes

Moved S Kipps
Seconded K Boyland

That the Minutes of the meeting held on Monday 2nd August 2010 be confirmed as a true and accurate record of proceedings.

CARRIED

CBFCO Report

Mr McTaggart gave a report on:

- a) Fast Attack vehicle provided for the season proved a good asset
- b) Update on new radios including new repeater site (Pine Spring Hill), allocation of radios, still some radios to be fitted and then a training session will be organised
- c) FESA Conference including renewed emphasis on fatigue management and duty of care for incident controllers, need for volunteer training but good support for volunteers from FESA, ongoing testing of equipment to make sure best possible provided to volunteers
- d) DOAC meeting held in Carnamah twice a year
- e) The few fires that occurred were well attended and run
- f) FCO course to be held in the near future
- g) Congratulated Steve McDonald on his recent award for services rendered to the Mid West district

Town Brigade

Mr Boyland gave a report on activities of the Town Brigade including:

- a) Working on a regular program of training
- b) Will be providing a small display at the 2011 Mingenew Expo
- c) One major fire last year on the edge of town – now got permission to conduct protective burns in the same area to help prevent re-occurrence
- d) Looking to add a small extension to the fire shed to provide a dedicated training/meeting room that could be also used for debriefs when returning from incidents
- e) Looking to upgrade the brigade from Town Bushfire Brigade to Volunteer Fire Service which if approved would get them an emergency response trailer to help in the event of motor vehicle accidents – needs approval from FESA and support from the Shire

Mr McDonald advised if this was approved, and this was considered unlikely at present due to the cost of an emergency trailer (\$250,000) and Mingenew's proximity to Morawa, Dongara and Mullewa where similar equipment is already located, the brigade would then report direct to FESA and not the Shire. Mr McDonald commended the brigade for their initiative in investigating the change in status.

Moved P Ward

Seconded A Pearse

That the Committee recommends to Council that the Town Brigade be supported in their endeavour to be upgraded from a Bushfire Brigade to a Volunteer Fire Service Brigade.

CARRIED

Firebreaks

Moved P Ward
Seconded J Holmes

That the Committee recommend to Council that installation of external boundary firebreaks of 2.4m only be compulsory in the Shire of Mingenew for the 2011/12 fire season

CARRIED

Knapsacks on Tractors

Moved P Ward
Seconded D Lee

That the Committee recommend to Council that the requirement for knapsacks on tractors or vehicle directly connected to fire control works only, be waived.

CARRIED

Election of Office Bearers

CBFCO

Moved J Holmes
Seconded K Boyland

That the Committee recommends to Council that Mr R McTaggart be appointed as CBFCO. Mr McTaggart accepted the nomination as there were no further nominations was declared elected.

CARRIED

DBFCO

Moved P Ward
Seconded C Nix

That the Committee recommends to Council that Mr K Boyland be appointed as DCBFCO.

CARRIED

FESA Report

Mr Comben gave a report on behalf of FESA:

- a) Total Fire Ban legislation to be amended to have the calling of harvest and machinery movement bans to be left at the discretion of the local CBFCO (not automatic when a Total Fire Ban is called) but they are to be put in place if the Fire Danger Index reaches 35 on the McArthur Scale (Mark 4 version).
- b) FESA and the Bureau of Meteorology are investigating the changing of fire weather districts to reduce the size of some districts to make weather predictions more relevant to the whole district
- c) The Bushfire CRC has provided information on the high vegetation growth this season which there is potentially a high fire risk this season – subject to ignition
- d) Thank you to the local volunteers for their efforts during the past 12 months

Mr Ryan gave a brief summary of his new role in the community:

- e) Working for the Shires of Mingenew, Morawa, Perenjori and Three Springs and is based in Three Springs
- f) Role is to assist brigades and shires with paperwork, sourcing and acquitting grants, provide assistance to CBFCO and Incident Controllers, assist in provision of training

General Business

- a) Shire requested to advertise that volunteers turning out to fires are required to wear appropriate protective clothing including boots
- b) Shire is to call for mobile telephone numbers for the SMS advice system for the coming fire season
- c) Nick Duane and the shire having discussions with Karara on possibility of having standpipes/tanks installed along their pipeline that would be accessible in the event of a fire
- d) A harvesting ban to be called in a brigade area if there is a fire in that area or the majority of local members are called to a fire in a neighbouring brigade area. Advice to be issued via the SMS system

Vote of Thanks

Mr Fitzgerald passed on a vote of thanks from the Shire and wider community to the CBFCO, DBFCO and all volunteers for all their efforts over the past 12 months

CLOSURE OF MEETING

9.55PM **There being no further business the CBFCO declared the meeting closed.**



SHIRE OF MINGENEW

NOTICE TO ALL OWNERS AND/OR OCCUPIERS OF LAND WITHIN THE SHIRE OF MINGENEW

SECTION 33 - BUSH FIRES ACT 1954

2011/12

Under the provisions of the above Act, owners and occupiers of the following land types within the Shire of Mingenew are hereby required to:

1. **Agricultural Land:** On or before the 1st day of October each year plough, scarify, cultivate or otherwise clear, and there after maintain free of all inflammable material until the 15th day of April each year, firebreaks of not less than 2.4 metres in width in the following positions of the land owned or occupied by you:
 - (a) Inside and along the whole of the external boundaries of the property or properties owned or occupied by you
 - (c) Where buildings, haystacks or stationary engines or pumps are situated on the property, additional firebreaks of not less than 2.4 metres in width must be provided within 100 metres of the perimeter of the buildings or haystacks and around immediate perimeter of the stationary engines or pumps, in such a manner as to completely encircle the buildings, haystacks or stationary or pumps.
2. **Townsite Land (Mingenew):** On or before November 1 of each year:
 - (a) **Vacant Blocks:** Provide and thereafter maintain until April 15 of each year an effective firebreak around the perimeter of all vacant blocks cleared of all inflammable material to a width of at least 2.4 metres or completely remove all inflammable material from all vacant blocks and thereafter maintain clean until April 15 of each year.
 - (b) **Blocks and Buildings:** Provide and thereafter maintain until April 15 of each year an effective firebreak around the perimeter of all buildings or groups of buildings and inside and along the whole of the boundary of the land, cleared of all inflammable material to a width of at least 1 metre or where the boundary is closer than 1 metre for that lesser distance.
3. **Fuel Depots:** Provide and clear of all inflammable material firebreaks of at least 2.4 metres wide so as to completely surround the perimeter of the land occupied by drums used for the storage of inflammable liquids, whether the drums contain inflammable liquids or not, including any land on which ramps for holding drums are constructed.
Also clear of all inflammable material all the land within the firebreaks required by this paragraph.

If it is considered to be impracticable for any reason to clear firebreaks or remove inflammable material from land required by this by-law you may apply to the Council or its duly authorised officer for provision to provide firebreaks in alternative positions. If permission is not granted by Council or it's duly authorised officer you shall comply with the requirements of this by-law.

BURNING PERMITS:

The restricted and prohibited burning periods for the Shire of Mingenew are as follows:

September 17 to October 31	-	Restricted Period
November 1 to January 31	-	Prohibited Period
February 1 to March 15	-	Restricted Period
March 16 to September 16	-	Open Period

NOTE: FOR 2011/12 COUNCIL HAS DECLARED SUNDAY'S WILL BE BURN FREE DAYS

These terms apply to burning operations and can be thus explained:

<u>Restricted Period</u>	Burning permits are required and can be obtained for protective and developmental or clearing burns.
<u>Prohibited Period</u>	Permits can only be obtained for protective burning - that is around buildings, hay stacks etc.
<u>Open Period</u>	No permits are required.

Permits to burn can be obtained from the Shire Office and can be arranged by telephone. It is not necessary to pick up the permit. All arrangements can be made immediately prior to burning, i.e. ring officer for permit, notify neighbours of intention by phone and if no objections are raised you can then proceed to burn.

REGULATORY INFORMATION

FIRE DANGER RATING

No fires may be lit on a day when the forecast Fire Danger Rating for the District is Very High or Extreme. This information is available on the information hotline 9290 6644.

BARBECUES

Solid fuel barbecues, spit roasts, hungis, webers and the like are not permitted on days of very high or extreme fire danger ratings. Many recreation sites have gas or electric barbecues installed which may be used at these times. Gas or electric barbecues at home are also permitted.

PERMITS

Permits are required to burn bush or grass at any time between October 1st and November 30th inclusive, and April 1st to May 31st inclusive. Permits are available from the nearest Volunteer Bush Fire Control Officer.

GARDEN REFUSE

Stacks of Piles of Timber or Vegetation

The Department of the Environment prohibits the burning of vegetation material on a development site of greater than 2,000 square metres. This includes residential and construction lots. Vegetation must be mulched or removed from the site.

During any construction phase, material that is cleared from the site should be moved to the front of the block to facilitate easy removal. Very High or Extreme Fire Danger Ratings will also affect burning activities.

INCINERATORS

Incinerators must not be lit during the Prohibited Burning period of December 1st to March 31st inclusive. Incinerators must be properly constructed and designed to prevent the escape of any sparks or burning material. They must be located at least two metres away from any building or fence and from which all flammable material has been removed and kept cleared.

PENALTIES

Please note: Recent amendments to the Bush Fire Act 1954 have resulted in an increase in penalties for a range of offences under the Act.

Section	Offence	Penalty
33(3)	Failure to maintain a firebreak as per firebreak notice	\$250.00
25	Offences relating to lighting a fire in the open air	\$250.00
17(12)	Setting fire to bush during prohibited burning period	\$250.00
28(1)	Failure of an occupier to extinguish a bush fire during the restricted or prohibited burning times	\$250.00
24(G)	Burning garden refuse contrary to Ministerial or Local Government prohibition or restriction	\$250.00
56(3)	Refusal to produce permit to burn	\$100.00
24B(3)(a)	Failure to produce permit to burn	\$100.00

BY ORDER OF COUNCIL

IAN FITZGERALD
CHIEF EXECUTIVE OFFICER



VOLUNTEER FIRE SERVICE (VFS) BRIGADE DESCRIPTION

FESA's Vision

A Safer Community

Our Mission

Working with the community for a safer Western Australia through delivery of timely, quality and effective emergency services.

Our Values

- put the community first
- respect and value each other
- continuously improve our services
- act with integrity and honesty
- work together as a committed team
- have open and honest two-way communications
- strive to keep ourselves and others safe.

VFS Functions

Volunteer Fire Service brigades undertake all of the activities normally performed by both Volunteer Bush Fire Brigades and Volunteer Fire and Rescue Brigades. This includes:

- property fires
- bush and scrub fires
- defensive firefighting
- vehicle and industrial rescues
- hazardous chemical material emergencies
- undertaking fire prevention and risk management work in their community.

Volunteer Roles

- firefighting (structural and bush fire)
- community safety and education
- fire support
- administration
- equipment maintenance
- hazardous material recovery
- road accident rescue
- road accident assistance
- leadership
- training and assessment.





VOLUNTEER FIRE SERVICE BRIGADE

VOLUNTEER ROLE PROFILE

Title

Volunteer Fire Service Brigade Volunteer Member

Purpose

Serving the community by providing a commitment in time, knowledge, expertise and service on a voluntary basis through operational and non-operational roles.

Benefits

- serve your community
- increase your knowledge and skills
- personal satisfaction
- opportunity to meet new people
- be active
- challenge yourself
- opportunity to apply your skills in a new environment.

Time Commitment

Time commitments vary between brigades but a typical commitment is:

- one training night per calendar month
- on average one weekend every two months
- attend incidents when you are available.

Attributes

- enthusiasm
- positive attitude
- team orientated
- committed to serving the community
- responsible and mature approach
- over 16 years of age.

Responsibilities are likely to include:

- attend incidents whenever possible
- follow instructions given by the Fire Control Officer (FCO) and brigade officers
- use brigade equipment and vehicles in a safe manner
- attend brigade meetings as required
- participate in training
- maintain a reasonable level of fitness
- maintain vehicles, equipment, and personal protective equipment (PPE).

Standards

- punctuality
- appropriate dress and personal presentation
- respect for policies and procedures
- willingness to undertake assigned tasks and learn new skills
- positive attitude
- respect and value others
- perform tasks in a safe manner protecting yourself and others.





Members of the Volunteer Fire Service (VFS) play a significant and vital role in helping to ensure that the community is a safe place in which to work, live and play.

They serve the community on a voluntary basis by providing a commitment in time, knowledge, and expertise in operational and non-operational roles.

A VFS Brigade is established by amalgamating the resources previously used by a Bush Fire Brigade (BFB) and Volunteer Fire and Rescue Service (VFRS) Brigade.

VFS Brigades undertake all of the activities normally performed by both Volunteer Bush Fire Brigades and Volunteer Fire and Rescue Service Brigades.

This information leaflet explains what you can expect when joining the VFS. It can also be given to your employer.

BENEFITS

- ongoing training
- personal protective equipment
- insurance cover when undertaking VFS roles
- opportunity to use existing skills and gain new ones that may be useful in the workplace
- help others in the community
- opportunity to make friends

ABOUT THE ROLE

Volunteers undertake various roles according to their abilities, interests and what they are comfortable with.

A Volunteer Fire Service Brigade is multifunctional, and undertakes the following roles:

- structural firefighting
- bush fire firefighting
- defensive structural firefighting
- road accident rescue
- hazardous material recovery
- fire support
- road accident assistance
- community safety liaison.

Support members undertake non-operational roles in areas such as welfare and communications.

INDUCTION

There is a three month probation period, but if you have previously served with the VFRS or BFB, the probation period may be waived.

New members complete induction training which includes:

- learning about the Fire and Emergency Services Authority
- information on Volunteer Fire Service Brigades
- what your brigade expects of you
- standing operational procedures.

TRAINING

Training programs are related to brigade profiles and this will vary between the different brigades and their location.

Many brigades train regularly, usually once per calendar month on topics such as:

- bush fire suppression
- structural firefighting
- hydrants and hoses
- ropes and ladders
- map reading
- hand tools
- communications.

Training courses are run throughout the year to help volunteers gain the necessary skills and competencies and assist the brigade to meet its profile requirements.

Being a volunteer and undertaking regular training means you can:

- develop new skills and knowledge
- apply existing skills and knowledge to different situations
- explore the opportunity to be creative and develop initiative
- develop leadership skills
- improve your interpersonal, communication and teamworking skills
- maintain your current skills and competencies.



YOUR COMMITMENT

As a VFS member you are expected to:

- be available to attend incidents (whenever possible)
- attend training (amount will depend on the risk of your area and how active you are in your brigade)
- follow instructions
- use brigade equipment and vehicles in a safe manner
- carry out duties in a safe and professional manner
- demonstrate commitment to the ideals of the organisation
- work effectively with other agencies
- maintain a reasonable level of fitness.

Because VFS members work as a team, they are required to participate in activities like routine checks of appliances (vehicles) and equipment, grounds maintenance and station cleaning.



INCIDENT RESPONSE

Brigades are mobilised to incidents via pagers, telephones and SMS messaging. It is understood that some volunteers may not be available at various hours due to work or other commitments, and are encouraged to discuss emergency service leave arrangements with their employers.

EMPLOYERS

The benefits to employers for supporting employees as volunteers include:

- opportunities to create relationships with the local community
- increased awareness of community issues
- increased ability to attract and retain skilled staff
- increased staff productivity
- increased staff team working skills
- increased staff morale
- positive corporate image
- enhanced public relations through FESA's Employer Recognition Program.

For more information contact:

on

or a Volunteer and Youth Services Branch member on 1800 628 141.



GOVERNMENT OF
WESTERN AUSTRALIA

FESA

Fire & Emergency Services
Authority of Western Australia

www.fesa.wa.gov.au

APRIL 2010



FESA



ARE YOU READY?

to join a Volunteer Fire Service Brigade

Information for prospective
Volunteer Fire Service Brigade
volunteers and their employers



9.3.5 TRI-AXLE TRAILER PURCHASE

Agenda Reference: CEO 09/11 - 05
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 13th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

Council is requested to authorise the purchase of a new tri-axle side tipping trailer as included in the 2011/12 Budget.

ATTACHMENT

Nil

BACKGROUND

Council has previously endorsed the move from 6 wheel truck and trailer combinations to prime mover and tri-axle trailer combinations.

COMMENT

The 2011/12 Budget makes provision of \$100,000 for the purchase of a new tri-axle side tipper trailer.

As the proposed purchase price is less than \$100,000 there is no need to go to formal tender. The adopted Purchasing Policy requires 3 written quotes for items with a value just under the tender threshold.

The following quotes have been received for the purchase of a tri-axle trailer:

SUPPLIER	DETAIL	PRICE
Howard Porter	21 cubic metre 4mm plate 8m x 2.5m x 1.2m	\$85,000 + \$4,500 tarp system \$89,500
D - Trans	22 cubic metre 5mm plate floor 5mm discharge door 4mm plate ends & sides 8.5m x 2.3m x 1.1m	\$96,264 inc tarp
Dongara Body Builders	21 cubic metre 5mm plate 9m x 2.49m x 1.1m	\$95,563 inc tarp

The D-Trans and Dongara Body Builders units are constructed of heavier gauge material and the D-Trans unit has slightly larger capacity.

There would be an approximate lead time of 5 months before Dongara Body Builders would be able to deliver. The Works Manager after receiving the specifications prefers the D-Trans trailer.

The quoted cost of \$96,264 is within the Budget provision of \$100,000.

CONSULTATION

Works Manager and trailer manufacturers

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Councils' Purchasing Policy has been adhered to in obtaining 3 written quotes.

FINANCIAL IMPLICATIONS

The quotes are within the budget provision of \$100,000.

STRATEGIC IMPLICATIONS

The purchase of the new tri-axle side tipping trailer will assist the works crew in constructing and maintaining the Shires' road network.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.5

That Council accept the quote from D-Trans for a 22 cubic metre tri-axle side tipping trailer at the cost of \$96,264.

9.3.6 PRIME MOVER PURCHASE

Agenda Reference: CEO 9/11-6
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 13th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

Council is requested to authorise the purchase of two new prime mover trucks as included in the 2011/12 Budget.

ATTACHMENT

Nil

BACKGROUND

Council has previously endorsed the move from 6 wheel truck and trailer configurations to prime mover and tri-axle configurations.

COMMENT

The WA Local Government Association has developed a Preferred Supplier network for a range of goods and services including trucks. A local government can purchase from one of these suppliers without the need to go to tender.

Quotations have been sought from a number of suppliers for the new prime movers;

SUPPLIER	DETAIL	PRICE (\$)
Purcher International	Powerstar ISX Cummins ISX EGR Euro 5 Eaton 18 speed Road Ranger 485 hp GVM 24.5T GCM 90T	198,264 + on road
Westrac Pty Ltd	CT 610/A Highway Truck Cat C13 ACERT Fuller RT40 – 18918B – 18 speed 470 hp GVM 24.5T GCM 57T	199,050
Truck Centre (WA) P/L	Mack Granite 6 x 4 Rigid Mack MP8-435 hp Mack TmD12AD m Drive (Automated Manual Transmission) GCM 75T	215,790

Waltons	Freightliner CST 112 Detroit DD13 Eaton RTL018918B 18 speed 450 hp GCM 57T	205,000
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NOTE: All suppliers are on the WALGA Preferred Supplier list which allows Council to purchase direct without going to tender. The Truck Centre Mack however is not the nominated truck with only UD's being listed. The Mack cannot be purchased without going to tender.

The current Powerstar trucks have given a fair amount of trouble and the backup service has been lacking at times. The Powerstar quoted has gone back to more of a conventional configuration but past history still raises concerns.

The support from Waltons for the new JCB Backhoe has also been lacking at times and several complaints have had to be lodged.

Westrac currently provide excellent support and backup to their graders and skid steer loader we have and this is a major consideration in any new purchase.

Two of our truck drivers have had the opportunity to test drive the Cat C610 and were very impressed with its performance.

CONSULTATION

WALGA Preferred Supplier Listed Companies

Works Manager

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Council's Purchasing Policy has been followed in obtaining written quotes.

FINANCIAL IMPLICATIONS

The budget allows \$210,000 for the purchase of each prime mover. The recommended vehicle is less than this budget amount.

It should be noted that due to the very low trade-in prices offered for the two 6 wheel Powerstar trucks it is proposed to go to auction with these vehicles.

STRATEGIC IMPLICATIONS

The purchase of the new prime movers together with the new tri-axle trailer will assist Council with the construction and maintenance of the road network.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.6

That Council accept the quote from Westpac Pty Ltd for the supply of two (2) new Cat C610A prime movers at a cost of \$199,050 + GST each.

9.3.7 BUDGET REALLOCATIONS

Agenda Reference: CEO 9/11-7
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 14th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

Council is requested to approve a number of budget variations to correct allocations of expenditure. The changes do not have a monetary impact on the budget – all internal re-allocations from operating to capital expense or allocation of depreciation which is a non-cash item.

ATTACHMENT

Nil

BACKGROUND

Nil

COMMENT

The recommended budget re-allocations will allow the projects to be correctly recorded in the financial statements:

Decrease Job 1223 by \$162,000, Increase Job 1225 by \$162,000 – Coalseam Road Bridge

Decrease Job 1211 by \$200,000, Increase Job 1224 by \$200,000 – Mullewa Road Bridge

Decrease Job 0050 by \$50,000, Increase Job 1120 by \$50,000 – Recreation Centre Gazebo / Shade Shelter

Increase Account 166200 by \$860,000 – Depreciation (accounts for depreciation on road assets just bought to account).

