



ATTACHMENT BOOKLET FOR ORDINARY COUNCIL MEETING

19 April 2023 at 5:00pm

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MINUTES OF THE ORDINARY COUNCIL MEETING

15 FEBRUARY 2023

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**AGENDA FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON
15 FEBRUARY 2023 COMMENCING AT 5.00PM**

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting at 5:00pm.

2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Councillors

Cr GJ Cosgrove	Shire President
Cr JD Bagley	Deputy President
Cr CV Farr	Councillor
Cr JR Holmes	Councillor
Cr HR McTaggart	Councillor
Cr AR Smyth	Councillor

Apologies

Cr AT Pearse	Councillor
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Staff

Mr Matt Fanning	Chief Executive Officer
Mr Jeremy Clapham	Finance and Administration Manager
Ms Erin Greaves	Governance and Community Manager

Gallery

Mr Sean Daniels, Energy Resources Ltd

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4.0 PUBLIC QUESTION TIME/PUBLIC STATEMENT TIME

Nil.

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 LEAVE OF ABSENCE – CR AR SMYTH AND CR HR MCTAGGART

MOTION AND COUNCIL DECISION – ITEM 5.1 – RESOLUTION# 01150223

MOVED: Cr JD Bagley

SECONDED: Cr CV Farr

Council grants Cr AR Smyth a Leave of Absence for 28 June 2023 and Cr HR McTaggart for 19 April 2023, in accordance with s2.25 of the *Local Government Act 1995*.

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 6/0

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

7.1 ORDINARY COUNCIL MEETING HELD 14 DECEMBER 2022

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 7.1 – RESOLUTION# 02150223

MOVED: Cr AR Smyth SECONDED: Cr JD Bagley

That the Minutes of the Ordinary Meeting of the Shire of Mingenew held in the Council Chambers on 14 December 2022 be confirmed as a true and accurate record of proceedings.

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 6/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil.

9.0 DECLARATIONS OF INTEREST

Nil.

10.0 RECOMMENDATIONS OF COMMITTEES

Nil.

11.0 CHIEF EXECUTIVE OFFICER

11.1 DA2023001 - PROPOSED WORKFORCE ACCOMMODATION

Location/Address: Lot 2385 Strawberry North East Road, Yarragadee
Name of Applicant: Energy Resources Limited
Disclosure of Interest: Nil
File Reference: A753
Date: 8 February 2023
Author: Simon Lancaster, Planning Advisor (Shire of Chapman Valley)
Senior Officer: Matt Fanning, Chief Executive Officer
Voting Requirements: Simple Majority

Summary

Council is in receipt of an application to establish a temporary workforce accommodation (drill camp) upon Lot 2385 Strawberry North East Road, Yarragadee.

Key Points

- The advertising period for this application has concluded and 1 objection was received.
- This report recommends that Council approve the application subject to conditions.
- The proposal is similar to previous applications received by Mineral Resources to support drilling activities in the area

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 11.1 – RESOLUTION# 03150223
MOVED: Cr JD Bagley **SECONDED: Cr CV Farr**

Council grants formal planning approval for temporary workforce accommodation camps upon Lot 2385 Strawberry North East Road, Yarragadee subject to compliance with the following:

Conditions:

- 1 Development shall generally be in accordance with the approved plans dated 15 February 2023 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.
- 2 Any additions to or change of use of any part of the development or land (not the subject of this consent/approval) considered by the Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.
- 3 The applicant is to prepare, submit and adhere to a Management Plan to the approval of the local government.
- 4 The applicant is to implement and maintain reporting mechanisms for complaints concerning the operation of the development. In the event of a substantiated complaint being received the applicant is required to demonstrate mitigation response(s) to the approval of the local government. Such response(s) will be treated as conditions of approval/required modifications to the Management Plan.
- 5 The location, design and construction/upgrading of the access point(s) onto the road network shall be to the requirements of the local government.
- 6 The installation of any directional/traffic/warning/safety signage in the vicinity of the development's access point(s) onto the road network and relating to the development shall be to the requirements of the local government.
- 7 All parking of vehicles associated with the development shall be provided for within the property boundary.
- 8 The applicant shall make payment to the local government for the repair, reinstatement or replacement of any road infrastructure that is damaged, becomes unsafe or fails to meet

appropriate engineering standards where the damage to the road network is caused by reason of use of the road in connection with the approved development (or where agreed to by the local government, the applicant may instead arrange for such repair, reinstatement or replacement works to be undertaken to the satisfaction of the local government).

- 9 The development shall be connected to on-site wastewater and effluent disposal systems that are located, designed, installed and operated to the requirements of the Department of Health and the approval of the local government.
- 10 The development shall comply with the requirements of the *Food Act 2008* and *Food Regulations 2009*.
- 11 The applicant must obtain any/all necessary consents of the landowners relevant to the site and the access to the sites.

Advice Notes:

- (a) In relation to condition 3 the Management Plan is to include sections relating to Fire Management, Emergency Response Plan, Waste Management, Noise/Light/Dust Management and Post Camp Rehabilitation (that details post-closure obligations and clean-up and rehabilitation of the site) to the approval of the local government. In the event that the camp is sited within an area identified upon the Department of Fire & Emergency Services State Map of Bushfire Prone Areas the Fire Management Plan must be submitted as a separate document and prepared and implemented to the requirements of the Department of Fire & Emergency Services.
- (b) The applicant is advised that this planning approval does not negate the requirement for any additional approvals which may be required under separate legislation including but not limited to the obtaining of any required approvals from the Department of Health, the Department of Mines, Industry Regulation & Safety, the Department of Water & Environment Regulation, and Main Roads WA. It is the applicant's responsibility to obtain any additional approvals required before the development/use lawfully commences.
- (c) The applicant will need to consult with the Main Roads WA Heavy Vehicle Services branch to ascertain any approval requirements that may be required for their proposed heavy vehicle combinations, transport routes and operations.
- (d) If an applicant is aggrieved by this determination there is a right pursuant to the *Planning and Development Act 2005* to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 6/0

Attachments

- 11.1.1 Drill Site Camp application
- 11.1.2 Copy of received submissions
- 11.1.3 Schedule of Submissions

Background

The applicant has been issued with a petroleum exploration permit (EP368) by the Department of Mines, Industry Regulation & Safety under the *Petroleum and Geothermal Energy Resources Act 1967* over the western portion of the Shire of Mingenew and eastern portion of the Shire of Irwin.

Council previously approved an application for a temporary workforce accommodation camp from the same applicant (Energy Resources Limited) upon Lot 686 Watson Road, Lockier (owned by BF Kelly & Sons Pty Ltd) at its 16 June 2021 meeting. This previous camp site was 2.6km south-east of the proposed Lot 2385 Strawberry North East Road drill camp site.

Council also approved the following temporary workforce accommodation camps at its 19 October 2022 meeting:

- main camp – Lot 435 Mooriary Road, Mooriary;
- drill site camp – Lot 433 Mooriary Road, Mooriary; &
- drill site camp – Lot 5 Strawberry North East Road, Lockier.

The application for a drill camp site upon Lot 2385 Strawberry North East Road was not considered with the 2022 application as the applicant had not obtained the signature of the landowner upon the planning application form that is necessary for a local government to receive an application. This consent has now been obtained and the application has been advertised for comment and is now presented to Council for its consideration of the received submissions and determination.

Figure 11.1(a) – Overall Development Layout



Lot 2385 is a 301.6563ha property used for agricultural purposes owned by BF Kelly & Sons Pty Ltd. The property is largely cleared excepting for pockets of remnant vegetation along tributary lines and in the north-western corner. The drill site camp would be located in a cleared area towards the northern boundary.

of Lot 2385 and would be approximately 950m west of Strawberry North East Road and 600m north-east of Burma Road.

Figure 11.1(b) – Aerial Photo of Lot 2385 Strawberry North East Road, Yarragadee



The drill site camp would consist of 2 x 3 person transportable accommodation buildings and other modular buildings (typically 12m x 2.72, 32.64m²) associated with the drill operations delivered to the site by truck.

The drill site would have drilling activities conducted continuously on a 24-hour basis with 2 crews (6 personnel operating the drill and up to 22 additional personnel) working on 12-hour shifts necessitating a workforce accommodation camp at the drill site.

The drill site camp would be in place for approximately 60 days at each site before being transferred to the next drill site, with some potential returning to the site for further exploration, maintenance and testing work over the subsequent 2 year period.

Food preparation will be undertaken off-site at the main camp upon Lot 435 Moorriary Road, Moorriary, approximately 1.5km to the south-east that will be accommodating an average of 52 personnel to support the drilling operations, with a maximum of 72 personnel at full main camp occupancy to support other well operations in the area.

The drill camp would be serviced by a mobile wastewater system.

The drill camp application is provided as **separate Attachment 11.1.1**.

Figure 11.1(c) - Proposed Drill Camp Layout - Lot 2385 Strawberry North East Road

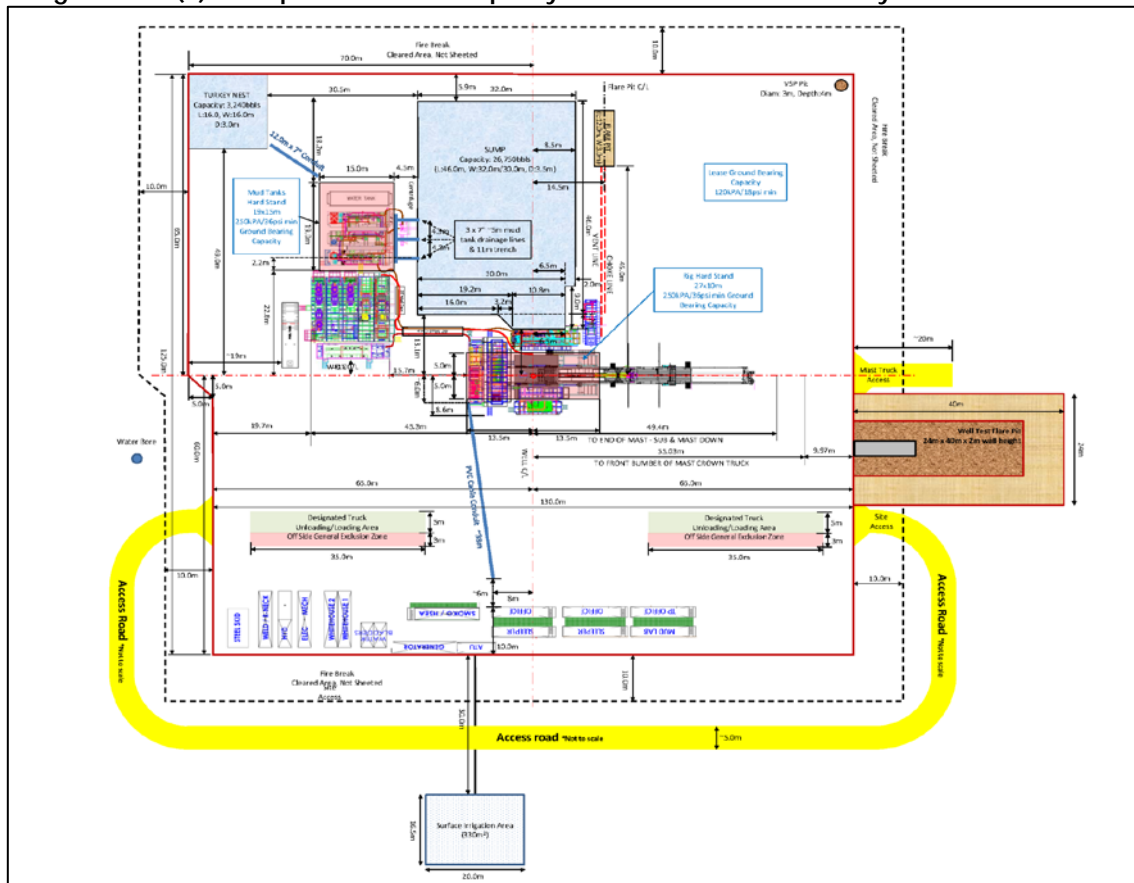


Figure 11.1(d) – Aerial photo of previous camp site upon Lot 686 Watson Road, Lockier



Comment

The applicant is also seeking to site a drill camp at 1 other location of Lot 428 Midlands Road, Moorriary which is a 639ha property owned by Clancy Michael Nominees Pty Ltd.

However, at this time the applicant has not obtained the necessary consent of this landowner and the Shire is therefore unable to accept the application as it relates to Lot 428, and the applicant will be required to lodge this as a separate application should they obtain the agreement of the relevant landowner.

Consultation

The application was advertised for comment from 9 January 2023 until 3 February 2023 with the Shire undertaking the following actions:

- notice being placed on the Shire website;
- correspondence inviting comment being sent to the landowners of the 12 titles within 2½km of the proposed temporary workforce accommodation site;
- correspondence inviting comment being sent to the following government agencies and service authorities:
 - Australian Gas Infrastructure Group;
 - ATCO Gas
 - Department of Biodiversity, Conservation & Attractions
 - Department of Fire & Emergency Services
 - Department of Health
 - Department of Jobs, Tourism, Science & Innovation
 - Department of Mines, Industry Regulation & Safety
 - Department of Planning, Lands & Heritage
 - Department of Primary Industries & Regional Development
 - Department of Water & Environment Regulation
 - Main Roads WA
 - Telstra
 - Water Corporation
 - Western Power
- display of the application at the Shire office.

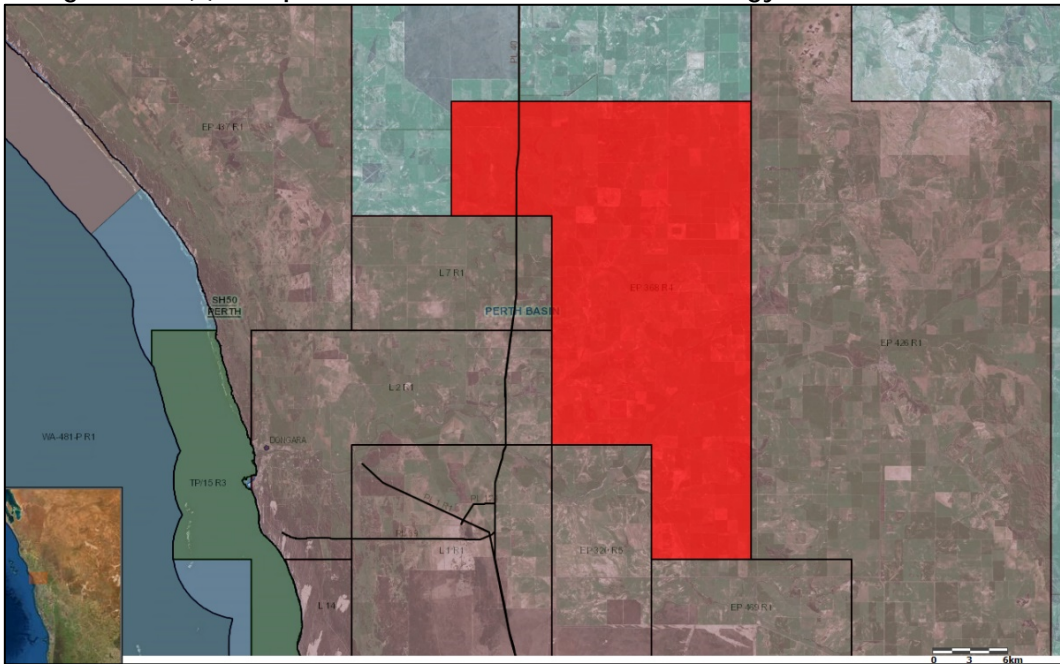
At the conclusion of the advertising period the Shire has received 10 submissions, with 9 of these being from government agencies either offering no objection or technical comment, and 1 objection from a nearby landowner. A copy of the received submissions has been included as **separate Attachment 11.1.2** and a Schedule of Submissions that summarises the nature of the received submissions, and provides individual comment upon the raised issues, has been provided as **separate Attachment 11.1.3**.

Statutory Environment

Section 38 of the *Petroleum and Geothermal Energy Resources Act 1967* allows the registered holder of a petroleum exploration permit to explore for petroleum and to carry on such operations and execute such works as are necessary for that purpose in the permit area. Under Section 5 of the Act petroleum is defined to include any naturally occurring hydrocarbon whether in gaseous, liquid or solid state.

The applicant has been issued with a petroleum exploration permit by the Department of Mines, Industry Regulation & Safety and the scope of this application to Council is limited to the matter of the temporary workforce accommodation camp and the access points onto, and use of the local road network, and not the ultimate purpose for which the camp is required to serve, as this is addressed by the overriding State approval.

Figure 11.1(e) – Exploration Permit 358 issued to Energy Resources Limited



Lot 2385 Strawberry North East Road, Lockier is zoned 'Rural' under the Shire of Mingenew Local Planning Scheme No 4 ('the Scheme').

The application would meet the definition of 'Workforce Accommodation' which is classified as an 'A' use within the 'Rural' Zone which is a use that must be advertised for comment prior to consideration.

'Workforce Accommodation' is defined under the Scheme and Schedule 1 Part 6 Clause 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as follows:

"workforce accommodation means premises, which may include modular or relocatable buildings, used —

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and*
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors."*

The objectives for development within the 'Rural' zone are identified under Scheme Clause 16 as:

- To provide for the maintenance or enhancement of specific local rural character.*
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.*
- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage."*

Section 9 – Aims of the Scheme notes the following:

"The aims of this Scheme are...

- ...(g) ensuring that mining-related land uses and developments such as workforce accommodation are developed within existing townsites where appropriate."*

In this instance, given that the drill is required to be manned at all times and will be operating 24 hours a day for 30-60 days at each site it is considered appropriate that the workforce should be housed at the drill site rather than a remote location.

Schedule 1 Clause 11 of the Scheme notes the following in relation to the issue of 'Workforce Accommodation':

"The local government may only grant development approval for Workforce Accommodation where –

- (a) it is satisfied that the Workforce Accommodation can be adequately serviced with water, power and effluent disposal;*
- (b) an operation is proposed and not yet operational, it can be adequately demonstrated that the operation will proceed prior to the approval for permanent Workforce Accommodation being issued;*
- (c) a management plan is prepared and submitted with the development application that outlines how the Workforce accommodation will be decommissioned should it no longer be required; and*
- (d) proposed within the Residential and Rural Townsite zones it is to be setback from boundaries in accordance with Part 5 of the R-Codes Volume 1 to the satisfaction of the local government."*

Schedule 2 Part 9 Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* lists the following relevant matters to be considered by local government in considering a development application:

- "(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;...*
- (fa) any local planning strategy for this Scheme endorsed by the Commission;...*
- ...(m) the compatibility of the development with its setting, including –*
 - (i) the compatibility of the development with the desired future character of its setting; and*
 - (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following –*
 - (i) environmental impacts of the development;*
 - (ii) the character of the locality;*
 - (iii) social impacts of the development;*
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;...*
- ...(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety;*
- (s) the adequacy of –*
 - (i) the proposed means of access to and egress from the site; and*
 - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;*
- (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;...*
- ... (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*

- (y) any submissions received on the application;...
 ...(zb) any other planning consideration the local government considers appropriate."

Policy Implications

The Western Australian Planning Commission’s ‘Workforce Accommodation Position Statement provides guidance in relation to the assessment of this application.

The Position Statement notes that under the *Planning and Development Act 2005* planning decision-makers can:

Control	Not control
1) Where a planning application is required, the terms of an approval related to: (a) timeframe (b) setbacks (c) landscaping (d) parking and access (e) location & appearance of buildings (f) integration with surrounding areas (g) any other land use planning matters relevant to the site. 2) Where a planning application is required, the ability to approve/refuse a proposal considering local planning scheme requirements.	1) Any matters specified by a State Agreement Act. 2) The issuing of a mining tenement made under the <i>Mining Act 1978</i> – which can include a general purpose lease for ‘any other purpose directly connected with mining operations’ (may be located in a townsite). 3) That workforce accommodation needs to be met by permanent accommodation rather than ‘camps’. 4) That workforce accommodation be located in a town rather than a mine- site. 5) Whether the land for workforce accommodation is owned by the Crown or held in fee simple. 6) Requirements for ‘community contributions’ by workforce accommodation proponents. 7) Requirements for workforce accommodation to achieve ‘legacy benefits’.

A copy of the WAPC Position Statement can be viewed at the following link:

https://www.wa.gov.au/system/files/2021-07/POS-Position-Statement_Workforce_Accommodation.pdf

Financial Implications

In the event that the applicant’s operations have an impact on the condition of the local road network, it is considered reasonable that a contribution to maintenance be required of the applicant to avoid financial burden on the Shire, and ensure the applicant provides compensation commensurate with additional wear imposed by traffic movements associated with their operations.

Strategic Implications

Section 8.8 of the Shire of Mingenew Local Planning Strategy (2006) notes the following:

“8.8 Mining Activity

General Industrial land will need to be identified for possible expansion of Mingenew.

Appropriate controls will also need to be put in place for mining activity in the Rural-Mining Zone. These include controls to ensure that the environmental and landscape qualities are not detrimentally affected, that adequate provision is made for any intensive use of rural roads, and that there is no conflict with existing rural activities undertaken in the area.

In determining an application for extractive industry Council shall have regard to and may impose conditions relating to the demand for additional services, facilities and infrastructure, the impact on surrounding land uses, and shall require a management plan to manage the impact of the extractive industry.”

The blocks in question are:

- 35 & 38 King Street (L14 and L19 on DP222813)
- 29, 36, 38 & 40 Oliver Street
- 5 & 7 Broad Street
- 4 Queen Street

Comment

Since the successful sale of the lots the Shire of Mingenew and its residents have been affected by Severe Tropical Cyclone Seroja, COVID-19 and building industry disruption resulting in the collapse of many building firms and resulting significant building cost increases.

Due to the above-mentioned disruptions, it is recommended that the Council extend the terms of the contracts to do what it can to still realise its strategic objective of increasing the housing stock in Mingenew.

It is recommended that Council extend the building conditions a further two years with an additional requirement that a building permit is issued within the first additional twelve months and that should the owner not wish to continue to participate in the scheme that they are required to pass the block back to the Council on the existing contract return conditions.

One of the risks with the proposed action is that prospective buyers which may have originally been excluded from bidding as they could not commit to the two-year time frame. If the original conditions of contract were as now suggested other vendors may have entered the auction.

Consultation

Leadership team

Civic Legal

Statutory Environment

The modification of the contracts of sale will require agreement by both parties to be effective.

Policy Implications

Nil

Financial Implications

A budget item exists for the legal services anticipated to support the process.

Strategic Implications

Growing Mingenew is a key strategic pillar under the 2019-29 Strategic Community Plan.

Item 3.1.1b of the 2019-23 Corporate Business Plan relates to the Investigation of promotional opportunities for local land.

11.3 RFT 2 2022/23 – YANDANOOKA NORTH EAST RD INTERSECTION CONSTRUCTION

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: FM.TEN.21.22
Date: 9 February 2023
Author: Matt Fanning, CEO
Voting Requirement: Absolute Majority

Summary

Following the withdrawal of the Dean Contracting from RFT1 2021/22 for the construction of the Yandanooka North East Road Intersection and Road Realignment, Council has gone back to the market and re-sought tenders for these works. This report makes recommendation for a preferred tenderer for these works subject to adequate additional financial contribution being sought from the Department of Main Roads Western Australia.

Key Points

- RFT issued with four responses
- All tenders were contractors scored well on qualitative considerations
- Preferred contractors offer is significantly higher than the current approved budget.

OFFICER RECOMMENDATION – ITEM 11.3

Council:

1. Seeks additional \$296,621 funding from Main Roads Western Australia for two thirds of the required funding for the construction of the Yandanooka Road Intersection and Road Realignment project.
2. By Absolute Majority, under section 6.8.(1)(b) of the *Local Government Act 1995*, allocates an additional \$143,811 from its municipal fund to match any additional black spot funding.
3. On acceptance of part (1) & (2) of this resolution
 - a) Notes the Tender Assessment and Evaluation report, as included in Confidential Attachment 11.1.1,
 - b) In accordance with the *Local Government (Functions and General) Regulations 1996* Regulation 18, accepts WCP Civil P/L as the preferred tenderer and authorises the Chief Executive Officer to successfully negotiate a contract for the delivery of the Yandanooka North East Road Intersection and Road Realignment project
 - c) Delegates to the CEO in accordance with s.5.42(1) of the *Local Government Act 1995*, by absolute majority, authority to negotiate minor variations to the contract for RFT 2 2021/22 Yandanooka North East Road Intersection Construction before and / or after its execution in accordance Regulations 20 and 21A of the *Local Government (Functions and General) Regulations 1996*.

ALTERNATIVE MOTION AND COUNCIL DECISION – ITEM 11.3 – RESOLUTION# 05150223

MOVED: Cr JD Bagley

SECONDED: Cr HR McTaggart

Council

1. Notes the Evaluation Matrix, as included in Confidential Attachment 11.3.1,
2. In accordance with the *Local Government (Functions and General) Regulations 1996* Regulation 18, resolves to not accept any tenders as they are in excess of the project budget.

VOTING REQUIREMENTS:

CARRIED BY ABSOLUTE MAJORITY 6/0

Attachment

11.3.1 Request for Tender Documentation

11.3.2 *Confidential – Evaluation Report circulated as a separate confidential attachment as per s.5.23(2) (c) and (e)*

Background

The Shire has been working with Main Roads WA to progress funding and design for the Yandanooka North East Road Intersection for several years. This tender will see the construction work take place and the overall project completed.

