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**MINUTES FOR THE**

**SPECIAL MEETING OF COUNCIL**

**HELD ON**

**Wednesday 18 April 2018**

**Shire of Mingenew**

**Special Council Meeting Notice Paper**

**18 April 2018**

Madam President and Councillors,

A Special Meeting of Council is called for Wednesday, 18 April 2018, in the Council Chambers, Victoria Street, Mingenew, commencing at 5.10pm for the consideration of appointing the Chief Executive Officer for the Shire of Mingenew.

**Neil Hartley**

**Acting Chief Executive Officer**

18 April 2018

**DISCLAIMER**

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda.  Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision.  No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.  The Shire of Mingenew expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

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**SHIRE OF MINGENEW**

**MINUTES FOR THE SPECIAL MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON**

 **18 April 2018 COMMENCING AT 5.10pm**

# DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President HM Newton declared the meeting open at 5.10pm and welcomed all in attendance.

# 2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

**COUNCILLORS**

 HM Newton President Town Ward

CR Lucken Councillor Town Ward

 KJ McGlinn Councillor Town Ward

RW Newton Councillor Rural Ward

GJ Cosgrove Councillor Rural Ward

JD Bagley Councillor Rural Ward

LM Eardley Councillor Town Ward

# PUBLIC QUESTION TIME

Nil

#  DECLARATIONS OF INTEREST

Nil

### 5.0  ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

### 6.0 OFFICERS REPORTS

 Nil

#### 7.0 CONFIDENTIAL ITEMS

### 7.1 APPOINTMENT OF CEO

### 7.1 APPOINTMENT OF CEO

**Location/Address**: Shire of Mingenew

**Name of Applicant**: Neil Hartley, Chief Executive Officer

**Disclosure of Interest**: Nil

**File Reference:** ADM0077

**Date:** 18 April 2018

**Author:** Neil Hartley, Chief Executive Officer

**COUNCIL DECISION - ITEM 7.1**

**Moved Cr: LM Eardley Seconded: Cr RW Newton**

**That Council-**

1. **Note the Executive Committee’s recommendation from its meeting held on the 19 April 2018.**
2. **Is satisfied that Mr Nils Hay is suitably qualified for the position of Chief Executive Officer of the Shire of Mingenew and appoints him to that position, subject to a suitable employment contract and remuneration package being negotiated;**
3. **Authorises the Executive Management Committee to undertake CEO contract negotiations with Mr Hay (with the assistance of Logo Recruitments), including remuneration components of salary, housing, motor vehicle, and superannuation, within the parameters of a “Band 4” local government; and**
4. **Requires that the details of the negotiated contract be referred back to Council for final consideration of endorsement.**

**VOTING DETAILS: CARRIED7/0**

# 8.0 CLOSURE

The President thanked all for attending and declared the meeting closed at 5.35pm.