All re-allocations do not have a cash impact on the budget.

CONSULTATION

Auditors

Financial Consultant

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION – ITEM 9.3.7


That Council authorise the following budget re-allocations;

- Decrease Job 1223 by \$162,000, Increase Job 1225 by \$162,000 – Coalseam Road Bridge
- Decrease Job 1211 by \$200,000, Increase Job 1224 by \$200,000 – Mullewa Road Bridge
- Decrease Job 0050 by \$50,000, Increase Job 1120 by \$50,000 – Recreation Centre Gazebo / Shade Shelter
- Increase Account 166200 by \$860,000 – Depreciation (accounts for depreciation on road assets just bought to account).

9.3.8 SIGNIFICANT ACCOUNTING POLICIES – DEPRECIATION NON-CURRENT ASSETS

Agenda Reference: CEO 9/11-08
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 14th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

Council is requested to adopt a new depreciation schedule for Non-Current Assets and in particular roads.

The road network has been completely resurveyed and brought to account at present day values. This is a matter the Auditors have been requesting for several years and has been completed using government amalgamation grant funds and has resulted in a significant increase in value in the Balance Sheet. To keep the values realistic a new depreciation schedule is proposed.

ATTACHMENT

Nil

BACKGROUND

The Significant Accounting Policies, including depreciation rates, form part of the statutory budget and annual financial statements and have not changed for many years.

COMMENT

The proposed depreciation rates are;

Sealed Roads:

Clearing and earthworks - not depreciated

Construction Road Base - 50 years

Major Resurfacing – bitumen seals - 15 years

Major Resurfacing – asphalt – 15 years

Formed Roads (unsealed):

Clearing and earthworks - not depreciated

Construction Road Base - 50 years

Major Resurfacing – gravel - 15 years

Kerbing – 25 years

Drainage – 50 years

Bridges – 50 years

Airfields – 50 years

CONSULTATION

Auditors

Financial Consultant

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

This will form part of Council's Significant Accounting Policies

FINANCIAL IMPLICATIONS

Nil – depreciation is a non-cash item

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION – ITEM 9.3.8

That Council adopt the following Depreciation rates for Non-Current Assets – Roads:

Sealed Roads:

Clearing and earthworks - not depreciated

Construction Road Base - 50 years

Major Resurfacing – bitumen seals - 15 years

Major Resurfacing – asphalt – 15 years

Formed Roads (unsealed):

Clearing and earthworks - not depreciated

Construction Road Base - 50 years

Major Resurfacing – gravel - 15 years

Kerbing – 25 years

Drainage – 50 years

Bridges – 50 years

Airfields – 50 years

9.3.9 ROADS TO RECOVERY PROGRAM

Agenda Reference: CEO 9/11-09
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 15th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

The Roads to recovery road funding program is due to end in 2014.

The Australian Local Government Association is co-ordinating a campaign by local governments across Australia to have the program continued.

ATTACHMENT

Nil

BACKGROUND

The Roads to Recovery Program commenced in 2000 after lobbying by local government and since then there has been two extensions to the scheme.

COMMENT

At present the annual distribution to all local governments is \$350 million and by the time the program ends in 2014 over \$4.5 billion in additional funding will have been provided for local roads.

A recent study has shown that across Australia there is a funding shortfall for local roads of approximately \$1.2 billion per annum. This demonstrates the continued need for the program.

The Shire of Mingenew receives approximately \$155,000 per year from the Roads to Recovery Program and used the funding on the Mingenew South Rd upgrade and this year will be gravel sheeting Boundary and Erangy Springs Roads using this program.

Council is requested to pass a resolution of support for the continuation of the Roads to Recovery Program.

CONSULTATION

Australian Local Government Association

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The funding from the Roads to recovery Program helps fund the annual works program and plays an important part in Council maintaining and upgrading their road network.

STRATEGIC IMPLICATIONS

The withdrawal of this funding will make it more difficult for Council to fund the annual works program.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.9

That Council calls on the Federal Government to;

- a) Recognise the successful delivery of the Roads to Recovery Program by local government since 2000;**
- b) Continue the Roads to Recovery Program on a permanent basis to assist local government meet its responsibilities of providing access for its communities;**
- c) Continue the Roads to Recovery Program with the current administrative arrangements; and**
- d) Provide an increased level of funding under a future Roads to Recovery Program that recognises the shortfall of funding on local roads of \$1.2 billion annually.**

9.3.10 SINOSTEEL MIDWEST CORPORATION – ORE CARTAGE

Agenda Reference: CEO 9/11-10
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 15th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

Sinosteel Midwest Corporation has been approved to cart ore from their Koolanooka / Blue Hills Project to the Geraldton port and their contractor – Patience Bulk Haulage, has been granted a Commercial Vehicle Goods licence.

Council is requested to write a letter of support for Patience to obtain concessional loading.

ATTACHMENT

Nil

BACKGROUND

Council has previously approved Sinosteel Midwest carting ore through the Mingenew Shire and more recently the use of Allanooka Springs / Depot Hill Road for the return journey, unloaded, to the mine.

COMMENT

Council approved, earlier in 2011, Sinosteel Midwest continuing to cart ore through the Mingenew Shire from their mine to the Geraldton port including the use of shire roads for the return journey.

In return, Council receives a contribution of \$25,000 per annum into a Community Trust Fund and has access to a Road Maintenance Fund managed by Main Roads WA that Sinosteel Midwest is required to contribute to.

The terms of the recently granted Commercial Vehicle Goods licence include;

- Concessional Loading (previously Certified Weight Mass Management Scheme)
- 27.5m double dog configuration trucks
- Loaded route through Mingenew to Dongara
- Unloaded route via the Allanooka Springs Road
- Community contributions as agreed with the Mingenew Shire

- Road maintenance contributions paid to MRWA by SMC and dispersed according to need by MRWA
- All road haulage will cease at the end of 2015 when the Koolanooka / Blue Hills project is mined out
- Sinosteel will make every effort to migrate the haulage task to rail

Council is requested to write a letter of support for Patience Bulk Haulage's application for concessional loading.

CONSULTATION

Sinosteel Midwest Corporation

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

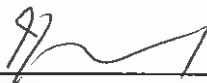
OFFICER RECOMMENDATION – ITEM 9.3.10

That Council provide a letter of support to Patience Bulk Haulage for their application to obtain concessional loading with their cartage of ore from Sinosteel Midwest's Koolanooka / Blue Hills mine to the Geraldton port.

9.3.11 SINOSTEEL MIDWEST CORPORATION – COMMUNITY TRUST

Agenda Reference: CEO 9/11-11
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 15th September 2011
Author: Ian Fitzgerald

Signature of Author:



SUMMARY

A draft agreement for the Sinosteel Midwest Community Trust Fund is attached for Council's consideration.

ATTACHMENT

Draft Community Trust Agreement

BACKGROUND

Council has now received 2 x annual payments from Sinosteel Midwest Corporation totalling \$55,000. The funds are held in Council's Trust account.

COMMENT

Due to the changes in staff at Sinosteel a formal agreement between the parties has never been entered into and therefore no agreement has been reached on the distribution of funds.

The attached draft agreement is based on the Shire of Morawa's agreement and provides some guidance on the distribution of funds.

Council is requested to review the draft document and recommend any changes before it is forwarded to Sinosteel Midwest for their consideration. One matter that Council may wish to consider is putting a cap on the grant that may be approved at any one time – to help distribute the funds to as many organisations / groups as possible.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

The adoption of an agreement that includes a framework for the distribution of the funds held in the Trust Fund could become a formal Council policy.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.11

That Council review the draft Sinosteel Midwest Corporation Community Trust Fund Agreement and make any recommendations for changes before submitting to Sinosteel for their consideration.

COMMUNITY TRUST FUND AGREEMENT

BETWEEN

SHIRE OF MINGENEW

AND

SINOSTEEL MIDWEST

THIS AGREEMENT is made on the day 2011.

BETWEEN:

Shire of Mingenew of Victoria Street, Mingenew, Western Australia ("Shire"); and

Sinosteel Midwest of Suite 2, Level 1, 32 Kings Park Road, West Perth, Western Australia
("Sinosteel")

RECITALS:

- A. Sinosteel intends to develop the Koolanooka / Blue Hills Direct Shipping Iron Ore Project and plans to export the ore through the Port of Geraldton for 7 years.
- B. Sinosteel wishes, through its Haulage Contractors as defined in clause 4.2 of the Road Train Permit Agreement, to operate Road Trains on roads located within and under the care, control and management of the Shire of Mingenew for the purposes of hauling minerals from its Koolanooka Mine to Geraldton Port.
- C. Sinosteel has applied to MRWA as defined in clause 1.1 of the Road Train Permit Agreement for a permit to operate Road Trains on the Roads.
- D. This Agreement sets out the agreed terms and conditions for contribution by Sinosteel to the public benefit of the citizens of the Shire of Mingenew during the life of the Road Train Permit Agreement.

NOW IT IS HEREBY AGREED as follows:

1. DEFINITIONS, INTERPRETATIONS AND GOVERNING LAW

1.1 In this Agreement, unless the context otherwise requires:

“Agreement” means this Agreement including any schedules or annexures hereto and includes any amendments or variations to it from time to time;

“Business Day” means a day on which major trading banks are open for business in Perth, Western Australia;

“Contract Year” means each period of 12 months during the Term, commencing on the Trucking Commencement Date or the anniversary of the Trucking Commencement Date as appropriate;

“Date of Execution” means the date on which the last Party signs this Agreement;

“Haematite” means direct shipping grade Haematite ore from the Koolanooka / Blue Hills Direct Shipping Iron Ore Project;

“Koolanooka Magnetite Project” means the proposed project for the production of either iron ore concentrates or pellets from the magnetite ore contained within Sinosteel’s mining tenements at Koolanooka;

“Magnetite” means rock containing approximately 40% iron, with the chemical formula Fe_3O_4 ;

“Sinosteel Representative” means Sinosteel authorised representative in respect of matters relating to this Agreement, as notified by Sinosteel to the Shire from time to time;

“Mine Site” means Sinosteel’s mine site at Koolanooka Hills;

“Parties” means the Shire and Sinosteel and **“Party”** means one of them;

“Road Train Permit Agreement” means the agreement executed on the same date as this Agreement between the Shire and Sinosteel setting out terms and conditions for the use of the roads located within and under the care, control and management of the Shire of Mingenew for the purpose of hauling minerals from its Koolanooka mine to Geraldton Port;

“Road Train” means a road train of up to 27.5m in length utilised by Sinosteel or its Haulage Contractor to haul Haematite from the Mine Site to the Geraldton Port;

“Community Trust Fund” means the special purpose fund to be established pursuant to Section 3 of this Agreement for the public benefit of citizens of the Shire of Mingenew;

“Term” means the period specified in clause 2;

“Trucking Commencement Date” means the date on which the first Road Train loaded with Haematite for export departs the Mine Site for the Geraldton Port.

1.2 In this Agreement, unless the context otherwise requires:

- 1.2.1 words importing the singular include the plural and vice versa;
- 1.2.2 a reference to a gender includes a reference to each other gender;
- 1.2.3 a reference to a person includes a reference to a firm, corporation or other corporate body;
- 1.2.4 a reference to a statute, ordinance, code or other law includes regulations and other statutory instruments under it and consolidations, amendments and re-enactments or replacements of any of them (whether of the same or any other legislative authority having jurisdiction);
- 1.2.5 where a word or expression is given a particular meaning, other parts of speech and grammatical forms of that word or expression have corresponding meanings;
- 1.2.6 a reference to a deed, agreement (including this Agreement) or other instrument or any provision of it is deemed to include a reference to that deed, agreement, instrument or provision as varied, supplemented, novated, assigned or replaced from time to time;
- 1.2.7 a reference to a month is a reference to a calendar month (whether or not beginning on the first day of any month);
- 1.2.8 headings are for ease of reference and do not form part of or affect the construction or interpretation of this Agreement;
- 1.2.9 a reference to a recital, section, clause, sub-clause, Schedule or Annexure is to a recital, section, clause, sub-clause, Schedule or Annexure of, or to, this Agreement;
- 1.2.10 all references to monetary sums in this Agreement are in Australian Dollars unless otherwise specifically stated;
- 1.2.11 this Agreement binds, in addition to the Parties, their respective successors and assigns;
- 1.2.12 if an act must be done on a specified day which is not a Business Day, then the act must instead be done on the next Business Day;
- 1.2.13 "including" means "including, but not limited to"; and
- 1.2.14 a reference to a professional body or statutory or other semi-governmental authority includes a successor to or substitute for that body or authority.

2. TERM

2.1 This Agreement shall be co-terminus with the Road Train Permit Agreement.

3. COMMUNITY DEVELOPMENT FUND

3.1 Subsequent to the Date of Execution, the Shire will establish a special purpose bank account for the Community Trust Fund to be established under this Agreement.

3.2 Midwest will contribute \$25,000 in advance per calendar year (\$30,000 in year one) beginning from the Trucking Commencement Date for each of the years or part thereof to the Community Trust Fund.

3.3 The agreed or assessed annual contribution in clause 3.2 shall be payable by Sinosteel by one annual payment in January of each year for the life of the project.

3.4 Disbursements from the Community Trust Fund will be subject to majority approval of a committee comprising:-

3.4.1 the Mingenew Shire President or in his/her absence the Mingenew Deputy Shire President;

3.4.2 two members of the Mingenew community, as selected by the Shire; and

3.4.3 a Sinosteel representative.

3.5 Disbursements from the Community Trust Fund shall only be made for the public benefit of the citizens, or non-profit community groups of the Shire of Mingenew.

3.6 Disbursements will be made in April and October of each year after the calling of written applications for funds

3.7 each funding application is to detail the project, total project cost/budget, applicant's contribution and amount requested from the Community Trust Fund

4. TERMINATION

- 4.1 This Agreement will terminate immediately on expiry of the Road Train Permit Agreement.
- 4.2 Termination of this Agreement under any circumstances shall not abrogate, impair, release or extinguish any debt, obligation or liability of the Parties which may have accrued under this Agreement including any debt, obligation or liability which was the cause of termination or arose out of such cause.
- 4.3 All covenants made by a party in this Agreement which are by their terms intended to operate after the termination of this Agreement will not merge on the completion of the matters referred to, or contemplated by, this Agreement, but will survive that completion.

5. ASSIGNMENT

- 5.1 This Agreement shall be binding upon the Parties and their respective successors and assigns provided that Sinosteelt may not assign its rights in and under this Agreement, except in accordance with clause 5.2.
- 5.2 Sinosteel may assign its rights in and under this Agreement to any entity which acquires all of, or a majority interest in the Koolanooka Hills/Blue Hills Projects provided that the proposed assignee:
 - (a) enters into a deed of covenant with the Shire whereby it agrees to assume and be bound by the obligations of the assignor under this Agreement; and
 - (b) Sinosteel remains liable for its obligations under this Agreement up to the date of assignment.

6. COSTS

- 6.1 Sinosteel will pay the Shire's reasonable legal costs and disbursements of and incidental to the negotiation and preparation of this Agreement, subject to prior approval of said costs and disbursements by Sinosteel.
- 6.2 All stamp duty and other government imposts and fees payable on or in connection with this Agreement are payable by Sinosteel.

7. NOTICES

- 7.1 All notices required or authorised to be given under this Agreement shall be in writing and except where otherwise expressly provided shall be sent by facsimile transmission or registered mail addressed as follows:

Shire of Mingenew
PO Box 120
Mingenew WA 6522
Facsimile: 61-8-99281128
Attention: Chief Executive Officer

Sinosteel Midwest
PO Box 1915
West Perth WA 6872
Facsimile: 61-8-9223 3388
Attention: Manager Finance & Administration

- 7.2 Unless otherwise provided in this Agreement, notices shall be deemed given or received:
- 7.2.1 if personally served, at the time of service; or
 - 7.2.2 if by mail, on the third business day after mailing; or
 - 7.2.3 if transmitted by facsimile to a Party's address on production by the facsimile machine of the sender a transmission report confirming that the facsimile was received without error by the facsimile machine of the recipient
- 7.3 Any notice given under this Agreement may be signed by a duly authorised representative of the Party giving notice.
- 7.4 A Party may change its address by giving notice to the other Party.

8. GOVERNING LAW

This Agreement shall be governed by and constructed according to the laws for the time being in force in Western Australia.

9. ENTIRE AGREEMENT

- 9.1 This Agreement and any amendments or variations to it constitute the entire agreement between the Parties and supersede all prior oral and written representations and documentation.
- 9.2 No modifications, amendments, or variations of this Agreement shall be of any force unless such modification is in writing signed by the Parties.

10. SEVERABILITY

Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent only of such prohibition or unenforceability without invalidating the remaining provisions hereof or affecting the validity or enforceability of such provision in any other jurisdiction.

11. WAIVER

- 11.1 No waiver of any breach of this Agreement or any of the terms hereto shall be effective unless it is in writing and signed by the Party against whom it is claimed.
- 11.2 No waiver of any breach shall be a waiver of any other or subsequent breach.

12. FURTHER ASSISTANCE

From time to time and at all times hereafter each Party shall do and execute or cause to be done and executed all such acts, deeds and assurances whatsoever for more effectively and satisfactorily giving effect to this Agreement and shall use all reasonable endeavours to cause third parties to do likewise.

13. TIME OF ESSENCE

Time shall be of the essence of this Agreement in all respects.

14. GST

- 14.1 All charges stated in this Agreement are prices exclusive of GST.
- 14.2 If at any time GST becomes payable by a Party (in each case "**the Supplier**") on any taxable supply made by the Supplier to the other Party ("**the Recipient**") and the consideration for that taxable supply is not expressed to include GST, the Supplier is entitled to recover by way of increase in the consideration for the taxable supply ("**the Original Price**") the GST otherwise payable by the Supplier on that taxable supply in each case treating the Original Price as the value of the taxable supply, the increased consideration in each case being calculated by multiplying the Original price by the GST rate prevailing on the making of the relevant taxable supply and adding the resultant product to the Original Price ("**the GST Inclusive Amount**"). The Recipient is in each case entitled to a tax invoice from the Supplier within 3 days of request by the recipient.
- 14.3 If a relevant taxable supply is made and the Supplier has not otherwise recovered the GST payable from the Recipient, the Recipient must upon request pay to the Supplier the difference between the Original Price and the GST Inclusive Amount.
- 14.4 For the purposes of this clause:
 - 14.4.1 the expression "GST Rate" means the rate at which GST is imposed on a taxable supply, being at the date of this Agreement 10%;
 - 14.4.2 the expression "GST Act" means *A New Tax System (Goods and Services Tax) Act 1999*; and
 - 14.4.3 the expressions "value", "supply", "taxable supply", "GST", and other expressions which have a defined meaning in the GST Act have the same meaning as in the GST Act.

15. COUNTERPARTS

- 15.1 This Agreement may be signed in two or more counterparts.
- 15.2 All counterparts, taken together, constitute one instrument.
- 15.3 A Party may sign this Agreement by signing any counterpart.

A party may sign this Agreement, or any counterpart, by facsimile, and the facsimile will be accepted as an original.

EXECUTED AS AN AGREEMENT:

The Common Seal of
the **Shire of Mingenew**
was duly affixed hereto in the
presence of:

President

Chief Executive Officer

Name (please print)

Name (please print)

The Common Seal of
Sinosteel Midwest
is affixed to this
document:

Secretary/Director

Director

Name (please print)

Name (please print)

9.6 FINANCE

9.6.1 FINANCIAL STATEMENTS FOR MONTH ENDING 31 AUGUST, 2011

Agenda Reference: SFO 09/11 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 7 September, 2011
Author: Kylie McGree, Senior Finance Officer

Signature of Author:



SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31 August, 2011 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31 August, 2011

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

COMMENT

Council's current operating surplus as at the 31 August, 2011 is \$1,944,738.00

SUMMARY OF FUNDS – SHIRE OF MINGENEW	
Municipal Account	\$101,839.42
Business Cash Maximiser (Municipal Funds)	\$160,855.30
Trust Account	\$85,155.60
Reserve Maximiser Account	\$527,850.92

Debtor's accounts continue to be monitored with all efforts being made to ensure that monies are recovered. \$501,621.28 remains outstanding as at 31 August, 2011 with

approximately \$60,000.00 outstanding for 30 days or more. The Mid West Regional Council has paid and the Mingenew Community Resource Centre has made a payment. The bulk of the outstanding debtors are for R4R and Main Roads.

It should be noted that Rates Outstanding as at end of August, 2010 was \$1,143,994.57. Rate notices were issued on the 23 August, 2011 with payment due on 30 September, 2011.

The total outstanding rates debt is \$1,215,976.77 as at 31 August, 2011.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2011 / 2012 financial year.

CONSULTATION

No consultation required

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.6.1

That Council adopts the Monthly Statement of Financial Activity for the month ending the 31 August, 2011.