OFFICER RECOMMENDATION AND COUNCIL DECISION - ITEM 11.3 – RESOLUTION# 05171121	
MOVED: Cr JD Bagley	SECONDED: Cr CV Farr
That Council:	
<ol style="list-style-type: none"> 1. Accepts the Tender submission for RFT1 2021/22 Yandanooka North East Road Intersection Construction, received from Dean Contracting, named as Tenderer 2 in the Evaluation Report recommendation detailed in Confidential Attachment 11.3.2 and identified as the most advantageous for a lump sum of \$769,673.00 excluding GST. 2. Delegates to the CEO in accordance with s.5.42(1) of the Local Government Act 1995, by absolute majority, authority to negotiate minor variations to the contract for RFT1 2021/22 Yandanooka North East Road Intersection Construction before and / or after its execution in accordance Regulations 20 and 21A of the <i>Local Government (Functions and General) Regulations 1996</i>. 3. If within 6 months of this resolution a contract is unable to be formed for RFT1 2021/22 Yandanooka North East Road Intersection Construction with Tenderer 2 identified in Evaluation Panel Report recommendation shown in Confidential Attachment 11.3.2 as the most advantageous, then the Shire of Mingenew accepts the tender submission received from Tenderer 2, identified as the next most advantageous in the Evaluation Panel Report recommendation shown in Confidential Attachment 11.3.2. 	
VOTING REQUIREMENTS:	CARRIED BY ABSOLUTE MAJORITY 7/0

Tenders were advertised 12 December 2022 through the Shire’s tender portal and closed 14:00 AWST on 17 January 2023 following a 1 week extension issued following a request from prospective tenderers.

Comment

The Qualitative Criteria was approved prior to the advertisement of the RFT. Each Criterion was given the following weightings and included within the RFT document.

Criteria		Weighting
(a)	Relevant Company Experience and Performance	15%
(b)	Technical Skills and Key Personnel	5%
(c)	Resources / Plant / Equipment	5%
(d)	Demonstrated Understanding	5%
(e)	Price	70%

The submissions were assessed against the Qualitative Criteria and each Criterion was given a score in accordance with the Evaluation Guide contained within the Evaluation Spreadsheets.

A rating scale of zero-to-ten (0 - 10) was used for evaluating the Tender submissions in accordance with the Qualitative Criteria, with 0 being lowest and 10 being highest.

The evaluation and recommendation report, including the overall evaluation scores and rankings, is attached.

MINGENEW SHIRE COUNCIL ORDINARY MEETING MINUTES – 15 February 2023

The evaluation of the submissions received against the quantitative and qualitative criteria resulted in the rankings (in order of priority) as shown below –

Ranking	Tenderer
1	WCP Civil P/L
2	Red Dust Enterprises T/A Red Dust Holdings
3	Roadtech Civil & Construction
4	Hawthorn Civil and Mining Services

Consultation

- Main Roads WA
- GHD

Statutory Environment

The Local Government Act 1995 at S3.57(1) (tenders for providing goods or services) requires that in certain circumstances, a local government is to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

The Local Government (Functions and General) Regulations 1996 at Regulation 11A (when tenders have to be publicly invited) clarifies that tenders are to be publicly invited if the consideration under the contract is, or is expected to be, more, or worth more, than \$250,000.

Regulation 18 – Rejecting and accepting tenders

18. Rejecting and accepting tenders

(4) Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.

Policy Implications

In obtaining a public tender, the Shire's Purchasing Policy (1.3.1) requirements have been met. Our Local Price Preference Policy was also applied in the attached tender assessment document.

Financial Implications

A total of \$991,500 was included in the FY22/23 budget for these work following an increase from Main Roads WA to meet the previous preferred tender amount. The current budget comprises the following allocations:

MRWA (Blackspot) - \$562,320 of an original \$642,320 of which \$80,000 has been claimed and spent.
Roads 2 Recovery (R2R) - \$204,556
Shire Municipal Funds - \$200,881 of an original \$224,624

Total Project Budget Remaining \$967,757

The estimate project expenditure to deliver the works is as follows:

RFT2 2022/23 – Preferred Tender sum ~ \$1,370,000
Project management fees ~ \$ 40,000
Legals and land (road) registration ~ \$ 5,000

Total estimated project costs ~ \$1,415,000

As can be seen there is a **\$447,243** funding shortfall based on the current budget and market response.

Discussions have already commenced with the Main Roads Western Australia to determine whether there is a likelihood of any further additional funding and extension of time for the completion of the project.

Strategic Implications

Strategic Community Plan 2019-2029:

1.1.1 Provide and support cost effective transport networks

11.4 ANNUAL MEETING OF ELECTORS 2023

Location/Address: Shire of Mingenew
 Name of Applicant: Shire of Mingenew
 Disclosure of Interest: Nil
 File Reference: GV.CMT.1
 Date: 7 February 2023
 Author: Erin Greaves, Governance & Community Manager
 Authorising Officer: Matt Fanning, Chief Executive Officer
 Voting Requirements: Simple Majority

Summary

To receive the Minutes of the Annual Meeting of Electors and consider any motions of the meeting.

Key Points

- The Annual Meeting of Electors for 2022/23 was held on Monday, 6 February 2023
- Four members of the public (electors) were in attendance
- The Annual Report 2021/22 was received
- No motions were presented or resolved at this meeting

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 11.4 – RESOLUTION# 06150223 MOVED: Cr JD Bagley SECONDED: Cr HR McTaggart
--

Council receives the Minutes of the Annual General Meeting of Electors held 6 February 2023 and notes that the Annual Report 2021/22 was received. No further decisions were resolved at the meeting, in accordance with s5.33 of the *Local Government Act 1995*.

VOTING REQUIREMENTS: CARRIED BY SIMPLE MAJORITY 6/0

NOTE: A correction to the Minutes of the General Meeting of Electors had been made prior to the meeting indicating Cr CV Farr was not attendance.

Attachment

11.4.1 Minutes of the Annual General Meeting of Electors 6 February 2023

Background

The *Local Government Act 1995* (the Act) requires a local government to accept an annual report by 31 December after the relevant financial year and no later than two months after the auditor’s report becomes available. The Council accepted the Annual Report 2021/22 on 14 December 2022.

A local government is required to hold a general meeting of electors of the district once every financial year. This meeting is to be held no more than 56 days after the local government accepts the annual report for the previous financial year.

The Annual Meeting of Electors was held on Monday, 6 February 2023.

Section 5.33 of the *Local Government Act 1995* requires all decisions made at an elector’s meeting to be considered at the next Ordinary Council meeting or if that is not practicable at the first Ordinary Council meeting after that meeting.

Comment

The Annual Electors’ meeting provides an opportunity for electors to raised questions or discuss matters relating to the performance and achievements of council operations in the last financial year.

Thanks are given to Robert Newton, Helen Newton, Jill Thomas and Ian Thomas for their attendance and engagement at the meeting.

Key discussion points at the meeting included:

- Community Satisfaction Survey Results
- “Big Ears” restoration
- Communication methods
- Road verge clearing and firebreaks
- Day Care Centre Upgrade Project
- Update on development of land sold under Tender
- Coalseam Road works
- Dividing fence for lot at 32 William Street
- STAND emergency communications equipment
- Auditor Report clarification
- Industry development and housing
- Community Housing
- Fire shed renewal
- Staffing challenges
- Doctor services
- High Speed Internet

Whilst questions were raised and some general discussion provided around these matters, there were no motions received at the meeting. Council is therefore, asked to receive the Minutes from the meeting and note that the Annual Report 2021/22 was received. Notwithstanding this, the Shire will continue to address the matters as raised.

Statutory Environment

The Local Government Act 1995 Section 5.27 and 5.29 provides:

5.27 Electors’ general meetings

- (1) *A general meeting of the electors of a district is to be held once every financial year.*
- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*

5.29. Convening electors’ meetings

- (1) *The CEO is to convene an electors’ meeting by giving —*
 - (a) *at least 14 days’ local public notice; and*
 - (b) *each council member at least 14 days’ notice of the date, time, place and purpose of the meeting.*
- (2) *The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.*

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

Strategic Community Plan 2019-2029:

- 1.2.2 Enhance open and trusting communication between Council and the community, and deliver high quality services in partnership with external stakeholders.
- 1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner.

11.5 MINGENEW EXPO LEASE OF A PORTION OF 54 (LOT 430) MIDLANDS ROAD, MINGENEW

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: CP.LSO.5 / ED.PRG.1
Date: 8 February 2023
Author: Erin Greaves, Governance & Community Manager
Authorising Officer: Matt Fanning, Chief Executive Officer
Voting Requirements: Simple Majority

Summary

For Council to consider extending the lease of the former “Tourist Centre” building at 54 Midlands, Road, Mingenew.

Key Points

- Expressions of Interest for the lease of the building were sought through public advertisement through to 9 February 2022 initially
- Council determined, at its February 2022 Ordinary Council meeting to lease the space to Mingenew Midwest Expo for the period 1 March 2022 to 28 February 2023 and an agreement was entered into at the time
- As the lease is due to expire, it is proposed that the same arrangement be considered for a longer term, providing continuity and stability in recognition of the enormous value this event provides for our community

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 11.5 – RESOLUTION# 07150223
MOVED: Cr HR McTaggart SECONDED: Cr JD Bagley

Council:

1. Agrees to extend the lease for the Mingenew Midwest Expo to use of a portion of the building at 54 Midlands Road, Mingenew for the administrative operation of the Mingenew Midwest Expo and uses reasonably ancillary thereto, in accordance with the following amended terms:
Term: Three (3) years
Further Term: Three (3) years (6 years total)
Commencement Date: 1 March 2023
Rent: \$1 plus GST per annum
2. Authorises the Chief Executive Officer to negotiate the terms of the amended lease agreement and sign on behalf of Council, in accordance with Council Policy 1.2.15 Use of Common Seal (Category 2 document).

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 6/0

Attachment

11.5.1 Mingenew Midwest Expo Inc EOI Submission 2022

Background

In February 2022, the Mingenew Community Resource Centre (CRC) relinquished the lease for the former Tourist Centre at 50 Midlands Road Mingenew and were granted approval to provide tourist services from “Old NAB building” known now as “The Exchange”.

Through the Expression on Interest (EOI) at the time, the Mingenew Midwest Expo submitted an Expression of Interest to utilise the building as its administrative centre for a 12 month period (see Attachment 1).



Following the Council decision to lease the building to Expo, a lease agreement was established and signed, expiring 28 February 2023.

Comment

Consideration of an extension to the current lease is proposed for a longer term now that the Board has been successfully operating from this location for the past year.

Expo have invested in the location, installing fitting, furniture inside and signage to the front of the building.

Consultation

Mingenew Midwest Expo Board

Statutory Environment

The Local Government Act 1995

3.58. Disposing of property

- (1) *In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.*
- (2) *Except as stated in this section, a local government can only dispose of property to —*
 - (a) *the highest bidder at public auction; or*
 - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

- (a) *it gives local public notice of the proposed disposition —*
 - (i) *describing the property concerned; and*
 - (ii) *giving details of the proposed disposition; and*
 - (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
- (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

Section 3.58 5(d) outlines that the above requirements do not apply to “any other disposition that is excluded by regulations from the application of this section.”

30. Dispositions of property excluded from Act s. 3.58

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if —*
 - (b) *the land is disposed of to a body, whether incorporated or not —*
 - (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
 - (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions.*

Policy Implications

Nil.

Financial Implications

Annual peppercorn lease fee

Strategic Implications

Strategic Community Plan 2019-2029

1.2.2 Enhance open and trusting communication between Council and the community, and deliver high quality services in partnership with external stakeholders

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

11.6 COMMUNITY SATISFACTION SURVEY 2022 RESULTS

Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
Disclosure of Interest:	Nil
File Reference:	CM.PLN.1
Date:	3 February 2023
Author:	Erin Greaves, Governance & Community Manager
Authorising Officer:	Matt Fanning, Chief Executive Officer
Voting Requirements:	Simple Majority

Summary

The purpose of this report is to formally present the findings of the Community Satisfaction Survey from 2022.

Key Points

- Council is required to undertake a major review of its Strategic Community Plan every four years.
- The Community Satisfaction Survey is considered a vital tool for measuring Council's performance over time and to establish changing community expectations, aspirations and opinion.

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 11.6 – RESOLUTION# 08150223
MOVED: Cr CV Farr SECONDED: Cr AR Smyth

Council:

1. Adopts the Community Satisfaction Survey (MARKYT Community Scorecard ©) conducted in 2022 by CATALYSE® Pty Ltd© and publishes the results on the Shire's website.
2. Utilises the Community Satisfaction Survey results in the Strategic Community Plan 2019-2029 Major Review.

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 6/0

Attachment

11.6.1 Community Satisfaction Survey Results Report

Background

In 2022 Council undertook its first Community Satisfaction Survey to commence the process of benchmarking community expectations, aspirations and opinion.

The results of the survey are commonly used to inform the development of the Strategic Community Plan.

The Strategic Community Plan outlines community long term (10+ years) vision, values, aspirations and priorities, with reference to other local government plans, information and resourcing capabilities.

A full review of the Strategic Community Plan is required every four years with a desktop review recommended to be completed every two years. The Strategic Community Plan:

- Establishes the community's vision for the local government's future, including aspirations and service expectations.
- Drives the development of local government area/place/regional plans, resourcing and other informing strategies, for example workforce, asset management and services, and
- Is ultimately the driver behind all other planning.

Comment

As the Strategic Community Plan is a key document in the integrated planning suite, it is important that community feedback forms part of the consultation process. The International Association for Public Participation (IAP2) has guided the development of the Shire's Community Engagement Policy and procedures, which indicates this type of activity would "Involve" the community. Involve is a level of community engagement in which an organisation works with the community to ensure that their concerns and aspirations are directly reflected in the alternatives developed.

It is recommended in this report that the community satisfaction survey be adopted and further form part of the Strategic Community Plan Major Review and associated community consultation process.

Consultation

Leadership Team

Statutory Environment

Local Government Act 1995

Policy Implications

1.4.1 Community Engagement Policy

1.4.1 Community Engagement Management Procedure

Financial Implications

The works in undertaking the Community Satisfaction Survey are completed and require no further budget allocation.

Strategic Implications

Strategic Community Plan 2019-2029

1.2.2 Enhance open and trusting communication between Council and the community, and deliver high quality services in partnership with external stakeholders

Comment

Summary of Funds as per bank statements – Shire of Mingenew as at 31 December 2022	
Municipal Funds – Corporate cheque account	\$1,817,945
Cash on Hand	\$100
Trust Fund	\$1
Municipal Funds – Business Maximiser	\$0
Term Deposit – Reserves	\$563,254

Debtor’s accounts continue to be monitored with all efforts being made to ensure that monies are recovered.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2022/23 financial year.

Audit of the 2021/22 Annual Financial Report was completed on 9 December 2022 with no further adjustments to the opening surplus.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
- (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
- (c) such other supporting information as is considered relevant by the local government.

- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Nil

Financial Implications

No financial implications are indicated in this report.

Strategic Implications

Strategic Community Plan 2019-2029 Strategies

1.2.1 Manage organisation in a financially sustainable manner

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

- Budget Amendments
- Explanation of Material Variances

Comment

Summary of Funds as per bank statements – Shire of Mingenew as at 31 January 2023	
Municipal Funds – Corporate cheque account	\$1,652,060
Cash on Hand	\$100
Trust Fund	\$1
Municipal Funds – Business Maximiser	\$0
Term Deposit – Reserves	\$563,254

Debtor’s accounts continue to be monitored with all efforts being made to ensure that monies are recovered.

The Statement of Financial Activities Report contains explanations of Councils adopted variances for the 2022/23 financial year.

Audit of the 2021/22 Annual Financial Report was completed on 9 December 2022 with no further adjustments to the opening surplus.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 6.4

Local Government (Financial Management) Regulations 1996 Section 34

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the month to which the statement relates; and
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
- (a) Presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) Recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Nil

Financial Implications

No financial implications are indicated in this report.

Strategic Implications

Strategic Community Plan 2019-2029 Strategies

1.2.1 Manage organisation in a financially sustainable manner

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

12.3 LIST OF PAYMENTS FOR THE PERIOD 1 DECEMBER 2022 TO 31 JANUARY 2023

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: FM.CRD
Attachment/s: List of Payments – December 2022 and January 2023
Disclosure of Interest: Nil
Date: 31 January 2023
Author: Maria Snowden-Giles Payroll/Finance Officer
Approved by: Jeremy Clapham Finance & Admin Manager
Voting Requirement: Simple Majority

Summary

This report recommends that Council receive the list of payments for period 1 December 2022 to 31 January 2023 in accordance with the Local Government (Financial Management) Regulations 1996 section 13(1).

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 12.3 – RESOLUTION# 11150223
MOVED: Cr AR Smyth SECONDED: Cr JR Holmes

Council, in accordance with *Local Government (Financial Management) Regulations 1996* Regulation 13, confirms the list of payments for the period of 1 December 2022 to 31 January 2023, as included at Attachment 12.3.1. as follows:

 \$781,998.84 Municipal EFTs.
 \$38,110.83 Municipal Direct Debit Department of Transport (Licencing) Payments.
 \$69,523.90 Municipal Direct Debit Other.
 \$148,958.19 Net Salaries
 \$1,038,591.76 Total Payments

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 6/0

Attachment

12.3.1 List of Payments – December 2022 and January 2023

Background

Financial Regulations require a schedule of payments made through the Council bank accounts to be presented to Council for their inspection. The list includes details for each account paid incorporating the payee's name, amount of payment, date of payment and sufficient information to identify the transaction.

Comment

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings, and that the amounts shown were due for payment.

Statutory Environment

Local Government Act 1996, Section 6.4

Local Government (Financial Management) Regulations 1996, Sections 12, 13 and 15

Policy Implications

Payments have been made under delegation.

Financial Implications

Funds available to meet expenditure.

Strategic Implications

Strategic Community Plan 2019-2029 Strategies

1.2.1 Manage organisation in a financially sustainable manner

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

12.4 MINGENEW MIDWEST EXPO DEBT WAIVER – FEBRUARY 2023

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: FM.DBT.2
Date: 1 February 2023
Author: Jeremy Clapham, Finance and Admin Manager
Authorising Officer: Matt Fanning, Chief Executive Officer
Voting Requirement: Absolute Majority

Summary

Council is asked to consider the request made by the Mingenew Midwest Expo (DM21), for a waiver of part of the annual lease payment for the 2022/23 financial year.

Key Points

- The Mingenew Midwest Expo was billed for the 2022/23 financial year for the use of the Shire Recreation Centre (and other Shire related expenditure such as garbage collection and event set up) for the 2022 Expo held in August 2022.
- The amount billed was \$4,312 (inc GST). It was billed in September 2022 and paid by the Expo in November 2022.
- A decision was made by the Board of the Expo to hold the event at the Irwin Polocrosse Club grounds and not at the Recreation Centre. The main reasons being the event was to be held over only 1 day, it was to be a smaller scale event and the event would not interfere with football finals being held over that period.
- It is estimated that the Shire still incurred approximately 40% of the costs for the year in regard to services provided to the Expo.
- The Expo has asked for a waiver of 60% of the annual lease fee, totalling \$2,587.20 (inc GST).

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 12.4 – RESOLUTION# 12150223

MOVED: Cr AR Smyth SECONDED: Cr HR McTaggart

Council:

- **Waives 60% (\$2,587.20) of the 2022/23 annual lease fee paid by the Mingenew Midwest Expo and;**
- **Authorises the Shire to pay the money back to the Mingenew Midwest Expo.**

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 6/0

Attachments

- 12.4.1 Email exchange between Shire of Mingenew Finance and Admin Manager and Mingenew Midwest Expo Event Co-ordinator.
- 12.4.2 Debtors Statement for Mingenew Midwest Expo.

Background

The Mingenew Midwest Expo is one of a number of community/sporting clubs that pay an annual lease fee to the Shire for a partial recovery of costs paid by the Shire to maintain the community/sporting facilities in the town. The Expo is typically held annually over 2 days in August each year at the Shire of Mingenew Recreation Centre. In 2022 the Expo Board decided to hold the Expo over 1 day at the Irwin Polocrosse Grounds.

Comment

All community and sporting clubs pay an annual lease fee to the Shire to compensate for the upkeep of the community and sporting facilities by the Shire. These fees vary from club to club and are dependent on a number

of factors (such as: if the clubs activities are in summer or winter, whether it's facilities require watering or mowing, whether there is more than one facility per club and whether the club activities occur during the day or at night). The fee charged to the Mingenew Midwest Expo for the 2022/23 financial year was \$4,312 (inc GST). This fee was paid in full in November 2022. Due to the fact that the Expo was not held at the Recreation Centre and that the Shire has only spent approximately 40% of the cost it would normally spend in connection with the running of the Expo (including garbage services during the Expo, transporting chairs and tables to and from the Expo, mowing the lawn at the Polocrosse grounds and other sundry assistance), it is proposed that the Shire waive 60% of the lease fee and refund it to the Expo.

Consultation

Rikki Smith – Mingenew Midwest Expo Event Co-ordinator (on behalf of the Board)

Statutory Environment

Local Government Act 1995 Section 6.12 – Power to defer, grant discounts, waive or write off debts

(1) *Subject to subsection (2) and any other written law, a local government may —*

- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
- (b) *waive or grant concessions in relation to any amount of money; or*
- (c) *write off any amount of money,*

which is owed to the local government.

** Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

Policy Implications

Policy 1.3.9 – Debt Collection Policy.

Delegations to CEO and staff CD02 - Debts, Waivers, Concessions, Write Offs and Recovery.

The Chief Executive Officer as delegated authority to

- 1. *Waive a debt which is owed to the Shire of Mingenew [s6.12(1)(b)].*
- 2. *Grant a concession in relation to money which is owed to the Shire of Mingenew [s6.12(3)].*
- 3. *Write off an amount of money which is owed to the Shire of Mingenew [s6.12(1)(c)]*
- 4. *Recover debts*

Under the following conditions:

- 1. *Debts for rates and service charges may be written off up to the value of \$30 in accordance with s6.12(1)(c) and applicable Council Policies and procedures.*
- 2. *The power to waive a debt or grant a concession does not apply to debts which are prescribed as debts, that are taken to be a rate or service charge.*
- 3. *A debt may only be waived where:*

- a) *in accordance with the Supporting the Community Policy, a local club and/or not for profit organisation submit in writing, an application to conduct activities that support the Shire's Community Strategic Plan; and*
 - b) *Does not exceed the value of \$1,000 per application and is subject to the confinements of the budgetary allocation as set by Council.*
4. *A concession may only be granted where:*
- a) *In accordance with the Supporting the Community Policy a local club and/or not for profit organisation submit in writing, an application to conduct activities that support the Shire's Community Strategic Plan; and*
 - b) *Does not exceed the value of \$1,000 per application and is subject to the confinements of the budgetary allocation as set by Council.*
5. *A debt may only be written off where all necessary measures have been taken to locate / contact the debtor and where costs associated with continued action to recover the debt will outweigh the net value of the debt if recovered by the Shire of Mingenew.*
6. *Limited to individual debts valued below \$100 or cumulative debts of a debtor valued below \$100. Write off of debts greater than these values must be referred for Council decision.*
7. *Debt recovery is to be in accordance with the Shire's Internal Debt Recovery Policy and Procedures and subject to the provisions of the Local Government Act 1995.*
8. *Subject to the reporting of the exercise of this delegation to the Concept Forum each month.*
9. ** During a State-declared emergency, the CEO may waive, grant a concession or write off individual debts valued below \$500 or cumulative debts of a debtor valued below \$500 (excluding rates and rate interest), and, in the case of outstanding rates, write off up to the value of the total interest on rates incurred in the current year, provided the applicant satisfies the definition of financial hardship in accordance with Council's Financial Hardship Policy. Debts greater than these values must be referred for Council decision.*

Financial Implications

There will be a reduction in income of \$2,352 (exc GST) for the 2022/23 financial year.

Strategic Implications

Strategic Community Plan 2019-29

- 1.2.1 Manage organisation in a financially sustainable manner.
- 2.4.1 Support community volunteers to maximise impact of their contributions

13.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

14.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil.

15.0 CONFIDENTIAL ITEMS

CONFIDENTIAL: ORGANISATIONAL STRUCTURE AMENDMENT – WORKS MANAGER ROLE

To be held in closed session, under s5.23 (2)(a) of the Local Government Act 1995, as the item for consideration relates to a matter affecting an employee or employees.

PROCEDURAL MOTION AND COUNCIL DECISION – ITEM 15.0 – RESOLUTION# 13150223

MOVED: Cr HR McTaggart

SECONDED: Cr CV Farr

Council closes the meeting at 5:32pm to the public in order to discuss Confidential Item 15.1, in accordance with s.5.23(2)(a) of the *Local Government Act 1995*, as the item relates to a matter affecting an employee or employees.

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 6/0



MINUTES OF THE SPECIAL COUNCIL MEETING

15 MARCH 2023

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**MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON
15 MARCH 2023 COMMENCING AT 5.00PM**

1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member opened the meeting at 5:00pm.