SHIRE OF MINGENEW
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Activity Reportable Variances	3
Notes to and Forming Part of the Statement	4 to 22
Supplementary Information	

SHIRE OF MINGENOW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	NOTE	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Budget \$	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		35,417	31,086	106,540	4,331	(14%)
General Purpose Funding		431,099	432,516	770,538	(1,417)	0%
Law, Order, Public Safety		5,044	5,128	25,535	(84)	2%
Health		251	172	26,040	79	(46%)
Education and Welfare		575	668	4,025	(93)	14%
Housing		16,894	11,370	68,229	5,524	(49%)
Community Amenities		40,926	34,322	164,150	6,604	(19%)
Recreation and Culture		22,974	34,488	121,740	(11,514)	33%
Transport		283,803	28,456	1,919,803	255,347	(897%)
Economic Services		3,394	1,474	8,900	1,920	(130%)
Other Property and Services		7,742	18,778	112,700	(11,036)	59%
		<u>848,119</u>	<u>598,458</u>	<u>3,328,200</u>	<u>(249,661)</u>	<u>42%</u>
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(65,788)	(95,992)	(456,560)	(30,204)	31%
General Purpose Funding		(6,241)	(7,454)	(44,749)	(1,213)	16%
Law, Order, Public Safety		(13,496)	(16,728)	(100,444)	(3,232)	19%
Health		(4,059)	(6,190)	(49,678)	(2,131)	34%
Education and Welfare		(1,665)	(5,692)	(42,316)	(4,027)	71%
Housing		(36,882)	(24,354)	(143,956)	12,528	(51%)
Community Amenities		(13,226)	(16,856)	(111,258)	(3,630)	22%
Recreation & Culture		(70,351)	(138,474)	(882,378)	(68,123)	49%
Transport		(270,305)	(173,478)	(1,212,838)	96,827	(56%)
Economic Services		(32,752)	(38,812)	(182,989)	(6,060)	16%
Other Property and Services		<u>(162,211)</u>	<u>(66,888)</u>	<u>(92,884)</u>	<u>95,323</u>	<u>(143%)</u>
		<u>(676,976)</u>	<u>(590,918)</u>	<u>(3,320,050)</u>	<u>86,058</u>	<u>15%</u>
Adjustments for Non-Cash						
(Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	0	0	25,612	0	0%
Movement in Accrued Interest		(16,410)	0	0	(16,410)	0%
Movement in Accrued Salaries & Wages		(15,097)	0	0	(15,097)	0%
Movement in Employee Benefit Provisions		0	0	0	0	0%
Depreciation on Assets	2(a)	211,317	62,624	375,770	148,693	(237%)
Capital Expenditure and Income						
Purchase Land held for Resale	3	(770)	0	(15,000)	0	
Purchase Land and Buildings	3	(1,000)	(3,250)	(438,000)	(2,250)	69%
Purchase Furniture and Equipment	3	(112)	0	(63,500)	112	#DIV/0!
Purchase Plant and Equipment	3	0	0	(875,600)	0	0%
Purchase Infrastructure Assets - Roads	3	(83,395)	(67,795)	(1,739,520)	15,600	(23%)
Purchase Infrastructure Assets - Footpaths	3	0	0	(20,000)	0	0%
Purchase Infrastructure Assets - Bridges	3	0	0	0		
Proceeds from Disposal of Assets	4	0	0	359,000	0	0%
Repayment of Debentures	5	(12,831)	(18,144)	(93,767)	(5,313)	29%
Proceeds from New Debentures	5	0	0	450,000	0	0%
Transfers to Reserves (Restricted Assets)	6	(4,235)	(2,398)	(14,385)	1,838	(77%)
Transfers from Reserves (Restricted Assets)	6	0	0	342,500	0	0%
ADD Net Current Assets July 1 B/Fwd	7	507,520	507,520	507,520	0	0%
LESS Net Current Assets Year to Date	7	<u>1,944,738</u>	<u>705,123</u>	<u>0</u>	<u>1,239,616</u>	<u>(176%)</u>
Amount Req'd to be Raised from Rates		<u>(1,188,608)</u>	<u>(1,191,220)</u>	<u>(1,191,220)</u>	<u>2,612</u>	<u>(0%)</u>
Rates per Note 8		1,188,608	1,191,220	1,191,220		
Variance		0	0	0		

Statement of Financial Activities Reportable Variances

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

REVENUES/SOURCES

Housing	(49%)	Slightly higher income throughout Schedule 9
Community Amenities	(19%)	CBH Planning Fees
Recreation & Culture	33%	Minimal reimbursements at this stage
Transport	(897%)	Regional Road Recoup, MWLGA Service Agreement
Other Property and Services	(59%)	Minimal Private Works

(EXPENSES)/(APPLICATIONS)

Governance	31%	Less Salaries expenditure
Housing	(51%)	More work completed for Staff Housing
Recreation & Culture	49%	Less expenditure in Public Gardens & Sporting Complexes
Transport	(56%)	Asset Depreciation - no budget figure
Economic Services	16%	Slightly less expenditure throughout Schedule 13
Other Property & Services	(143%)	Training for MWLGA Staff, less PWO Allocated

Adjustments for Non-Cash (Revenue) & Expenditure

Depreciation on Assets	(237%)	Asset Depreciation in Schedule 12 - no budget figure
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Capital Expenditure and Income

Purchase Infrastructure Assets - Roads	(23%)	More work completed at this stage
Repayment of Debentures	29%	Timing of repayments

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Local Government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2012.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	31 August, 2011 Actual \$	2011 / 2012 Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Purchase Plant & Equipment	0.00	86,000
Computer Development	0.00	6,000
Furniture & Equipment	0.00	32,500
Health		
Buildings	0.00	28,500
Housing		
Buildings	1,000.00	285,000
Land & Buildings	0.00	19,500
Community Amenities		
Furniture & Equipment	111.84	17,000
Plant & Equipment	0.00	126,700
Recreation and Culture		
Buildings	0.00	100,000
Furniture & Equipment	0.00	5,000
Purchase Plant & Equipment	0.00	16,500
Furniture & Equipment	0.00	3,000
Transport		
Infrastructure - Roads	83,395.05	1,739,520
Footpaths Construction	0.00	20,000
Purchase Plant & Equipment	0.00	627,400
Tools & Equipment	0.00	19,000
Other Property and Services		
Industrial Area Development Costs	770.00	15,000
Land & Buildings	0.00	5,000
	85,276.89	3,151,620

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	31 August, 2011 Actual \$	2011 / 2012 Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	770.00	15,000
Land and Buildings	1,000.00	438,000
Furniture and Equipment	111.84	63,500
Plant and Equipment	0.00	875,600
Infrastructure Assets - Roads	83,395.05	1,739,520
Infrastructure Assets - Footpaths	0.00	20,000
Infrastructure Assets - Bridges	0.00	0
Infrastructure Assets - Drainage/Floodways	0.00	0
Infrastructure Assets - Recreation Areas	0.00	0
	<u>85,276.89</u>	<u>3,151,620</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

SHIRE OF MINGENOW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Net Book Value 2011 / 2012 BUDGET \$	Net Book Value 2011 / 2012 ACTUAL \$	Sale Proceeds 2011 / 2012 BUDGET \$	Sale Proceeds 2011 / 2012 ACTUAL \$	Profit(Loss) 2011 / 2012 BUDGET \$	Profit(Loss) 2011 / 2012 ACTUAL \$
Governance						
Admin Vehicle (MI 177)	12,044	0	8,000	0	(4,044)	0
CEO Vehicle (1 MI)	50,637	0	47,000	0	(3,637)	0
Transport						
Truck (Prime-mover) (MI 4484)	95,992	0	75,000	0	(20,992)	0
Truck (Prime-mover) (MI 4485)	95,993	0	75,000	0	(20,993)	0
Works Manager Vehicle (MI 108)	33,332	0	35,000	0	1,668	0
Ute (MI 372)	8,222	0	12,500	0	4,278	0
Ute (MI 278)	11,026	0	12,500	0	1,474	0
Ute (MI 599)	15,061	0	9,000	0	(6,061)	0
Sale of Pig Trailer (MI 3196)	0	0	15,000	0	15,000	0
Sale of Dolly (MI 3396)	2,306	0	10,000	0	7,694	0
Other Property & Services						
Light Industrial Blocks	60,000	0	60,000	0	0	0
	384,613	0	359,000	0	(25,613)	0

By Class	Net Book Value 2011 / 2012 BUDGET \$	Net Book Value 2011 / 2012 ACTUAL \$	Sale Proceeds 2011 / 2012 BUDGET \$	Sale Proceeds 2011 / 2012 ACTUAL \$	Profit(Loss) 2011 / 2012 BUDGET \$	Profit(Loss) 2011 / 2012 ACTUAL \$
Land & Buildings						
Light Industrial Blocks	60,000	0	60,000	0	0	0
Plant & Equipment						
Admin Vehicle (MI 177)	12,044	0	8,000	0	(4,044)	0
CEO Vehicle (1 MI)	50,637	0	47,000	0	(3,637)	0
Truck (Prime-mover) (MI 4484)	95,992	0	75,000	0	(20,992)	0
Truck (Prime-mover) (MI 4485)	95,993	0	75,000	0	(20,993)	0
Works Manager Vehicle (MI 108)	33,332	0	35,000	0	1,668	0
Ute (MI 372)	8,222	0	12,500	0	4,278	0
Ute (MI 278)	11,026	0	12,500	0	1,474	0
Ute (MI 599)	15,061	0	9,000	0	(6,061)	0
Sale of Pig Trailer (MI 3196)	0	0	15,000	0	15,000	0
Sale of Dolly (MI 3396)	2,306	0	10,000	0	7,694	0
	384,613	0	359,000	0	(25,613)	0

Summary	2011 / 2012 BUDGET \$	31/8/2011 ACTUAL \$
Loss on Asset Disposals	30,114	0
Profit on Asset Disposals	(55,727)	0
	(25,613)	0

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1 Jul 11	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Education & Welfare									
Loan 137 - Senior Citizens Building	118,080	0	0	0	3,781	118,080	114,299	(1,374)	7,129
Housing									
Loan 133 - Triplex (+)	119,821	0	0	3,995	8,127	115,826	111,694	1,319	8,048
Loan 134 - S/C Housing (+)	75,729	0	0	0	4,161	75,729	71,568	(1,401)	9,640
Loan 136 - Staff Housing (#)	150,614	0	0	0	5,653	150,614	144,961	(2,589)	9,581
Loan 142 - Staff Housing		0	100,000	0	0	0	100,000	0	0
Recreation & Culture									
Loan 138 - Pavilion Fit-Out	113,355	0	0	0	3,630	113,355	109,725	(1,319)	6,844
Transport									
Loan 135 - Plant Purchases	25,688	0	0	0	25,688	25,688	0	0	854
Loan 139 - Roller	100,862	0	0	0	10,800	100,862	90,062	0	6,515
Loan 140 - Skid Steer	13,984	0	0	0	13,984	13,984	0	0	540
Loan 141 - Grader	208,108	0	0	8,836	17,943	199,272	190,165	6,443	12,616
Loan 143 - Trucks		0	250,000	0	0	0	250,000	0	0
Loan 144 - Trailer		0	100,000	0	0	0	100,000	0	0
	926,241	0	450,000	12,831	93,767	913,410	1,282,474	1,080	61,767

(+) Loan financed by rental proceeds received from tenants.

(#) Loan financed from rental proceeds received from staff (subsidised) or third party tenants.

All other debenture repayments are to be financed by general purpose revenue.

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2011 / 2012

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate	Amount Used		Balance Unspent \$
	Actual	Budget						Actual	Budget	
Loan 142 - Staff Housing	0	100,000	Unknown	Debenture	10	27,500	5.70%	-	100,000	0
Loan 143 - Trucks	0	250,000	Unknown	Debenture	5	39,500	5.70%	-	250,000	0
Loan 144 - Trailer	0	100,000	Unknown	Debenture	10	27,500	5.70%	-	100,000	0

(c) Unspent Debentures

Council had no unspent debentures at 30 June, 2011 nor is it expected to have unspent debenture funds as at 30 June, 2012.

(d) Overdraft

Council has an overdraft facility of \$200,000 with National Australia Bank of which Nil was utilised at 30 June 2011. It is anticipated that this facility will not be utilised during the 2011 / 2012 financial year.

SHIRE OF MINGENOW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	31 August, 2011 Actual \$	2011 / 2012 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Land and Building Reserve		
Opening Balance	242,830	242,830
Amount Set Aside / Transfer to Reserve	1,964	5,450
Amount Used / Transfer from Reserve	-	(185,000)
	<u>244,794</u>	<u>63,280</u>
(b) Sportsground Improvement Reserve		
Opening Balance	2,362	2,362
Amount Set Aside / Transfer to Reserve	19	105
Amount Used / Transfer from Reserve	-	-
	<u>2,381</u>	<u>2,467</u>
(c) Plant Replacement Reserve		
Opening Balance	129,371	129,371
Amount Set Aside / Transfer to Reserve	1,046	2,900
Amount Used / Transfer from Reserve	-	(120,000)
	<u>130,417</u>	<u>12,271</u>
(d) Accrued Leave Reserve		
Opening Balance	41,537	41,536
Amount Set Aside / Transfer to Reserve	336	1,840
Amount Used / Transfer from Reserve	-	-
	<u>41,873</u>	<u>43,376</u>
(e) Aged Persons Units Reserve		
Opening Balance	34,295	34,295
Amount Set Aside / Transfer to Reserve	277	1,450
Amount Used / Transfer from Reserve	-	(17,500)
	<u>34,572</u>	<u>18,245</u>
(f) Street Light Upgrade Reserve		
Opening Balance	12,538	12,539
Amount Set Aside / Transfer to Reserve	101	500
Amount Used / Transfer from Reserve	-	-
	<u>12,640</u>	<u>13,039</u>
(g) Painted Road Reserve		
Opening Balance	3,679	3,678
Amount Set Aside / Transfer to Reserve	30	165
Amount Used / Transfer from Reserve	-	-
	<u>3,708</u>	<u>3,843</u>
(h) Industrial Area Reserve		
Opening Balance	14,165	14,164
Amount Set Aside / Transfer to Reserve	115	200
Amount Used / Transfer from Reserve	-	(10,000)
	<u>14,279</u>	<u>4,364</u>

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

6. RESERVES (Continued)	31 August, 2011 Actual \$	2011 / 2012 Budget \$
(i) Environmental Rehabilitation Reserve		
Opening Balance	25,179	25,179
Amount Set Aside / Transfer to Reserve	204	1,000
Amount Used / Transfer from Reserve	-	(10,000)
	<u>25,383</u>	<u>16,179</u>
(j) RTC/PO/NAB Reserve		
Opening Balance	17,662	17,662
Amount Set Aside / Transfer to Reserve	143	775
Amount Used / Transfer from Reserve	-	-
	<u>17,805</u>	<u>18,437</u>
Total Cash Backed Reserves	<u>527,851</u>	<u>195,501</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2011 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

**Summary of Transfers
To Cash Backed Reserves**

Transfers to Reserves

Land and Buildings Reserve	1,964	5,450
Sports Ground Improvement Reserve	19	105
Plant Replacement Reserve	1,046	2,900
Accrued Leave Reserve	336	1,840
Aged Persons Units Reserve	277	1,450
Street Light Upgrade Reserve	101	500
Painted Road Reserve	30	165
Industrial Area Development Reserve	115	200
Environmental Rehabilitation Reserve	204	1,000
RTC/PO/NAB Reserve	143	775
	<u>4,235</u>	<u>14,385</u>

Transfers from Reserves

Land and Buildings Reserve	0	(185,000)
Sports Ground Improvement Reserve	0	0
Plant Replacement Reserve	0	(120,000)
Accrued Leave Reserve	0	0
Aged Persons Units Reserve	0	(17,500)
Street Light Upgrade Reserve	0	0
Painted Road Reserve	0	0
Industrial Area Development Reserve	0	(10,000)
Environmental Rehabilitation Reserve	0	(10,000)
RTC/PO/NAB Reserve	0	0
	<u>-</u>	<u>(342,500)</u>
Total Transfer to/(from) Reserves	<u>4,235</u>	<u>(328,115)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Land & Building Reserve

- to be used for the acquisition, construction and maintenance of land and buildings.

Plant Replacement Reserve

- to be used for the purchase of plant.

Accrued Leave Reserve

- to be used to fund annual and long service leave requirements.

Aged Persons' Units Reserve

- to be used for the funding of future operating shortfalls of the aged persons' units in accordance with the management agreement Council has with Homeswest.

Street Light Upgrade Reserve

- to be used for the upgrade of street lights in the town of Mingenew.

Painted Road Reserve

- to be used for the painted road and associated projects.

Industrial Area Development Reserve

- to be used for the development of the industrial area.

Environmental Rehabilitation Reserve

- to be used for the rehabilitation of Gravel Pits.

RTC/PO/NAB Reserve

- to be used for the maintenance and upkeep of the Rural Transaction Centre

None of the above Reserves are expected to be used within a set period as it is envisaged that further transfers to the reserve accounts will occur as funds are utilised.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	31 August, 2011 Actual \$	Brought Forward 1-Jul-11 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	234,008	355,956
Cash - Restricted (Reserves)	527,851	523,616
Cash - Restricted (Unspent Grants)	28,987	103,987
Cash - Restricted (Unspent Loans)	-	-
Receivables		
- Rates Outstanding	1,197,234	21,974
- Sundry Debtors	501,621	89,397
- Emergency Services Levy	-	-
- Provision for doubtful debt	-	-
- GST Receivable	18,961	29,517
Inventories	29,948	19,758
	<u>2,538,610</u>	<u>1,144,205</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(182)	(90,333)
- GST Payable	(43,931)	(10,438)
- PAYG/Withholding Tax Payable	(21,908)	(12,298)
	<u>(66,021)</u>	<u>(113,069)</u>
NET CURRENT ASSET POSITION	2,472,589	1,031,136
Less: Cash - Reserves - Restricted	(527,851)	(523,616)
Less: Cash - Restricted/Committed	<u>-</u>	<u>-</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,944,738</u>	<u>507,520</u>

SHIRE OF MINGENEW

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

8. RATING INFORMATION - 2011 / 2012 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2011 / 2012 Rate Revenue \$	2011 / 2012 Interim Rates \$	2011 / 2012 Back Rates \$	2011 / 2012 Total Revenue \$	2011 / 2012 Budget \$
General Rate								
GRV - Townsites	9.7487	143	952,796	92,885	(310)	0	92,576	92,885
UV - Rural/Mining	10.6340	130	98,031,296	1,042,465	0	0	1,042,465	1,042,465
Sub-Totals		273	98,984,092	1,135,350	(310)	0	1,135,040	1,135,350
Minimum Rates	Minimum \$							
GRV - Townsites	330	84	41,356	27,720	0	0	27,720	27,720
UV - Rural/Mining	450	23	207,458	10,350	0	0	10,350	10,350
Sub-Totals		107	248,814	38,070	0	0	38,070	38,070
Rates Written-Off Ex-Gratia Rates Movement in Excess Rates							0 17,801 (2,303)	0 17,800 0
Totals							1,188,608	1,191,220

All land except exempt land in the Shire of Mingenew is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2011 / 2012 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-11 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	0	58,295	(58,295)	0
BCITF Levy	0	0	0	0
BRB Levy	0	0	0	0
Nomination Fees	0	42	0	42
Tree Planter - LCDC	288	0	0	288
Donations CWA	0	0	0	0
Industrial Land Bonds	16,550	0	0	16,550
Other Bonds	5,909	0	0	5,909
Cool Room Bonds	0	125	0	125
Mingenew Cemetery Group	366	0	0	366
Youth Advisory Council	2,319	0	0	2,319
Mingenew District Christmas Tree Fund	(8)	0	0	-8
Weary Dunlop Memorial	1,600	0	0	1,600
Farm Water Scheme	756	0	0	756
Centenary/Autumn Committee	1,674	0	0	1,674
Paul Starick Transpot	0	0	0	0
Sinosteel Community Trust Fund	55,035	0	0	55,035
Mingenew Water Rights	200	0	(200)	0
Community Bus	500	0	0	500
	<u>85,189</u>			<u>85,156</u>

10. CASH / INVESTMENTS SUMMARY

Investments

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	31 August 2011 Actual \$
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Cash at Bank

Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustments	31 August 2011 Actual \$
National Australia Bank	Muni	61,604	35,404	(5,078)	9,909	101,839
National Australia Bank	Trust	85,314	42	-	(200)	85,156
			Interest		Transfers	
National Australia Bank	Maxi Investrr	160,161	694	-	-	160,855
National Australia Bank	Reserve Max	525,594	2,257	-	-	527,851

11. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Income Statement By Nature & Type;
- Income Statement By Program;
- Balance Sheet;
- Statement of Changes in Equity;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

SHIRE OF MINGENEW

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	NOTE	31/08/2011 Actual \$	2011 / 2012 Budget \$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	8	1,188,608	1,173,420
Operating Grants, Subsidies and Contributions		513,266	1,341,976
Non-Operating Grants, Subsidies and Contributions		181,515	1,287,291
Profit on Asset Disposals		-	30,114
Proceeds on Disposal of Assets	#	-	-
Service Charges		-	-
Fees and Charges		87,588	234,629
Interest Earnings		6,510	39,490
Other Revenue		59,240	12,500
		<u>2,036,727</u>	<u>4,119,420</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs		(180,444)	(859,681)
Materials and Contracts		(105,409)	(1,213,443)
Utility Charges		(20,053)	(123,954)
Depreciation		(211,317)	(375,770)
Loss on Asset Disposals		-	(55,727)
Interest Expenses		5,875	(56,767)
Insurance		(103,903)	(151,909)
Other Expenditure		(61,722)	(82,800)
		<u>(676,973)</u>	<u>(2,920,051)</u>
NET RESULT		1,359,754	1,199,369

SHIRE OF MINGENEW**INCOME STATEMENT****BY PROGRAM****FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011**

	31/08/11	31/08/11	2011/12
	Y-T-D Actual	Y-T-D Budget	Total Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	35,417	31,086	106,540
General Purpose Funding	1,619,707	1,300,862	1,961,758
Law, Order, Public Safety	5,044	5,128	25,535
Health	251	172	26,040
Education and Welfare	575	668	4,025
Housing	16,894	11,370	68,229
Community Amenities	40,926	34,322	164,150
Recreation and Culture	22,974	34,488	121,740
Transport	283,803	28,456	1,919,803
Economic Services	3,394	1,474	8,900
Other Property and Services	7,742	18,778	112,700
	<u>2,036,727</u>	<u>1,466,804</u>	<u>4,519,420</u>
OPERATING EXPENSES			
Governance	(65,788)	(95,992)	(456,560)
General Purpose Funding	(6,241)	(7,454)	(44,749)
Law, Order, Public Safety	(13,496)	(16,728)	(100,444)
Health	(4,059)	(6,190)	(49,678)
Education and Welfare	(1,665)	(5,692)	(42,316)
Housing	(36,882)	(24,354)	(143,956)
Community Amenities	(13,226)	(16,856)	(111,258)
Recreation & Culture	(70,351)	(138,474)	(882,378)
Transport	(270,305)	(173,478)	(1,212,838)
Economic Services	(32,752)	(38,812)	(182,989)
Other Property and Services	(162,208)	(66,888)	(92,884)
	<u>(676,973)</u>	<u>(590,918)</u>	<u>(3,320,050)</u>
NET PROFIT OR LOSS/RESULT	<u>1,359,754</u>	<u>875,886</u>	<u>1,199,370</u>

SHIRE OF MINGENEW

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	31 August, 2011 ACTUAL \$	2011 \$
CURRENT ASSETS		
Cash and Cash Equivalents	790,846	983,559
Trade and Other Receivables	1,717,816	140,888
Inventories	29,948	19,758
TOTAL CURRENT ASSETS	<u>2,538,610</u>	<u>1,144,205</u>
NON-CURRENT ASSETS		
Other Receivables	-	-
Inventories	361,311	360,541
Property, Plant and Equipment	5,813,259	5,886,154
Infrastructure	33,629,989	33,683,904
TOTAL NON-CURRENT ASSETS	<u>39,804,559</u>	<u>39,930,599</u>
TOTAL ASSETS	<u>42,343,169</u>	<u>41,074,804</u>
CURRENT LIABILITIES		
Trade and Other Payables	69,282	147,837
Long Term Borrowings	80,934	93,765
Provisions	157,473	157,472
TOTAL CURRENT LIABILITIES	<u>307,689</u>	<u>399,074</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	832,477	832,477
Provisions	15,279	15,279
TOTAL NON-CURRENT LIABILITIES	<u>847,756</u>	<u>847,756</u>
TOTAL LIABILITIES	<u>1,155,445</u>	<u>1,246,830</u>
NET ASSETS	<u>41,187,724</u>	<u>39,827,974</u>
EQUITY		
Retained Profits (Surplus)	54,615,246	53,259,731
Reserves - Cash Backed	527,851	523,616
Reserves - Asset Revaluation	(13,955,373)	(13,955,373)
TOTAL EQUITY	<u>41,187,724</u>	<u>39,827,974</u>

SHIRE OF MINGENEW

STATEMENT OF CHANGES IN EQUITY

FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	31 August 2011 Actual \$	2011 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2011	23,374,214	23,217,670
Change in Net Assets Resulting from Operations	1,359,751	141,742
Transfer from/(to) Reserves	(4,235)	14,802
Balance as at 30 June 2012	<u>24,729,731</u>	<u>23,374,214</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2011	523,616	538,418
Amount Transferred (to)/from Surplus	4,235	(14,802)
Balance as at 30 June 2012	<u>527,851</u>	<u>523,616</u>
 RESERVES - ASSET REVALUATION		
Balance as at 1 July 2011	15,930,143	987,385
Revaluation Increment	-	14,942,758
Revaluation Decrement	-	-
Balance as at 30 June 2012	<u>15,930,143</u>	<u>15,930,143</u>
 TOTAL EQUITY	 <u><u>41,187,724</u></u>	 <u><u>39,827,973</u></u>

PROGRAM 2 - GENERAL FUND SUMMARY OF FINANCIAL ACTIVITIES

General
Ledger

	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$
<u>OPERATING EXPENDITURE</u>			
General purpose income	44,749	7,454	6,241
General administration	456,560	95,992	65,788
Law, order and public safety	100,444	16,728	13,496
Health	49,678	6,190	4,059
Welfare services	42,316	5,692	1,665
Housing	143,956	24,354	36,882
Community amenities	111,258	16,856	13,226
Recreation and culture	882,378	138,474	70,351
Transport	1,212,838	173,478	270,305
Economic services	182,989	38,812	32,752
Other property and services	92,884	66,888	162,208
Total	3,320,050	590,918	676,974
<u>CAPITAL EXPENDITURE</u>			
General purpose income	-	-	-
General administration	126,340	306	336
Law, order and public safety	-	-	-
Health	28,500	-	-
Welfare services	3,781	-	-
Housing	329,341	8,393	7,236
Community amenities	144,700	166	315
Recreation and culture	128,235	16	19
Transport	2,477,735	82,512	93,379
Economic services	940	158	173
Other property and services	20,200	34	10,838
Total	3,259,772	91,585	112,296
TOTAL EXPENDITURE	6,579,822	682,503	789,271
<u>OPERATING INCOME</u>			
General purpose income	(1,961,758)	(1,300,862)	(1,619,707)
General administration	(106,540)	(31,086)	(35,417)
Law, order and public safety	(25,535)	(5,128)	(5,044)
Health	(26,040)	(172)	(251)
Welfare services	(4,025)	(668)	(575)
Housing	(68,229)	(11,370)	(16,894)
Community amenities	(164,150)	(34,322)	(40,926)
Recreation and culture	(121,740)	(34,488)	(22,974)
Transport	(1,919,803)	(28,456)	(283,803)
Economic services	(8,900)	(1,474)	(3,394)
Other property and services	(112,700)	(18,778)	(7,742)
Total	(4,519,420)	(1,466,804)	(2,036,725)
<u>CAPITAL INCOME</u>			
General purpose income	-	-	-
General administration	(55,000)	-	-
Law, order and public safety	-	-	-
Health	-	-	-
Welfare services	-	-	-
Housing	(302,500)	-	-
Community amenities	(10,000)	(1,666)	-
Recreation and culture	-	-	-
Transport	(714,000)	-	-
Economic services	-	-	-
Other property and services	(70,000)	-	237
Total	(1,151,500)	(1,666)	237
TOTAL INCOME	(5,670,920)	(1,468,470)	(2,036,489)
SURPLUS/DEFICIT	908,902	(785,967)	(1,247,218)

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 35 GENERAL PURPOSE INCOME							Comments
2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %			
RATES							
OPERATING INCOME							
0011 Rates Levied All Areas	(1,173,420)	(1,173,420)	(1,173,110)	(310)	0%		
0080 Rates Written Off	-	-	-	-	0%		
0061 Non-Payment Penalty	(5,000)	(832)	(283)	(549)	66%		
0021 Back-Rates Levied	-	-	-	-	0%		
0081 Movement In Excess Rates	-	-	2,303	(2,303)	#DIV/0!	#DIV/0!	
0051 C.B.H. Agreement Payment	(17,800)	(17,800)	(17,801)	1	(0%)		
0031 Administration Charges	(1,890)	(314)	(60)	(254)	81%		
Total	(1,198,110)	(1,192,366)	(1,188,951)	(3,415)	#DIV/0!	#DIV/0!	
TOTAL INCOME	(1,198,110)	(1,192,366)	(1,188,951)	(3,415)	0%		
OPERATING EXPENDITURE							
0472 Rating Valuations	12,000	2,000	137	1,863	93%		
0482 Rates Legal Costs	-	-	-	-	0%		
0492 Title Search	200	32	-	32	100%		
7740 Rate Refunds	2,000	332	-	332	100%		
7302 Administration	22,217	3,702	4,440	(738)	(20%)		
Total	36,417	6,066	4,577	1,489	273%		
TOTAL EXPENDITURE	36,417	6,066	4,577	1,489	25%		
OTHER GENERAL PURPOSE FUNDING							
OPERATING INCOME							
0071 Formula Local Road Grant	(210,967)	(52,742)	(53,194)	452	(1%)		
0091 General Purpose Grant	(209,457)	(52,364)	(52,712)	348	(1%)		
0111 Royalties For Regions Grant	(322,874)	(322,874)	(322,874)	-	0%		
4903 Bank Interest On Investment	(20,000)	(3,332)	(1,976)	(1,356)	41%		
0903 Property Enquiries	(350)	(58)	-	(58)	100%		
Total	(763,648)	(431,370)	(430,756)	(614)	139%		
TOTAL INCOME	(763,648)	(431,370)	(430,756)	(614)	0%		
OPERATING EXPENDITURE							
0042 Rounding Adjust Account	-	-	(0)	0	#DIV/0!	#DIV/0!	
7292 Administration	8,332	1,388	1,665	(277)	(20%)		
Total	8,332	1,388	1,665	(277)	(20%)		
TOTAL EXPENDITURE	8,332	1,388	1,665	(277)	(20%)		

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 4 GOVERNANCE					Comments
		2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
0002	Members Travelling	5,500	916	-	916	100%	
0012	Conference Expenses	9,500	7,500	7,407	93	1%	
0092	Councillors Training	2,500	416	-	416	100%	
0022	Election Expenses	3,000	-	-	-	0%	
0072	Council Chambers Maintenance	15,950	2,654	2,323	331	12%	
0112	Consultant Fees - Joint Cao Arrangement	3,000	500	-	500	100%	
0132	Consultant Fees	-	-	-	-	0%	
0122	Refreshments & Functions	10,200	1,700	572	1,128	66%	
0152	Presidents Allowance	6,250	1,040	-	1,040	100%	
0162	Members Allowances	15,400	2,566	-	2,566	100%	
0172	Expenses Other	3,300	550	-	550	100%	
0182	Subscriptions	11,000	8,400	8,364	36	0%	
0202	Insurance	8,230	6,000	6,352	(352)	(6%)	
0222	Donations & Gifts	2,100	350	580	(230)	(66%)	
0232	Sundry Expenses - President Fax	-	-	-	-	0%	
0542	Amalgamated Group Asset Expenditure	205,000	2,000	1,184	816	41%	
0252	Lg Reform Project Officer Expenses	50,500	17,400	17,417	(17)	(0%)	
7282	Administration	60,695	10,114	12,209	(2,095)	(21%)	
	Total	412,125	62,106	56,409	5,697	628%	
CAPITAL EXPENDITURE							
0014	Furniture & Equipment	-	-	-	-	0%	
0024	Buildings	-	-	-	-	0%	
	Total	-	-	-	-	0%	
	TOTAL EXPENDITURE	412,125	62,106	56,409	5,697	9%	
OPERATING INCOME							
0023	Contributions & Donations	(50,000)	(30,000)	(30,000)	-	0%	
0033	Reimbursements	(30,000)	-	-	-	0%	
0043	Grant - Lg Reform	-	-	-	-	0%	
0053	Lg Reform Project Officer Reimbursements	(20,000)	-	-	-	0%	
0183	Sundry Income - Electoral Roll	-	-	-	-	0%	
	Total	(100,000)	(30,000)	(30,000)	-	0%	
	TOTAL INCOME	(100,000)	(30,000)	(30,000)	-	0%	

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	PROGRAM 4 GOVERNANCE					Comments
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	
OTHER GOVERNANCE						
OPERATING EXPENDITURE						
0342 Staff Housing Benefits	-	-	-	-	0%	
0272 Salaries (Muni Fund)	291,000	48,500	38,934	9,566	20%	Less expenditure at this stage
0282 Superannuation	34,575	5,762	4,619	1,143	20%	
0312 Insurance Regional Risks Coordinator	2,600	-	-	-	0%	
0292 Insurance	14,256	13,000	13,409	(409)	(3%)	
0302 Staff Training	12,800	2,132	2,696	(564)	(26%)	
0322 Staff Conferences	11,000	4,000	3,976	24	1%	
0352 Website Development / Training	3,800	3,800	3,760	40	1%	
0372 Bank Charges	3,000	500	360	140	28%	
0382 Printing & Stationery	17,000	2,832	4,394	(1,562)	(55%)	
0392 Telephone / Facsimile	11,000	1,832	1,127	705	39%	
0402 Equipment Repair & Maintenance	1,400	232	-	232	100%	
0412 Postage & Freight	4,200	700	564	136	19%	
0422 Advertising	5,000	832	2,057	(1,225)	(147%)	
0432 Office Expenses - Other	1,000	166	90	76	46%	
0452 Office Maintenance	25,100	4,180	4,217	(37)	(1%)	
0462 Audit Fees	21,500	-	-	-	0%	
0532 Asset Management Expenditure	-	-	500	(500)	#DNV/0!	#DNV/0!
0562 Computer S / W Licensing & Support	30,500	21,000	23,728	(2,728)	(13%)	
0572 Legal Fees	4,500	750	-	750	100%	
0592 Resource Sharing Expenditure	-	-	-	-	0%	
0662 Accounting Services	12,500	2,000	1,705	295	15%	
6880 General Accounting Write Off'S	-	-	-	-	0%	
0772 Administration Vehicle	7,325	1,220	-	1,220	100%	
7312 Administration	44,435	7,404	8,879	(1,475)	(20%)	
9010 Accrued Leave (Sch 4)	-	-	-	-	0%	
0442 Loss On Asset Disposal (S4)	7,680	-	-	-	0%	
6530 Asset Depreciation (Sch 4)	33,700	5,616	5,354	262	5%	
0682 Less Admin Allocations	(555,436)	(92,572)	(110,991)	18,419	(20%)	Admin Allocations higher at this stage
Total	44,435	33,886	9,379	24,507	#DNV/0!	

SHIRE OF MINGENOW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 4 GOVERNANCE						Comments
2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %		
ADMINISTRATION GENERAL (Continued)						
CAPITAL EXPENDITURE						
4834	-	-	-	(336)	#DIV/0!	
4734	1,840	306	336	306	100%	
0554	86,000	-	-	-	0%	
0574	6,000	-	-	-	0%	
0584	32,500	-	-	-	0%	
0594	-	-	-	-	0%	
	126,340	306	336	(30)	#DIV/0!	
TOTAL EXPENDITURE						
	170,775	34,192	9,715	24,477	72%	
OPERATING INCOME						
0073	(200)	(32)	(32)	(0)	1%	
0113	(2,500)	(416)	(3,975)	3,559	(855%)	
0143	-	-	-	-	0%	
0123	(500)	(82)	-	(82)	100%	
0523	(1,500)	(250)	(1,075)	825	(330%)	
0533	-	-	-	-	0%	
0543	-	-	-	-	0%	
0553	-	-	-	-	0%	
4833	(1,840)	(306)	(336)	30	(10%)	
	(6,540)	(1,086)	(5,417)	4,331	(1095%)	
CAPITAL INCOME						
0595	(55,000)	-	-	-	0%	
0613	-	-	-	-	0%	
	(55,000)	-	-	-	0%	
TOTAL INCOME						
	(61,540)	(1,086)	(5,417)	4,331	(399%)	

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 56 LAW, ORDER AND PUBLIC SAFETY					Comments
	2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11	31/08/11	
	Total	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Y-T-D	
	Budget	Budget	Actual	Variance	Variance	Variance	
	\$	\$	\$	\$	\$	%	
<u>FIRE PREVENTION</u>							
<u>OPERATING EXPENDITURE</u>							
0632 Fire Tender Expenses	10,750	1,788	26	1,762	99%		
0642 Insurance	1,500	250	3,569	(3,319)	(1328%)		
0672 Communication Maintenance & Repairs	4,000	666	-	666	100%		
0712 Hydrant Repairs	-	-	-	-	0%		
0722 Fire Control - Fire Fighting	1,500	248	-	248	100%		
0742 Community Emergency Service Manager	15,000	2,500	-	2,500	100%		
0692 Fire Control Expenses Other	7,400	1,232	2,647	(1,415)	(115%)		
7002 Administration	8,332	1,388	1,665	(277)	(20%)		
Total	48,482	8,072	7,907	165	(1064%)		
<u>CAPITAL EXPENDITURE</u>							
Total	-	-	-	-	0%		
TOTAL EXPENDITURE	48,482	8,072	7,907	165	2%		
<u>OPERATING INCOME</u>							
0703 Fines And Penalties	(4,400)	-	-	-	0%		
0713 Esl Administration Grant	(105)	-	-	-	0%		
0733 Esl Interest Penalty	(19,930)	(16)	(16)	(0)	2%		
0723 Esl Annual Grant	(24,435)	(4,930)	(4,983)	53	(1%)		
Total		(4,946)	(4,998)	52	1%		
<u>CAPITAL INCOME</u>							
Total	-	-	-	-	0%		
TOTAL INCOME	(24,435)	(4,946)	(4,998)	52	(1%)		

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 5 - LAW, ORDER AND PUBLIC SAFETY							Comments
2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %			
<u>ANIMAL CONTROL</u>							
<u>OPERATING EXPENDITURE</u>							
0752 Ranger Services	15,000	2,500	2,624	(124)	(5%)		
0822 Dog Pound Maintenance	50	8	-	8	100%		
0832 Control Expenses Other	50	8	-	8	100%		
6540 Asset Depreciation (Sch 5)	8,030	1,338	1,300	38	3%		
7012 Administration	8,332	1,388	1,665	(277)	(20%)		
Total	31,462	5,242	5,589	(347)	178%		
<u>CAPITAL EXPENDITURE</u>							
Total	-	-	-	-	0%		
TOTAL EXPENDITURE							
	31,462	5,242	5,589	(347)	(7%)		
<u>OPERATING INCOME</u>							
0833 Dog Registration Fees	(950)	(158)	-	(158)	100%		
0843 Fines And Penalties	(100)	(16)	(45)	29	(184%)		
0853 Impounding Fees	(50)	(8)	-	(8)	100%		
Total	(1,100)	(182)	(45)	(137)	16%		
<u>CAPITAL INCOME</u>							
Total	-	-	-	-	0%		
TOTAL INCOME							
	(1,100)	(182)	(45)	(137)	75%		

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 5 - LAW, ORDER AND PUBLIC SAFETY					Comments
	2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11	31/08/11	
	Total	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Y-T-D	
	Budget	Budget	Actual	Variance	Variance	Variance	
	\$	\$	\$	\$	\$	%	
OTHER LAW, ORDER, PUBLIC SAFETY							
OPERATING EXPENDITURE							
0942 Community Safety / Crime Prevention	20,000	3,332	-	3,332	100%		
0952 Radar Speed Display	500	82	-	82	100%		
Total	20,500	3,414	-	3,414	200%		
CAPITAL EXPENDITURE							
Total	-	-	-	-	0%		
TOTAL EXPENDITURE	20,500	3,414	-	3,414	100%		
OPERATING INCOME							
0933 Community Safety / Crime Prevention	-	-	-	-	0%		
Total	-	-	-	-	0%		
CAPITAL INCOME							
Total	-	-	-	-	0%		
TOTAL INCOME	-	-	-	-	0%		

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 7 - HEALTH						Comments
	2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11	31/08/11		
	Total	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Y-T-D		
	Budget	\$	\$	Actual	Variance	Variance		
	\$				\$	%		
MATERNAL & INFANT HEALTH								
OPERATING EXPENDITURE								
1002	Maternal & Infant Health Clinic	14,971	2,490	1,561	929	37%		
1012	Nmh - Silver Chain Project	-	-	-	-	0%		
7022	Administration	-	-	-	-	0%		
	Total	14,971	2,490	1,561	929	37%		
CAPITAL EXPENDITURE								
1334	Buildings	28,500	-	-	-	0%		
	Total	28,500	-	-	-	0%		
	TOTAL EXPENDITURE	43,471	2,490	1,561	929	37%		
OPERATING INCOME								
1333	Reimbursements	(25,000)	-	-	-	0%		
1323	Rental Charge	(1,040)	(172)	(251)	79	(46%)		
	Total	(26,040)	(172)	(251)	79	(46%)		
CAPITAL INCOME								
	Total	-	-	-	-	0%		
	TOTAL INCOME	(26,040)	(172)	(251)	79	(46%)		

SHIRE OF MINGENEEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 7 - HEALTH						
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	
OTHER HEALTH						
OPERATING EXPENDITURE						
1292 Group Regional Scheme	13,500	2,250	-	2,250	100%	
6560 Asset Depreciation (Sch 7)	-	-	-	-	0%	
0732 Loss On Asset Disposal (S7)	-	-	-	-	0%	
7032 Administration	8,332	1,388	1,665	(277)	(20%)	
Total	21,832	3,638	1,665	1,973	54%	
CAPITAL EXPENDITURE						
1444 Plant & Equipment	-	-	-	-	0%	
Total	-	-	-	-	0%	
TOTAL EXPENDITURE	21,832	3,638	1,665	1,973	54%	
OPERATING INCOME						
1373 Contributions & Donations	-	-	-	-	0%	
1423 Charges - Other	-	-	-	-	0%	
Total	-	-	-	-	0%	
CAPITAL INCOME						
1455 Sale Of Plant & Equipment (S7)	-	-	-	-	0%	
Total	-	-	-	-	0%	
TOTAL INCOME	-	-	-	-	0%	