2.0 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Councillors

Cr GJ Cosgrove	Shire President	
Cr JD Bagley	Deputy President	
Cr CV Farr	Councillor	
Cr JR Holmes	Councillor	joined via Microsoft Teams*
Cr HR McTaggart	Councillor	
Cr AT Pearse	Councillor	
Cr AR Smyth	Councillor	

*Cr Holmes was authorised to attend the meeting electronically in accordance with r.14C of the *Local Government (Administration) Regulations 1996*

Staff

Mr Matt Fanning	Chief Executive Officer
Mr Jeremy Clapham	Finance and Administration Manager
Ms Erin Greaves	Governance and Community Manager
Mr Shane Noon	Works Manager

Gallery

Mr Aiden Obst

3.0 PUBLIC QUESTION TIME/PUBLIC STATEMENT TIME

Mr Aiden Obst asked the following questions was provided with responses at the meeting:

1. *Is CBH's application for rezoning (Item 7.1 of this Agenda) in reference to the block to the west of the Mingeneew townsite off Midlands Road?*
Response: Yes
2. *Has CBH actually purchased the block?*
Response: Yes
3. *Have other locations for the CBH accommodation been considered?*
Response: Other locations have been considered by CBH but this site was deemed the most appropriate.
4. *Is approval a forgone conclusion, given the application to rezone is coming after the purchase of the block?*
To lodge a rezoning application, approval must be sought from the landowner. It is likely that CBH sought planning advice on the matter and have acted on the advice they received. The application

before Council is only the initial process to rezone, in which Council gives approval for the WA Planning Commission to proceed with the consultation process. Relevant agencies and neighbours are provided with an opportunity to consider the proposal and provide a submission. The Shire's most important role is to ensure the design and build is appropriate.

5. *Is this not similar to the rubber stamp approval granted for construction of the mining drill rig at Strawberry which commenced prior to Council approval?*

Response: The CEO clarified that Council has no role to play in the approval of the drill rig itself. This function is performed by the State Government in accordance with the *Mining Act 1978*, and the local government is not afforded the opportunity to comment. Council did, however, consider and approve the development of the drill rig camps (temporary accommodation) which did not commence until after approval was granted.

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

5.0 DECLARATIONS OF INTEREST

Ms Erin Greaves disclosed an impartiality interest in Item 6.1.2 as the auditor for the Compliance Audit Return and the responsible officer for a number of the work areas audited.

Cr HR McTaggart disclosed a Proximity Interest in Item 7.1, as a landowner of adjacent property to which the proposed rezoning is being applied for.

6.0 RECOMMENDATION OF COMMITTEES

6.1 SHIRE OF MINGENEW AUDIT & RISK COMMITTEE

6.1.1 MINUTES OF THE AUDIT & RISK COMMITTEE MEETING HELD 7 MARCH 2023

AUDIT & RISK COMMITTEE RECOMMENDATION - 6.1.1

That the Minutes of the Shire of Mingenew Audit & Risk Committee Meeting held on 7 March 2023 be received.

6.1.2 SHIRE OF MINGENEW 2022 COMPLIANCE AUDIT RETURN

AUDIT & RISK COMMITTEE RECOMMENDATION - 10.1.1

Council:

1. Adopts the 2022 Compliance Audit Return (CAR) for the period 1 January to 31 December 2022 as presented in the Attachment Booklet; and
2. Authorises the Shire President and Chief Executive Officer to sign the certification of the CAR, and lodge it with the Department of Local Government, Sport and Cultural Industries as required.

6.1.3 INTERNAL AUDIT REPORT – BUSINESS CONTINUITY AND EMERGENCY MANAGEMENT

AUDIT & RISK COMMITTEE RECOMMENDATION - 10.1.1

Council:

1. Receives the Internal Audit Report – Business Continuity and Emergency Management and
2. Notes the officer recommendations to:
 - a) Refer this Internal Audit Report – Business Continuity and Emergency Management to the Working Group responsible for the LEMA Review to ensure:
 - compliance with the LEMC and LEMA requirements under the Emergency management Act 2005 and SEMC directives.
 - key learnings from the TC Seroja and COVID-19 pandemic are considered in the development of suitable recovery planning documentation
 - b) Ensure the Local Operational Recovery Plan is used to form the development of the Strategic Community Plan – Major Review and remains an active, working document.

COMMITTEE RECOMMENDATION AND COUNCIL DECISION ENBLOC – ITEM 6.1 – RESOLUTION# 01150323S

MOVED: Cr HR McTaggart

SECONDED: Cr AR Smyth

6.1.1 That the Minutes of the Shire of Mingenew Audit & Risk Committee Meeting held on 7 March 2023 be received.

6.1.2 Council:

1. Adopts the 2022 Compliance Audit Return (CAR) for the period 1 January to 31 December 2022 as presented in the Attachment Booklet; and
2. Authorises the Shire President and Chief Executive Officer to sign the certification of the CAR, and lodge it with the Department of Local Government, Sport and Cultural Industries as required.

6.1.3 Council:

1. Receives the Internal Audit Report – Business Continuity and Emergency Management and
2. Notes the officer recommendations to:
 - a) Refer this Internal Audit Report – Business Continuity and Emergency Management to the Working Group responsible for the LEMA Review to ensure:
 - compliance with the LEMC and LEMA requirements under the Emergency management Act 2005 and SEMC directives.
 - key learnings from the TC Seroja and COVID-19 pandemic are considered in the development of suitable recovery planning documentation
 - b) Ensure the Local Operational Recovery Plan is used to form the development of the Strategic Community Plan – Major Review and remains an active, working document.

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 7/0

7.0 CHIEF EXECUTIVE OFFICER

Prior to discussion of Item 7.1, Cr HR McTaggart disclosed a proximity interest in the item, as an adjacent landowner to that which is being considered for rezoning, and therefore, left the meeting at 5:06pm.

7.1 PROPOSED REZONING OF 18 (LOT 802) NELSON PEARSE STREET, MINGENEW

Location/Address: 18 (Lot 802) Nelson Pearse Street, Mingenew
Name of Applicant: Cooperative Bulk Handling Limited
Disclosure of Interest: Nil
File Reference: A825
Date: 6 March 2023
Author: Simon Lancaster, Planning Advisor
Senior Officer: Matt Fanning, Chief Executive Officer
Voting Requirements: Simple Majority

Summary

Council is in receipt of an application from Cooperative Bulk Handling Limited ('CBH') seeking to rezone 18 (Lot 802) Nelson Pearse Street, Mingenew from 'Rural Residential' to 'Rural' Townsite' to facilitate the future development of workforce accommodation upon the property. This report recommends that Council initiate the Scheme Amendment process.

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 7.1 – RESOLUTION# 02150323S

MOVED: Cr CV Farr **SECONDED:** Cr AT Pearse

That Council:

- 1 Pursuant to Part 5 of the *Planning and Development Act 2005* amend the Shire of Mingenew Local Planning Scheme No.4 by:
 - (a) Rezoning 18 (Lot 802) Nelson Pearse Street, Mingenew from the 'Rural Residential' zone to the 'Rural Townsite' zone; &
 - (b) Modifying the Scheme Map accordingly.
- 2 Advise the Western Australian Planning Commission that it considers the rezoning application to be a standard Scheme Amendment.
- 3 Advise the applicant that Council will require a geotechnical report to be prepared as part of CBH's ongoing investigations into its proposed workforce accommodation project and the associated management of wastewater, with Council having a preference that an aerated wastewater system be installed on-site that enables irrigation to assist screening landscaping rather than leach drains, and recommends that discussions be held with the Department of Health in this regard.

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 6/0

Attachments

Attachment 7.1 – Rezoning application

Background

Lot 802 is a 1.1108ha rectangular property at the western end of the Mingenew townsite purchased by CBH on 9 February 2023.

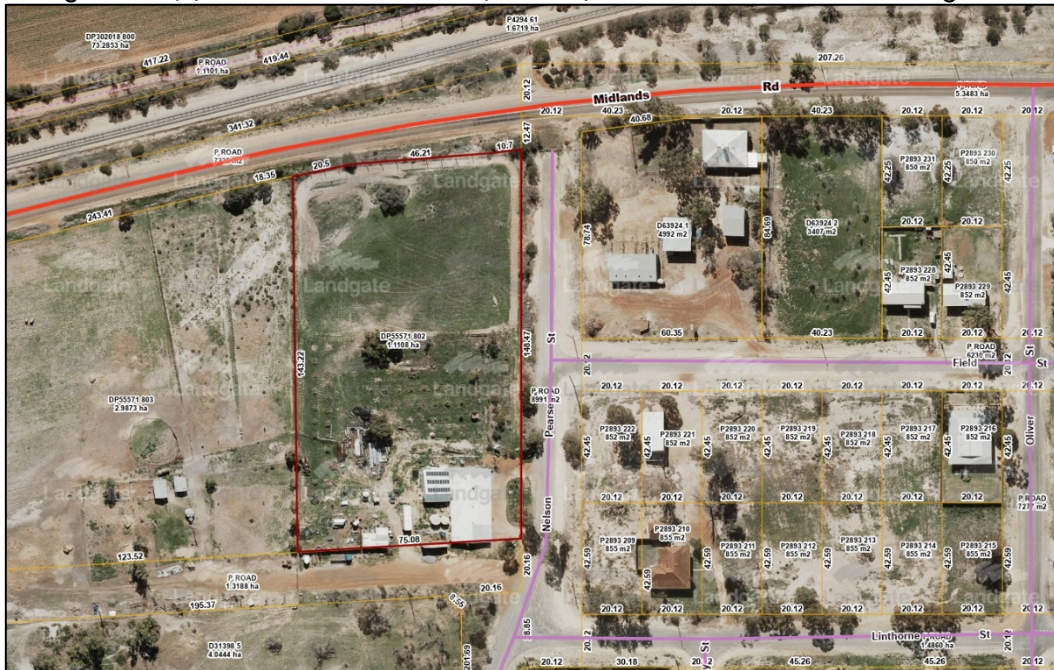
The property has a 77.41m frontage along its northern boundary to Midlands Road, a 148.47m frontage to Nelson Pearse Street along its eastern boundary and a 75.08m frontage to an unnamed gravel road along its southern boundary.

The property slopes downward towards Midlands Road and is largely cleared with a residence and associated sheds clustered in its south-eastern corner.

Figure 7.1(a) – Location Map for 18 (Lot 802) Nelson Pearse Street, Mingenew



Figure 7.1(b) – Aerial Photo of 18 (Lot 802) Nelson Pearse Street, Mingenew



CBH are proposing to demolish the existing buildings upon Lot 802 and develop the site for workforce accommodation to service its Mingenew grain handling and storage facility 1.5km to the east.

Currently Lot 802 is zoned 'Rural Residential' and 'Workforce Accommodation' is listed as an 'X' (i.e. not permitted) land use in this zone. CBH are therefore seeking to rezone the land to 'Rural Townsite' which lists 'Workforce Accommodation' as an 'A' (i.e. a use that must be advertised prior to determination) to enable future consideration of the site for planning approval for a workforce accommodation development.

Comment

It is important to note that the matter before Council relates to the proposed rezoning of Lot 802 only and not the planning approval of the development. The applicant has provided a concept plan of how the workforce

accommodation might be developed on-ground to accompany their rezoning application. However, this is not the finalised layout and Council may wish to provide some preliminary feedback to CBH on the scale, design and servicing to inform their ongoing project planning.

Figure 7.1(c) – Workforce Accommodation Concept Plan

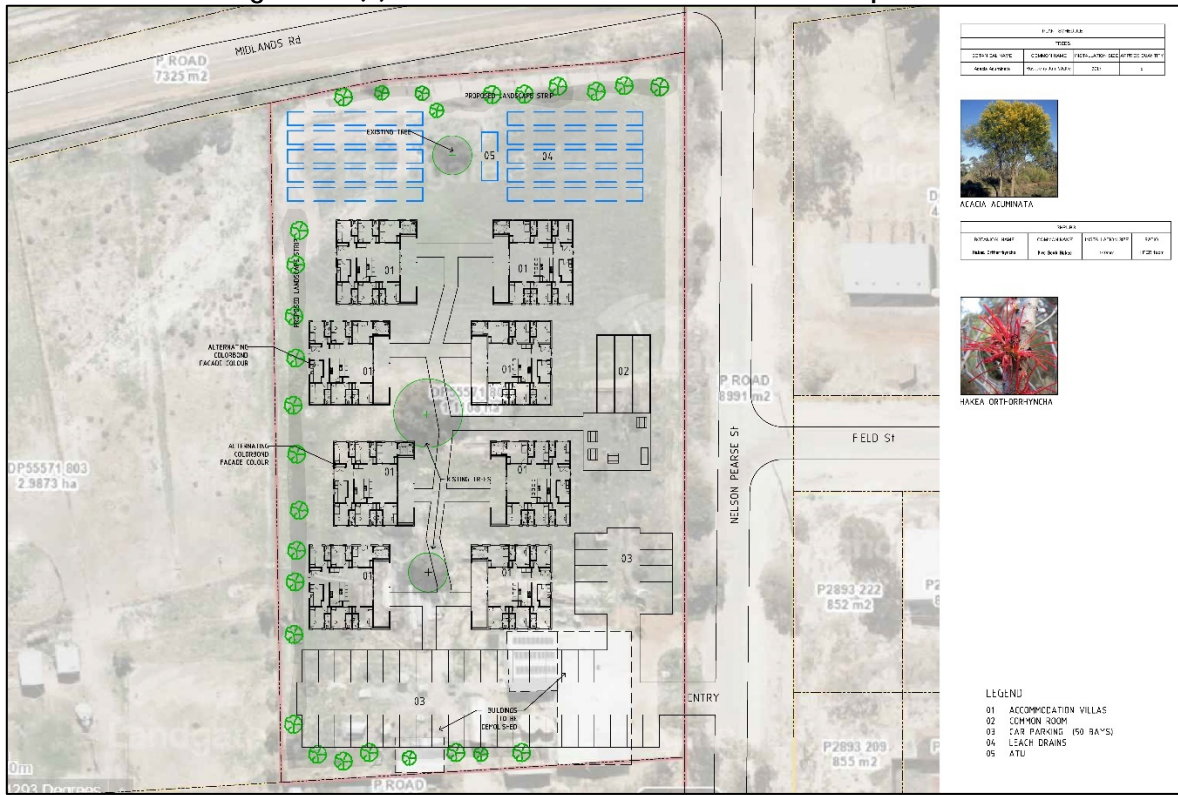
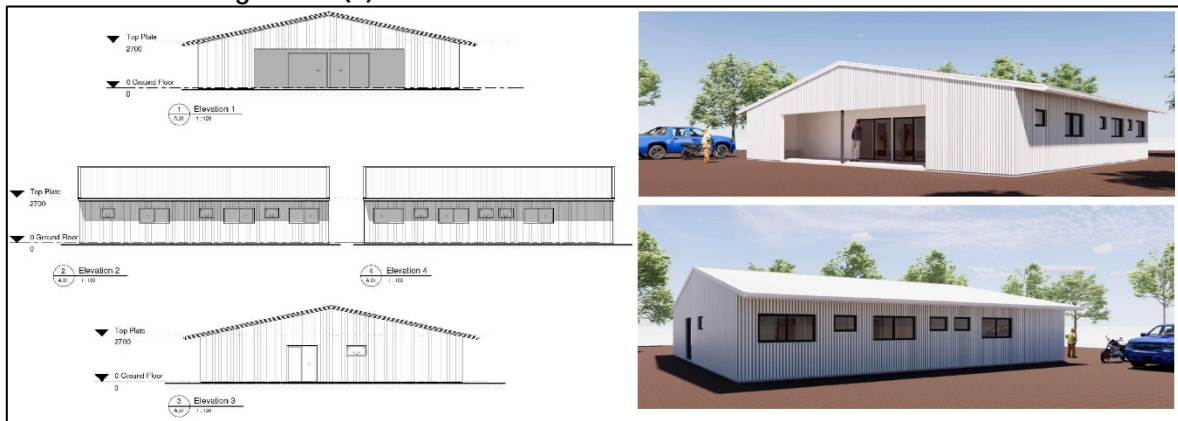


Figure 7.1(d) – Workforce Accommodation Elevation Plans



It is also important to note that the matter before Council is the initiation stage of the rezoning process, and in the event that Council adopts the staff recommendation the applicant must then prepare the formal Scheme Amendment documentation. The documentation must then be forwarded by the Shire to the Environmental Protection Authority ('EPA') for its consideration and subsequent to that the Western Australian Planning Commission (WAPC) seeking its consent to advertise the rezoning application as a standard scheme amendment. Should both of these agencies requirements be met the Shire must then advertise the application for a minimum period of 42 days to surrounding landowners and relevant government agencies. The outcomes of the advertising period are then returned to a future meeting of Council for consideration, and the Council determination in relation to the rezoning (support/support subject to modification/refuse) must then be forwarded to the Minister for Planning for final determination.

Were the rezoning application to be approved by the Minister and Lot 802 rezoned to 'Rural Townsite' CBH could then lodge a planning application with the Shire for workforce accommodation. Given that this land use must be advertised, the application (inclusive of a finalised layout) would then be made available for surrounding landowners and relevant government agencies for comment prior to being presented to Council.

It should therefore be noted that initiation of the rezoning of Lot 802 at the March meeting would not mean Council would be making determination on the workforce accommodation development layout as presented but would be commencing the rezoning process, and this overall matter will be required to be returned to Council for consideration on, at minimum, two further occasions (post-rezoning application-advertising and post-planning application-advertising) at which time Council can still make further comment and set conditions pertaining to the specifics of the development layout and design (e.g. visual appearance, landscaping, access standards, contribution or upgrade to road network, servicing, bushfire and stormwater management etc.).

Equally, however, it should be understood that the initiation of a Scheme Amendment does commence a process in which the Minister for Planning has the final determination on the land's rezoning and not Council. Therefore if Council has an issue with the overall direction of the proposal (i.e. to enable consideration of Lot 802 for future workforce accommodation) rather than more specific issues relating to the future design and layout of workforce accommodation then it should not proceed with the rezoning initiation.

The submitted supporting correspondence from CBH's appointed consultant, including concept plans, Transport Impact Statement and Engineering Servicing Report has been provided as **separate Attachment 7.1.1**.

The concept plan illustrates a future potential development of 48 accommodation units, clustered into 8 blocks (consisting of 6 accommodation units) with a single common room area across the central portion of Lot 802 connected by a walking path. A car parking bay would be provided for each unit at the southern end of Lot 802 and vehicle access would be onto Nelson Pearse Street and not Midlands Road.

Wastewater from the facility is proposed to be serviced by an aerobic treatment unit with leach drains at the northern end/lowest point of Lot 802.

It is considered that a geotechnical report should be prepared as part of CBH's ongoing investigations into its project and the associated management of wastewater to demonstrate site capability. Initial advice from the Shire's Environmental Health Officer is that leach drains are unlikely to be suitable and the Shire may wish to state up-front its preference that an aerated wastewater system be installed that enables irrigation to assist screening landscaping rather than leach drains. However, it is not considered that the geotechnical report (or a bushfire management plan or stormwater management report or landscaping plan) should be required to be produced at this rezoning initiation stage. Instead it would be more appropriate for these to be prepared and submitted to Council for consideration as part of the later planning application stage when the workforce accommodation scale, design, layout and servicing is more certain and these supporting reports can be suitably detailed.

The workforce accommodation would generally be expected to have peak capacity during the October-January harvest period. At such times the traffic movements might be estimated at 48 outward bound vehicle trips between 5:30am-6:00am and 48 inward bound trip between 5:30pm-6:00pm although it would be more likely this figure would be less as workers car-pool.

Consultation

Should Council support this rezoning application then it is required to forward a copy of the Scheme Amendment documentation to the EPA for its assessment as per Section 81 of the *Planning & Development Act 2005*. Should the EPA advise that the proposed rezoning does not warrant assessment under Part IV Division 3 of the *Environmental Protection Act 1986* then the Shire would forward a copy of the Scheme Amendment documentation to the WAPC seeking its consent to advertise the rezoning application as a standard scheme amendment.

Were Council to initiate the rezoning, and the WAPC to grant consent to advertise the application as a standard scheme amendment, then the Shire would undertake the following actions of consultation, inviting comments and responses within a 42 day advertising period:

- erect a public notification sign upon the site;
- place a notice within a locally circulating newspaper;
- place a copy of the Scheme Amendment documentation on the Shire website;
- place a copy of the Scheme Amendment documentation in the Shire office/library for public viewing;
- write directly to all surrounding landowners &
- write directly to all relevant government agencies and service authorities.

At the completion of the advertising period all received submissions must be presented for Council's consideration, and should the Scheme Amendment be given final approval at this point by Council then the rezoning documents would be forwarded to the WAPC seeking final assessment and approval of the Minister for Planning.

Statutory Environment

Part 5 of the *Planning & Development Act 2005* provides for the amendment of a Scheme.

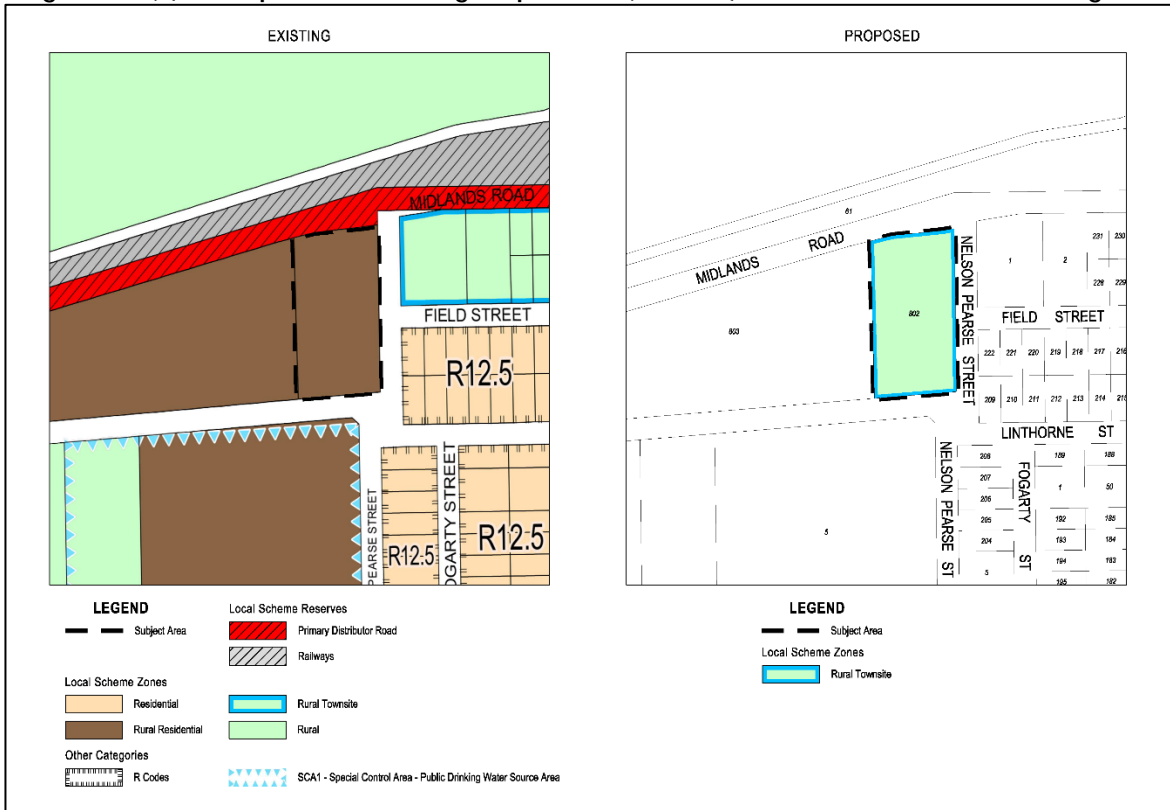
Lot 802 is zoned 'Rural Residential' under the Shire of Mingenew Local Planning Scheme No 4 ('the Scheme') the objectives for this zone are identified under Scheme Clause 16 as:

- “● *To provide for appropriately developed lots within proximity to the Mingenew Townsite for rural residential lifestyle purposes.*
- *To provide for lot sizes in the range of 1 ha to 4 ha.*
- *To provide opportunities for a range of limited rural and related ancillary pursuits on rural-residential lots where those activities will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.*
- *To set aside areas for the retention of vegetation and landform or other features which distinguish the land.*”

The application proposes to rezone Lot 802 to 'Rural Townsite' and the objectives for this zone are identified under Scheme Clause 16 as:

- “● *To provide for a range of land uses that would typically be found in a small country town.*
- *To provide for the variety of predominantly commercial, service, social and administrative uses required to service the needs of local residents and visitors alike.*”

Figure 7.1(e) – Proposed Rezoning Map for 18 (Lot 802) Nelson Pearse Street, Mingenew



The future proposed development of the site would meet the definition of ‘Workforce Accommodation’ which is classified as an ‘X’ use (i.e. not permitted) within the ‘Rural Residential’ zone and an ‘A’ use in the ‘Rural Townsite’ zone which is a use that must be advertised for comment prior to consideration.

‘Workforce Accommodation’ is defined under the Scheme and Schedule 1 Part 6 Clause 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as follows:

“workforce accommodation means premises, which may include modular or relocatable buildings, used —

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and*
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.”*

Section 9 – Aims of the Scheme notes the following:

“The aims of this Scheme are...

- (a) to preserve, protect and enhance the amenity and character of Mingenew Townsite, and areas of cultural, heritage and natural and biodiversity significance across the Shire;...*
- ... (c) to provide for a range of accommodation and lifestyle choices that meet the needs and aspirations of the community;...*
- ... (g) ensuring that mining-related land uses and developments such as workforce accommodation are developed within existing townsites where appropriate.”*

Schedule 1 Clause 1 of the Scheme notes the following in relation to the ‘Rural Townsite’:

- “1 All development within the Rural Townsite zone shall be designed and constructed from materials that complement the existing character and amenity of the townsite as determined by the local government or as outlined in any local government policy.
- 2 All residential development within the Rural Townsite zone shall comply with the relevant provisions of the R-Codes to a maximum density of R12.5.
- 3 Where non-residential development is proposed in the Rural Townsite zone on or adjacent to land with an existing residential development, the local government shall have regard to the following when assessing an application for development approval:
 - (a) the bulk, scale and height of the proposed building in relation to adjacent buildings;
 - (b) the location of access ways, car parking, storage areas and waste disposal facilities;
 - (c) the location of services including power, water and effluent disposal systems; and
 - (d) the interface between non-residential and residential uses in accordance with State policy and other guidelines.”