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 7 - HEALTH					
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %		
1552							

SHIRE OF MINGENOW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 08 - WELFARE SERVICES								Comments
2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11	31/08/11	31/08/11		
Total Budget \$	Y-T-D Budget \$	Y-T-D Actual \$	Y-T-D Variance \$	Y-T-D Variance \$	Y-T-D Variance \$	Y-T-D Variance %		
OTHER EDUCATION								
OPERATING EXPENDITURE								
1642	Contributions Swimming Travel	950	-	-	-	0%		
1622	School Resource Centre	-	-	-	-	0%		
	Total	950	-	-	-	0%		
CAPITAL EXPENDITURE								
	Total	-	-	-	-	0%		
TOTAL EXPENDITURE								
	Total	950	-	-	-	0%		
OPERATING INCOME								
	Total	-	-	-	-	0%		
CAPITAL INCOME								
	Total	-	-	-	-	0%		
TOTAL INCOME								
	Total	-	-	-	-	0%		
AGED & DISABLED								
OPERATING EXPENDITURE								
1652	Senior Citizens Building	19,695	3,278	658	2,620	80%		
1662	Seniors Week	1,100	182	-	182	100%		
1612	Loan Interest - Senior Citizens Building	7,129	-	(1,374)	1,374	#DIV/0!		
	Total	27,924	3,460	(716)	4,176	#DIV/0!		
CAPITAL EXPENDITURE								
1674	Senior Citizens Centre - Building	-	-	-	-	0%		
1684	Senior Citizens Centre - Furniture & Eq	-	-	-	-	0%		
1634	Loan Principal - Senior Citizens Building	3,781	-	-	-	0%		
	Total	3,781	-	-	-	0%		
TOTAL EXPENDITURE								
	Total	31,705	3,460	(716)	4,176	121%		
OPERATING INCOME								
1633	Seniors Week Community Grant	(750)	(124)	-	(124)	100%		
1513	Senior Citizens Building	(3,100)	(516)	(520)	4	(1%)		
1675	Contributions - Senior Citizens Blding	-	-	-	-	0%		
1613	Riclip Grant	-	(640)	(520)	(120)	99%		
	Total	(3,850)	(640)	(520)	(120)	99%		
CAPITAL INCOME								
	Total	-	-	-	-	0%		
TOTAL INCOME								
	Total	(3,850)	(640)	(520)	120	0%		

SHIRE OF MINGENOW

**OTHER WELFARE
OPERATING EXPENDITURE**

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 95 HOUSING					Comments
		2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	
COUNCIL STAFF							
OPERATING EXPENDITURE							
1712	Building Maintenance (Inc Ins)	34,939	5,808	14,247	(8,439)	(145%)	More work completed at this stage
7062	Administration	5,554	924	1,110	(166)	(20%)	
	Total	40,493	6,732	15,357	(8,625)	(165%)	
CAPITAL EXPENDITURE							
1724	Furniture & Equipment		-	-	-	0%	#DIV/0!
1744	Buildings	285,000	-	1,000	(1,000)	#DIV/0!	
	Total	285,000	-	1,000	(1,000)	#DIV/0!	
	TOTAL EXPENDITURE	325,493	6,732	16,357	(9,625)	(143%)	
OPERATING INCOME							
1723	Charges Rent / Leases	(12,770)	(2,128)	(2,580)	452	(21%)	
1733	Reimbursements	(1,000)	(166)	-	(166)	100%	
	Total	(13,770)	(2,294)	(2,580)	286	79%	
CAPITAL INCOME							
1755	Transfers Ex Reserves	(185,000)	-	-	-	0%	
1775	Transfers - Ex Loan Fund	(100,000)	-	-	-	0%	
	Total	(285,000)	-	-	-	0%	
	TOTAL INCOME	(298,770)	(2,294)	(2,580)	286	(12%)	
HOUSING OTHER							
OPERATING EXPENDITURE							
1732	Interest Loan Silver Chain House	4,640	-	(1,401)	1,401	#DIV/0!	#DIV/0!
4812	Interest - Self Supporting Loans	8,048	4,092	1,319	2,773	68%	
1602	Triplex Housing	11,365	1,890	5,084	(3,194)	(169%)	
1702	Maintenance 13 Moore Street	3,350	560	981	(421)	(75%)	#DIV/0!
1812	Interest Loan Moore Street	9,581	-	(2,589)	2,589	#DIV/0!	
1802	Aged Persons Units	16,250	2,712	4,517	(1,805)	(67%)	
1502	Silver Chain Operating Expense	19,220	3,200	8,078	(4,878)	(152%)	#DIV/0!
6580	Asset Depreciation (Sch 9)	19,900	3,316	3,316	(0)	(0%)	
7072	Administration	11,109	1,852	2,220	(368)	(20%)	
	Total	103,463	17,622	21,525	(3,903)	#DIV/0!	

SHIRE OF MINGENOW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 19 HOUSING							Comments
2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11	31/08/11		
Total Budget \$	Y-T-D Budget \$	Y-T-D Actual \$	Y-T-D Variance \$	Y-T-D Variance %			
HOUSING OTHER (Continued)							
CAPITAL EXPENDITURE							
1794 Principal - Loan Triplex	8,127	3,995	(0)	(0%)			
4984 Principal 13 Moore Street Loan 136	5,653	-	-	0%			
1754 Principal Silver Chain Loan	4,161	-	-	0%			
1774 Land & Buildings	19,500	-	3,250	100%			
4844 Land / Buildings Reserve - Interest	5,450	1,964	(1,056)	(116%)			
4914 A.P.U. Maintenance Reserve Interest	1,450	277	(37)	(16%)			
Total	44,341	6,236	2,157	(32%)			
TOTAL EXPENDITURE							
	147,804	27,762	(1,747)	(7%)			
OPERATING INCOME							
1743 Rent Silver Chain	(8,844)	(1,474)	737	(50%)			
1763 Contributions / Reimbursement	(1,000)	(166)	223	(134%)			
1773 Aged Persons Units	(20,275)	(3,380)	1,720	(51%)			
1703 Rent -13 Moore Street	(13,660)	(2,276)	1,137	(50%)			
1783 Rental - Triplex	(3,780)	(630)	330	(52%)			
4843 Land / Buildings Reserve - Interest	(5,450)	(908)	1,056	(116%)			
4893 A.P.U. Maintenance Reserve - Interest	(1,450)	(242)	35	(15%)			
Total	(54,459)	(9,076)	5,238	(469%)			
CAPITAL INCOME							
1785 Apu - Transfer Ex Reserve	(17,500)	-	-	0%			
Total	(17,500)	-	-	0%			
TOTAL INCOME							
	(71,959)	(14,314)	5,238	(58%)			

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 10 - OTHER COMMUNITY AMENITIES							Comments
2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11	31/08/11		
Total Budget \$	Y-T-D Budget \$	Y-T-D Actual \$	Y-T-D Variance \$	Y-T-D Variance %			
SANITATION - HOUSEHOLD REFUSE							
OPERATING EXPENDITURE							
1762 Domestic Refuse Collection	19,600	2,857	409	13%			
1772 Rubbish Site Maintenance	31,250	3,035	2,169	42%			
1792 Recycling Program	1,000	-	166	100%			
6590 Asset Depreciation (Sch 10)	4,800	841	(41)	(5%)			
7082 Administration	2,777	555	(93)	(20%)			
Total	59,427	7,289	2,609	129%			
CAPITAL EXPENDITURE							
Total	-	-	-	0%			
TOTAL EXPENDITURE							
	59,427	7,289	2,609	26%			
OPERATING INCOME							
1803 Domestic Refuse Removal	(26,200)	(26,715)	515	(2%)			
1813 Recycling Income	(1,000)	-	(166)	100%			
Total	(27,200)	(26,715)	349	98%			
CAPITAL INCOME							
1865 Transfer Ex Rehabilitation Reserve	(10,000)	-	(1,666)	100%			
Total	(10,000)	-	(1,666)	100%			
TOTAL INCOME							
	(37,200)	(26,715)	(1,317)	5%			

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 10 - OTHER COMMUNITY/AMENITIES							Comments
2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %			
OTHER SANITATION							
OPERATING EXPENDITURE							
1862 Commercial, Industrial Refuse Collection	5,300	882	816	66	7%		
1872 Collection - Streets / Park	1,250	208	163	45	22%		
1912 Zero Waste Management Plan (Mwrc)	10,000	-	-	-	0%		
Total	16,550	1,090	980	110	29%		
CAPITAL EXPENDITURE							
Total	-	-	-	-	0%		
OPERATING INCOME							
1923 Commercial Refuse Removal	(7,500)	(7,500)	(7,605)	105	(1%)		
1943 Sundry Income	-	-	-	-	0%		
Total	(7,500)	(7,500)	(7,605)	105	(1%)		
CAPITAL INCOME							
Total	-	-	-	-	0%		
TOTAL INCOME							
	(7,500)	(7,500)	(7,605)	105	(1%)		

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	Comments
SEWERAGE						
OPERATING EXPENDITURE						
Total	-	-	-	-	0%	
CAPITAL EXPENDITURE						
Total	-	-	-	-	0%	
TOTAL EXPENDITURE						
OPERATING INCOME						
Septic Tank Fees	(350)	(58)	-	(58)	100%	
Total	(350)	(58)	-	(58)	100%	
CAPITAL INCOME						
Total	-	-	-	-	0%	
TOTAL INCOME	(350)	(58)	-	(58)	100%	

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 10 - OTHER COMMUNITY AMENITIES							Comments
2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %			
TOWN PLANNING & REG. DEVELOP.							
OPERATING EXPENDITURE							
7112 Administration	2,777	462	555	(93)	(20%)		
Total	2,777	462	555	(93)	(20%)		
CAPITAL EXPENDITURE							
Total	-	-	-	-	0%		
TOTAL EXPENDITURE							
	2,777	462	555	(93)	(20%)		
OPERATING INCOME							
2223 Charges - Subdivisions	-	-	-	-	0%		
2263 Sundry Income	(1,000)	(166)	(6,022)	5,856	(3528%)	CBH Planning Fees	
Total	(1,000)	(166)	(6,022)	5,856	(3528%)		
CAPITAL INCOME							
Total	-	-	-	-	0%		
TOTAL INCOME							
	(1,000)	(166)	(6,022)	5,856	(3528%)		

SHIRE OF MINGENOW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 10 - OTHER COMMUNITY AMENITIES					Comments
		2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	
OTHER COMMUNITY AMENITIES							
OPERATING EXPENDITURE							
2302	Cemetery Operations & Maintenance	7,895	1,310	492	818	62%	
2322	Public Conveniences	13,500	2,246	1,691	555	25%	
7122	Administration	11,109	1,850	2,220	(370)	(20%)	
	Total	32,504	5,406	4,403	1,003	67%	
CAPITAL EXPENDITURE							
2404	Buildings	-	-	-	-	0%	#DIV/0!
2444	Furniture & Equipment	17,000	-	112	(112)	#DIV/0!	
2454	Plant & Equipment	126,700	-	-	-	0%	
4514	Environmental Rehabilitation Reserve - Inte	1,000	166	204	(38)	(23%)	
	Total	144,700	166	315	(149)	#DIV/0!	#DIV/0!
TOTAL EXPENDITURE		177,204	5,572	4,719	853	15%	
OPERATING INCOME							
2363	Cemetery Fees	(400)	(66)	(380)	314	(476%)	
2373	Contributions And Donations	(126,700)	-	-	-	0%	
2383	Toy Library Grant	-	-	-	-	0%	
4953	Environmental Rehabilitation Reserve Interest	(1,000)	(166)	(204)	38	(23%)	
	Total	(128,100)	(232)	(584)	352	(498%)	
CAPITAL INCOME							
	Total	-	-	-	-	0%	
TOTAL INCOME		(128,100)	(232)	(584)	352	(152%)	

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	PROGRAM 11 RECREATION & CULTURE						Comments
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %		
PUBLIC HALLS, CIVIC CENTRES							
OPERATING EXPENDITURE							
2422 Public Halls	14,035	2,332	1,454	878	38%		
7132 Administration	2,777	462	555	(93)	(20%)		
Total	16,812	2,794	2,009	785	28%		
CAPITAL EXPENDITURE							
Total	-	-	-	-	0%		
TOTAL EXPENDITURE	16,812	2,794	2,009	785	28%		
OPERATING INCOME							
2413 Reimbursements	(500)	(82)	(249)	167	(203%)		
2453 Charges - Hall Hire	(600)	(100)	(105)	5	(5%)		
Total	(1,100)	(182)	(353)	171	(94%)		
CAPITAL INCOME							
Total	-	-	-	-	0%		
TOTAL INCOME	(1,100)	(182)	(353)	171	(94%)		

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 10 - RECREATION & CULTURE					Comments
	2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11		
	Total	Y-T-D	Y-T-D	Y-T-D	Y-T-D		
	Budget	Budget	Actual	Variance	Variance		
	\$	\$	\$	\$	%		
OTHER RECREATION AND SPORT							
OPERATING EXPENDITURE							
1112 Loss On Asset Disposal (\$11)	-	-	-	-	0%	#DIV/0!	
4802 Interest - New Pavilion Loan	6,844	-	(1,319)	1,319	#DIV/0!	#DIV/0!	
2632 Superannuation	-	-	305	(305)	59%	70%	Less expenditure at this stage
2642 Public Gardens & Reserves	159,270	26,494	10,737	15,757	70%	100%	Less expenditure at this stage
2652 Sporting Complex & Amenities	460,000	76,624	23,296	53,328	116		
2672 Council Inkind Donations	700	116	-	116	0%	(11%)	
2692 Royalties For Regions	-	-	-	-	0%	(20%)	
6600 Asset Depreciation (Sch 11)	78,500	13,084	14,486	(1,402)			
9120 Accrued Leave (Sch 11)	-	-	10,544	(1,750)			
7142 Administration	52,766	8,794	58,049	67,063	#DIV/0!		
Total	758,080	125,112					
CAPITAL EXPENDITURE							
4894 Principal New Pavilion	3,630	-	-	-	0%		
2834 Buildings	100,000	-	-	-	0%		
2844 Purchase Plant & Equipment	16,500	-	-	-	0%		
2854 Furniture & Equipment	5,000	-	-	-	0%		
2874 Karara Bore - Plant & Equipment	-	-	-	-	0%		
4864 Sportground Reserve - Interest	105	16	19	(3)	(19%)		
Total	125,235	16	19	(3)	(19%)		
TOTAL EXPENDITURE	883,315	125,128	58,068	67,060	54%		
OPERATING INCOME							
2733 Contributions & Donations	-	-	-	-	0%		
2743 Reimbursements	(50,300)	(8,384)	(77)	(8,307)	99%		
2753 Charges - Rec Leases / Rentals	(27,600)	(25,800)	(22,205)	(3,595)	14%		
2783 Charges - Other	(300)	(50)	(100)	50	(100%)		
2793 Royalties For Regions - Recreation & Sport	-	-	-	-	0%		
2915 Contributions (Cap Projects)	-	-	-	-	0%		
2935 Grant - Tennis (Cap Projects)	-	-	-	-	0%		
4863 Sportground Reserve Interest	(105)	(18)	(19)	1	(6%)		
Total	(78,305)	(34,252)	(22,401)	(11,851)	7%		
CAPITAL INCOME							
Total	-	-	-	-	0%		
TOTAL INCOME	(78,305)	(34,252)	(22,401)	(11,851)	35%		

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 11 RECREATION & CULTURE							Comments
2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	31/08/11 Y-T-D Variance %		
LIBRARIES							
OPERATING EXPENDITURE							
2902 Salaries (Library)	13,200	2,200	2,577	(377)	(17%)		
2922 Lost / Damaged Books	500	82	-	82	100%		
2932 Library Operating Other	2,150	358	91	267	75%		
7152 Administration	24,994	4,164	4,995	(831)	(20%)		
Total	40,844	6,804	7,663	(859)	138%		
CAPITAL EXPENDITURE							
2914 Furniture & Equipment	3,000	-	-	-	0%		
Total	3,000	-	-	-	0%		
TOTAL EXPENDITURE							
	43,844	6,804	7,663	(859)	(13%)		
OPERATING INCOME							
2983 Charges - Lost Books	(50)	(8)	-	(8)	100%		
Total	(50)	(8)	-	(8)	100%		
CAPITAL INCOME							
Total	-	-	-	-	0%		
TOTAL INCOME							
	(50)	(8)	-	(8)	100%		

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 11 RECREATION & CULTURE					Comments
	2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11		
	Total	Y-T-D	Y-T-D	Y-T-D	Y-T-D		
	Budget	Budget	Actual	Variance	Variance	%	
	\$	\$	\$	\$	\$	%	
OTHER CULTURE							
OPERATING EXPENDITURE							
3032 Arts Prizes	300	50	-	-	50	100%	
3042 Railway Station	44,000	-	-	-	-	0%	
3082 Arts & Crafts Centre	1,010	166	110	-	56	33%	
3092 Museums	3,850	638	456	-	182	28%	
3102 Donations	400	66	250	-	(184)	(279%)	
3072 Painted Road Project	-	-	-	-	-	0%	
3122 Road Board Office	8,750	1,456	148	-	1,308	90%	
7162 Administration	8,332	1,388	1,685	-	(277)	(20%)	
Total	66,642	3,764	2,630	-	1,134	(47%)	
CAPITAL EXPENDITURE							
3044 Furniture & Equipment	-	-	-	-	-	0%	
Total	-	-	-	-	-	0%	
TOTAL EXPENDITURE	66,642	3,764	2,630	-	1,134	30%	
OPERATING INCOME							
3143 Reimbursements	(175)	(28)	(220)	-	192	(686%)	
3113 Lotterywest Grant (Railway Station)	(42,000)	-	-	-	-	0%	
3153 Charges - Rents / Leases	(110)	(18)	-	-	(18)	100%	
Total	(42,285)	(46)	(220)	-	174	(586%)	
CAPITAL INCOME							
2195 Ex Reserve	-	-	-	-	-	0%	
Total	-	-	-	-	-	0%	
TOTAL INCOME	(42,285)	(46)	(220)	-	174	(378%)	

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 12 - TRANSPORT						
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	Comments
CONSTRUCTION, ROADS, BRIDGES, DEPOTS						
CAPITAL EXPENDITURE						
3124 Black Spot Funding	-	-	-	-	0%	More work completed at this stage
3294 Footpaths Construction	20,000	-	-	-	0%	
4122 Regional Road Group - Roadworks	1,229,800	2,700	5,050	(2,350)	(87%)	
4002 Roads To Recovery	356,678	16,000	20,366	(4,366)	(27%)	
3164 Municipal Fund Road Capital Expenditure	153,042	49,095	57,979	(8,884)	(18%)	
Total	1,759,520	67,795	83,395	(15,600)	(132%)	
TOTAL EXPENDITURE						
	1,759,520	67,795	83,395	(15,600)	(23%)	
OPERATING INCOME						
3305 Black Spot Funding (Cap Projects)	-	-	-	-	0%	#DIV/0! #DIV/0!
3325 Reimbursement Reinstatements	-	-	(7,424)	7,424	#DIV/0!	
4103 Regional Road Recoups	(820,591)	-	(58,335)	58,335	#DIV/0!	#DIV/0!
4203 Roads To Recovery Funding	(265,000)	(70,000)	(68,190)	(1,810)	3%	
Total	(1,085,591)	(70,000)	(133,948)	63,948	#DIV/0!	
CAPITAL INCOME						
Total	-	-	-	-	0%	
TOTAL INCOME						
	(1,085,591)	(70,000)	(133,948)	63,948	(91%)	

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 12 - TRANSPORT					Comments
	2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11	31/08/11	
	Total Budget \$	Y-T-D Budget \$	Y-T-D Actual \$	Y-T-D Variance \$	Y-T-D Variance %		
MAINTENANCE							
OPERATING EXPENDITURE							
4102 Regional Road Group	-	-	-	-	-	0%	
3322 Maintenance Grading	186,440	31,072	21,128	9,944	32%		Less work completed at this stage
3342 Asset Preservation Urban	46,300	7,714	10,005	(2,291)	(30%)		
3352 - Asset Preservation Rural	67,065	11,174	17,958	(6,784)	(61%)		More work completed at this stage
3372 Bridge, Culvert, Pipe	162,000	-	-	-	0%		
3402 Depot Maintenance	32,780	5,460	2,330	3,130	57%		
3422 Lighting Of Streets	14,500	2,416	1,289	1,127	47%		
3432 Street Cleaning	6,500	1,082	-	1,082	100%		
3442 Traffic Signs & Control Equipment	800	132	-	132	100%		
3452 Tree Pruning	6,000	1,000	-	1,000	100%		
7182 Administration	19,440	3,240	3,885	(645)	(20%)		
Total	541,825	63,290	56,596	6,694	326%		
CAPITAL EXPENDITURE							
4824 Sreet Light Upgrade Interest	500	84	101	(17)	(21%)		
Total	500	84	101	(17)	(21%)		
TOTAL EXPENDITURE	542,325	63,374	56,697	6,677	11%		
OPERATING INCOME							
3523 Mrd Direct Maintenance Grant	(47,567)	(47,567)	(47,567)	-	0%		
3533 G / Grants - Sireet Lighting	(4,400)	-	-	-	0%		
3543 Reimbursements	-	-	(278)	278	#DIV/0!		#DIV/0!
3583 Charges - Sale Of Second Hand Material	-	-	-	-	0%		
3593 Grants - Other	(162,000)	(40,500)	(40,500)	-	0%		
4913 Street Light Upgrade - Interest	(500)	(82)	(101)	19	(24%)		
Total	(214,467)	(88,149)	(88,446)	297	#DIV/0!		#DIV/0!
CAPITAL INCOME							
Total	-	-	-	-	0%		
TOTAL INCOME	(214,467)	(88,149)	(88,446)	297	(0%)		