Schedule 1 Clause 11 of the Scheme notes the following in relation to the issue of ‘Workforce Accommodation’:

- “The local government may only grant development approval for Workforce Accommodation where –
- (a) it is satisfied that the Workforce Accommodation can be adequately serviced with water, power and effluent disposal;
 - (b) an operation is proposed and not yet operational, it can be adequately demonstrated that the operation will proceed prior to the approval for permanent Workforce Accommodation being issued;
 - (c) a management plan is prepared and submitted with the development application that outlines how the Workforce accommodation will be decommissioned should it no longer be required; and
 - (d) proposed within the Residential and Rural Townsite zones it is to be setback from boundaries in accordance with Part 5 of the R-Codes Volume 1 to the satisfaction of the local government.”

Schedule 2 Part 9 Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* lists the following relevant matters to be considered by local government in considering a development application (noting this matter is at the rezoning application stage and not the development application stage, however, the below does provide some guiding principles in regards to assessment of this matter):

- “(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;...
- (e) any policy of the Commission;...
- (fa) any local planning strategy for this Scheme endorsed by the Commission;...
- ...(m) the compatibility of the development with its setting, including –
 - (i) the compatibility of the development with the desired future character of its setting; and
 - (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- (n) the amenity of the locality including the following –
 - (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development;
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;

- (p) *whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;*
- (q) *the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
- (r) *the suitability of the land for the development taking into account the possible risk to human health or safety;*
- (s) *the adequacy of —*
 - (i) *the proposed means of access to and egress from the site; and*
 - (ii) *arrangements for the loading, unloading, manoeuvring and parking of vehicles;*
- (t) *the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;...*
- ... (x) *the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (y) *any submissions received on the application;*
- (za) *the comments or submissions received from any authority consulted under clause 66;*
- (zb) *any other planning consideration the local government considers appropriate."*

Policy Implications

The WAPC's 'Workforce Accommodation Position Statement' provides guidance in relation to the assessment of this application and notes that under the *Planning and Development Act 2005* planning decision-makers can:

Control	Not control
1) Where a planning application is required, the terms of an approval related to: <ul style="list-style-type: none"> (a) timeframe (b) setbacks (c) landscaping (d) parking and access (e) location & appearance of buildings (f) integration with surrounding areas (g) any other land use planning matters relevant to the site. 2) Where a planning application is required, the ability to approve/refuse a proposal considering local planning scheme requirements.	1) Any matters specified by a State Agreement Act. 2) The issuing of a mining tenement made under the <i>Mining Act 1978</i> – which can include a general purpose lease for 'any other purpose directly connected with mining operations' (may be located in a townsite). 3) That workforce accommodation needs to be met by permanent accommodation rather than 'camps'. 4) That workforce accommodation be located in a town rather than a mine- site. 5) Whether the land for workforce accommodation is owned by the Crown or held in fee simple. 6) Requirements for 'community contributions' by workforce accommodation proponents. 7) Requirements for workforce accommodation to achieve 'legacy benefits'.

A copy of the WAPC Position Statement can be viewed at the following link:

https://www.wa.gov.au/system/files/2021-07/POS-Position-Statement_Workforce_Accommodation.pdf

Financial Implications

At a later planning application stage should Council consider that the applicant's operations will have an impact on the condition of the local road network, it would be reasonable that an upgrade, or contribution to upgrade, be required of the applicant to avoid financial burden on the Shire, and ensure the applicant provides contribution commensurate with additional wear imposed by traffic movements associated with their operations.

Strategic Implications

Section 6.12.2 of the Shire of Mingenew Townsite Local Planning Strategy notes the following:

“6.12.2 Key Workers Accommodation

The existing housing stock does not cater for key workers in the town, as large houses on large blocks are not always desirable for singles or couples. A lack of diversity in housing could also be a factor if a mining or other major project develops. Recent funding opportunities have provided four new Key Worker accommodation units however, the Shire will need to investigate additional funding to increase Key Worker housing options.

Much like for aged persons, it is difficult to provide smaller, higher density accommodation options given the lack of reticulated sewerage, however this could also be achieved with innovative methods of effluent disposal to be developed in consultation with the Department of Health.”

The Shire of Mingenew Strategic Community Plan lists the following of relevance:

“What our regional community said

Mingenew has comparative advantage in Agriculture, and is not necessarily utilising all its assets:

- *Mingenew has the onshore largest grain receival facility in the southern hemisphere and hasn't been able to leverage this asset (noting that a strong relationship with CBH is critical to achieving this). Identify value adding opportunities for agriculture, particularly in relation to this asset.”*
(page 11)

Prior to discussion on Item 7.2, Cr HR McTaggart returned to the meeting at 5:07pm.

7.2 RFT 2 2022/23 – YANDANOOKA NORTH EAST RD INTERSECTION CONSTRUCTION

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: FM.TEN.21.22
Date: 3 March 2023
Author: Matt Fanning, CEO
Voting Requirement: Absolute Majority

Summary

Following the withdrawal of the Dean Contracting from RFT1 2021/22 for the construction of the Yandanooka North East Road Intersection and Road Realignment, Council went back to the market and re-sought tenders for these works. This resulted in the Council resolving not to accept any tenders as they were considered not to represent value for money.

Council has sought tender exempt offers and has secured an offer from Doongurra Civil Mining which fits within the current budget and is considered value for money. It is recommended that the Council proceed with this offer to complete the project.

Key Points

- Council in February resolved not to accept any tenders
- Other market responses were sought in an attempt to receive value for money
- Preferred contractors offer is within the current approved budget.

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 7.2 – RESOLUTION# 03150323S
MOVED: Cr CV Farr SECONDED: Cr AR Smyth

Council:

- a) In accordance with the *Local Government (Functions and General) Regulations 1996* Regulation 18, accepts the tender exempt offer from Doongurra Civil Mining as the preferred tenderer and authorises the Chief Executive Officer to successfully negotiate a contract for the delivery of the Yandanooka North East Road Intersection and Road Realignment project; and**
- b) Delegates to the CEO, in accordance with s.5.42(1) of the *Local Government Act 1995*, by Absolute Majority, authority to negotiate minor variations to the contract for RFT 2 2021/22 Yandanooka North East Road Intersection Construction before and/or after its execution in accordance Regulations 20 and 21A of the *Local Government (Functions and General) Regulations 1996*.**

VOTING REQUIREMENTS:

CARRIED BY ABSOLUTE MAJORITY 7/0

Attachment

7.2.1 Request for Tender Documentation

7.2.2 Confidential – Evaluation Report and Pricing Schedule circulated as a separate confidential attachment as per s.5.23(2)(e)(ii)(iii)

Background

The Shire has been working with Main Roads WA to progress funding and design for the Yandanooka North East Road Intersection for several years. This tender will see the construction works take place and the overall project completed.

Council at its February 2023 Ordinary Council Meeting resolved as below to not accept any of the received tenders.

ALTERNATIVE MOTION AND COUNCIL DECISION – ITEM 11.3 – RESOLUTION# 05150223	
MOVED: Cr JD Bagley	SECONDED: Cr HR McTaggart
Council	
<ol style="list-style-type: none"> Notes the Evaluation Matrix, as included in Confidential Attachment 11.3.1, In accordance with the <i>Local Government (Functions and General) Regulations 1996 Regulation 18, resolves to not accept any tenders as they are in excess of the project budget.</i> 	
VOTING REQUIREMENTS:	CARRIED BY ABSOLUTE MAJORITY 6/0

An offer was then sought from First Nation company Doongurra Civil Mining which resulted in an offer which meets the current budget.

Doongurra Civil Mining have significant experience in road construction and I am confident with their capability to perform these works on time and budget.

Comment

The Qualitative Criteria was approved prior to the advertisement of the RFT. Each Criterion was given the following weightings and included within the RFT document.

Criteria		Weighting
(a)	Relevant Company Experience and Performance	15%
(b)	Technical Skills and Key Personnel	5%
(c)	Resources / Plant / Equipment	5%
(d)	Demonstrated Understanding	5%
(e)	Price	70%

Consultation

- Main Roads WA
- GHD

Statutory Environment

The Local Government Act 1995 at S3.57(1) (tenders for providing goods or services) requires that in certain circumstances, a local government is to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

The Local Government (Functions and General) Regulations 1996 at Regulation 11A (when tenders have to be publicly invited) clarifies that tenders are to be publicly invited if the consideration under the contract is, or is expected to be, more, or worth more, than \$250,000.

Regulation 18 – Rejecting and accepting tenders

18. Rejecting and accepting tenders

(4) Tenders that have not been rejected under subregulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.

Policy Implications

Council has proceeded with a tender exempt process following the unsuccessful open tender process as reported to the February Ordinary Council meeting which permits the council to obtain offers without public notification.

Financial Implications

A total of \$991,500 was included in the FY22/23 budget for this work following an increase from Main Roads WA to meet the previous preferred tender amount. The current budget comprises the following allocations:

MRWA (Blackspot) - \$562,320 of an original \$642,320 of which \$80,000 has been claimed and spent.
Roads 2 Recovery (R2R) - \$204,556
Shire Municipal Funds - \$200,881 of an original \$224,624

Total Project Budget Remaining \$967,757

The estimate project expenditure to deliver the works is as follows:

RFT2 2022/23 exempt offer – Preferred Tender sum	~ \$786,252.65
Project management fees	~ \$ 40,000.00
Legals and land (road) registration	~ \$ 5,000.00
Contingency	~\$ 50,000.00
Total estimated project costs	~ \$881,252.65

As can be seen there is an **\$86,504.35** funding additional contingency in accepting the preferred offer.

Strategic Implications

Strategic Community Plan 2019-2029:

1.1.1 Provide and support cost effective transport networks

7.3 METHOD FOR CONDUCTING THE LOCAL GOVERNMENT ORDINARY ELECTIONS 2023

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
Disclosure of Interest: Nil
File Reference: GV.ELE.1
Date: 3 March 2023
Author: Erin Greaves, Governance & Community Manager
Authorising Officer: Matt Fanning, Chief Executive Officer
Voting Requirements: Simple Majority

Summary

To consider whether the WA Electoral Commissioner is to conduct the 2023 Local Government Ordinary Election in light of reform changes around the introduction of optional preferential voting.

Key Points

- Local governments have been requested to give early notice (in March) as to whether Council is to declare the WA Electoral Commissioner responsible for conducting the local government election in 2023
- The WA Electoral Commissioner has given pre-emptive agreement to conduct the election on the Shire's behalf and submitted a cost estimate
- The Minister for Local Government and WALGA are encouraging local governments to consider appointing the WA Electoral Commissioner to conduct the election due to anticipated additional responsibilities and the complexity of the reform changes, with the introduction of optional preferential voting
- A postal election must be conducted by the Electoral Commissioner
- Typically, the Shire of Mingenew has conducted the elections as in-person elections, with the CEO the appointed Returning Officer

OFFICER RECOMMENDATION – ITEM 7.3

OPTION 1

Council resolves that the method for conducting the 2023 Local Government Election will be a voting in-person election, in accordance with section 4.61(2) of the *Local Government Act 1995*.

OPTION2

Council:

1. Declares, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2023 ordinary elections together with any other elections or polls which may be required.
2. Decides, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 7.3 – RESOLUTION# 04150323S

MOVED: Cr AT Pearse

SECONDED: Cr JD Bagley

Council resolves that the method for conducting the 2023 Local Government Election will be a voting in-person election, in accordance with section 4.61(2) of the *Local Government Act 1995*.

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 7/0

Attachment

- 6.2.1 Memorandum from the Minister –October 2023 ordinary elections
- 6.2.2 WAEC Cost estimate to conduct 2023 Elections

Background

The Minister for Local Government is progressing a range of Local Government Act legislative reform initiatives related to the conduct of elections, notably the introduction of optional preferential voting to replace the first past the post system. Legislation will be in place for the conduct of the 2023 elections, with optional preferential voting likely to significantly increase the complexity of the election count.

This report is provided to assist Council in its consideration of the method of conducting the October 2023 election and includes the proposal that the Local Government adopt the postal voting method.

In accordance with section 4.7 of the *Local Government Act 1995* (Act), the next ordinary Local Government election is scheduled for Saturday, 21 October 2023.

Comment

One of the benefits of the WAEC conducting the elections is that the process and the Returning Officer are largely independent of the Shire. This separation may improve the community's perception and confidence in the election process. In addition, postal voting is more convenient for Electors and typically achieves a higher rate of voter participation. If the Shire was to conduct the Local Government Elections themselves without engaging the services of the WAEC, it may have a considerable impact on the Shire's financial and staff resources, and adversely affect service delivery given officer time and other workload commitments.

Postal elections encourage greater voter participation and are generally considered to be more representative of the community. Conducting voting in-person elections presents a number of challenges, particularly on account of the role of the Chief Executive Officer who is also the Returning Officer. The requirements and expectations placed on the Chief Executive Officer when taking on this dual role can be both contentious and time consuming. In addition to dealing with complaints received during the election period, the dual role can lead to an unwelcome perception of conflict of interest and bias from the community. It is the prerogative of Council to decide whether to conduct elections by postal vote and to make a declaration that the elections are to be conducted by the WAEC.

The benefit of the Shire conducting the Election in-person is that financial costs are reduced. Given the Shire has not run an Election past the nomination process since the ordinary election in 2019 due to lack of nominees, it is possible that the burden of the new preferential voting system will not occur. Since the 2019 ordinary election, there has been one other ordinary election (in 2021) and three extraordinary elections, plus a direct Council nomination.

The Western Australian Electoral Commissioner (WAEC) has responded to a written request for a cost estimate to conduct the October 2023 election as a postal election. The WAEC estimates the cost of \$12,000, including GST, based on the following assumptions:

- a) 305 electors
- b) A response rate of approximately 50%
- c) 4 vacancies
- d) The count to be conducted at the offices of the Shire of Mingenew
- e) Appointment of a local Returning Officer
- f) Regular Australia Post deliver service to apply for the lodgement of the election packages.

An additional amount of \$75 will be incurred if Council decides to opt for the Australia Post Priority Service for the lodgement of election packages.

It should be noted that the Commission is required to conduct the elections on a full cost recovery basis and that this is an estimate only and actual costs may vary depending on a range of factors.

Following the close of nominations, should there be the same amount of nominees than positions vacant, and nominees are elected unopposed, the cost estimate will reduce to around \$6,000. This information was obtained through a specific enquiry to the WAEC.

If insufficient nominations are received for positions vacant, the Shire will need to conduct an Extraordinary Election to fill the remaining positions which will incur further costs.

The cost estimates do not include expenses for election functions that remain the responsibility of the Local Government, including the appointment of Deputy Returning Officer and an appropriate number of additional Local Government election officers to assist with the election process.

Council has historically elected to conduct the Local Government Elections (both ordinary and extraordinary) as voting in-person elections (run internally by the local government with the CEO as the Returning Officer).

To gain an understanding of resourcing requirements throughout the Election process, responsibilities for conducting the election (in-house as an in-person election) include:

- Handling general enquiries
- Reviewing role eligibility / assessing applications and managing registers
- Preparing declarations and delegations
- Preparing and publishing statutory notices
- Preparing nomination packages and handling nominations
- Preparation of and reviewing accuracy of electoral rolls
- Managing the electoral gift register
- Ordering supplies for use on election day i.e. forms, seals and other materials
- Training of staff on CountWA program
- Preparing ballot papers
- Managing voting prior to election day (absent and early voting)
- Setup and managing voting on election day
- Conducting the count
- Establishing a complaints system
- Reporting of election outcomes
- Managing and storing records

Consultation

Western Australian Electoral Commission (WAEC)

Western Australian Local Government Association (WALGA)

Statutory Environment

Local Government Act 1995

4.20. CEO to be returning officer unless other arrangements made

- (1) Subject to this section the CEO is the returning officer of a local government for each election.*
- (2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint* a person other than the CEO to be the returning officer of the local government for —*
 - (a) an election; or*
 - (b) all elections held while the appointment of the person subsists.*

** Absolute majority required.*

- (3) An appointment under subsection (2) —*
 - (a) is to specify the term of the person's appointment; and*
 - (b) has no effect if it is made after the 80th day before an election day.*
- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral*

Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

** Absolute majority required.*

- (5) *A declaration under subsection (4) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.*
- (6) *A declaration made under subsection (4) on or before the 80th day before election day cannot be rescinded after that 80th day.*

4.61. Choice of methods of conducting election

- (1) *The election can be conducted as a —*
postal election *which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or*
voting in person election *which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.*
- (2) *The local government may decide* to conduct the election as a postal election.*

** Absolute majority required.*

Policy Implications

Nil.

Financial Implications

Council will be required to make a budget provision for 2023/24. An estimate of costs is outlined below, based on the two options proposed for conducting the Election:

Option 1 – in-person election conducted by the Shire

Election Activity / Expense	Cost Estimate
Staff Wages (if proceeding to Election)*	\$4,500
Staff Wages (if nominees elected unopposed)*	\$2,500
CountWA software and training	**awaiting advice
Statutory Advertising	\$1,500
Electoral supplies	\$100
TOTAL COST ESTIMATE	\$4,100 – \$6,100

*does not factor in cost to organisation for diversion of duties or CEO time as Returning Officer

Option 2 – postal election conducted by the WA Electoral Commission

Election Activity / Expense	Cost Estimate
WA Electoral Commission (if proceeding to Election)	\$12,000
WA Electoral Commission (if nominees elected unopposed)	\$6,000
Statutory Advertising	\$1,500
Additional staff for Election Day (if applicable)	\$600
TOTAL COST ESTIMATE	\$7,500 – \$14,100

Strategic Implications

Strategic Community Plan 2019-2029:

- 1.2.2 Enhance open and trusting communication between Council and the community, and deliver high quality services in partnership with external stakeholders.
- 1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner.

7.4 ALGA NATIONAL GENERAL ASSEMBLY – CALL FOR MOTIONS

Location/Address:	Shire of Mingenew
Name of Applicant:	Shire of Mingenew
Disclosure of Interest:	Nil
File Reference:	GR.FED.1
Date:	9 March 2023
Author:	Erin Greaves, Governance & Community Manager
Authorising Officer:	Matt Fanning, Chief Executive Officer
Voting Requirements:	Simple Majority

Summary

To consider any motions for submission to the Australian Local Government Association (ALGA) National General Assembly of Local Government (NGA) that outline ideas for new Federal programs and policies that support Councils to build stronger communities.

Key Points

- The NGA is to be held in Canberra 13-15 June 2023 and the theme is “Our Communities, Our Future”
- Local governments are being encouraged to put forward motions that:
 1. Focus on practical and deliverable programs and policies that the Australia Government can support and work directly with the Local Government sector to build our communities; or
 2. New program ideas that would help the Local Government sector to deliver national objectives
- Motions are to be submitted by Friday, 24 March 2023
- A council representative is expected to attend to present and speak for the motion/s

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 7.4 – RESOLUTION# 05150323S

MOVED: Cr JD Bagley

SECONDED: Cr AR Smyth

Council resolves to submit no motions to the ALGA National Assembly.

VOTING REQUIREMENTS:

CARRIED BY SIMPLE MAJORITY 7/0

Attachment

7.4.1 2023 NGA Discussion Paper and Call for Motions

Background

“ALGA was established in 1947, and its structure is a federation of member state and territory local government associations.

Its mission is to champion and strengthen Australian councils by representing the agreed position of ALGA members, the seven local government associations from around Australia, who represent 537 Australian councils.

In 1994, the ALGA Board, in consultation with its member associations, established the NGA as a unique forum to engage with councils directly at the national level.

The purpose of the NGA was to build the profile of local government on the national stage and demonstrate to the Australian Government the strength and value of working with local government nationally.

As part of the NGA, debate on motions was introduced as a vehicle for councils from across the nation to canvas ideas, and solutions to the challenges facing Australia’s councils and communities.

Outcomes of debate on motions (NGA Resolutions) could then be used by participating councils to inform their own policies and priorities, as well as their own advocacy to the Federal Government and Federal MPs.

At the same time, they assist ALGA, and its member state and territory associations to gain valuable insight into council priorities, emerging national issues, and gauge the level of need and support for emerging policy and program initiatives and advocacy."

Comment

Full details of the National General Assembly meeting and Regional Forum can be found at <https://conferenceco.eventsair.com/nga23/>.

Whilst no motions have been posed in the recommendation, it is open to Councillors to submit any proposed motions for discussion at the meeting.

A notice of motion to this year's NGA should either:

- Focus on practical and deliverable programs and policies that the Australia Government can support and work directly with the Local Government sector to build our communities; or
- New program ideas that would help the Local Government sector to deliver national objectives

There are also eight priority areas identified that motions should focus on:

- Productivity;
- Local Government Infrastructure;
- Community Wellbeing;
- Local Government Workforce;
- Data, Digital Technology and Cyber Security;
- Climate Change and Renewable Energy;
- Natural Disasters; and
- Housing.

Further detail is provided within the Discussion Paper on these focus areas.

The Shire and community have identified that resourcing capacity to respond effectively to challenges around housing, employment and skills shortages, road and community infrastructure improvement and natural disaster recovery therefore, this may be an opportunity for Council to advocate for support and change at a federal level.

Motions need to be concise, practical and able to be implemented and meet the set criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome i.e. call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally

Any motions need to be lodged by Friday, 24 March 2023.

WALGA have also requested they receive a copy of any motions submitted.

There is an expectation that a council representative is present at the NGA to move and speak to the motion if required. Therefore, if any motions are submitted, Council should nominate a representative to attend.

The Council representative will be entitled to reimbursement of reasonable travel, accommodation and meal expenses that are incurred.

Should Council elect to submit any motions and have a representative attend the Council motion should outline:

That Council:

1. Submits the following motion/s to the Australian Local Government Association (ALGA) National General Assembly:
2. Nominates _____ to attend the ALGA National General Assembly and Regional Forum as Council's representative.
3. Provides a copy of the motions to WALGA.

Statutory Environment

Local Government Act 1995

Policy Implications

Council Policy 1.1.1 Elected Member Entitlements

Attendance at Conferences and Training within Australia

- a) *Council will determine, as part of the annual budgetary process, the Annual Conference and Training budget, which is to be in addition to costs associated with attendance at the annual West Australian Local Government Convention.*
- b) *All fees associated with a training event or conference, including travel, meals and accommodation expenses and course fees etc will be covered by the Shire, to the extent listed in clause 2.3. Supporting evidence must be provided.*
- c) *Travel for any prescribed meeting (as prescribed in 30(3A) of the LG Regulations) or community consultation will be reimbursed by the Shire providing sufficient evidence is submitted.*

The Policy also outlines that the circumstances for reimbursement are to be in accordance with the relevant gazetted Salaries and Allowances Tribunal – Local Government Chief Executive Officers and Elected Members Determination.

Financial Implications

Should a Council representative attend the NGA, the Shire will make arrangements for attendance at the costs and the necessary travel, meal and accommodation costs or reimbursement may be sought from the representative.

It is estimated the cost of one person to attend will be around \$3,500 for attendance at the Assembly, flights, accommodation and meals (dependent on length of stay).

The cost will need to be reflected in the 2023/24 Budget.

Strategic Implications

Strategic Community Plan 2019-2029:

- 1.2.2 Enhance open and trusting communication between Council and the community, and deliver high quality services in partnership with external stakeholders.

8.0 FINANCE

8.1 BUDGET REVIEW – 2022/23

Location/Address: Shire of Mingenew
Name of Applicant: Shire of Mingenew
File Reference: FM.BUD.22.23
Attachment/s: Budget Review
Disclosure of Interest: Nil
Date: 9 March 2023
Author: Jeremy Clapham, Finance & Administration Manager
Approved by: Matt Fanning, CEO
Voting Requirement: Absolute Majority

Summary

Council is requested to review and adopt the documentation tabled for the 2022/23 Budget Review.

OFFICER RECOMMENDATION AND COUNCIL DECISION – ITEM 8.1 – RESOLUTION# 06150323S
MOVED: Cr HR McTaggart SECONDED: Cr CV Farr

Council, by Absolute Majority:

1. Adopts the 2022/23 Budget Review as tabled; and
2. Authorises administration staff make the required budget amendments within the Chart of Accounts to reflect those changes proposed in 'Note 4' within the 2022/23 Budget Review document.

VOTING REQUIREMENTS:

CARRIED BY ABSOLUTE MAJORITY 7/0

Attachment

8.1.1 2022/23 Budget Review

Background

Regulation 33A of the Local Government (Financial Management) Regulation 1996 requires Council to conduct a review of its budget between 1 January and 31 March in each financial year. The Regulation requires that the results be submitted to Council to determine whether to adopt the review and recommendations made. Within 30 days of the review a copy of the review and determination is to be provided to the Department of Local Government, Sport and Cultural Industries.

Comment

The attached budget review is to comply with the Shire's statutory obligations.

The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

This report provides information by Nature and Type, and is based on the eight month period from 1 July 2022 to 28 February 2023.

The budget review reflects a view of the position of the Shire of Mingenew, projected full year revenue and expenditure against full year original budget.