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 125 TRANSPORT						
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	Comments
ROAD PLANT PURCHASES						
OPERATING EXPENDITURE						
3532 Council Loans - Interest	20,525	9,788	(512)	10,300	105%	Due to Accrued Interest
1212 Loss On Asset Disposal (S12)	48,045	-	-	-	0%	#DIV/0!
6620 Asset Depreciation (Sch 12)	-	-	144,340	(144,340)	#DIV/0!	#DIV/0!
Total	68,570	9,788	143,828	(134,040)	#DIV/0!	
CAPITAL EXPENDITURE						
3534 Council Loans Principal	68,415	14,149	8,836	5,313	38%	Timing of payments
3554 Purchase Plant & Equipment	627,400	-	-	-	0%	
3564 Tools & Equipment	19,000	-	-	-	0%	
4854 Plant Reserve - Interest	2,900	484	1,046	(562)	(116%)	
Total	717,715	14,633	9,882	4,751	(79%)	
TOTAL EXPENDITURE	786,285	24,421	153,711	(129,290)	(529%)	
OPERATING INCOME						
6721 Profit On Asset Disposal (S12)	(30,113)	-	-	-	0%	
3555 Contributions (Cap Projects)	-	-	-	-	0%	
4853 Plant Reserve - Interest	(2,900)	(482)	(1,046)	564	(117%)	
Total	(33,013)	(482)	(1,046)	564	(117%)	
CAPITAL INCOME						
3565 Reserve Fund Transfer - Plant	(120,000)	-	-	-	0%	
3575 Transfers - Loan Fund	(350,000)	-	-	-	0%	
3585 Sale Of Plant & Equipment (S12)	(244,000)	-	-	-	0%	
Total	(714,000)	-	-	-	0%	
TOTAL INCOME	(747,013)	(482)	(1,046)	564	(117%)	

SHIRE OF MINGENOW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 12 TRANSPORT								
2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	Comments			
TRAFFIC CONTROL								
OPERATING EXPENDITURE								
3702 Police Licensing	400,000	58,295	8,371	13%	Less than anticipated at this stage			
3712 Telephone Expenses	900	129	21	14%				
3732 Licensing Training	-	-	-	0%				
3742 Salaries (Licensing)	15,800	3,133	(501)	(19%)				
7192 Administration	13,886	2,775	(461)	(20%)				
Total	430,586	64,331	7,431	(12%)				
CAPITAL EXPENDITURE								
Total	-	-	-	0%				
TOTAL EXPENDITURE								
	430,586	64,331	7,431	10%				
OPERATING INCOME								
3743 Police Licensing	(400,000)	(58,295)	(8,371)	13%	Less than anticipated at this stage			
3733 Licensing Training Reimbursement	-	-	-	0%				
0063 Sundry Income - Commission On Licensing	(16,000)	(2,067)	(599)	22%				
Total	(416,000)	(60,362)	(8,970)	35%				
CAPITAL INCOME								
Total	-	-	-	0%				
TOTAL INCOME								
	(416,000)	(60,362)	(8,970)	13%				
AERODROMES								
OPERATING EXPENDITURE								
3772 Airstrip Maintenance Expense	1,125	-	186	100%				
Total	1,125	-	186	100%				
CAPITAL EXPENDITURE								
Total	-	-	-	0%				
TOTAL EXPENDITURE								
	1,125	-	186	100%				
OPERATING INCOME								
Total	-	-	-	0%				
CAPITAL INCOME								
Total	-	-	-	0%				
TOTAL INCOME								
	-	-	-	0%				

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 42 TRANSPORT					Comments
	2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11	31/08/11	
	Total Budget \$	Y-T-D Budget \$	Y-T-D Actual \$	Y-T-D Variance \$	Y-T-D Variance %		
MWLGSA SERVICE AGREEMENT							
OPERATING EXPENDITURE							
1201 Main Roads Isa State Route Mce	142,960	23,824	-	23,824	100%	No expenditure at this stage	
1202 Main Roads Minor Improvement Works	-	-	-	-	0%		
1203 Administration Costs Allocated	27,772	4,628	5,550	(922)	(20%)		
Total	170,732	28,452	5,550	22,902	80%		
CAPITAL EXPENDITURE							
Total	-	-	-	-	0%		
TOTAL EXPENDITURE	170,732	28,452	5,550	22,902	80%		
OPERATING INCOME							
7510 Mrwa Service Agreement Income - General	(170,732)	(28,456)	-	(28,456)	100%	No income at this stage	
7520 Mrwa Service Agreement Income - Minor Improvements	-	-	-	-	0%		
7530 Mrwa Service Agreement Income - Abc	-	-	-	-	0%		
Total	(170,732)	(28,456)	-	(28,456)	100%		
CAPITAL INCOME							
Total	-	-	-	-	0%		
TOTAL INCOME	(170,732)	(28,456)	-	(28,456)	100%		

SHIRE OF MINGENEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 13 ECONOMIC SERVICES							Comments
2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %			
RURAL SERVICES							
OPERATING EXPENDITURE							
3862	Mwrc Minor Expenses	2,000	332	332	100%		
3802	Barrier Fence	3,000	500	500	100%		
3902	Mig Office Maintenance	24,625	4,102	2,924	71%		
3892	Mingenew Council Contribution - Mig	3,000	500	500	100%		
3832	Regional Council - Contribution	15,000	2,500	2,500	100%		
7212	Administration	24,994	4,164	(831)	(20%)		
	Total	72,619	12,098	5,925	451%		
CAPITAL EXPENDITURE							
	Total	-	-	-	0%		
TOTAL EXPENDITURE							
		72,619	6,173	5,925	49%		
OPERATING INCOME							
3873	Reimburse - Mig	(1,200)	(1,023)	823	(412%)		
	Total	(1,200)	(1,023)	823	(412%)		
CAPITAL INCOME							
	Total	-	-	-	0%		
TOTAL INCOME							
		(1,200)	(1,023)	823	(412%)		

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 13 ECONOMIC SERVICES						
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	Comments
TOURISM AND AREA PROMOTION						
OPERATING EXPENDITURE						
3912 Area Promotion	14,500	2,416	4,485	(2,069)	(86%)	
3942 Tourist & Promotional Committee	4,000	666	253	413	62%	
3982 Dry Season Grants	10,000	10,000	10,000	-	0%	
6630 Asset Depreciation (Sch 13)	14,060	2,342	2,440	(98)	(4%)	
7222 Administration	13,886	2,314	2,775	(461)	(20%)	
Total	56,446	17,738	19,953	(2,215)	(12%)	
CAPITAL EXPENDITURE						
4974 Painted Road Reserve Interest	165	28	30	(2)	(6%)	
Total	165	28	30	(2)	(6%)	
TOTAL EXPENDITURE	56,611	17,766	19,982	(2,216)	(12%)	
OPERATING INCOME						
3983 Reimbursements	(750)	(124)	(750)	626	(505%)	
4003 Grants - General	-	-	-	-	0%	
4943 Painted Road Project Interest	(165)	(26)	(30)	4	(14%)	
Total	(915)	(150)	(780)	630	(420%)	
CAPITAL INCOME						
Total	-	-	-	-	0%	
TOTAL INCOME	(915)	(150)	(780)	630	(420%)	

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 13 ECONOMIC SERVICES							Comments
2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11	31/08/11		
	Total Budget \$	Y-T-D Budget \$	Y-T-D Actual \$	Y-T-D Variance \$	Y-T-D Variance %		
BUILDING CONTROL							
OPERATING EXPENDITURE							
4082 Group Scheme - Expenses	13,500	2,250	-	2,250	100%		
Total	13,500	2,250	-	2,250	100%		
CAPITAL EXPENDITURE							
Total	-	-	-	-	0%		
TOTAL EXPENDITURE							
	13,500	2,250	-	2,250	100%		
OPERATING INCOME							
4143 Charges - Building Permits	(1,500)	(250)	(85)	(165)	66%		
4173 Contributions & Donations	-	-	-	-	0%		
4163 Brb Commission	(75)	(12)	-	(12)	100%		
4183 Bciff Commission	(35)	(4)	-	(4)	100%		
Total	(1,610)	(266)	(85)	(181)	266%		
CAPITAL INCOME							
Total	-	-	-	-	0%		
TOTAL INCOME							
	(1,610)	(266)	(85)	(181)	68%		
POST OFFICE AGENCY							
OPERATING EXPENDITURE							
5152 Po Building Maintenance - Includes Utility C	20,160	3,354	2,602	752	22%		
7322 Administration	2,777	462	555	(93)	(20%)		
Total	22,937	3,816	3,157	659	17%		
CAPITAL EXPENDITURE							
Furniture & Equipment	-	-	-	-	0%		
Total	-	-	-	-	0%		
TOTAL EXPENDITURE							
	22,937	3,816	3,157	659	17%		
OPERATING INCOME							
5033 Rental - Rtc Building (For Telecentre And Po	(2,600)	(432)	-	(432)	100%		
5083 Reimbursements - Rtc Building	-	-	-	-	0%		
Total	(2,600)	(432)	-	(432)	100%		
CAPITAL INCOME							
5915 Rtc Funds - Ex Reserve	-	-	-	-	0%		
Total	-	-	-	-	0%		
TOTAL INCOME							
	(2,600)	(432)	-	(432)	100%		

SHIRE OF MINGENOW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 13 ECONOMIC SERVICES						
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	Comments
OTHER ECONOMIC SERVICES						
OPERATING EXPENDITURE						
4222	Drummaster Expenses	2,655	440	-	440	100%
4232	Water Supply Stand Pipes	6,500	1,082	1,805	(723)	(67%)
7242	Administration	8,332	1,388	1,665	(277)	(20%)
	Total	17,487	2,910	3,470	(560)	13%
CAPITAL EXPENDITURE						
4944	Rtc / Po / Nab Reserve Interest	775	130	143	(13)	(10%)
	Total	775	130	143	(13)	(10%)
	TOTAL EXPENDITURE	18,262	3,040	3,613	(573)	(19%)
OPERATING INCOME						
4223	Drummaster Income	(1,000)	(166)	-	(166)	100%
4273	Water Sales	(800)	(132)	(1,363)	1,231	(932%)
4823	Rtc / Po Reserve Interest	(775)	(128)	(143)	15	(12%)
	Total	(2,575)	(426)	(1,505)	1,079	(844%)
CAPITAL INCOME						
	Total	-	-	-	-	0%
	TOTAL INCOME	(2,575)	(426)	(1,505)	1,079	(253%)

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 43 OTHER PROPERTY & SERVICES					Comments
		2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	
PRIVATE WORKS							
OPERATING EXPENDITURE							
4282 Private Works - Various		59,115	9,848	-	9,848	100%	No Private Works as yet
4982 Other Plant Hire		-	-	-	-	0%	
7252 Administration		11,109	1,852	2,220	(368)	(20%)	
Total		70,224	11,700	2,220	9,480	80%	
CAPITAL EXPENDITURE							
Total		-	-	-	-	0%	
TOTAL EXPENDITURE		70,224	11,700	2,220	9,480	81%	
OPERATING INCOME							
4323 Charges - Cartage (Sand Gravel)		(6,500)	(1,084)	(1,423)	339	(31%)	
4333 Charges - Private Works Various		(73,500)	(12,250)	(373)	(11,877)	97%	Minimal Private Works
Total		(80,000)	(13,334)	(1,795)	(11,539)	66%	
CAPITAL INCOME							
Total		-	-	-	-	0%	
TOTAL INCOME		(80,000)	(13,334)	(1,795)	(11,539)	87%	

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	PROGRAM 14 OTHER PROPERTY & SERVICES						Comments
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	31/08/11 Y-T-D Variance %	
PUBLIC WORKS OVERHEADS							
OPERATING EXPENDITURE							
4332 Engineering Contractor	16,600	2,766	-	2,766	100%	100%	
4352 Supervisory Expenses Other	4,295	714	625	89	12%	12%	
4362 Superannuation W / S, Outside Workers	61,800	10,300	11,389	(1,089)	(11%)	(11%)	
4372 Sick & Holiday Pay	73,800	12,300	14,730	(2,430)	(20%)	(20%)	
4382 Protective Clothing & Equipment	8,600	1,432	138	1,294	90%	90%	
4392 W / Supervisor - General Supervision	85,000	14,166	14,562	(396)	(3%)	(3%)	
4412 Staff Expenses Other - Medical Etc	1,600	266	-	266	100%	100%	
4422 Long Service Leave	-	-	-	-	0%	0%	
4432 Insurance On Works	39,500	17,500	17,510	(10)	(0%)	(0%)	
4452 Staff Training	15,820	2,634	2,078	556	21%	21%	
7432 F.B.T. (Vehicle, Housing, Lic)	12,500	2,082	2,962	(880)	(42%)	(42%)	
7442 Occ. H.S. & Welfare	1,000	166	405	(239)	(144%)	(144%)	
7262 Administration	92,050	15,340	18,313	(2,973)	(19%)	(19%)	
7422 Less Pwv Allocated To W&S	(412,565)	(68,760)	(6,465)	(62,295)	91%	91%	Less than anticipated at this stage
Total	-	10,906	76,246	(65,340)	176%	176%	
CAPITAL EXPENDITURE							
Total	-	-	-	-	0%	0%	
TOTAL EXPENDITURE	-	10,906	76,246	(65,340)	(599%)	(599%)	
OPERATING INCOME							
4423 Reimbursements	(500)	(82)	-	(82)	100%	100%	
Total	(500)	(82)	-	(82)	100%	100%	
CAPITAL INCOME							
4413 Transfer From Acc Leave Fund	-	-	-	-	0%	0%	
Total	-	-	-	-	0%	0%	
TOTAL INCOME	(500)	(82)	-	(82)	100%	100%	

SHIRE OF MINGENEEW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 14 OTHER PROPERTY & SERVICES						
	2011 / 2012	31/08/11	31/08/11	31/08/11	31/08/11	
	Total Budget \$	Y-T-D Budget \$	Y-T-D Actual \$	Y-T-D Variance \$	Y-T-D Variance %	Comments
PLANT OPERATION COSTS						
OPERATING EXPENDITURE						
4472 Fuel & Oils	153,000	25,500	12,461	13,039	51%	Less expenditure at this stage
4482 Tyres & Sundries	22,500	3,750	159	3,591	96%	
4492 Parts & Repairs	93,400	15,566	8,317	7,249	47%	Less expenditure at this stage
4502 Expendable Tools	1,200	200	-	200	100%	
4512 Repairs Wages	8,950	1,492	-	1,492	100%	
4522 Insurance & Licenses	56,178	49,900	49,059	841	2%	
4562 Depreciation Of Plant	201,340	33,556	36,657	(3,101)	(9%)	
6890 Depreciation Written Back	(201,340)	(33,556)	(19,440)	(14,116)	42%	Less than anticipated at this stage
7272 Administration	55,543	9,256	11,098	(1,843)	(20%)	
4542 Less Poc Allocated To W & S	(390,781)	(65,130)	(37,064)	(28,066)	43%	Less than anticipated at this stage
Total	-	40,534	61,248	(20,714)	451%	
CAPITAL EXPENDITURE						
Total	-	-	-	-	0%	
TOTAL EXPENDITURE						
	-	40,534	61,248	(20,714)	(51%)	
OPERATING INCOME						
4453 Diesel Rebates	(11,500)	(1,916)	(943)	(973)	51%	
4483 Insurance Rebates	-	-	-	-	0%	
4493 Reimbursements	(500)	(82)	-	(82)	100%	
Total	(12,000)	(1,998)	(943)	(1,055)	151%	
CAPITAL INCOME						
Total	-	-	-	-	0%	
TOTAL INCOME						
	(12,000)	(1,998)	(943)	(1,055)	53%	

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 14 OTHER PROPERTY & SERVICES				Comments
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	
MATERIALS IN STORE						
OPERATING EXPENDITURE						
Total	-	-	-	-	0%	
CAPITAL EXPENDITURE						
4524 Post Office Stock On Hand 1/7	-	-	-	-	0%	
4544 Stock On Hand Ending	-	-	-	-	0%	
4554 Post Office Stock On Hand Ending	-	-	-	-	0%	
6441 Stock Variance	-	-	-	-	0%	
4584 - Fuel & Oils Poc Purs	-	-	22,414	(22,414)	#DIV/0!	#DIV/0!
4614 - Fuel & Oils Poc Allocated	-	-	(12,461)	12,461	#DIV/0!	#DIV/0!
Total	-	-	9,953	(9,953)	#DIV/0!	#DIV/0!
TOTAL EXPENDITURE	-	-	9,953	(9,953)	#DIV/0!	#DIV/0!
OPERATING INCOME						
Total	-	-	-	-	0%	
CAPITAL INCOME						
4555 Stock Received Control Account	-	-	237	(237)	#DIV/0!	#DIV/0!
Total	-	-	237	(237)	#DIV/0!	#DIV/0!
TOTAL INCOME	-	-	237	(237)	#DIV/0!	#DIV/0!

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

PROGRAM 14 - OTHER PROPERTY & SERVICES						
2011 / 2012		31/08/11	31/08/11	31/08/11	31/08/11	
Total		Y-T-D	Y-T-D	Y-T-D	Y-T-D	
Budget		Budget	Actual	Variance	Variance	
\$		\$	\$	\$	%	
SALARIES AND WAGES						
OPERATING EXPENDITURE						
4572	Gross Total Salaries & Wages	1,045,101	189,811	(15,629)	(9%)	
4612	Rdo Accruals	-	-	-	0%	
4592	Workers Compensation	-	-	-	0%	
6802	Less Sal & Wages Alloc - S20	(1,045,101)	(189,811)	15,629	(9%)	
	Total	-	(0)	0	(18%)	
CAPITAL EXPENDITURE						
	Total	-	-	-	0%	
TOTAL EXPENDITURE						
		-	(0)	0	#DIV/0!	#DIV/0!
OPERATING INCOME						
4613	Reimbursement - Workers Compensation	-	-	-	0%	
	Total	-	-	-	0%	
CAPITAL INCOME						
	Total	-	-	-	0%	
TOTAL INCOME						
		-	-	-	0%	

SHIRE OF MINGENEE
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

		PROGRAM 14 OTHER PROPERTY SERVICES					Comments
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %		
UNALLOCATED							
OPERATING EXPENDITURE							
4622	Expenses Other	-	-	-	-	0%	
4552	Staff Fuel Cards	20,000	3,332	1,635	1,697	51%	
6640	Asset Depreciation (Sch 14)	2,660	442	439	3	1%	
	Total	22,660	3,774	2,074	1,700	52%	
CAPITAL EXPENDITURE							
4694	Land & Buildings	5,000	-	-	-	0%	
4644	Industrial Area Development Costs	15,000	-	770	(770)	#DIV/0!	#DIV/0!
4874	Industrial Area Interest	200	34	115	(81)	(237%)	
	Total	20,200	34	885	(851)	#DIV/0!	#DIV/0!
	TOTAL EXPENDITURE	42,860	3,808	2,958	850	22%	
OPERATING INCOME							
4463	Staff Fuel Card Reimbursements	(20,000)	(3,332)	(4,889)	1,557	(47%)	
4883	Industrial Area - Interest	(200)	(32)	(115)	83	(258%)	
	Total	(20,200)	(3,364)	(5,004)	1,640	(305%)	
CAPITAL INCOME							
4685	Transfer Ex Reserves - Industrial	(10,000)	-	-	-	0%	
4735	Sale Of Land / Buildings (S14)	(60,000)	-	-	-	0%	
	Total	(70,000)	-	-	-	0%	
	TOTAL INCOME	(90,200)	(3,364)	(5,004)	1,640	(49%)	

SHIRE OF MINGENOW
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2011 TO 31 AUGUST, 2011