The initial budget for 2022/23 was prepared as a balanced budget, with \$0 as the closing funding surplus. During the period 1 July 2022 to 31 January 2023 there have been approved budget amendments totalling \$57,546, resulting in the estimated closing funding surplus of \$57,546 as at 30 June 2023 before the budget review.

There are a number of capital projects (together with the associated external funding) that are either not proceeding or are being carried forward to future years. The budget review has taken these adjustments into account, together with any other material adjustments that are required to be made.

The following material adjustments have been taken into account:

- The child care centre project has been carried forward to 2023/24.
- The tennis clubhouse project has been carried forward to 2023/24.
- The Yarragadee Bridge upgrade has been carried forward to 2023/24 (although some work may begin before the end of June 2023, it is not expected that any funds will need to be paid this financial year).
- The purchase of the new small fire truck was more than budgeted for (there is a nil cash effect as it is fully funded by DFES).
- The upgrade of the Shire's computer software systems from SynergySoft to Altus needs to be shown as capital and not as operating expenditure.
- There were additional interim rates raised in February 2023.
- The interest received on investments is higher than budgeted.
- A new capital project for the restoration of "Big Ears" has been created (combined with related funding).

Consultation

Matt Fanning; Chief Executive Officer

Peter Wood; Works Manager

Erin Greaves; Governance and Community Manager

Helen Sternick; Senior Finance Officer

Statutory Environment

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

Australian Accounting Standards

Policy Implications

Nil

Financial Implications

After approval of the budget review, there is an estimated closing funding surplus of \$60,296 as at 30 June 2023.

Strategic Implications

Strategic Community Plan 2019-2029 Strategies

1.2.1 Manage organisation in a financially sustainable manner

1.3.1 Provide a high level of compliance with external regulation, in a resource-efficient manner

MINGENEW SHIRE COUNCIL SPECIAL MEETING MINUTES – 15 March 2023

9.0 CONFIDENTIAL ITEMS

Nil.

10.0 TIME AND DATE OF NEXT MEETING

Next Ordinary Council Meeting to be held on Wednesday 19 April 2023 commencing at 5.00pm.

11.0 CLOSURE

The meeting was closed at 5:24pm.

These minutes were confirmed at an Ordinary Council meeting on 19 April 2023.

Signed _____
Presiding Officer

Date: _____



MINGENEW LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MINUTES OF THE MEETING HELD AT THE MINGENEW SHIRE COUNCIL CHAMBERS
3:00PM MONDAY 20 MARCH 2023

1.0 DECLARATION OF OPENING

The meeting was declared open at 3:00pm.

Chairperson, Anthony Smyth.

Contact directory circulated for update – this will now occur each meeting.

2.0 RECORD OF ATTENDANCE / APOLOGIES

2.1 ATTENDEES

Cr Anthony Smyth, Shire of Mingenew
Deborah Maley, Department of Fire & Emergency Services (DFES)
Ranelle Clarke, Department of Fire & Emergency Services (DFES)
Jo Bettesnorth, Department of Fire & Emergency Services (DFES)
Ian Comben, Department of Fire & Emergency Services (DFES)
Grant Pilgrim, Department of Communities (DoC)
Nev Blackburn, Department of Communities (DoC) – Via Teams
Candy Hudson, National Emergency Management Agency (NEMA)
Tim Rainer, WA Police (Mingenew)
Matt Fanning, Shire of Mingenew
Jo Stevenson, Silver Chain

2.2 APOLOGIES

Christine Zaicou-Kunesch, Department of Primary Industries & Regional Development (DPIRD)

3.0 PREVIOUS MINUTES – 10 OCTOBER 2022 LEMC MEETING

LOCAL EMERGENCY MANAGEMENT COMMITTEE DECISION – ITEM 3.0

Moved: Nev Blackburn

Seconded: Ian Comben

That the Minutes of the Shire of Mingenew Local Emergency Management Committee dated 10 October 2022 be confirmed as a true and accurate record of proceedings.

3.1 BUSINESS ARISING FROM PREVIOUS LEMC / LRCG MINUTES

What	Who	By When	Status
Examine viability of secondary primary producer outreach	DoC/DFES	Harvest	DoC to deliver post-seeding. Grants Tour conducted 16 Feb

			2023 for Seroja recovery grants program
Investigate revegetation opportunities; identify areas of concern	Shire	Next meeting	PACP Grant for Environmental Recovery successful; NACC to deliver. Advised of possible tree planting program
Options for people with tarps still on rooves	DFES	By next LEMC	Still some properties under tarps. Check with Josh Gardiner (DFES) on what the situation is with these properties. Council will be issuing letters to owners requesting their proposed intentions to establish whether properties will be left in a state of disrepair. Nev mentioned that there are several properties across the region in this state.

4.0 AGENCY REPORTS

4.1 Shire of Mingenew

Council is seeking interest for the review of its LEMA. To date the costs are significantly more than the grant.

General discussion regarding the need for the State to establish a reconstruction authority similar to NSW and Queensland to deliver on community recovery and management of REPA works.

4.2 DFES

- Natural disaster recovery grants still available 50/50
- LEMC Handbook – coming out
- Carnamah getting a dedicated Road Crash Rescue Unit
- Chainsaw training for storm available to units
- Recovery team - still attending each Monday fortnight, assisting with applications and forms as required. A few asbestos properties still not addressed, DFES assisting.
- A question was raised regarding the unspent recovery funds and that no further information had been received. A follow up resulted in a meeting being called 3 April to discuss this project.
- Ian Comben – Report Attached

4.3 Red Cross

Nil

4.4 WAPOL

- No Major incidents, business as usual
- Glen is leaving so will be down 1 officer
- The force is short staffed and it is difficult to fill positions at present
- Mingenew races was a success with very little issues
- We were successful in obtaining a grant for laser tag equipment.

4.5 Department of Communities

- Kimberley Floods
 - The Department of Communities is providing emergency relief and support services to residents impacted by the Kimberley floods. As of 1 February 2023,

Communities is operating three Flood Help Centres in Broome, Fitzroy Crossing and Derby.

- Communities is providing rent relief to public housing tenants in Fitzroy Crossing and tenants in the 17 impacted remote Aboriginal communities following the floods.
 - Communities is planning medium to long term accommodation options for people whose homes are uninhabitable due to the floods.
 - I was deployed to Derby for 5 days in late February assisting with the Department's Kimberley Floods response/recovery.
- **Exmouth TSE** The Department of Communities is securing accommodation at the Learmonth Air Base for 3 days before and after the TSE. Planning is proceeding to determine which Staff will be deployed to Exmouth and what EM supplies will travel with them (beds and bedding for evacuees etc). We are working with JTSI in relation to suitable evacuation centres.
 - **The State Support Plan** which outlines the Role of the Department of Communities in providing emergency relief and support to persons impacted by emergencies has been rewritten and is currently with Local Governments to consider.
 - **Preparedness** Across the MWG Region the Department of Communities remains ready to respond promptly to all emergencies such as bushfire, flood and cyclone.

4.6 **DBCA**
Nil

4.7 **St. John Ambulance**
Nil

4.8 **Main Roads WA**
Nil

4.9 **Silver Chain**
Jo introduced herself and explained that she is clinical based service, however she can leave with the ambulance or police to assist.

4.10 **Mingenew Irwin Group**
Nil

4.11 **Mingenew CRC**
Nil

4.12 **Mingenew Primary School**
Nil

4.13 **DPIRD**
Nil

4.14 **National Recovery & Resilience (National Emergency Management Australia)**
Advised of grant opportunities
Discussed the Pack B Recovery exercise – Shark Bay
Would be interested in attending EXPO

5.0 GENERAL BUSINESS

- 5.1 LEMA Review – Prices are being sought for this work
- 5.2 Bushfire Risk Management Plan – once comments completed will be issued back to DFES
- 5.3 Exercises for 2023 – It was considered that a missing person, MVA on a main road involving truck and train once LEMA review completed.

6.0 FUTURE MEETING DATE AND TIME

Two-monthly meetings to take place - next meeting 22 April 2023

7.0 CLOSURE

The meeting was closed at 3:50 pm.



BUSH FIRE ADVISORY COMMITTEE ANNUAL GENERAL MEETING

MINUTES FOR THE SHIRE OF MINGENEW BUSH FIRE ADVISORY COMMITTEE ANNUAL
GENERAL MEETING HELD AT THE SHIRE CHAMBERS ON 20 MARCH 2023 COMMENCING AT
6PM.

1.0 DECLARATION OF OPENING

Murray Thomas, Chief Bushfire Control Officer opened the meeting at 6:00pm

2.0 RECORD OF ATTENDANCE / APOLOGIES

Attendees:

Murray Thomas, Chief Bushfire Control Officer
Nick Duane, Deputy Chief Bushfire Control Officer
Ian Comben, Area Officer Midwest, DFES
Sarah Conlin, Bushfire Planning Coordinator, DFES
Matt Fanning, Chief Executive Officer, Shire of Mingenew
Paul Flanders
Andrew Cosgrove
Rocky Brennan
Andrew Green
Alex Pearse
Rob Holmes
Ben McTaggart
Justin Bagley
Jon Holmes
Daniel Michael
Anthony Smyth
Jarrad Kupsch
Ben Cobley
Tim Rainer

Apologies:

Jarrad Spencer
Jamie McTaggart

3.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

3.1 Bush Fire Advisory Committee Meeting held 12 October 2022

BUSH FIRE ADVISORY COMMITTEE DECISION – ITEM 3.1

Moved: B McTaggart

Seconded: A Pearse

That the Minutes of the Shire of Mingenew Bush Fire Advisory Committee Meeting held 12 October 2022 be confirmed as a true and accurate record of proceedings.

4.0 OFFICERS' REPORTS

4.1 Chief Bush Fire Control Officer Report

- Overview of the 2022/23 Fire Season - Attached
- Register of activities 2022/23 Season - Attached

4.2 Captains' Reports

All Captains to remark on level of training of its volunteers and any identified gaps or training requirements.

4.2.1 Yandanooka

Nothing additional to add

4.2.2 Lockier

The Strawberry Hill fire was difficult as it was at night. It was fortunate it just missed the crop.

4.2.3 Guranu - Nil

4.2.4 Mingenew North

Prestons Lupins Fire, Brett Brewer Fire and McTaggart Fires

4.2.5 Mingenew Town

Received the new fast attack vehicle in November 2022, induction completed good unit, will need training before next season and need to discuss where the vehicle should be housed. There is an isolation issue which needs fixing, UHF radio needs to be installed, infrared camera need to be installed into the truck. Uniforms are here and to be issued by the shire managed out of the shire office. Kupschy and Cal are not signed up and trained in the use of the units.

Ian Comben explained how the infrared Carera works and what it may be useful for.

4.3 Shire CEO Report

4.3.1 Draft Bushfire Minimum Training Standards

The draft minimum standards were issued with the agenda – it is requested that any comments be forwarded back to the CEO.

4.3.2 Volunteer Register

There was general discussion that the volunteer register is not reflective of the members within the units. Belinda Bow will be tasked with trying to align the register with the known volunteers and ensure registration, if this is required. Examples cited were Ben Cobley and Rob Holmes.

4.3.3 Training Register

The presented register was discussed, and further training needs to be organised in General Business.

4.3.4 Bushfire Risk Management Plan

The review of the plan is nearing completion with significant issues being identified which will be pushed back through the required channels. It would appear the draft plan is shifting significant responsibility from the State Government to the Local Government and not considering the resource impact.

4.3.5 Other Matters

- Funding applications out for Fire shed replacement was not successful and will be put back up next year
- Work underway on the Airstrip upgrades (including water storage, lighting and gravel apron)

5.0 ELECTION OF OFFICERS FOR THE 2022/23 FIRE SEASON

5.1 Election of Captains and Deputy Captains for Shire of Mingenew Brigades

BUSH FIRE ADVISORY COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL – ITEM 5.1

Moved: J Holmes

Seconded: N Duane

That the following persons be appointed to the position of Captain or Deputy Captain for the following Bush Fire Brigades / Farm Response Units:

- | | | |
|----|------------------|----------------|
| | Yandanooka | |
| a) | Captain:_ | Justin Bagley |
| b) | Deputy Captain: | Jarrad Spencer |
| | Lockier | |
| a) | Captain:_ | Daniel Michael |
| b) | Deputy Captain:_ | Paul Flanders |
| | Guranu | |
| a) | Captain:_ | Ben Cobley |
| b) | Deputy Captain:_ | Ben McTaggart |
| | Mingenew North | |
| a) | Captain:_ | Alex Pearse |
| b) | Deputy Captain: | Andrew Green |
| | Mingenew Town | |
| a) | Captain:_ | Anthony Smyth |
| b) | Deputy Captain: | Jarrad Kupsch |

5.2 Nominations for Shire of Mingenew Bushfire Control Officers

BUSH FIRE ADVISORY COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL – ITEM 5.2

Moved: A Cosgrove

Seconded: J Bagley

1. That the following person be nominated to the position of Chief Bushfire Control Officer for the Shire of Mingenew: Murray Thomas;
2. That the following person be nominated to the position of Deputy Chief Bushfire Control Officer for the Shire of Mingenew: Ben Cobley

6.0 GENERAL BUSINESS

6.1 District Report

Training

A discussion was held on the requirements for training. It was decided to nominate the following training:

- 10 October 2023 – Bush fire Safety Awareness Training – 8 hours – 1 Day
- 11 October 2023 - Bush Fire Awareness Training – FCO's – 6 hours update
- 12/13 October 2023 – Town Brigade Fire Fighting Skills Training – 2 Day

Uniforms

It was confirmed that should additional uniforms be required then DFES will cover the additional costs. We first, however, need to update our membership list.

Ian Comben - Attached

In addition questions were asked about aerial support – it was advised that the Small Air support can hit a strip 20mx80m and the LAT 50mx200m.

6.2 Sarah

Advised that the draft bush fire risk management plan was based on a template and that the Shire's feedback will be passed up the chain.

6.3 Round the Room

Dan Michael - Fast attack light vehicle – it was agreed that the vehicle should be shared around. This included encouraging the shire to use both the town truck and ute for tree watering.

Anthony Smyth – Agreed that both units be utilised, just need to fill in the log book

Robert Holmes – WhatsApp is good but need to be managed regarding chatter once on site.

Murray to issue some ground rules.

Ben McTaggart – notifications on WhatsApp are not working better, agreed to the need to put rules out including getting onto UHF 11 once on the fire ground.

Ben Cobley – Concerned that he was the only person wearing the PPE last fire – we need to be responsible. **Requested that the Shire look for promo reminder stickers for vehicles.** Also the issue of riding on the back of utes was raised and that this should not be permitted. **To be included clearly into the minimum standards.**

Andrew Cosgrove – raised issues with the permit system – advised by Ian that the system is under review to make it more reasonable.

6.4 WA Police

Tim was welcomed to the meeting and explained that the station will be down to 1 officer, but there will always be a relief roster shared around the wider area. He also requested to be advised for Road traffic accidents as they are often late in receiving advice. Suggested that Tim included on the captains WhatsApp contact list.

The CEO thanked all the volunteers for their efforts and time during the past season and trusts these efforts will continue.

7.0 TIME AND DATE OF NEXT MEETING

Next Bush Fire Advisory Committee Meeting to be confirmed.

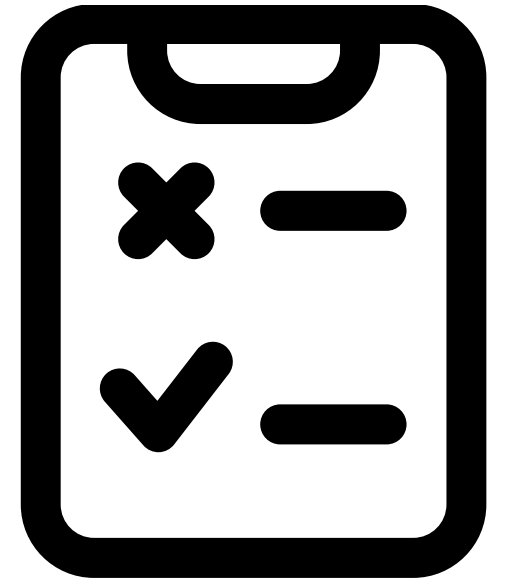
8.0 CLOSURE

The meeting was closed at 8.30pm

FUTURE OF THE TOWN HALL



Survey Results



Who completed the survey?

We received responses from 82 people (43% ratepayers)



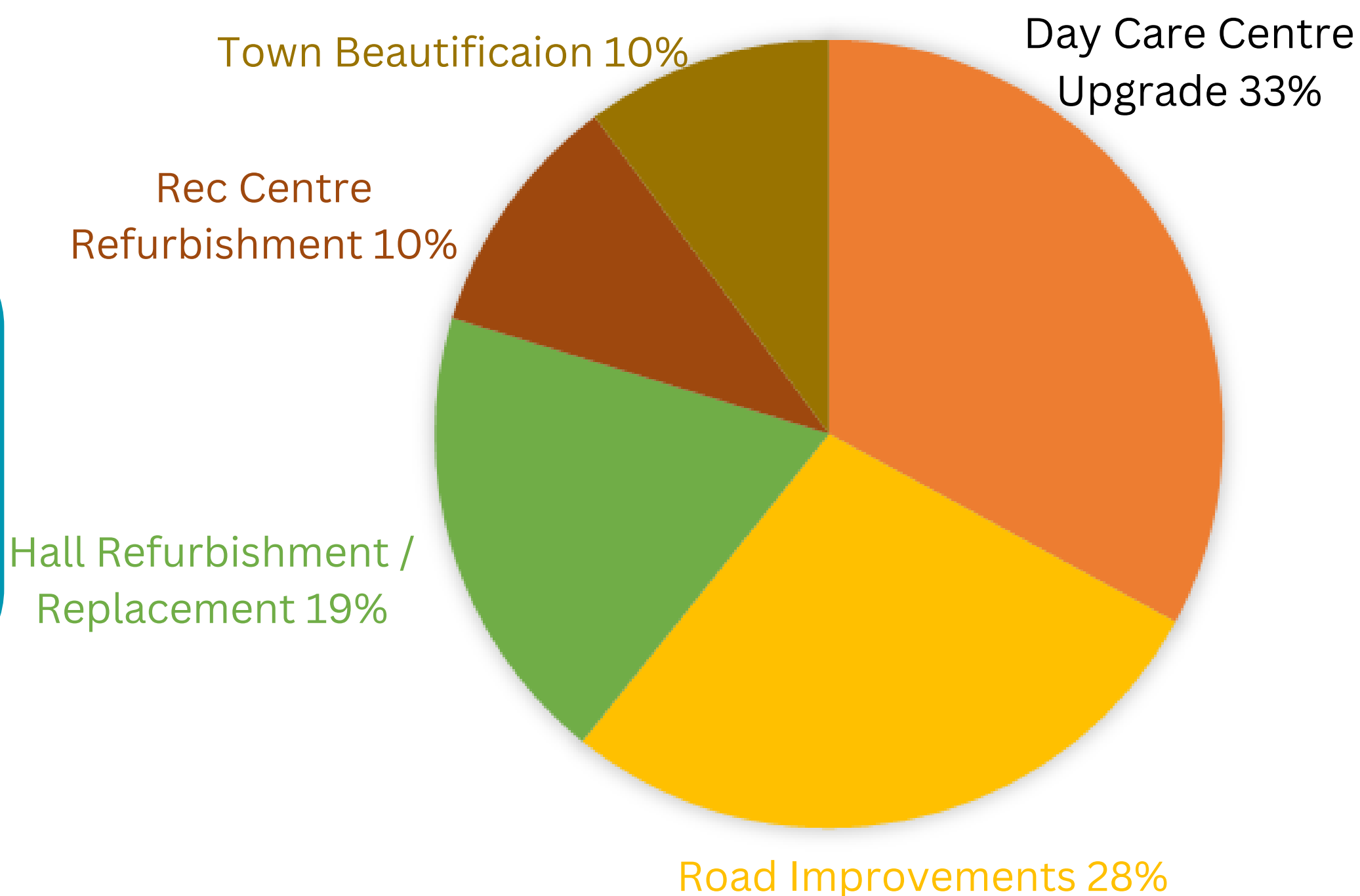
- 60% of respondents are from rural properties in Mingenew
- 30% live in town
- 10% work or visit Mingenew regularly
- 54% of respondents were living with the spouse/partner and dependent children

Age range of respondents



What projects are a priority?

We asked, "In your view, of the following, what are the priority projects for the community? [rank from most to least important]"



Overall Ranking

1. Day Care Centre
2. Road improvements
3. **Hall Refurbishment / Replacement**
4. Rec Center Refurbishment and Town beautification

What would you like to see done with the Hall?

A majority want to see the Hall used as a multi-purpose centre that caters to a wide range of needs



14% would like to see the Hall demolished with the site vacant

49% of respondents want to see the Hall refurbished

15% prefer a new facility built on the current hall site

So, how should we fund it?

We received many comments that the Hall renovations should be grant funded. We anticipate that if Council proceeds with this project, then grant funding support would most certainly be sought. However, most grant providers are not willing to support the majority of project costs and want to see a demonstrated investment within the community. To fund the shortfall, suggestions were to:

- Use community crop funding
- Proceeds from Expo
- Grain donations
- Public donations
- Other community fundraising

60% of respondents indicated they would donate to the project

Response to how you would support funding the project (other than through grants):

44% Loan | 40% Municipal Funds | 37% Don't proceed if not externally funded | 17% Reduce service levels in another area | 7% Overall rates increase



What now?

We hear that you want to see action, and appreciate that this has been a project on the community's mind for some time. Now that we have some initial data on current community perceptions and support, we intend to undertake a full building assessment, including an evaluation of hazardous materials, building defects and possible solutions to enable Council to get a full market estimate for the refurbishment of the Hall. Yes, we have received a number of reports detailing some of this information in the past but we need to validate and consolidate to understand the whole picture.

Following this, the future uses of the hall need to be established to determine fit out requirements, life cycle costs and capacity to fund, allowing Council to make a fully informed decision.

To secure any external funding for the project it is essential that Council has a strong business case demonstrating robust and defensible methodology, and above all, confirms community deliverables.

We thank you for your participation in the survey and look forward to engaging with you further as the project progresses.

THANK YOU!

These are further comments people shared



"The hall has been dormant for 10 years. It's time that it was resurrected so the Community can use it once again."

"It would be very nice to have the hall open again as it has so much potential for use."

"Many activities could be staged in the hall and with the lateral thinking CRC doing a great job, this increased profile would be an attractive draw card for people thinking of coming to live in the town. It is in a great location where it is and it's renovation and use could be just what our flailing community needs."

"A major part of Mingenew's community history and an huge icon for Mingenew."

"Don't give up on it!"

"The town hall is the heart of a community. A town hall is not 'decorated' in sports memorabilia or specific to a particular group. Having a venue for indoor after school activities will allow all children the opportunity to access extra curricular activities not just those fortunate enough to travel long distances to other towns. In turn this may also encourage more money to be spent in town."

"Please maintain heritage of this town for as long as you can. I come back here a lot of time throughout the year and have so many great memories."

"It is part of our history and represents the hard work of our forebears and should be retained as the railway station and old bank building have been."

"The town hall would give us a larger space to use for many things as currently we are unable to seat more than 100 people in any space in Mingenew. However I would love the shire to start the process of making the rec centre our hub in town. I think all sports should be moved up there are the rec centre to be rebuilt as a one stop shop. One area with everything in it would be amazing for our town and bring community groups together as one."

"I think the community will benefit greatly from having a functional Town Hall again. It is a valuable building for community engagement."

"Over the years there have been a number of events I know of that had to be either limited or not held due to capacity numbers of current facilities . I have attended events at other town halls with the larger capacity and it is a shame that Mingenew does not have a town hall to call their own. I feel it will get the use it deserves if the renovations go ahead."

"Renovations to the hall is a must. Not building a new building. A piece of history worth hanging onto. Rec Centre has limited functionality. Height of ceiling etc."

"Mingenew doesn't need the hall and a rec centre as well , needs to prioritise on one event space. "

"Just demolish it and extend the Recreational Centre to cater for future needs. Spending money on a building that is way beyond its use by date is just a waste of money."

"I would like to see a more collaborative approach to the use of buildings in our town and for us to capitalise on the resources we currently have. I believe that the Rec Centre is in desperate need of a refurbishment and I think it would be worthwhile researching if the premises can incorporate the functions of a Town Hall. I would not support Shire contributions being allocated to a rebuild/refurbishment of the Town Hall independently but I would be very supportive of funds being allocated to the Rec Centre as a Sports / Entertainment / Cultural precinct. The Rec Centre location, in my opinion, is the most valuable asset we have in our town in terms of its location and the way that the outlook showcases our town and shire. It has so much potential to become an amazing resource for locals, visitors and tourists."

"Cost is a big factor for this project. It would be great to have this space back for the community and sporting groups to use but I also wondering if the money was put into the rec centre whether that would be money better spent. And also easier for the shire to manage. "

"There needs to be a review of all the towns spaces to ascertain what is really required for todays rate payers. You cannot look too far into the future as that is too uncertain."

"The shire needs to make sure that they upkeep and maintain their public buildings to a standard that will ensure use for future generations."

"MINGENEW does not need another building. With the Sports Club, Tennis Club, Rec Centre sitting empty most of the year. We need a decent building for a supermarket, cafe, roadhouse business in the Main Street. The hotel is an eye saw and the rec centre/turf club precinct is under developed and presents a wasted opportunity for a facility that could cater for all sports clubs (tennis, golf, bowls, cricket, hockey & netball) as well as the races, expo, social functions and meetings and childcare could also be incorporated into this facility as well. Child care is important but this wave of generational change will pass and soon all the families using the facilities will have school age children and there will be no need for a large centre. Once we can no longer field a footy team (next 2-5 years) then the rec centre needs to have another purpose. The hall would be better turned into a nice neat carpark beside the shire office."

"It would be great to have something that is inclusive of all ages & abilities. Majority of the surrounding towns are fortunate to have swimming pools and gyms."



COMMUNITY SURVEY – TOWN HALL

The Shire is seeking your feedback and ideas to assist Council in determining a future strategy for the Town Hall to ensure we are working towards our vision:

'Mingenew is a safe, inclusive and connected community with a thriving local economy that provides opportunity for all to succeed.'

We appreciate that the community has been consulted in the past, building inspections and reports have been presented, concept designs and cost estimates prepared etc. but in order for Council to make an informed decision and to gain support from potential external funding bodies, it is essential that we have current feedback and data available to guide the future of this facility.

We've learnt from recent projects, such as the Tennis Club Clubhouse Replacement (approximate project value \$400,000) and Day Care Centre Upgrade (estimated project value over \$800,000), that market conditions can change rapidly and have a significant impact on project costs. Therefore, previous costings cannot be relied on and our financial capacity for the project needs to be guided by community sentiments around use and appetite to support the project.

So, the first step in preparing a business case and cost estimates is to hear from the community about their vision for the Town Hall.

We appreciate your time in completing this short survey. It should take no more than 10 minutes to complete.

[The survey closes at 2pm Thursday, 9 February 2023.](#)

You can submit the survey by:

- Completing the online survey at <https://mingenew.wa.gov.au/shire-news/mingenew-town-hall-survey/>
- Posting your completed survey to Shire of Mingenew, PO Box 120, Mingenew WA 6522
- Drop your written survey in to the Shire Office at 21 Victoria Street, Mingenew OR
- Emailing the completed survey to enquiries@mingenew.wa.gov.au

Thank you for completing the survey and your contribution to achieving Mingenew's vision.

The Shire's website includes some background information regarding the Hall – please visit <https://mingenew.wa.gov.au/shire-news/mingenew-town-hall-survey/> if you would like to know more.

1. What is your age range?

- Under 18 years
- 18-24 years
- 25-34 years
- 35-44 years
- 45-54 years
- 55-64 years
- 65+ years

2. Where do you currently live?

- Mingenew – Town
- Mingenew – Rural
- Other (*please describe*): _____

3. Which of the following describes your living arrangements in Mingenew?

- Homeowner (residing in home in Mingenew)
- Homeowner (reside outside of Mingenew)
- Renter
- Visitor / Tourist / Temporary worker
- Other (*please describe*): _____

4. Which statement best describes your household?

- Single / living alone
- Living with your spouse/partner, no children
- Living with your spouse/partner and dependent children (under the age of 18 years)
- Single parent with 1 or more dependent child (under the age of 18 years)
- Parent with no children living at home
- Living with other family members (e.g. adult children, extended family)
- Living with roommate(s)
- Other (*please describe*): _____

5. Please indicate how many children you have in each relevant age range living in your household.

_____ 0-4 years
_____ 5-8 years
_____ 9-13 years
_____ 14-17 years
_____ No children

6. In your view, of the following, what are the priority projects for the community? *[please rank in order of priority from 1-5]*

- ___ Hall refurbishment
- ___ Day Care Centre Upgrade
- ___ Rec Centre Refurbishment
- ___ Road improvements
- ___ Town beautification and amenities

7. How likely are you to participate in the following activities if they were available in Mingenew for yourself or your household? *[please select all that apply]*

	Very likely	Somewhat Likely	Unsure	Somewhat unlikely	Very unlikely
Theatre / performing arts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Arts and crafts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Indoor sport / recreational activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fitness / gym	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Movies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Markets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

- Other *(please specify)*:

8. Please list any other activities, not listed in Q7, that could be held at the Town Hall, and not at an existing facility in Mingenew.

9. What historical elements of the Hall, if any, are important to you? *[please select all that apply and describe those elements where applicable]*
- Structural features / architecture
 - Social significance / stories
 - Specific events or personalities linked to the Hall
 - None of the above

Please identify any specific features:

10. With regard to the future of the Town Hall, rank the following options *[most to least favourable from 1-3]*:

- ___ Demolish the Hall, leaving the site vacant and focus energy on other facilities/projects
- ___ Demolish the Hall and build a new facility
- ___ Refurbish the Hall

11. If the Hall is refurbished, which concept do you prefer? *[most to least favourable from 1-3]*

- ___ Essential structural repairs and renovations only
- ___ Conservative renovations to create a similar aesthetic
- ___ Multi-function centre catering to a wide range of needs

12. Grant funding will not likely cover the entire construction and fitout costs of renovation, and a substantial contribution from the Shire will be needed for the project to proceed. Which options would you be willing to support to fund the project *[select preferred option]*:

- Municipal funds (funds raised through rate revenue)
- Loan
- Overall rates increase
- Don't proceed if external funding does not cover the costs
- Reduced service level in other area *(please describe)*: _____
- Other *(please describe)*: _____

13. If donations/sponsorship were sought to assist with funding for construction/renovations, would you be willing and able to contribute?

- Yes, as an individual
- Yes, as a business
- No

14. Would you be comfortable with a major donor to the project having naming rights for a limited term?

- No
- Yes

15. Do you have any other comments you would like to share with us in regard to the future of the Town Hall?

Thank you for completing the survey.

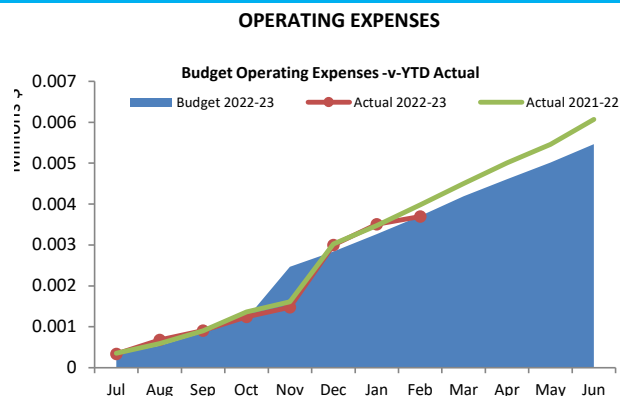
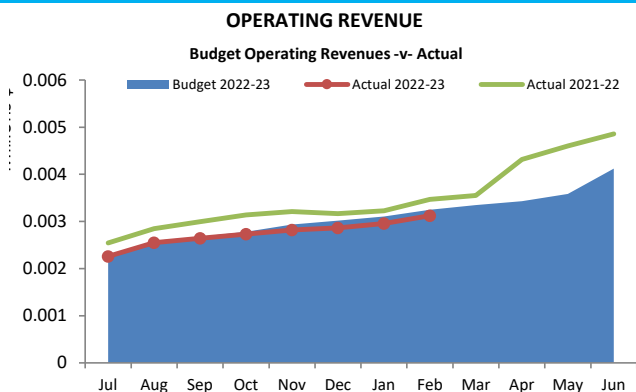
SHIRE OF MINGENEW
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 28 February 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

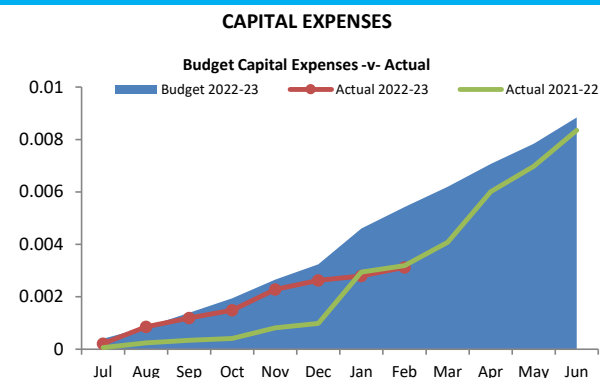
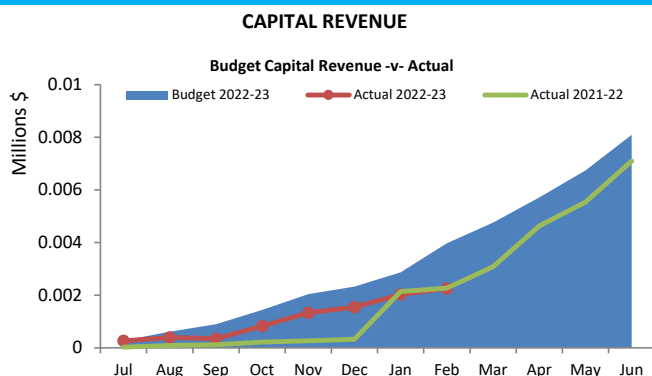
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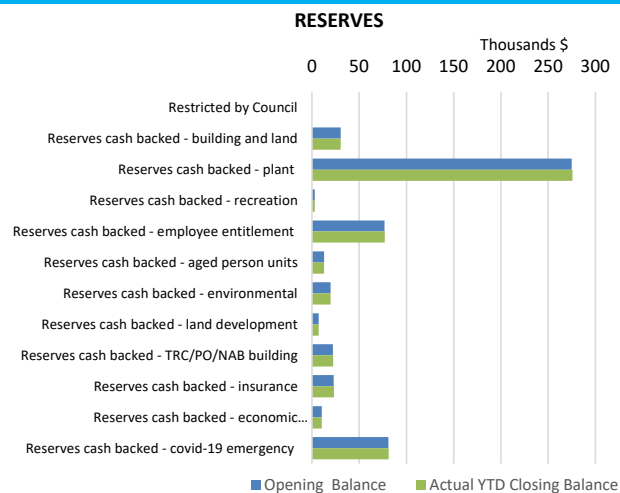
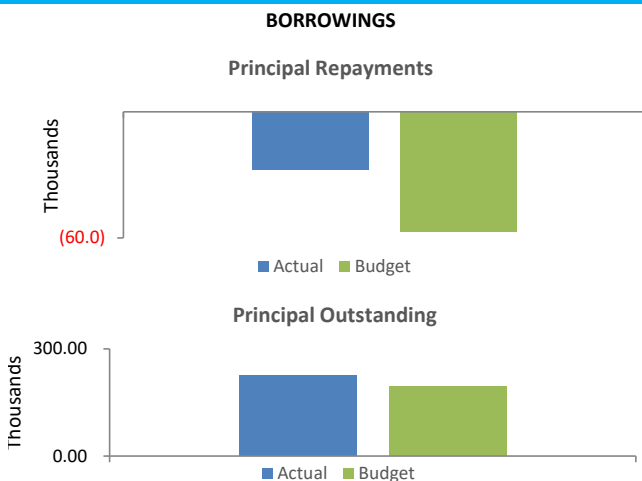
OPERATING ACTIVITIES



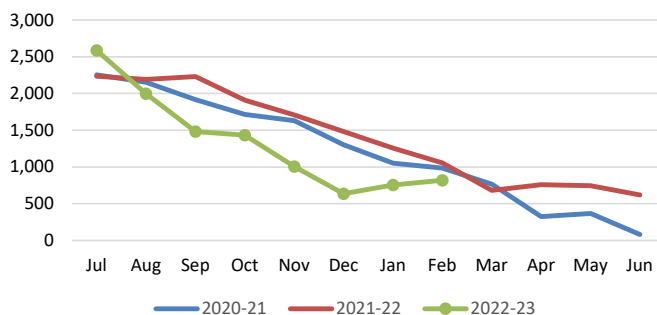
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.59 M	\$0.64 M	\$0.64 M	\$0.00 M
Closing	\$0.00 M	\$1.27 M	\$0.82 M	(\$0.45 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.73 M	27.4%
Restricted Cash	\$1.93 M	72.6%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.01 M	
0 to 30 Days		0.0%
Over 30 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.14 M	93.9%
Trade Receivable	\$0.07 M	% Outstanding
Over 30 Days		67.8%
Over 90 Days		1.4%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.04 M	\$1.01 M	\$1.05 M	\$0.03 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.21 M	
YTD Budget	\$2.18 M	1.4%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.25 M	
YTD Budget	\$0.33 M	(24.9%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.27 M	
YTD Budget	\$0.23 M	13.7%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.08 M)	(\$0.35 M)	(\$0.83 M)	(\$0.48 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.04 M	
Adopted Budget	\$0.03 M	42.1%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$3.12 M	
Adopted Budget	\$9.20 M	(66.0%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$2.25 M	
Adopted Budget	\$8.09 M	(72.1%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.55 M)	(\$0.03 M)	(\$0.03 M)	(\$0.00 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.03 M
Interest expense	\$0.00 M
Principal due	\$0.22 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$0.56 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

Lease Liability	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 28 FEBRUARY 2023

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023

BY NATURE OR TYPE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance % ((c) - (b))/(b)	Var.
	Note	(a)	(a)	(b)	(c)	(c) - (b)		
		\$	\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	592,469	635,672	635,672	635,672	0	0.00%	
Revenue from operating activities								
Rates		2,129,672	2,129,672	2,123,306	2,153,579	30,273	1.43%	▲
Rates (excluding general rate)		54,741	54,741	54,741	55,063	322	0.59%	
Operating grants, subsidies and contributions	12	886,902	921,902	334,447	251,089	(83,358)	(24.92%)	▼
Fees and charges		304,262	289,262	234,105	266,241	32,136	13.73%	▲
Interest earnings		12,740	12,740	11,240	39,112	27,872	247.97%	▲
Other revenue		724,919	724,919	489,048	330,643	(158,405)	(32.39%)	▼
Profit on disposal of assets	6	7,705	7,705	7,705	26,393	18,688	242.54%	▲
		4,120,941	4,140,941	3,254,592	3,122,120	(132,472)	(4.07%)	
Expenditure from operating activities								
Employee costs		(1,235,494)	(1,213,366)	(785,393)	(869,912)	(84,519)	(10.76%)	▲
Materials and contracts		(904,521)	(1,063,875)	(770,430)	(672,740)	97,690	12.68%	▼
Utility charges		(83,800)	(83,800)	(61,095)	(45,362)	15,733	25.75%	▼
Depreciation on non-current assets		(2,382,070)	(2,382,070)	(1,585,509)	(1,677,339)	(91,830)	(5.79%)	▲
Interest expenses		(8,383)	(8,383)	(1,514)	(1,513)	1	0.07%	
Insurance expenses		(146,784)	(148,784)	(148,777)	(155,561)	(6,784)	(4.56%)	
Other expenditure		(697,416)	(697,416)	(465,424)	(273,123)	192,301	41.32%	▼
Loss on disposal of assets	6	(7,000)	(7,000)	(7,000)	0	7,000	100.00%	
		(5,465,468)	(5,604,694)	(3,825,142)	(3,695,550)	129,592	(3.39%)	
Non-cash amounts excluded from operating activities	1(a)	2,381,365	2,381,365	1,584,804	1,620,946	36,142	2.28%	
Amount attributable to operating activities		1,036,838	917,612	1,014,254	1,047,516	33,262	3.28%	
Investing activities								
Proceeds from non-operating grants, subsidies and contributions	13	8,092,764	7,876,532	5,080,160	2,254,662	(2,825,498)	(55.62%)	▼
Proceeds from disposal of assets	6	26,862	26,862	0	38,182	38,182	0.00%	▲
Payments for property, plant and equipment and infrastructure	7	(9,195,098)	(8,839,932)	(5,426,858)	(3,124,451)	2,302,407	42.43%	▼
Amount attributable to investing activities		(1,075,472)	(936,538)	(346,698)	(831,607)	(484,909)	139.86%	
Financing Activities								
Payments for principal portion of lease liabilities	9	(3,187)	(3,187)	(2,128)	(2,417)	(289)	(13.58%)	
Repayment of debentures	8	(57,041)	(57,041)	(28,463)	(27,610)	853	3.00%	
Transfer to reserves	10	(493,607)	(498,971)	(540)	(2,362)	(1,822)	(337.41%)	
Amount attributable to financing activities		(553,835)	(559,199)	(31,131)	(32,389)	(1,258)	4.04%	
Closing funding surplus / (deficit)	1(c)	0	57,546	1,272,097	819,192	(452,905)	35.60%	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 08 February 2023

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(7,705)	(7,705)	(26,393)
Less: Adjustments to assets at amortised cost		0	0	(30,000)
Add: Loss on asset disposals	6	7,000	7,000	0
Add: Depreciation on assets		2,382,070	1,585,509	1,677,339
Total non-cash items excluded from operating activities		2,381,365	1,584,804	1,620,946

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Closing 30 June 2023	Last Year Closing 30 June 2022	Year to Date 28 February 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(1,054,501)	(560,894)	(563,256)
Add: Borrowings	8	(1,710)	55,331	27,721
Add: Provisions employee related provisions	11	92,603	92,601	92,603
Add: Lease liabilities	9	488	3,675	1,258
Total adjustments to net current assets		(963,120)	(409,287)	(441,674)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,928,388	2,004,070	2,664,251
Rates receivables	3	34,000	39,714	144,566
Receivables	3	100,577	1,013,774	67,824
Other current assets	4	4,228	37,407	37,624
Less: Current liabilities				
Payables	5	(336,268)	(1,221,628)	(183,723)
Borrowings	8	1,710	(55,331)	(27,721)
Contract liabilities	11	(676,424)	(676,769)	(1,348,094)
Lease liabilities	9	(488)	(3,675)	(1,258)
Provisions	11	(92,603)	(92,603)	(92,603)
Less: Total adjustments to net current assets	1(b)	(963,120)	(409,287)	(441,674)
Closing funding surplus / (deficit)		0	635,672	819,192

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Float	Cash and cash equivalents	100	0	100	0			On Hand
Municipal Fund	Cash and cash equivalents	730,748	1,370,149	2,100,897	0	NAB	3.35%	Chq A/C
Reserve Fund	Cash and cash equivalents	0	563,254	563,254	0	NAB	3.20%	August 2023
Total		730,848	1,933,403	2,664,251	0			
Comprising								
Cash and cash equivalents		730,848	1,933,403	2,664,251	0			
		730,848	1,933,403	2,664,251	0			

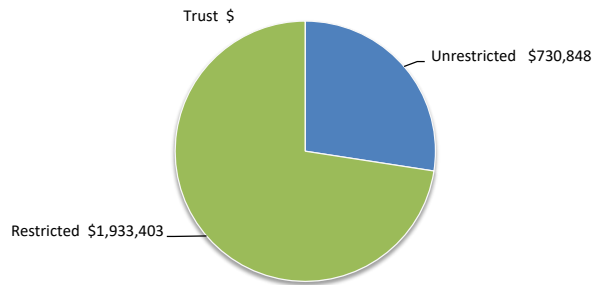
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

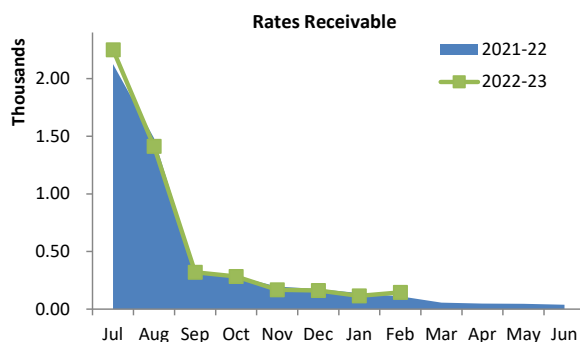
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2022	28 Feb 2023
	\$	\$
Opening arrears previous years	33,480	39,714
Levied this year	2,044,488	2,208,642
Levied service charges this year	104,419	131,609
Less - collections to date	(2,142,673)	(2,235,399)
Gross rates collectable	39,714	144,566
Net rates collectable	39,714	144,566
% Collected	98.2%	93.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	16,715	34,043	310	708	51,776
Percentage	0.0%	32.3%	65.8%	0.6%	1.4%	
Balance per trial balance						
Sundry receivable						51,405
GST receivable						17,623
Allowance for impairment of receivables from contracts with customers						(1,575)
Pensioner Rebate Claimed						371
Total receivables general outstanding						67,824

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 28 February 2023
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel	4,228	37,581	(41,109)	700
Other Assets				
Prepayments	28,907	5,200	(17,039)	17,068
Accrued income	4,272	0	15,584	19,856
Total other current assets	37,407	42,781	(42,564)	37,624
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

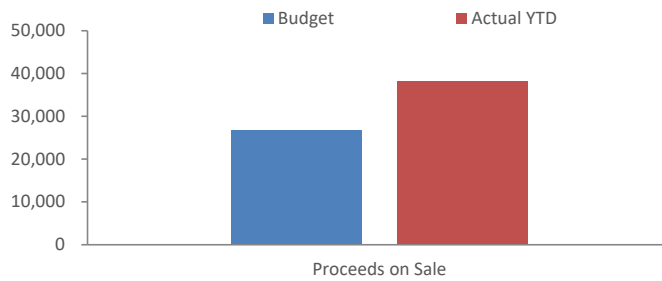
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage	0%	0%	0%	0%	0%	
Balance per trial balance						
Sundry creditors	(Sundry creditors \$0 + ESL creditors \$384 + Payroll creditors \$10,273)					10,657
ATO liabilities						34,868
Receipts in advance						1,570
Other payables - bond held						15,981
Prepaid rates						4,697
Accrued expense						115,950
Total payables general outstanding						183,723

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Law, order, public safety								
	Light Attack Fire Vehicle - 1ECT827 - Capital	10,862	10,862	0	0	11,789	38,182	26,393	0
	Recreation and culture								
	Tractor - MI461	7,000	0	0	(7,000)			0	0
	Utility - MI372	0	3,000	3,000	0			0	0
	Canter Truck - MI125	5,775	10,000	4,225	0			0	0
	Transport								
	Utility - MI599	2,520	3,000	480	0			0	0
		26,157	26,862	7,705	(7,000)	11,789	38,182	26,393	0



Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$		\$	\$	\$
Land - freehold land	72,000	52,000	0	0	0
Buildings - non-specialised	1,160,000	912,000	361,880	30,744	(331,136)
Buildings - specialised	1,118,157	780,157	295,631	205,712	(89,919)
Furniture and equipment	10,000	10,000	0	29,363	29,363
Plant and equipment	305,000	305,000	195,000	83,350	(111,650)
Bushfire equipment	150,000	150,000	0	230,976	230,976
Infrastructure - roads	5,079,941	5,252,441	3,937,003	2,308,020	(1,628,983)
Infrastructure - bridges	800,000	800,000	266,560	0	(266,560)
Infrastructure - footpaths	30,000	0	0	0	0
Infrastructure - parks & ovals	60,000	111,774	75,646	105,578	29,932
Infrastructure - airfields	296,000	346,560	205,128	78,421	(126,707)
Infrastructure - other	114,000	120,000	90,010	52,287	(37,723)
Payments for Capital Acquisitions	9,195,098	8,839,932	5,426,858	3,124,451	(2,302,407)
Capital Acquisitions Funded By:					
	\$		\$	\$	\$
Capital grants and contributions	8,092,764	7,876,532	5,080,160	2,254,662	(2,825,498)
Other (disposals & C/Fwd)	26,862	0	0	38,182	38,182
Contribution - operations	1,075,472	963,400	346,698	831,607	484,909
Capital funding total	9,195,098	8,839,932	5,426,858	3,124,451	(2,302,407)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

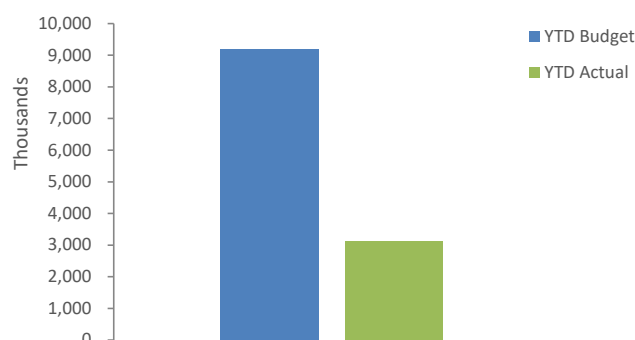
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between

mandatory revaluation dates for assets held at fair value

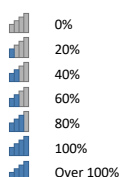
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total