	PROGRAM 141 OTHER PROPERTY & SERVICES					Comments
	2011 / 2012 Total Budget \$	31/08/11 Y-T-D Budget \$	31/08/11 Y-T-D Actual \$	31/08/11 Y-T-D Variance \$	31/08/11 Y-T-D Variance %	
MWLGSA OVERHEADS (DIRECT COSTS)						
OPERATING EXPENDITURE						
7010 Sick Leave Expense - Mwlgsa Staff	1,445	240	-	240	100%	
7020 Annual & Leave Loading - Mwlgsa Staff	6,800	1,132	-	1,132	100%	
7030 Long Service Leave - Mwlgsa Staff	1,875	312	-	312	100%	
7040 Public Holiday Pay - Mwlgsa Staff	2,890	480	-	480	100%	
7390 Leave Entitlements (Prov Adjustments)	-	-	-	-	0%	
7050 Superannuation - Mwlgsa Staff	9,000	1,500	1,212	288	19%	
7060 Workers Compensation Insurance - Mwlgsa Staff	2,300	382	1,145	(763)	(200%)	
7070 Supervision Costs Allocated	-	-	-	-	0%	
7080 Medical Examination Costs - Mwlgsa Staff	250	40	132	(92)	(230%)	
7090 Travel Allowance - Mwlgsa Staff	500	82	-	82	100%	
7100 Offsite Accommodation Allowance - Mwlgsa Staff	5,000	832	2,159	(1,327)	(160%)	
7110 Subsistence Allowance - Mwlgsa Staff	500	82	168	(86)	(105%)	
7120 Other Allowances - Mwlgsa Staff	1,040	172	105	67	39%	
7130 Training - Mwlgsa Staff	3,445	572	18,991	(18,409)	(3218%)	Wages for staff at training
7140 Osh Meetings & Training - Mwlgsa Staff	1,445	240	-	240	100%	
7150 Vehicle Costs - Mwlgsa Staff	600	100	277	(277)	#DIV/0!	
7160 Protective Clothing - Mwlgsa Staff	2,500	416	553	(453)	(453%)	
7170 Pdt - Mwlgsa Staff	-	-	-	416	100%	
7180 Licenses / Registrations - Mwlgsa Services	-	-	-	-	0%	
7220 Relocation Expenses - Mwlgsa Staff	-	-	-	-	0%	
7340 Other Employee Expenses - Mwlgsa Staff	500	82	7	75	91%	
7230 Safety Equipment - Mwlgsa Staff	1,500	250	-	250	100%	
7280 Traffic Management Signs - Mwlgsa Services	1,000	166	-	166	100%	
7260 Expendable Stores / Equipment - Mwlgsa Services	1,200	200	-	200	100%	
7330 Minor Assets - Mwlgsa Services	2,500	416	2,810	(2,394)	(575%)	
7250 Consultancy Services - Mwlgsa Services	-	-	-	-	0%	
7360 Communication Expenses - Mwlgsa Services	850	140	38	102	73%	
7300 Advertising - Mwlgsa Services	-	-	-	-	0%	
7310 Legal Fees - Mwlgsa Services	-	-	-	-	0%	
7320 Photocopying / Printing - Mwlgsa Services	700	116	-	116	100%	
7380 Office Equipment Expenses - Mwlgsa Services	500	82	-	82	100%	
7400 Office Running Expenses - Mwlgsa Services	4,000	666	-	666	100%	
7200 Insurance On Works - Mwlgsa Services	2,000	332	938	(606)	(182%)	
7210 Excess On Insurance - Mwlgsa Services	-	-	-	-	0%	
7350 Other Expenses - Mwlgsa Services	500	82	-	82	100%	
7370 Depreciation Mwlgsa Assets	4,800	800	781	19	2%	
7690 Overheads Allocated To Works	(59,640)	(9,940)	(8,885)	(1,055)	11%	
Total	-	(26)	20,420	(20,446)	#DIV/0!	#DIV/0!
CAPITAL EXPENDITURE						
Total	-	-	-	-	0%	
TOTAL EXPENDITURE	-	(26)	20,420	(20,446)	76639%	
OPERATING INCOME						
7420 Income Relating To Mwlgsa Overheads	-	-	-	-	0%	
7410 Workers Compensation Reimbursements	-	-	-	-	0%	
Total	-	-	-	-	0%	
CAPITAL INCOME						
Total	-	-	-	-	0%	
TOTAL INCOME	-	-	-	-	0%	

9.6.2 ACCOUNTS FOR PAYMENT – AUGUST 2011

Agenda Reference: AO 09/11 - 01
Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference:
Disclosure of Interest: Nil
Date: 8th September 2011
Author: Julie Borrett

Signature of Author:



SUMMARY

Council to confirm the payment of creditors for the month of August in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

ATTACHMENT

Copy of list of accounts due (EFT & cheque payments), which will enable Council to confirm the payment of its creditors in accordance with Local Government (Financial Management) Regulations 1996, Section 13 (1).

BACKGROUND

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costings, and that the amounts shown were due for payment.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 14

POLICY IMPLICATIONS

Payments have been made under delegation

FINANCIAL IMPLICATIONS

Funds available to meet expenditure

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.6.2

That Council confirm the accounts as presented for August 2011 from the Municipal Fund totalling \$422,497.42 represented by Electronic Funds Transfers of EFT5308 to EFT5427 and Cheque Nos 7409 – 7430.

Date: 05/09/2011
Time: 2:18:05PM

Shire of MINGENEW
Statement of Payments for the month of August, 2011

USER:Administrator O:
PAGE:1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS		
EFT5308	01/08/2011	charges		1,054.14
INV 809269	18/07/2011	Photocopier charges to 18/07	1,054.14	
		BUNNINGS BUILDING SUPPLIES PTY LTD		
EFT5309	01/08/2011	plants		246.57
INV 2355/40	18/07/2011	Various plants PO5200	246.57	
		Courier Australia		
EFT5310	01/08/2011	freight		21.53
INV 0012	15/07/2011	Freight charges Wilsons Wreckers	21.53	
		Joseph Thomas Clifford		
EFT5311	01/08/2011	reimbursement		223.05
INV 250711	25/07/2011	Pre Employment Medical, Meals during training, Clip for gloves	223.05	
		ELDERS LIMITED		
EFT5312	01/08/2011	goods		852.00
INV B5 2126	19/07/2011	105lts Powermax PO5198	852.00	
		FREDS MOWER REPAIRS		
EFT5313	01/08/2011	parts		408.90
INV 1836	17/06/2011	Mower blades and chainsaw parts PO5164	408.90	
		GREENFIELD TECHNICAL SERVICES		
EFT5314	01/08/2011	fees		1,302.40
INV 3085	11/07/2011	Asset management data collection PO4400	1,302.40	
		Great Northern Rural Services		
EFT5315	01/08/2011	goods		925.00
INV 103180	21/07/2011	Soil test kit PO5209, Soil test kit PO5209, Soil test kit PO5209, Soil te	925.00	
		IRWIN PLUMBING SERVICES		
EFT5316	01/08/2011	plumber		660.00
INV 472	14/07/2011	Service taps in bathroom, replace hand basin set PO5203	396.00	
INV 471	14/07/2011	Service and repair taps PO5202	264.00	
		Local Government Managers Australia		
EFT5318	01/08/2011	subscription		408.00
INV 0001883	14/07/2011	2011/12 subscription - Fellow	408.00	
		RELIANCE PETROLEUM		
EFT5319	01/08/2011	fuel		10,305.68
INV I115892	21/07/2011	7000L Diesel PO5205	10,305.68	
		MICHAEL CAUNCE CARPENTRY		
EFT5320	01/08/2011	builder		2,683.70
INV 210711	21/07/2011	Supply and fit sliding window PO5211	1,423.95	
INV 210711	21/07/2011	Repair robe door and shelves, repair door closer PO5212	639.35	
INV 210711	21/07/2011	Water water leak in roof PO5210, Water water leak in roof PO5210	620.40	
		Starick Tyres		
EFT5321	01/08/2011	tyres		175.11
INV 13216	30/06/2011	Repair tyre PO5174, Repair tyre PO5213	175.11	
		Kylie McGree		
EFT5322	01/08/2011	fees		185.00
INV 200711	20/07/2011	Travel fees 11/07-15/07 EOY & Budget 370km@.50c	185.00	
		PEMCO DIESEL PTY LTD		
EFT5323	01/08/2011	service		1,969.28
INV 0001186	18/07/2011	Carry out service PO5195	888.03	
INV 0001186	18/07/2011		1,081.25	
		WA LOCAL GOVERNMENT ASSOCIATION		
EFT5324	01/08/2011	subscription		6,688.43
INV I300641	18/07/2011	Annual subscription Complete Guide To The Local Government Act 1	77.00	
INV I300426	11/07/2011	Associated Membership Subscription 11-12	6,239.20	
INV I300394	11/07/2011	Advertising for Housing Tender 01/06 PO4974	372.23	

Date: 05/09/2011
Time: 2:18:05PM

Shire of MINGENEW
Statement of Payments for the month of August, 2011

USER:Administrator O
PAGE:2

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
WILSON MACHINERY				
EFT5325	01/08/2011	parts		979.18
INV M5065	13/07/2011	3 x full sets of mower blades and bolts PO5201	979.18	
BOB WADDELL CONSULTANT				
EFT5326	01/08/2011	fees		121.00
INV 433	17/07/2011	Assistance with EOY stocktake and excess rates adjustments PO4984	121.00	
DONGARA DRILLING & ELECTRICAL				
EFT5327	02/08/2011	goods		196.90
INV 0001967	27/07/2011	10kg Bore Saver PO5216	196.90	
ELDERS LIMITED				
EFT5328	02/08/2011	goods		176.00
INV B5 2133	25/07/2011	1 x farm gate	176.00	
Great Northern Rural Services				
EFT5329	02/08/2011	goods		145.70
INV 103729	27/07/2011	Shovel and rake PO5218	145.70	
IRWIN PLUMBING SERVICES				
EFT5330	02/08/2011	plumber		308.00
INV 481	26/07/2011	repair flush pipe and reinstall system PO5215	308.00	
RELIANCE PETROLEUM				
EFT5331	02/08/2011	fuel		2,226.68
INV I115953	25/07/2011	1500L fuel PO5214	2,226.68	
MIDWEST MOBILE MECHANICS				
EFT5332	02/08/2011	mechanic		1,497.30
INV 54195	25/07/2011	45000km service PO5204	388.80	
INV 54194	25/07/2011	30000km service PO5204	385.20	
INV 54186	19/07/2011		332.30	
INV 54187	19/07/2011		391.00	
GERALDTON TOYOTA				
EFT5333	02/08/2011	service		428.34
INV JC1401C	21/07/2011	Carry out 18 month / 30000km service PO4988	428.34	
PEMCO DIESEL PTY LTD				
EFT5334	02/08/2011	repairs		1,414.99
INV 0001192	22/07/2011	Fit new engine fan belt PO5199	993.14	
INV 0001187	22/07/2011	Repair brakes and oil leak PO5195	421.85	
Shire of Mingenew - Payroll				
EFT5335	03/08/2011	PAYROLL		27,879.23
INV PAY03C	03/08/2011		27,879.23	
Australian Services Union				
EFT5336	03/08/2011	Payroll deductions		21.60
INV DEDUC	03/08/2011	Payroll Deduction for NOEL FREDERICK PAGE 03/08/2011	21.60	
CHILD SUPPORT AGENCY				
EFT5337	03/08/2011	Payroll deductions		146.04
INV DEDUC	03/08/2011	Payroll Deduction for ROCKY BRENNAN 03/08/2011	146.04	
HBF				
EFT5338	03/08/2011	Payroll deductions		66.55
INV DEDUC	03/08/2011	Payroll Deduction for ROBERT WILLIAM STEPHEN 03/08/2011	66.55	
LGRCEU				
EFT5339	03/08/2011	Payroll deductions		16.40
INV DEDUC	03/08/2011	Payroll Deduction for ROBERT WILLIAM STEPHEN 03/08/2011	16.40	
WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L				
EFT5340	03/08/2011	Superannuation contributions		4,716.51
INV SUPER	03/08/2011	Super. for NOEL FREDERICK PAGE 205214 03/08/2011, Super. for	3,496.43	
INV DEDUC	03/08/2011	Payroll Deduction for ROBERT WILLIAM STEPHEN 03/08/2011	20.00	
INV DEDUC	03/08/2011		90.00	

Date: 05/09/2011
Time: 2:18:05PM

Shire of MINGENEW
Statement of Payments for the month of August, 2011

USER:Administrator O:
PAGE:3

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
WA LOCAL GOVERNMENT SUPERANNUATION				
PLAN P/L				
INV DEDUC	03/08/2011	Payroll Deduction for IAN BASIL FITZGERALD 03/08/2011, Payrol	475.43	
INV DEDUC	03/08/2011	Payroll Deduction for Joseph Thomas CLIFFORD 03/08/2011	500.00	
INV DEDUC	03/08/2011	Payroll Deduction for MICHAEL WARREN 03/08/2011, Payroll Ded	46.00	
INV DEDUC	03/08/2011	Payroll Deduction for NOEL FREDERICK PAGE 03/08/2011	88.65	
PRIME SUPER				
EFT5341	03/08/2011	Superannuation contributions		159.57
INV SUPER	03/08/2011	Super. for ROCKY BRENNAN 2056717 03/08/2011	159.57	
GH COUNTRY COURIER				
EFT5342	04/08/2011	FREIGHT		28.33
INV 190981	21/07/2011	Freight Charges from Geraldton to Mingenew - Fire Extinguishers	28.33	
GUARDIAN PRINT & GRAPHICS				
EFT5343	04/08/2011	OFFICE EXPENSES		1,464.00
INV 5465	21/07/2011	PO # 3949 4 x Agenda Dividers (Council Schedule / Agenda Summary	1,464.00	
IRWIN PLUMBING SERVICES				
EFT5344	04/08/2011	CONTRACT		6,105.00
INV 477	02/08/2011	PO# 5219 - Contract for Ensuite Repairs at Silver Chain House	6,105.00	
CANINE CONTROL				
EFT5345	04/08/2011	CONTRACT		874.65
INV 454	01/08/2011	Ranger Duties - Patrols Conducted and Licensing, Monday 25th July 2	874.65	
LINC				
EFT5346	04/08/2011	FEES		599.50
INV 618137	18/04/2011	LG Reform Expenses - Client corrections to the four newsletters on the	599.50	
IRWIN POLOCROSSE CLUB				
EFT5347	04/08/2011	GRANT		5,000.00
INV 28	01/08/2011	Dry Season Community Servies Grant - for the Annual Polocrosse Car	5,000.00	
MINGENEW PRIMARY SCHOOL				
EFT5348	04/08/2011	STATIONARY		85.82
INV 70	01/08/2011	PO# 3945 - Art Supplies (reimbursement) for Banners in the Terrace 2	85.82	
OCEAN CENTRE HOTEL				
EFT5349	04/08/2011	ACCOMMODATION		1,978.95
INV 2277031	22/07/2011	PO# 4981 - Accommodation & Expenses for ISA Inspector Training (.	945.50	
INV 2277031	29/07/2011	PO# 4981 - Accommodation & Expenses for ISA Inspector (Joe Cliffe	1,033.45	
Totally Workwear - Geraldton				
EFT5350	04/08/2011	ISA CONTRACT		479.33
INV 1000324	01/08/2011	PO# 5030 - Uniform Joe Clifford (ISA Contract)	479.33	
BOB WADDELL CONSULTANT				
EFT5351	04/08/2011	FEES		1,754.50
INV 442	31/07/2011	PO# 5033 - Assistance with Annual Budget 2011/12, 14.5hrs at \$110	1,754.50	
MAIN ROADS WA				
EFT5352	10/08/2011	Charges		7,423.58
INV 2110558	17/06/2011	PO# 5027 Mingenew Mullewa Road Bridge Project No 833	7,423.58	
AUSTRALIA POST				
EFT5353	16/08/2011	Postage		78.58
INV 593479-	05/08/2011	Postage for the Month Ending 31/07/2011	78.58	
Courier Australia				
EFT5354	16/08/2011	Freight		29.83
INV 0013	29/07/2011	Freight Charges from Direct National	29.83	
RUSSELL COUPE & ASSOC				
EFT5355	16/08/2011	fees		847.00
INV 10872	21/07/2011	Valuation Report for Ernest St subdivision PO5010	847.00	
Joseph Thomas Clifford				
EFT5356	16/08/2011	reimbursement		143.02
INV VARIOI	12/08/2011	Meal costs during training, Fuel	143.02	

Date: 05/09/2011
Time: 2:18:05PM

Shire of MINGENEW
Statement of Payments for the month of August, 2011

USER:Administrator On
PAGE:4

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
GERALDTON EXTINGUISHER SERVICE & SALES				
EFT5357	16/08/2011	services		720.50
INV 0000322	27/07/2011	Annual Fire Extinguisher maintenance PO4987, Annual Fire Extinguis	720.50	
VEOLIA ENVIRONMENTAL SERVICES AUSTRALIA PTY LTD				
EFT5358	16/08/2011	services		3,611.45
INV 2600175	24/07/2011	Refuse removal for the month of July 11, Refuse removal for the mont	3,611.45	
Geraldton 4wd				
EFT5359	16/08/2011	MWLGSA		2,389.00
INV 20560	29/07/2011	PO# 4985 Fitting of Bullbar to ISA Vehicle	2,389.00	
IT VISION AUSTRALIA PTY LTD				
EFT5360	16/08/2011	charges		484.00
INV 20394	31/07/2011	Staff Training Rates & Properties Pensioners Workshop J Borrett PO4	484.00	
CANINE CONTROL				
EFT5361	16/08/2011	fees		87.47
INV 0000045	01/08/2011	Ranger Duties - Patrols Conducted and Licensing, gst not paid on origi	87.47	
LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE				
EFT5362	16/08/2011	Fees		416.40
INV MA201103	03/08/2011	Analytical Services for 2011/12	416.40	
LGIS INSURANCE BROKING				
EFT5363	16/08/2011	insurance		67,171.77
INV 062-166	01/07/2011	Personal Accident Insurance 11-12, Personal Accident Insurance 11-12	1,925.00	
INV 062-166	29/06/2011	Marine Cargo Insurance 11-12	253.00	
INV 062-166	29/06/2011	Statutory & Business Practices Insurance 11-12, Statutory & Business	2,021.25	
INV 062-166	29/06/2011	Journey Injury Insurance 11-12	198.00	
INV 062-166	29/06/2011	Bush Fire Insurance 11-12	656.91	
INV 062-166	30/06/2011	Councillors & Officers Liability Insurance 11-12, Councillors & Office	3,973.09	
INV 062-166	29/06/2011	Motor Vehicle Insurance 11-12, Motor Vehicle Insurance 11-12, Mote	58,144.52	
MINGENEW PAINTING GROUP				
EFT5364	16/08/2011	donation		100.00
INV 59	04/08/2011	Annual dontation to Mingenew Painting Group for Art Exhibition 11-1	100.00	
LGIS LIABILITY				
EFT5365	16/08/2011	insurance		10,849.82
INV 100-109	12/07/2011	Fidelity Insurance 11-12	561.52	
INV 100-109	12/07/2011	Liability Insurance 11-12 First Installment, Liability Insurance 11-12 F	10,288.30	
LGIS WORKCARE				
EFT5366	16/08/2011	insurance		16,450.50
INV 100-109	12/07/2011	Workcare Insurance 2011-12 First Installment, Workcare Insurance Ne	16,450.50	
Mitchell and Brown				
EFT5367	16/08/2011	goods		3,360.00
INV 3002947	23/06/2011	Oven, cook top & range hood PO5021, Stove & range hood PO5021	3,360.00	
LGIS PROPERTY				
EFT5368	16/08/2011	insurance		19,472.90
INV 100-109	12/07/2011	Lot 89 Victoria St Property Insurance first installment 01/07/11 - 30/01	19,472.90	
Robert Edmund McTaggart				
EFT5369	16/08/2011	accommodation		834.93
INV 0828	01/08/2011	Reimbursement of Accommodation costs for FESA Conference	834.93	
WA LOCAL GOVERNMENT ASSOCIATION				
EFT5370	16/08/2011	subscription		9,614.00
INV I300479	10/08/2011	Local Laws subscription 11-12	550.00	
INV I300491	11/07/2011	Annual subscription for Roman 11 Pavement Management Systems 11	4,928.00	
INV I300500	11/07/2011	Linking Communities & Councils annual subscrition 11-12	4,136.00	
Shire of Mingenew - Payroll				
EFT5371	17/08/2011	PAYROLL		28,442.03
INV PAY170	17/08/2011	PAYROLL 170811	28,442.03	