Level of completion indicators



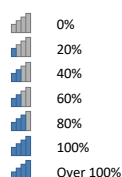
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Comment
		\$	\$	\$	\$	\$	
Land - freehold land							
LC999	Community Housing Project - Land Purchase (Budget Only)	72,000	52,000	0	0	0	
Land - freehold land total		72,000	52,000	0	0	0	
Buildings - non-specialised							
BC076	76 Phillip Street (Lot 106) - Daycare Centre - Building (Capital)	800,000	800,000	266,560	0	(266,560)	
BC025	25 Shenton Street (Lot 66) - Residence - Building (Capital)	20,000	20,000	20,000	11,508	(8,492)	
BC121	12 Victoria Road (Lot 66) - Unit 1 (APU) - Building (Capital)	6,250	6,250	0	0	0	
BC122	12 Victoria Road (Lot 66) - Unit 2 (APU) - Building (Capital)	6,250	6,250	4,160	0	(4,160)	
BC123	12 Victoria Road (Lot 66) - Unit 3 (APU) - Building (Capital)	6,250	6,250	4,160	0	(4,160)	
BC124	12 Victoria Road (Lot 66) - Unit 4 (APU) - Building (Capital)	6,250	6,250	0	0	0	
BC999	Community Housing Project - Building Purchase (Budget Only)	250,000	0	0	0	0	
BC054	54 Midlands Road (Lot 71) - MIG Office - Building (Capital)	10,000	10,000	10,000	0	(10,000)	
BC050	50 Midlands Road (Lot 73) - Post Office - Building (Capital)	15,000	17,000	17,000	16,138	(862)	
BC021	21 Victoria Road (Lot 83) - Administration Office - Building (Capital)	40,000	40,000	40,000	3,098	(36,902)	
Building - non-specialised total		1,160,000	912,000	361,880	30,744	(331,136)	
Buildings - specialised							
BC085	25 Victoria Road (Lot 85) - Fire Shed - Building (Capital)	400,000	0	0	0	0	
BC019	19 Victoria Road (Lot 82) - Hall - Building (Capital)	50,000	50,000	0	0	0	
BC030	30 Bride Street (Lot 65) - Tennis Club - Building (Capital)	486,157	543,157	108,631	18,890	(89,741)	
BC016	16 Midlands Road - Railway Station - Building (Capital)	182,000	187,000	187,000	186,822	(178)	
Building - specialised total		1,118,157	780,157	295,631	205,712	(89,919)	
Furniture and equipment							
FE003	ADMIN - Furniture & Equipment - Capital	10,000	10,000	0	29,363	29,363	Realisation of Altus software program
Furniture and equipment total		10,000	10,000	0	29,363	29,363	
Plant and equipment							
PE125	Canter Truck - MI125 - Capital	110,000	110,000	0	0	0	
PE372	Utility - MI372 - Capital	35,000	35,000	35,000	0	(35,000)	Waiting on order
PE461	Tractor - MI461 - Capital	65,000	65,000	65,000	59,000	(6,000)	
PE599	Utility - MI599 - Capital	35,000	35,000	35,000	0	(35,000)	Waiting on order
PE999	Sundry Plant Purchases - Capital	30,000	30,000	30,000	0	(30,000)	
PE3620	Water Tanker Trailer - MI3620 - Capital	30,000	30,000	30,000	24,350	(5,650)	
Plant and equipment total		305,000	305,000	195,000	83,350	(111,650)	
Bushfire equipment							
PE827	Light Attack Fire Vehicle - 1ECT827 - Capital	150,000	150,000	0	230,976	230,976	Funded by DFES
Bushfire equipment total		150,000	150,000	0	230,976	230,976	
Infrastructure - roads							
RCF000	Roads - Flood Damage (Budget Only)	3,180,000	3,180,000	3,077,251	0	(1,004,903)	
RCF001	Mingenew South Road - Flood Damage				18,637		
RCF002	Yandanooka North East Road - Flood Damage				22,684		
RCF003	Coalseam Road - Flood Damage				174,789		
RCF004	Nanekine Road - Flood Damage				1,030		
RCF005	Yandanooka Melara Road - Flood Damage				104,901		
RCF006	Depot Hill Road - Flood Damage				160,458		
RCF008	Allanooka Springs Road - Flood Damage				2,361		
RCF009	Erangy Spring Road - Flood Damage				47,353		
RCF010	Yarragadee West Road - Flood Damage				111,776		
RCF011	Mooriary Road - Flood Damage				81,191		
RCF012	Yandanooka West Road - Flood Damage				199,152		
RCF013	Enokurra Road - Flood Damage				187,362		
RCF014	Yandanooka South Road - Flood Damage				89,570		
RCF015	Morawa - Yandanooka Road - Flood Damage				129,539		
RCF017	Scroops Road - Flood Damage				9,513		
RCF018	Strawberry North East Road - Flood Damage				53,144		
RCF019	Switchback Road - Flood Damage				302,813		
RCF020	Manarra Road - Flood Damage				27,826		
RCF021	Mount Scratch Road - Flood Damage				77,814		
RCF022	Narandagy - Pintharuka Road - Flood Damage				65,296		
RCF023	Jones Road - Flood Damage				15,192		
RCF025	Telara Road - Flood Damage				16,091		
RCF026	Wick Road - Flood Damage				152,683		
RCF027	Willis Road - Flood Damage				5,655		
RCF029	Newton Road - Flood Damage				7,315		

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Comment
		\$	\$	\$	\$	\$	
RCF031	Michael Road - Flood Damage				1,835		
RCF040	King Street - Flood Damage				1,461		
RCF041	Victoria Road - Flood Damage				496		
RCF043	Shenton Street - Flood Damage				874		
RCF044	William Street - Flood Damage				253		
RCF052	Irwin Street - Flood Damage				333		
RCF055	Ikewa Street - Flood Damage				709		
RCF059	Nelson Pearse Street - Flood Damage				996		
RCF060	View Street - Flood Damage				463		
RCF080	Mingenew - Mullewa Road - Flood Damage				783		
RC999	Road Construction - Roads BUA - Council Funded (Budgeting Only)	43,687	43,687	43,685	0	(43,685)	
RC000	Road Construction - Outside BUA - Gravel - Council Funded (Budgeting Only)	174,753	174,753	145,621	0	(7,783)	
RC010	Yarragadee West Road (Capital)				1,094		
RC011	Mooriary Road (Capital)				2,681		
RC012	Yandanooka West Road (Capital)				82,507		
RC015	Morawa - Yandanooka Road (Capital)				51,277		
RC018	Strawberry North East Road (Capital)				279		
RRG003	Coalseam Road (RRG)	450,001	450,001	202,500	19,096	(183,404)	
CRF002	Yandanooka North East Road (Commodity Route Funding)	412,500	412,500	137,446	68,949	(68,497)	
BS000	Road Construction Black Spot - Outside BUA - Sealed (Budgeting Only)	819,000	991,500	330,500	0	(320,711)	
BS002	Yandanooka North East Road (BS)				9,789		
Infrastructure - roads total		5,079,941	5,252,441	3,937,003	2,308,020	(1,628,983)	
Infrastructure - bridges							
BR0833	Yarragadee - Mingenew - Mullewa Road - Bridge (Capital)	800,000	800,000	266,560	0	(266,560)	
Infrastructure - bridges total		800,000	800,000	266,560	0	(266,560)	
Infrastructure - footpaths							
FC000	Footpath Construction General (Budgeting Only)	30,000	0	0	0	0	
Infrastructure - footpaths total		30,000	0	0	0	0	
Infrastructure - parks & ovals							
PC003	Cecil Newton Park/Garden - (Capital)	0	0	0	4,545	4,545	Big Ears repairs
PC007	Information Bay Park - (Capital)	10,000	0	0	0	0	
PC009	Midlands Road Garden - (Capital)	25,000	25,000	0	470	470	
PC011	Skate Park - (Capital)	5,000	66,774	55,646	100,563	44,917	75k funded by DCP and LRCI
PC012	Mingenew Spring - (Capital)	20,000	20,000	20,000	0	(20,000)	
Infrastructure - parks & ovals total		60,000	111,774	75,646	105,578	29,932	
Infrastructure - airfields							
OC010	Airstrip - Infrastructure - Capital	296,000	346,560	205,128	78,421	(126,707)	
Infrastructure - airfields total		296,000	346,560	205,128	78,421	(126,707)	
Infrastructure - other							
OC006	Transfer Station - Infrastructure - Capital	30,000	30,000	30,000	29,800	(200)	
OC002	Mingenew Hill Walk Trail - Capital	75,000	75,000	45,010	9,058	(35,952)	
OC005	Public WiFi - Capital	9,000	15,000	15,000	11,691	(3,309)	
OC009	Communications tower upgrade	0	0	0	1,738	1,738	Reimbursed by DFES
Infrastructure - other total		114,000	120,000	90,010	52,287	(37,723)	
		9,195,098	8,839,932	5,426,858	3,124,451	(2,302,407)	

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport										
Grader	146	252,499	0	0	(27,610)	(57,041)	224,889	195,458	(1,334)	(6,849)
Total		252,499	0	0	(27,610)	(57,041)	224,889	195,458	(1,334)	(6,849)
Current borrowings		57,041					27,721			
Non-current borrowings		195,458					197,168			
		252,499					224,889			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Movement in carrying amounts

Information on leases		1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services										
Photocopier	De Lage Landon	4,317	0	0	(2,417)	(3,187)	1,900	1,130	(178)	(1,534)
Total		4,317	0	0	(2,417)	(3,187)	1,900	1,130	(178)	(1,534)
Current lease liabilities		3,675					1,258			
Non-current lease liabilities		642					642			
		<u>4,317</u>					<u>1,900</u>			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Amended Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Reserves cash backed - building and land	30,331	31	152	250,000	250,000	0	0	0	280,362	30,483
Reserves cash backed - plant	274,895	261	974	241,067	241,067	0	0	0	516,223	275,869
Reserves cash backed - recreation	3,099	3	16	0	0	0	0	0	3,102	3,115
Reserves cash backed - employee entitlement	76,723	69	341	0	0	0	0	0	76,792	77,064
Reserves cash backed - aged person units	12,795	13	64	2,000	2,000	0	0	0	14,808	12,859
Reserves cash backed - environmental	19,636	20	98	0	5,364	0	0	0	25,020	19,734
Reserves cash backed - land development	6,985	6	35	0	0	0	0	0	6,991	7,020
Reserves cash backed - TRC/PO/NAB building	22,240	22	111	0	0	0	0	0	22,262	22,351
Reserves cash backed - insurance	23,068	23	115	0	0	0	0	0	23,091	23,183
Reserves cash backed - economic development & marketing	10,333	10	52	0	0	0	0	0	10,343	10,385
Reserves cash backed - covid-19 emergency	80,789	82	404	0	0	0	0	0	80,871	81,193
	560,894	540	2,362	493,067	498,431	0	0	0	1,059,865	563,256

Other current liabilities	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 28 February 2023
		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		18,000	0	6,600	0	24,600
- Capital grant/contribution liabilities		658,769	0	1,026,447	(361,722)	1,323,494
Total other liabilities		676,769	0	1,033,047	(361,722)	1,348,094
Employee Related Provisions						
Annual leave		64,926	0	0	0	64,926
Long service leave		27,677	0	0	0	27,677
Total Employee Related Provisions		92,603	0	0	0	92,603
Total other current assets		769,372	0	1,033,047	(361,722)	1,440,697
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2022			28 Feb 2023	28 Feb 2023				
	\$	\$	\$	\$	\$	\$		\$	\$
Operating grants and subsidies									
General purpose funding									
Grants Commission - General	0	0	0	0	0	324,000	324,000	87,480	73,058
Grants Commission - Roads	0	0	0	0	0	396,000	396,000	106,920	55,700
Law, order, public safety									
DFES - LGGGS Operating Grant	0	0	0	0	0	19,540	19,540	13,385	15,863
DRFA - TC Seroja	0	0	0	0	0	7,600	17,600	11,736	7,757
DFES - AWARE program	0	6,600	0	6,600	6,600	0	0	0	0
Education and welfare									
Dept of Communities - Childcare Worker Retention	18,000	0	0	18,000	18,000	0	0	0	0
Community amenities									
DRFAWA - Push up of cyclone related waste at transfer station	0	0	0	0	0	0	25,000	0	0
Recreation and culture									
LG Heritage Consultancy Funding Pilot Program	2,018	0	(2,018)	0	0	0	0	0	2,018
FRRR - Town Centre Mural	1,000	0	0	1,000	1,000	0	0	0	0
Transport									
MRWA - Street Light Subsidy	0	0	0	0	0	2,600	2,600	2,600	0
MRWA - Direct Grant	0	0	0	0	0	91,612	91,612	91,612	93,583
DOT - Shared Path Plan	0	0	0	0	0	0	0	0	1,500
Economic services									
BRRF - Astrotourism	0	0	0	0	0	18,500	18,500	0	5,115
RDC - Storytowns	0	0	0	0	0	1,000	1,000	0	0
DPIRD - R4R Mingenew Space Precinct Masterplan	0	0	0	0	0	0	0	0	(12,000)
	21,018	6,600	(2,018)	25,600	25,600	860,852	895,852	313,733	242,594
Operating contributions									
Education and welfare									
Autumn Centre	0	0	0	0	0	50	50	50	50
Other property and services									
Jobseeker	0	0	0	0	0	10,000	10,000	10,000	0
Fuel Tax Credits	0	0	0	0	0	16,000	16,000	10,664	8,445
	0	0	0	0	0	26,050	26,050	20,714	8,495
TOTALS	21,018	6,600	(2,018)	25,600	25,600	886,902	921,902	334,447	251,089

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue			
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2022			28 Feb 2023	28 Feb 2023				
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies									
General purpose funding									
Grants Commission - Bridges	46,666	400,001	0	446,667	446,667	0	0	0	0
Law, order, public safety									
DFES - Fire Shed	0	0	0	0	0	400,000	0	0	0
DFES - Fast Attack Vehicle	0	0	0	0	0	139,138	139,138	0	192,794
Education and welfare									
LRCI Phase 3 - Daycare Centre upgrade	112,500	0	0	112,500	112,500	150,000	150,000	49,996	0
BBRF - Daycare Centre upgrade	0	0	0	0	0	250,000	399,500	133,173	0
Lotterywest - Daycare Centre upgrade	0	0	0	0	0	100,000	0	0	0
DCP - Daycare Centre upgrade	0	0	0	0	0	120,000	0	0	0
DCP funding c/f from 2021/22	0	0	0	0	0	0	32,100	10,699	0
Other grant funding - TBC - Daycare Centre upgrade	0	0	0	0	0	0	70,500	23,498	0
Housing									
To be confirmed - New housing	0	0	0	0	0	125,000	0	0	0
Dept Planning, Lands and Heritage - New housing	0	0	0	0	0	36,000	0	0	0
Community amenities									
LRCI Phase 3 - Transfer Station Monitoring Bores	7,500	0	(7,500)	0	0	0	0	0	7,500
Recreation and culture									
DCP - Mingenew Hill Walking Trail	0	558	(558)	0	0	20,000	20,000	5,075	558
LRCI Phase 2 - Pump Track & Landscaping	1,499	6,926	(8,425)	0	0	5,000	5,000	1,269	8,425
DCP - Skate Park (b/f from 2021/22)	0	0	0	0	0	0	103,645	26,300	0
LRCI Phase 3 - Town Centre Signage	7,500	0	(7,500)	0	0	10,000	10,000	2,537	0
LRCI Phase 3 - Tennis Pavilion Upgrade	31,243	0	(11,810)	19,433	19,433	44,000	44,000	11,165	11,810
CSRFF - Tennis Pavilion Upgrade	0	0	0	0	0	87,000	87,000	22,076	0
LRCI Phase 3 - Midlands Road garden	0	7,500	(471)	7,029	7,029	12,500	12,500	3,172	470
Dept Planning, Lands and Heritage - Mingenew Springs	0	0	0	0	0	10,000	10,000	2,537	0
BBRF - Walk Trail	0	0	0	0	0	20,000	20,000	5,075	3,254
Walk Trail (LRCI c/f from 2021/22)	0	0	0	0	0	15,000	15,000	3,806	0
To be confirmed - Tennis club redevelopment	0	0	0	0	0	235,000	235,000	59,632	0
BBRF - Railway Station	0	0	0	0	0	83,000	83,000	55,336	75,688
Lotterywest - Railway Station	0	0	0	0	0	15,000	15,000	10,000	15,000
LRCI funding c/f from 2021/22	0	0	0	0	0	0	24,290	12,645	0
LRCI funding c/f from 2021/22 - for PC011	0	0	0	0	0	0	8,373	4,357	0
Transport									
Regional Road Group	0	120,000	(12,731)	107,269	107,269	300,000	415,000	75,580	72,664
Roads to Recovery	148,470	0	0	148,470	148,470	620,556	620,556	219,551	0
Blackspot	0	208,928	(9,789)	199,139	199,139	527,320	527,320	300,000	9,789
DRFA - Flood Damage	47,689	0	(47,689)	0	0	3,161,000	3,161,000	3,161,000	1,594,435
LRCI 3 - Resheeting	112,500	0	(112,500)	0	0	293,479	150,000	68,087	112,500
LRCI Phase 3 - Yandanoooka NE Road Upgrade	75,605	0	0	75,605	75,605	195,652	100,000	45,392	0
CRF - Yandanoooka NE Road Upgrade	0	110,000	(68,683)	41,317	41,317	73,369	275,000	124,827	68,683
LRCI Phase 2 - c/f from 2021/22	0	0	0	0	0	0	10,800	4,902	8,672
CRF002 sundry grant	0	0	0	0	0	0	37,500	17,022	0
OC002 Walk trail (move to 3110310)	0	0	0	0	0	0	15,000	6,809	0
LGGC - Bridge	0	0	0	0	0	534,000	534,000	300,000	0
Dept of Transport - Dual Paths	0	0	0	0	0	15,000	0	0	0
DISER - Regional Airports Program	0	168,700	(2,635)	166,065	166,065	241,000	241,000	162,942	2,635
DFES - Water Tank	50,561	0	(50,561)	0	0	0	50,561	68,369	50,561
Economic services									
LRCI Phase 2 - Public WIFI	1,257	1,194	(2,451)	0	0	5,750	5,750	5,750	2,451
LRCI Phase 3 - Repaint Bank & Post Office	11,250	0	(11,250)	0	0	15,000	15,000	15,000	11,250
DCP - Old Roads Board - exterior works	558	0	(558)	0	0	0	0	0	0
DFRA - Communication Tower	0	0	0	0	0	0	0	0	1,738
Other property and services									
LRCI Phase 2 - Admin Foyer/Library Upgrade	3,971	2,640	(6,611)	0	0	0	0	0	966
	658,769	1,026,447	(361,722)	1,323,494	1,323,494	7,858,766	7,642,532	5,017,580	2,251,843
Non-operating contributions									
Education and welfare									
Community Resource Centre - Daycare Centre upgrade	0	0	0	0	0	150,000	150,000	49,980	0
Community Contributions - Daycare Centre upgrade	0	0	0	0	0	0	0	0	2,819
Recreation and culture									
Tennis Club - Pavilion upgrade	0	0	0	0	0	84,000	84,000	12,600	0
	0	0	0	0	0	234,000	234,000	62,580	2,819
TOTALS	658,769	1,026,447	(361,722)	1,323,494	1,323,494	8,092,766	7,876,532	5,080,160	2,254,662

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023**

**NOTE 14
BONDS & DEPOSITS HELD**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2022	Received	Paid	28 Feb 2023
	\$	\$	\$	\$
BCITF Levy	192	1,828	(1,837)	183
BRB - BS Levy	218	3,891	(3,882)	227
Autumn Committee	974	0	0	974
Bonds - Keys, Facilities, Equipment	3,952	2,186	(1,712)	4,426
ANZAC Day Breakfast Donation	588	0	0	588
Railway Station Project	9,583	0	0	9,583
	15,507	7,905	(7,431)	15,981

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended Budget Running Balance
				Adjustment	Available Cash	Available Cash	
				\$	\$	\$	\$
FC000	Footpath construction	06170822	Capital Expenses		30,000		30,000
FM000	Footpath maintenance	06170822	Operating Expenses			(15,000)	15,000
3120114	Other Grants - Footpaths	06170822	Capital Revenue			(15,000)	0
	Opening surplus adjustments	11170822			26,746		26,746
Various	DCP funding from completed projects	11170822	Capital Revenue		81,781		108,527
3110310	DCP funding for Skate park	11170822	Capital Revenue		53,962		162,489
Various	LRCI Phase 1 funding from completed projects	11170822	Capital Revenue		24,290		186,779
Various	LRCI Phase 2 funding from completed projects	11170822	Capital Revenue		25,800		212,579
3110310	LRCI Phase 2 funding for Skate park	11170822	Capital Revenue		8,374		220,953
PC011	Skate park	11170822	Capital Expenses			(61,774)	159,179
BC030	Tennis Club redevelopment	11170822	Capital Expenses			(7,000)	152,179
W0003	Cecil Newton Park/Garden	11170822	Operating Expenses		10,000		162,179
W0021	Rec Centre - Parks/Gardens	11170822	Operating Expenses		6,175		168,354
W0012	Rec Centre - Bowling Green	11170822	Operating Expenses		5,599		173,953
OC010	Airstrip upgrade	11170822	Capital Expenses			(50,561)	123,392
3120610	DFES - grant water tank	11170822	Capital Revenue		50,561		173,953
4100181	Transfer to Environmental Reserve	11170822	Capital Expenses			(5,364)	168,589
BS002	Yandanooka NE Road intersection realignment	11170822	Capital Expenses			(172,500)	(3,911)
3120110	Main Roads - grant funding	11170822	Capital Revenue		115,000		111,089
LC999	Rural residential land purchase	11170822	Capital Expenses		20,000		131,089
3090310	Rural residential land purchase	11170822	Capital Revenue			(36,000)	95,089
BC016	Railway Station upgrade	11170822	Capital Expenses			(5,000)	90,089
OC005	Public WiFi	11170822	Capital Expenses			(6,000)	84,089
BC050	Bank Building painting	11170822	Capital Expenses			(2,000)	82,089
	Additional year end adjustments	13191022	Opening Surplus(Deficit)		21,900	(5,443)	98,546
RM000	Road Maint General Gravel Outside BUA	13191022	Operating Expenses			(30,000)	68,546
3100621	PLAN - Consultant Fees MUN	13191022	Operating Revenue			(15,000)	53,546
3090310	COM HOUSE - Grant Income MUN	13191022	Capital Revenue			(125,000)	(71,454)
EM003	Temporary Worker Accommodation Project	13191022	Operating Expenses			(10,000)	(81,454)
3050710	EM MGMT - Grants MUN	13191022	Operating Revenue		10,000		(71,454)
3050515	ESL BFB - Capital Grant MUN	13191022	Capital Revenue			(400,000)	(471,454)
BC085	25 Victoria Road (Lot 85) - Fire Shed - Building (Ca	13191022	Capital Expenses		400,000		(71,454)
BC999	Community Housing Project - Building Purchase	13191022	Capital Expenses		250,000		178,546
BM500	Public Conveniences - Building Maintenance	13191022	Operating Expenses			(19,000)	159,546
PC007	Information Bay Park - (Capital)	13191022	Capital Expenses		10,000		169,546
BC030	30 Bride Street (Lot 65) - Tennis Club - Building (Ca	13191022	Capital Expenses			(50,000)	119,546
W0013	Rec Centre - Main Oval	13191022	Operating Expenses			(10,000)	109,546
W0014	Rec Centre - Hockey Oval	13191022	Operating Expenses			(5,000)	104,546
W0017	Rec Centre - Tennis Courts	13191022	Operating Expenses			(5,000)	99,546
W0016	Rec Centre - Race Track	13191022	Operating Expenses			(10,000)	89,546
W0033	Refuse Site	13191022	Operating Expenses			(25,000)	64,546
3100110	SAN - Grants MUN	13191022	Operating Revenue		25,000		89,546
2120252	ROADM - Consultants MUN	13191022	Operating Expenses			(30,000)	59,546
W0049	Marketing & Promotion	13191022	Operating Expenses			(2,000)	57,546
				0	1,175,188	(1,117,642)	57,546

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type			Explanation of positive variances		Explanation of negative variances		
	Var. \$	Var. %	Timing	Permanent	Timing	Permanent	
Revenue from operating activities	\$	%					
Rates	30,273	1.43%	▲	Change in land use, predominantly for non-rural purposes (backrated) - \$10,900; Change in land use, predominantly for non-rural purposes more than budgeted (interims) - \$18,600;			
Operating grants, subsidies and contributions	(83,358)	(24.92%)	▼	Received BBRF Astrotourism grant earlier than anticipated - \$5,100 Received more than budgeted for Main Roads Direct Grant - \$2,000	Received less than anticipated for Financial Assistance Grant - \$65,600; Anticipated Jobseeker contribution - \$10,000; Anticipated AWARE funding for LEMA review - \$10,300	Works for the additional funding for the Mingenew Space Precinct Masterplan postponed - \$12,000	
Fees and charges	32,136	13.73%	▲	CBH Lease of land for Lupin storage (Council Resolution # 010912225) - \$30,000			
Interest earnings	27,872	247.97%	▲	Received better interest rate than anticipated - \$27,600			
Other revenue	(158,405)	(32.39%)	▼	Reimbursement of workers compensation claims - \$35,400; Insurance scheme membership contribution more than budgeted - \$3,400; Reimbursement of Dept of Transport training - \$3,100	Anticipated more revenue from Dept of Transport transactions - \$178,300; Anticipated debt recovery charges to be reimbursed - \$10,000; Anticipated income from astrotourism events - \$7,000; Anticipated receipt of the Telstra credit - \$5,700	Anticipated sale of utilities - \$7,600	
Profit on disposal of assets	18,688	242.54%	▲	Profit on the sale of the Fire Utility - \$26,400			
Expenditure from operating activities							
Employee costs	(84,519)	(10.76%)	▲	Less maintenance completed at ovals and parks - \$10,000; Less Admin salaries & super due to staff vacancies - \$15,500; Less training and development than budgeted - \$12,400; Less leave taken than	Additional hours allocated to supervision - \$19,600 Capital portion of overhead allocation - \$62,900	Workers compensation expense (fully refundable) - \$45,500	
Materials and contracts	97,690	12.68%	▼	Less vehicle services completed than budgeted - \$17,700; Used road consultants less than anticipated, IGA proposed purchase, anticipated completion of Strategic Community Plan and Community Satisfaction Survey - \$60,900; Less debt collection charges than anticipated - \$9,000; Less elected members training and accommodation - \$11,600; Anticipated payments for the Community Emergency Services Manager - \$6,100; Anticipated more costs of the temporary accommodation - \$11,700; Waiting on invoices for rubbish collection and transfer station management - \$17,000; Less materials for road maintenance than anticipated - \$30,200; Anticipated more OHS expenditure - \$7,100	No doctors services for 3 months - \$11,600; Permit for Yandanooka NE Road Fauna/Flora study postponed - \$15,500; Reallocation of Altus software purchase to capital - \$59,400;	BFB expenses higher than budgeted - \$10,100 (to be claimed from DFES); Repairs to septic tank at public toilets - \$6,000 Sports ovals maintenance \$17,400 (as approved in budget amendment); Roof repairs to Railway Station - \$4,000; Additional building certification services - \$4,400; Extra fuel purchased due to overtime worked - \$23,000; Capital portion of plant operation costs - \$38,300	Repair damage to Yarragadee bridge (external insurance claim) - \$37,400 (to be reimbursed to the Shire); Additional TC Seroja insurance claim - \$3,700
Utility charges	15,733	25.75%	▼	Less utility charges due to housing vacancies - \$4,100; Less utility charges at the recreational ovals and parks - \$3,000; Less street lighting expense than budgeted - \$3,100; Less water usage at standpipe than anticipated - \$2,600; Less utility charges at public buildings than anticipated - \$800	Leasee is responsible for the utility charges at the daycare facility - \$1,200		