Date: 05/09/2011
Time: 2:18:05PM

Shire of MINGENEW
Statement of Payments for the month of August, 2011

USER:Administrator O;
PAGE:5

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Australian Services Union		
EFT5372	17/08/2011	Payroll deductions		21.60
INV DEDUC	17/08/2011	Payroll Deduction for NOEL FREDERICK PAGE 17/08/2011	21.60	
		CHILD SUPPORT AGENCY		
EFT5373	17/08/2011	Payroll deductions		146.04
INV DEDUC	17/08/2011	Payroll Deduction for ROCKY BRENNAN 17/08/2011	146.04	
		HBF		
EFT5374	17/08/2011	Payroll deductions		66.55
INV DEDUC	17/08/2011	Payroll Deduction for ROBERT WILLIAM STEPHEN 17/08/2011	66.55	
		LGRCEU		
EFT5375	17/08/2011	Payroll deductions		16.40
INV DEDUC	17/08/2011	Payroll Deduction for ROBERT WILLIAM STEPHEN 17/08/2011	16.40	
		WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L		
EFT5376	17/08/2011	Superannuation contributions		4,784.01
INV SUPER	17/08/2011	Super. for NOEL FREDERICK PAGE 205214 17/08/2011, Super. for	3,554.24	
INV DEDUC	17/08/2011	Payroll Deduction for ROBERT WILLIAM STEPHEN 17/08/2011	20.00	
INV DEDUC	17/08/2011		90.00	
INV DEDUC	17/08/2011	Payroll Deduction for IAN BASIL FITZGERALD 17/08/2011, Payrol	482.27	
INV DEDUC	17/08/2011	Payroll Deduction for Joseph Thomas CLIFFORD 17/08/2011	500.00	
INV DEDUC	17/08/2011	Payroll Deduction for MICHAEL WARREN 17/08/2011, Payroll Ded	46.00	
INV DEDUC	17/08/2011	Payroll Deduction for NOEL FREDERICK PAGE 17/08/2011	91.50	
		PRIME SUPER		
EFT5377	17/08/2011	Superannuation contributions		166.41
INV SUPER	17/08/2011	Super. for ROCKY BRENNAN 2056717 17/08/2011	166.41	
		HARCOURTS DONGARA REAL ESTATE		
EFT5378	18/08/2011	DEPOSIT		1,000.00
INV 180811	11/08/2011	Deposit on 15 Field St	1,000.00	
		FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS		
EFT5379	22/08/2011	charges		851.53
INV 809739	16/08/2011	Photocopier charges for the month of July 11	851.53	
		Australian Taxation Office		
EFT5380	22/08/2011	BAS		8,742.07
INV 310711	31/07/2011	July BAS, July BAS, July BAS, July BAS	8,742.07	
		ABG PAGES		
EFT5381	22/08/2011	charges		144.95
INV MDAV-	07/07/2011	Shire Listing 11/12 PO5022	144.95	
		DONGARA DRILLING & ELECTRICAL		
EFT5382	22/08/2011	charges		250.25
INV 0001975	10/08/2011	Check smoke alarms & RCDs PO5239	250.25	
		DONGARA BUILDING & TRADE SUPPLIES		
EFT5383	22/08/2011	goods		308.70
INV 475286	11/07/2011	No more gaps PO5192, Silicon and poly parts PO5192	308.70	
		GERALDTON MOWER & REPAIR SPECIALISTS		
EFT5384	22/08/2011	parts		42.80
INV 40147#5	04/08/2011	Brushcutter head PO5225	42.80	
		Great Northern Rural Services		
EFT5385	22/08/2011	goods		239.65
INV 96511	16/05/2010	12 x Baileys Grosorb PO5119	240.00	
INV 80503	18/11/2010	Credit on amount incorrectly priced on inv 80503 18/11/10	-0.35	
		JR & A HERSEY PTY LTD		
EFT5386	22/08/2011	goods		140.25
INV E22255	16/08/2011	50 x white reflectors, 100 x red reflectors PO5235	140.25	
		KLEENHEAT GAS		
EFT5387	22/08/2011	fees		56.00

Date: 05/09/2011
Time: 2:18:05PM

Shire of MINGENEW
Statement of Payments for the month of August, 2011

USER:Administrator On
PAGE:6

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		KLEENHEAT GAS		
INV 1335967	31/07/2011	Annual facility fees for 45kg gas bottle PO5238	56.00	
		RELIANCE PETROLEUM		
EFT5388	22/08/2011	fuel		2,699.52
INV VARIOI	31/07/2011	Staff fuel cards for the month of July 11, 1MI fuel card for the month c	2,699.52	
		MINGENEW IGA PLUS LIQUOR		
EFT5389	22/08/2011	groceries		478.58
INV JULY11	31/07/2011	Newspapers for the month of July 11, Refreshments for meetings/morn	478.58	
		MIDWEST CHAMBER OF COMMERCE & INDUSTRY INC		
EFT5390	22/08/2011	fees		550.00
INV 11183	28/07/2011	Mid West Economic & Resources Summit & dinner E Hathaway PO4	550.00	
		PURCHER INTERNATIONAL		
EFT5391	22/08/2011	parts		261.94
INV 439463	02/08/2011	Freight charges Purcher International	13.75	
INV 439352	29/07/2011	Electric window switch PO5220	248.19	
		LANDMARK		
EFT5392	22/08/2011	goods		732.60
INV 9130087	01/07/2011	Socket & welding rods PO5228	72.60	
INV 9140892	29/07/2011	Treated pine poles PO5159	660.00	
		WESTERN AUSTRALIAN TREASURY CORPORATION		
EFT5393	22/08/2011	Loan 141		23,366.30
INV LOAN1.	18/08/2011	Loan 133, Loan 133	8,087.06	
INV LOAN1.	18/08/2011	Loan 141, Loan 141	15,279.24	
		NAB BUSINESS VISA		
EFT5394	22/08/2011	credit card		2,653.37
INV JULY11	16/08/2011	Internet for Office 01/08-01/09/11, Internet for Depot 01/08-01/09/11,	2,653.37	
		Courier Australia		
EFT5395	24/08/2011	freight		215.70
INV 0015	12/08/2011	Freight charges SLWA & Abco Products	215.70	
		CORPORATE EXPRESS		
EFT5396	24/08/2011	stationery		189.69
INV WKI388	11/08/2011	Various stationery PO5034	189.69	
		LANDGATE		
EFT5397	24/08/2011	fees		137.00
INV 267432-	11/08/2011	Consolidated Mining Tenement Roll 11/12	137.00	
		CANINE CONTROL		
EFT5398	24/08/2011	ranger		962.12
INV 0000046	19/08/2011	Ranger Duties - Patrols Conducted and Licensing 1108	962.12	
		LANDWEST URBAN & RURAL PLANNING CONSULTANTS		
EFT5399	24/08/2011	fees		2,777.50
INV 1103016	03/08/2011	Application for subdivision Lot 10342 Depot Hill Rd PO4993	2,777.50	
		Midwest Fire Protection Services		
EFT5400	24/08/2011	goods		1,244.10
INV 41045	09/08/2011	Various goods for Fire Truck PO4982	1,244.10	
		Parmelia Hilton Perth		
EFT5401	24/08/2011	accommodation		6,679.90
INV 838466	07/08/2011	Accommodation/meals LG Week I Fitzgerald PO3946	2,152.00	
INV 838400	07/08/2011	Accommodation/meals LG Week M Bagley PO3946	3,178.90	
INV 838455	07/08/2011	Accommodation/meals LG Week J Holmes PO3946	1,349.00	
		SLATER-GARTRELL SPORTS		
EFT5402	24/08/2011	materials		1,045.00
INV 58804	04/08/2011	5 x line markers PO5223, 5 x line markers PO5223	1,045.00	
		ABROLHOS REEF LODGE		

Date: 05/09/2011
Time: 2:18:05PM

Shire of MINGENEW
Statement of Payments for the month of August, 2011

USER:Administrator O
PAGE:7

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
ABROLHOS REEF LODGE				
EFT5403	29/08/2011	accommodation		396.00
INV 47956	15/08/2011	Accommodation 15/08 JClifford PO5251	99.00	
INV 47827	08/08/2011	Accommodation 08,09 &10/08 J Clifford PO4990	297.00	
CORPORATE EXPRESS				
EFT5404	29/08/2011	stationery		74.84
INV EW1422	11/08/2011	Various stationery items PO5034	74.84	
FINE SIGHT OPTICAL EXPRESS				
EFT5405	29/08/2011	glasses		445.00
INV B00681	22/07/2011	Safety glasses for P Greaves PO4986	445.00	
GERALDTON TV & RADIO SERVICES				
EFT5406	29/08/2011	goods		3,588.02
INV SIN62	17/08/2011	Hills Satellite TV reciever PO5252, Hills Satellite TV reciever PO525	3,588.02	
VEOLIA ENVIRONMENTAL SERVICES AUSTRALIA PTY LTD				
EFT5407	29/08/2011	services		4,217.39
INV 2600185	21/08/2011	Rubbish removal for the month of August, Rubbish removal for the mc	4,217.39	
GUARDIAN PRINT & GRAPHICS				
EFT5408	29/08/2011	stationery		949.00
INV 0000546	04/08/2011	Various envelopes PO3949	949.00	
Great Northern Rural Services				
EFT5409	29/08/2011	goods		1,331.00
INV 105353	15/08/2011	200L Baileys green plus PO5226, 3 x 20L Baileys simplot ferocious s	1,331.00	
JR & A HERSEY PTY LTD				
EFT5410	29/08/2011	goods		486.26
INV S22059	16/08/2011	White line paint PO5237, Various goods PO5237, Various goods PO	486.26	
IRWIN PLUMBING SERVICES				
EFT5411	29/08/2011	fees		3,234.00
INV 491	24/08/2011	Supply and install holding tank for caravan dump point PO5246	3,080.00	
INV 492	24/08/2011	Repair broken water main PO5247	154.00	
LANDWEST URBAN & RURAL PLANNING CONSULTANTS				
EFT5412	29/08/2011	fees		2,777.50
INV 1102216	21/07/2011	Application for subdivision Coalseam Rd Nangetty Mingenew widenin	2,777.50	
RELIANCE PETROLEUM				
EFT5413	29/08/2011	fuel		12,383.58
INV I116422	22/08/2011	1500L unleaded fuel PO5240	2,231.13	
INV I116290	15/08/2011	7000L Diesel fuel PO5234	10,152.45	
MINGENEW COMMUNITY RESOURCE CENTRE				
EFT5414	29/08/2011	fees		200.00
INV 618	24/01/2011	Photocopy and flyer charges	200.00	
MIDWEST MOBILE MECHANICS				
EFT5415	29/08/2011	repairs		759.95
INV 54250	09/08/2011	Supply and fit new seat belt PO5231	759.95	
Midwest Regional Council (MUNI)				
EFT5416	29/08/2011	fees		1,923.23
INV 0000052	05/08/2011	MWRC Annual Dinner LG Week I Fitzgerald, J Hicks, MWRC Annue	598.54	
INV 0000051	01/08/2011	EBPPP 1st instalment I Fitzgerald PO4999	1,146.05	
INV 0000509	01/08/2011	EBPPP 1st instalment E Greaves PO4999	178.64	
PVC MOBILE AUTO ELECTRICAL & AIRCONDITIONING				
EFT5417	29/08/2011	repairs		247.50
INV 215	24/08/2011	Repair wiring for engine shut down PO5243	247.50	
Totally Workwear - Geraldton				
EFT5418	29/08/2011	uniform		129.31
INV 0001000	22/08/2011	Weatherproof jacket PO4996	129.31	

Date: 05/09/2011
Time: 2:18:05PM

Shire of MINGENEW
Statement of Payments for the month of August, 2011

USER:Administrator O;
PAGE:8

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
WA LOCAL GOVERNMENT ASSOCIATION				
EFT5419	29/08/2011	fees		5,731.90
INV I300785	15/08/2011	Local Govt week registration I Fitzgerald, Local Govt week registrati	3,986.00	
INV I300739	10/08/2011	Senior Finance Officer advert16 & 23/07/11 PO5029	1,745.90	
YOUNG MOTORS PTY LTD				
EFT5420	29/08/2011	charges		60.50
YOUNG MOTORS PTY LTD				
EFT4932	03/03/2011	service		54.94
YOUNG MOTORS PTY LTD				
EFT5043	13/04/2011	contract		617.80
INV JC13005	29/07/2010	Part refund of EFT4390 paid 28/07/2010	-662.81	
INV JC13005	29/07/2010	Parts for MI294 PO4650	45.01	
INV JC13012	28/07/2011	Check Bluetooth connectivity PO4997	60.50	
Shire of Mingenew - Payroll				
EFT5421	31/08/2011	PAYROLL		28,221.39
INV 310811	31/08/2011	PAYROLL 310811	28,221.39	
Australian Services Union				
EFT5422	31/08/2011	Payroll deductions		21.60
INV DEDUC	31/08/2011	Payroll Deduction for NOEL FREDERICK PAGE 31/08/2011	21.60	
CHILD SUPPORT AGENCY				
EFT5423	31/08/2011	Payroll deductions		146.04
INV DEDUC	31/08/2011	Payroll Deduction for ROCKY BRENNAN 31/08/2011	146.04	
HBF				
EFT5424	31/08/2011	Payroll deductions		66.55
INV DEDUC	31/08/2011	Payroll Deduction for ROBERT WILLIAM STEPHEN 31/08/2011	66.55	
LGRCEU				
EFT5425	31/08/2011	Payroll deductions		16.40
INV DEDUC	31/08/2011	Payroll Deduction for ROBERT WILLIAM STEPHEN 31/08/2011	16.40	
WA LOCAL GOVERNMENT SUPERANNUATION PLAN P/L				
EFT5426	31/08/2011	Superannuation contributions		4,779.24
INV SUPER	31/08/2011	Super. for NOEL FREDERICK PAGE 205214 31/08/2011, Super. for	3,549.47	
INV DEDUC	31/08/2011	Payroll Deduction for ROBERT WILLIAM STEPHEN 31/08/2011	20.00	
INV DEDUC	31/08/2011		90.00	
INV DEDUC	31/08/2011	Payroll Deduction for IAN BASIL FITZGERALD 31/08/2011, Payrol	482.27	
INV DEDUC	31/08/2011	Payroll Deduction for Joseph Thomas CLIFFORD 31/08/2011	500.00	
INV DEDUC	31/08/2011	Payroll Deduction for MICHAEL WARREN 31/08/2011, Payroll Ded	46.00	
INV DEDUC	31/08/2011	Payroll Deduction for NOEL FREDERICK PAGE 31/08/2011	91.50	
PRIME SUPER				
EFT5427	31/08/2011	Superannuation contributions		166.41
INV SUPER	31/08/2011	Super. for ROCKY BRENNAN 2056717 31/08/2011	166.41	
STATEWIDE BEARINGS				
7409	01/08/2011	parts		177.51
INV 8400575	21/07/2011	Various V Belts PO5207	177.51	
TELSTRA				
7410	01/08/2011	telstra		68.99
INV T311	16/07/2011	Phone Account to 15/07, charges to 15/08	68.99	
TOLL IPEC				
7411	01/08/2011	freight		277.98
INV 10 DEC	10/12/2010	Reversal of invoice incorrectly processed	-686.07	
INV 10 DEC	10/12/2010	Freight for new fridge	686.07	
INV 0018	08/07/2011	Freight charges Slimline	277.98	
STATEWIDE BEARINGS				
7412	02/08/2011	parts		55.44
INV 8400725	27/07/2011	Insert and flange coupling PO5217	55.44	
AMP LIFE LTD - RSA				

Date: 05/09/2011
Time: 2:18:05PM

Shire of MINGENEW
Statement of Payments for the month of August, 2011

USER:Administrator Of
PAGE:9

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
AMP LIFE LTD - RSA				
7413	03/08/2011	Superannuation contributions		154.44
INV SUPER	03/08/2011	Super. for BRIAN MORRISON 935022065 03/08/2011	154.44	
MINGENEW SHIRE COUNCIL				
7414	03/08/2011	Payroll deductions		132.00
INV DEDUC	03/08/2011	Payroll Deduction for Joseph Thomas CLIFFORD 03/08/2011, Payrol	80.00	
INV DEDUC	03/08/2011	Payroll Deduction for NOEL FREDERICK PAGE 03/08/2011, Payrol	20.00	
INV DEDUC	03/08/2011	Payroll Deduction for NOEL FREDERICK PAGE 03/08/2011, Payrol	32.00	
MINGENEW P & C				
7415	04/08/2011	GRANT		5,000.00
INV DSG11C	04/08/2011	Dry Season Community Servies Grant - for school music and art progr	5,000.00	
SYNERGY				
7416	04/08/2011	POWER		663.85
INV 9658233	01/08/2011	Power Account 24/06/11 - 20/07/11 - Tennis, Power Account 24/06/11	663.85	
PALM ROADHOUSE				
7417	16/08/2011	catering		357.50
INV 52	03/08/2011	Catering for Small Business Meeting light dinner 27/07	357.50	
SYNERGY				
7418	16/08/2011	Power		1,418.20
INV 7650108	29/07/2011	Streetlight Charges - 25th Jun 2011 to 22 Jul 2011	1,418.20	
TELSTRA				
7419	16/08/2011	telstra		1,767.32
INV 1731576	27/07/2011	Purchase of Phone and accessories for ISA Inspector	702.02	
INV A37492	01/08/2011	Telephone charges usage to 24/07, rental to 24/08 Office, Telephone c	1,065.30	
AMP LIFE LTD - RSA				
7420	22/08/2011	Superannuation contributions		159.91
INV SUPER	17/08/2011	Super. for BRIAN MORRISON 935022065 17/08/2011	159.91	
HOPPY'S PARTS R US				
7421	22/08/2011	goods		412.95
INV 42668	26/07/2011	1 x flojet pump, 1 x v belt PO5208	412.95	
MINGENEW SHIRE COUNCIL				
7422	22/08/2011	Payroll deductions		132.00
INV DEDUC	17/08/2011	Payroll Deduction for Joseph Thomas CLIFFORD 17/08/2011, Payrol	80.00	
INV DEDUC	17/08/2011	Payroll Deduction for NOEL FREDERICK PAGE 17/08/2011, Payrol	20.00	
INV DEDUC	17/08/2011	Payroll Deduction for NOEL FREDERICK PAGE 17/08/2011, Payrol	32.00	
WATER CORPORATION				
7423	22/08/2011	water		9,734.65
INV VARIOI	10/08/2011	Water account 29/03-02/08, Water account 29/03-02/08, Water accou	9,734.65	
BIGPOND				
7424	24/08/2011	charges		39.95
INV IN10208	03/08/2011	INTERNET SERVICES FOR CEO LAPTOP JULY 11	39.95	
CANNING BRIDGE AUTO LODGE				
7425	24/08/2011	accommodation		504.00
INV 0001615	05/08/2011	Accommodation for Synergy Training J Borrett PO4976	504.00	
SYNERGY				
7426	24/08/2011	power		3,625.15
INV VARIOI	10/08/2011	Power Account 0806-0408, Power Account 0806-0408, Power Accour	3,625.15	
MINGENEW SHIRE COUNCIL				
7427	29/08/2011	rates		4,285.00
INV RATES	26/08/2011	Masonic Lodge rates 2011-12, Domestic Refuse Collection rates 2011-	4,285.00	
MINGENEW LIONS MIDWEST EXPO				
7428	29/08/2011	charges		220.00
INV 1002	25/08/2011	Hire of 2 display boards for Expo PO5255	220.00	
TELSTRA				
7429	29/08/2011	telstra		68.99

Date: 05/09/2011
Time: 2:18:05PM

Shire of MINGENEW
Statement of Payments for the month of August, 2011

USER:Administrator O:
PAGE:10

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		TELSTRA		
INV T311	16/08/2011	Project Officer mobile account to 04/09	68.99	
		TOLL IPEC		
7430	29/08/2011	freight		412.81
INV 0019	05/08/2011	Freight charges for white line marker paint from Slater & Gartrell, Frei	412.81	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
M	MUNI - NATIONAL AUST BANK	423,170.16
TOTAL		423,170.16

National Business Mastercard

01 August to 31 August 2011

Chief Executive Officer - Ian Fitzgerald

Internet charges for the Depot and Office	\$	249.85
Dinner FESA Conference	\$	25.38
Licence B Brennan	\$	158.30
Senior First Aid Course	\$	360.00
Training L Tangey	\$	84.00
Midwest Economic Summit Registration	\$	1,238.00
Diesel	\$	151.87
Bank Charges	\$	9.00
	\$	2,276.40

Manager, Works and Services - Warren Borrett

Bank Charges	\$	9.00
	\$	9.00
Total Direct Debit Payment made on 31 August 2011	\$	2,285.40

Police Licensing

Direct Debits from Muni Account

1 August 2011 to 31 August 2011

Monday, 1 August 2011	\$	863.75
Tuesday, 2 August 2011	\$	674.40
Wednesday, 3 August 2011	\$	2,906.85
Thursday, 4 August 2011	\$	742.95
Friday, 5 August 2011	\$	263.75
Monday, 8 August 2011	\$	1,701.60
Tuesday, 9 August 2011	\$	2,859.30
Wednesday, 10 August 2011	\$	411.40
Thursday, 11 August 2011	\$	715.15
Friday, 12 August 2011	\$	1,615.60
Monday, 15 August 2011	\$	270.30
Tuesday, 16 August 2011	\$	1,064.30
Wednesday, 17 August 2011	\$	4,416.55
Thursday, 18 August 2011	\$	667.60
Friday, 19 August 2011	\$	58.05
Monday, 22 August 2011	\$	66.85
Tuesday, 23 August 2011	\$	453.15

Wednesday, 24 August 2011	\$	1,281.70
Monday, 29 August 2011	\$	6,750.75
Tuesday, 30 August 2011	\$	4,854.80
Wednesday, 31 August 2011	\$	4,866.40
	\$	19,751.55

Bank Fees

Direct Debits from Muni Account 1 August 2011 to 31 August 2011

Total direct debited from Municipal Account	\$	104.78
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Payroll

Direct Payments from Muni Account 1 August 2011 to 31 August 2011

Wednesday, 3 August 2011	\$	38,383.82
Wednesday, 17 August 2011	\$	38,905.81
Wednesday, 31 August 2011	\$	38,415.69
	\$	115,705.32

- 10 ELECTED MEMBERS/ MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
 - 11.1 ELECTED MEMBERS**
 - 11.2 STAFF**
- 12 CONFIDENTIAL ITEMS**
- 13 COUNCILLOR REPORTS**
- 14 TIME AND DATE OF NEXT MEETING**

OFFICER RECOMMENDATION – ITEM 13.1

That the next Ordinary Council Meeting be held on Wednesday the 19th October 2011.

- 15 CLOSURE**