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2023**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
Depreciation on non-current assets	(91,830)	(5.79%)	▲	Depreciation under budgeted for acquisition purchased during 2021/22 year but transferred to work in progress due to the projects not completed - \$91,800		
Other expenditure	192,301	41.32%	▼	Anticipated more expense for Dept of Transport transactions - \$180,700; Anticipated more expenditure for Community Assistance Scheme - \$15,300		Additional debt recovery expense from 2021/22 - \$4,100
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(2,825,498)	(55.62%)	▼	DFES Capital Grant received earlier than anticipated - \$192,800; LRCI Phase 3 funding for projects transferred earlier than budgeted - \$7,500; Received Railway Station funding - \$25,300	Received 2021/22 RRG final claim for Mingenew-Mullewa Road - \$59,900	Expected more revenue from flood damage claims - \$1,566,600; Anticipated bridge funding \$300,000; Anticipated airstrip funding to be received - \$178,100; Anticipated daycare funding to be received - \$264,500; Anticipated funding to be received for Tennis club, Mingenew Hill projects - \$147,700; Anticipated Roads grants to be received - \$649,700
Proceeds from disposal of assets	38,182	0.00%	▲		Proceeds on the sale of the Fire Utility - \$38,200	
Payments for property, plant and equipment and infrast	2,302,407	42.43%	▼	Anticipated further progress for the airstrip upgrade project - \$126,700; Anticipated progress payment for walk trial - \$36,000; Anticipated progress on capital building works (25 Shenton, APU's, MIG, Tennis clubhouse & Admin) - 153,400; Anticipated commencement of daycare centre upgrade - \$266,600; Anticipated progress of RRG funded and council funded road works - \$234,900; Anticipated purchase of vehicles - \$111,600; Anticipated completion of flood damage repairs - \$1,004,900; Expected commencement of bridge repairs - \$266,600; Expected further progress on Blackspot and CRF funded road upgrades - \$389,200; Anticipated commencement of Mingenew Spring works - \$20,000		Received the Fire utility earlier than anticipated - \$231,000; Additional expense for Skate park upgrade - \$44,900; Realisation of Altus software program - \$29,400
Closing funding surplus / (deficit)	(452,905)	35.60%	▼			

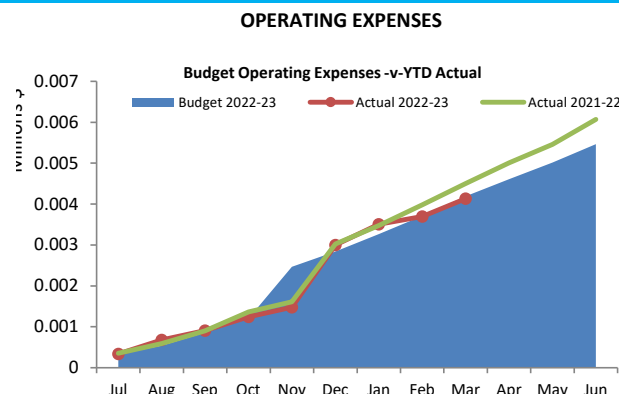
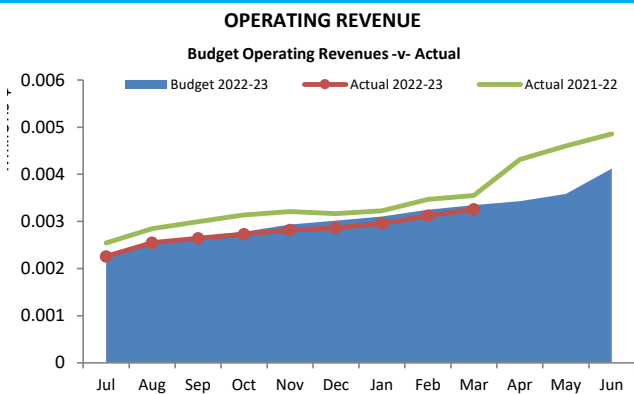
SHIRE OF MINGENEW
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 March 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

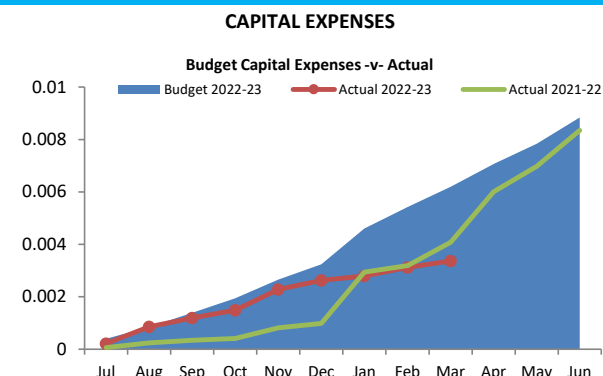
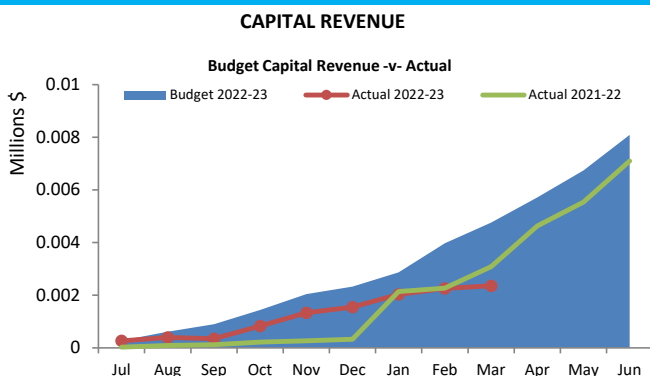
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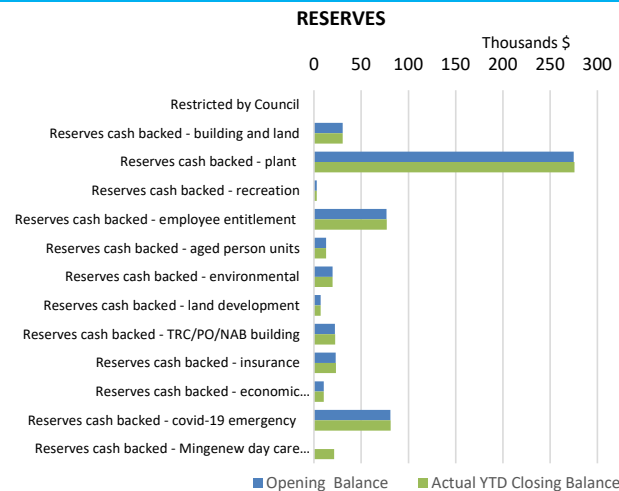
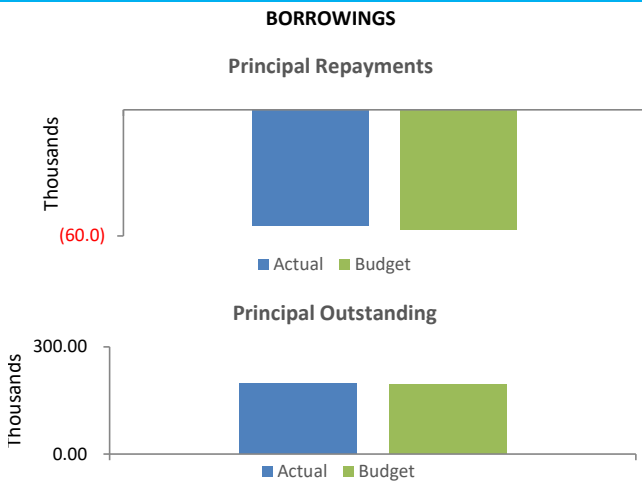
OPERATING ACTIVITIES



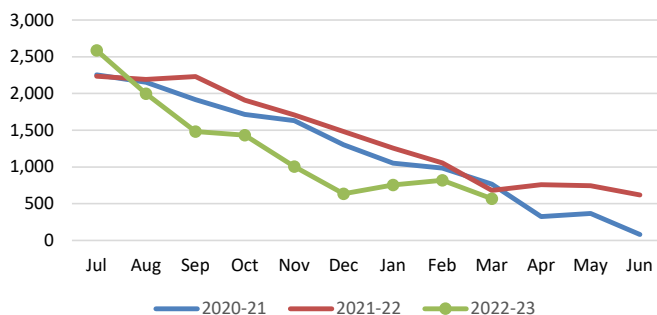
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.59 M	\$0.64 M	\$0.64 M	\$0.00 M
Closing	\$0.00 M	\$0.94 M	\$0.57 M	(\$0.37 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.51 M	21.3%
Restricted Cash	\$1.88 M	78.7%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.00 M	
0 to 30 Days		100.0%
Over 30 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.11 M	95.5%
Trade Receivable	\$0.06 M	% Outstanding
Over 30 Days		14.4%
Over 90 Days		5.4%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.04 M	\$0.90 M	\$0.93 M	\$0.04 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.21 M	
YTD Budget	\$2.18 M	1.4%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.30 M	
YTD Budget	\$0.34 M	(13.7%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.29 M	
YTD Budget	\$0.25 M	15.3%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.08 M)	(\$0.54 M)	(\$0.92 M)	(\$0.38 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.04 M	
Adopted Budget	\$0.03 M	42.1%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$3.34 M	
Adopted Budget	\$9.20 M	(63.7%)

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$2.38 M	
Adopted Budget	\$8.09 M	(70.6%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.55 M)	(\$0.06 M)	(\$0.08 M)	(\$0.02 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.06 M
Interest expense	\$0.00 M
Principal due	\$0.20 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$0.58 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

Lease Liability	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MARCH 2023

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023

BY NATURE OR TYPE

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance % ((c) - (b))/(b)	Var.
	Note	(a)	(a)	(b)	(c)	(c) - (b)		
		\$	\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	592,469	635,672	635,672	635,672	0	0.00%	
Revenue from operating activities								
Rates		2,129,672	2,152,672	2,123,660	2,153,661	30,001	1.41%	▲
Rates (excluding general rate)		54,741	54,741	54,741	55,063	322	0.59%	
Operating grants, subsidies and contributions	12	886,902	896,902	343,746	296,508	(47,238)	(13.74%)	▼
Fees and charges		304,262	289,262	247,981	285,883	37,902	15.28%	▲
Interest earnings		12,740	37,740	27,627	45,337	17,710	64.10%	▲
Other revenue		724,919	724,919	549,358	395,263	(154,095)	(28.05%)	▼
Profit on disposal of assets	6	7,705	7,705	7,705	26,393	18,688	242.54%	▲
		4,120,941	4,163,941	3,354,818	3,258,108	(96,710)	(2.88%)	
Expenditure from operating activities								
Employee costs		(1,235,494)	(1,192,483)	(895,516)	(959,867)	(64,351)	(7.19%)	▲
Materials and contracts		(904,521)	(1,005,983)	(812,522)	(798,177)	14,345	1.77%	▼
Utility charges		(83,800)	(83,800)	(66,507)	(54,564)	11,943	17.96%	▼
Depreciation on non-current assets		(2,382,070)	(2,382,070)	(1,787,749)	(1,892,356)	(104,607)	(5.85%)	▲
Interest expenses		(8,383)	(8,383)	(2,542)	(2,424)	118	4.64%	
Insurance expenses		(146,784)	(148,784)	(148,777)	(155,561)	(6,784)	(4.56%)	
Other expenditure		(697,416)	(697,416)	(523,377)	(328,184)	195,193	37.29%	▼
Loss on disposal of assets	6	(7,000)	(7,000)	(7,000)	0	7,000	100.00%	
		(5,465,468)	(5,525,919)	(4,243,990)	(4,191,133)	52,857	(1.25%)	
Non-cash amounts excluded from operating activities	1(a)	2,381,365	2,381,365	1,787,044	1,865,963	78,919	4.42%	
Amount attributable to operating activities		1,036,838	1,019,387	897,872	932,938	35,066	3.91%	
Investing activities								
Proceeds from non-operating grants, subsidies and contributions	13	8,092,764	6,265,688	4,696,845	2,378,880	(2,317,965)	(49.35%)	▼
Proceeds from disposal of assets	6	26,862	26,862	0	38,182	38,182	0.00%	▲
Payments for property, plant and equipment and infrastructure	7	(9,195,098)	(7,328,114)	(5,232,845)	(3,337,697)	1,895,148	36.22%	▼
Amount attributable to investing activities		(1,075,472)	(1,035,564)	(536,000)	(920,635)	(384,635)	71.76%	
Financing Activities								
Payments for principal portion of lease liabilities	9	(3,187)	(3,187)	(2,394)	(2,728)	(334)	(13.95%)	
Repayment of debentures	8	(57,041)	(57,041)	(57,041)	(55,331)	1,710	3.00%	
Transfer to reserves	10	(493,607)	(498,971)	(540)	(23,848)	(23,308)	(4316.30%)	▼
Amount attributable to financing activities		(553,835)	(559,199)	(59,975)	(81,907)	(21,932)	36.57%	
Closing funding surplus / (deficit)	1(c)	0	60,295	937,569	566,068	(371,501)	39.62%	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 April 2023

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(7,705)	(7,705)	(26,393)
Add: Loss on asset disposals	6	7,000	7,000	0
Add: Depreciation on assets		2,382,070	1,787,749	1,892,356
Total non-cash items excluded from operating activities		2,381,365	1,787,044	1,865,963

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Closing 30 June 2023	Last Year Closing 30 June 2022	Year to Date 31 March 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(1,054,501)	(560,894)	(584,742)
Add: Borrowings	8	(1,710)	55,331	0
Add: Provisions employee related provisions	11	92,603	92,603	92,603
Add: Lease liabilities	9	488	3,675	947
Total adjustments to net current assets		(963,120)	(409,285)	(491,192)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,928,388	2,004,070	2,393,975
Rates receivables	3	34,000	39,714	107,520
Receivables	3	100,577	1,013,774	55,790
Other current assets	4	4,228	37,407	20,869
Less: Current liabilities				
Payables	5	(336,268)	(1,221,630)	(151,277)
Borrowings	8	1,710	(55,331)	0
Contract liabilities	11	(676,424)	(676,769)	(1,276,067)
Lease liabilities	9	(488)	(3,675)	(947)
Provisions	11	(92,603)	(92,603)	(92,603)
Less: Total adjustments to net current assets	1(b)	(963,120)	(409,285)	(491,192)
Closing funding surplus / (deficit)		0	635,672	566,068

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Float	Cash and cash equivalents	100	0	100	0			On Hand
Municipal Fund	Cash and cash equivalents	510,195	1,298,939	1,809,134	0	NAB	3.60%	Chq A/C
Reserve Fund	Cash and cash equivalents	0	584,741	584,741	0	NAB	3.20%	August 2023
Total		510,295	1,883,680	2,393,975	0			
Comprising								
Cash and cash equivalents		510,295	1,883,680	2,393,975	0			
		510,295	1,883,680	2,393,975	0			

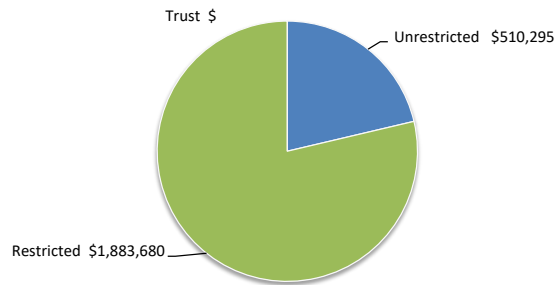
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

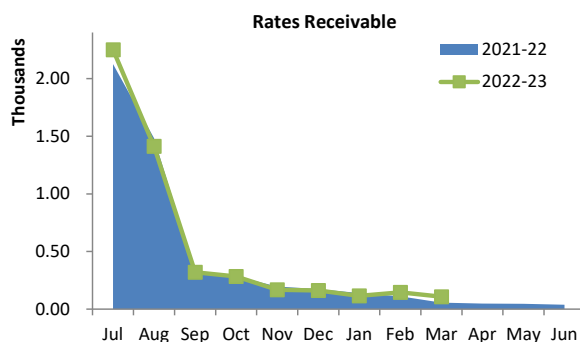
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2022	31 Mar 2023
	\$	\$
Opening arrears previous years	33,480	39,714
Levied this year	2,044,488	2,208,724
Levied service charges this year	104,419	131,609
Less - collections to date	(2,142,673)	(2,272,527)
Gross rates collectable	39,714	107,520
Net rates collectable	39,714	107,520
% Collected	98.2%	95.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	18,119	1,896	0	1,144	21,159
Percentage	0.0%	85.6%	9%	0%	5.4%	
Balance per trial balance						
Sundry receivable						20,533
GST receivable						36,206
Allowance for impairment of receivables from contracts with customers						(1,575)
Pensioner Rebate Claimed						626
Total receivables general outstanding						55,790

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Other current assets	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 March 2023
	\$	\$	\$	\$
Inventory				
Fuel	4,228	45,343	(45,770)	3,801
Other Assets				
Prepayments	28,907	5,200	(17,039)	17,068
Accrued income	4,272	0	(4,272)	0
Total other current assets	37,407	50,543	(67,081)	20,869
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

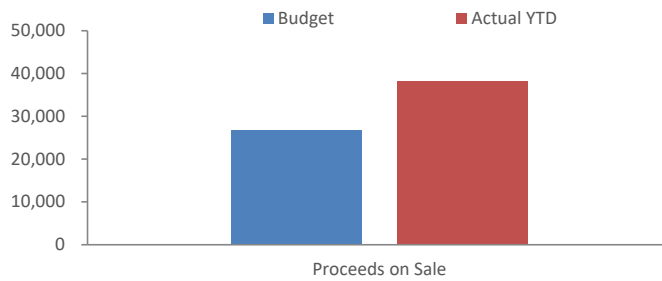
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	1,526	0	0	0	1,526
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors	(Sundry creditors \$1,526 + ESL creditors \$384 + Payroll creditors \$0)					1,910
ATO liabilities						26,558
Receipts in advance						1,312
Other payables - bond held						17,241
Prepaid rates						5,772
Accrued expense						98,484
Total payables general outstanding						151,277

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Law, order, public safety								
	Light Attack Fire Vehicle - 1ECT827 - Capital	10,862	10,862	0	0	11,789	38,182	26,393	0
	Recreation and culture								
	Tractor - MI461	7,000	0	0	(7,000)			0	0
	Utility - MI372	0	3,000	3,000	0			0	0
	Canter Truck - MI125	5,775	10,000	4,225	0			0	0
	Transport								
	Utility - MI599	2,520	3,000	480	0			0	0
		26,157	26,862	7,705	(7,000)	11,789	38,182	26,393	0



Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$		\$	\$	\$
Land - freehold land	72,000	0	0	0	0
Buildings - non-specialised	1,160,000	162,000	96,360	30,744	(65,616)
Buildings - specialised	1,118,157	645,000	201,530	210,712	9,182
Furniture and equipment	10,000	69,363	59,363	0	(59,363)
Plant and equipment	305,000	305,000	195,000	148,311	(46,689)
Bushfire equipment	150,000	230,976	0	230,976	230,976
Infrastructure - roads	5,079,941	5,252,441	4,270,826	2,480,515	(1,790,311)
Infrastructure - bridges	800,000	0	0	0	0
Infrastructure - footpaths	30,000	0	0	0	0
Infrastructure - parks & ovals	60,000	196,774	71,774	105,108	33,334
Infrastructure - airfields	296,000	346,560	240,485	78,421	(162,064)
Infrastructure - other	114,000	120,000	97,507	52,910	(44,597)
Payments for Capital Acquisitions	9,195,098	7,328,114	5,232,845	3,337,697	(1,895,148)
Capital Acquisitions Funded By:					
	\$		\$	\$	\$
Capital grants and contributions	8,092,764	6,265,688	4,696,845	2,378,880	(2,317,965)
Other (disposals & C/Fwd)	26,862	0	0	38,182	38,182
Contribution - operations	1,075,472	1,062,426	536,000	920,635	384,635
Capital funding total	9,195,098	7,328,114	5,232,845	3,337,697	(1,895,148)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

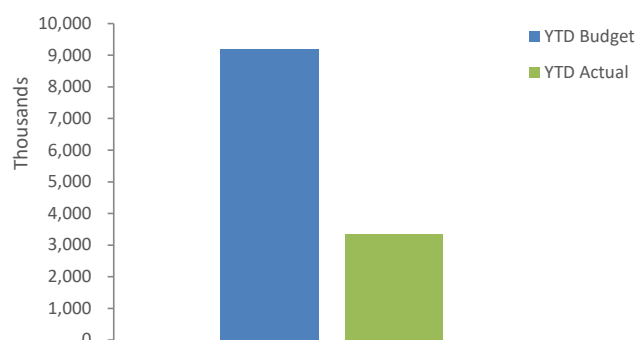
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between

mandatory revaluation dates for assets held at fair value

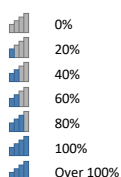
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



Capital expenditure total

Level of completion indicators

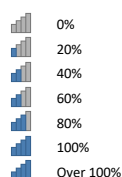


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Comment
		\$	\$	\$	\$	\$	
Land - freehold land							
LC999	Community Housing Project - Land Purchase (Budget Only)	72,000	0	0	0	0	
Land - freehold land total		72,000	0	0	0	0	
Buildings - non-specialised							
BC076	76 Phillip Street (Lot 106) - Daycare Centre - Building (Capital)	800,000	50,000	0	0	0	
BC025	25 Shenton Street (Lot 66) - Residence - Building (Capital)	20,000	20,000	20,000	11,508	(8,492)	
BC121	12 Victoria Road (Lot 66) - Unit 1 (APU) - Building (Capital)	6,250	6,250	0	0	0	
BC122	12 Victoria Road (Lot 66) - Unit 2 (APU) - Building (Capital)	6,250	6,250	4,680	0	(4,680)	
BC123	12 Victoria Road (Lot 66) - Unit 3 (APU) - Building (Capital)	6,250	6,250	4,680	0	(4,680)	
BC124	12 Victoria Road (Lot 66) - Unit 4 (APU) - Building (Capital)	6,250	6,250	0	0	0	
BC999	Community Housing Project - Building Purchase (Budget Only)	250,000	0	0	0	0	
BC054	54 Midlands Road (Lot 71) - MIG Office - Building (Capital)	10,000	10,000	10,000	0	(10,000)	
BC050	50 Midlands Road (Lot 73) - Post Office - Building (Capital)	15,000	17,000	17,000	16,138	(862)	
BC021	21 Victoria Road (Lot 83) - Administration Office - Building (Capital)	40,000	40,000	40,000	3,098	(36,902)	
Building - non-specialised total		1,160,000	162,000	96,360	30,744	(65,616)	
Buildings - specialised							
BC085	25 Victoria Road (Lot 85) - Fire Shed - Building (Capital)	400,000	0	0	0	0	
BC019	19 Victoria Road (Lot 82) - Hall - Building (Capital)	50,000	50,000	0	0	0	
BC030	30 Bride Street (Lot 65) - Tennis Club - Building (Capital)	486,157	408,000	14,530	23,890	9,360	
BC016	16 Midlands Road - Railway Station - Building (Capital)	182,000	187,000	187,000	186,822	(178)	
Building - specialised total		1,118,157	645,000	201,530	210,712	9,182	
Furniture and equipment							
FE003	ADMIN - Furniture & Equipment - Capital	10,000	39,363	29,363	0	(29,363)	Altus software program not required to be capitalised
9264401	Intangible Assets - PPE MUN	0	30,000	30,000	0	(30,000)	21/22 Altus software program not required to be capitalised
Furniture and equipment total		10,000	69,363	59,363	0	(59,363)	
Plant and equipment							
PE125	Canter Truck - MI125 - Capital	110,000	110,000	0	0	0	
PE372	Utility - MI372 - Capital	35,000	35,000	35,000	28,183	(6,817)	
PE461	Tractor - MI461 - Capital	65,000	65,000	65,000	59,000	(6,000)	
PE599	Utility - MI599 - Capital	35,000	35,000	35,000	36,778	1,778	
PE999	Sundry Plant Purchases - Capital	30,000	30,000	30,000	0	(30,000)	
PE3620	Water Tanker Trailer - MI3620 - Capital	30,000	30,000	30,000	24,350	(5,650)	
Plant and equipment total		305,000	305,000	195,000	148,311	(46,689)	
Bushfire equipment							
PE827	Light Attack Fire Vehicle - 1ECT827 - Capital	150,000	230,976	0	230,976	230,976	Funded by DFES
Bushfire equipment total		150,000	230,976	0	230,976	230,976	
Infrastructure - roads							
RCF000	Roads - Flood Damage (Budget Only)	3,180,000	3,180,000	3,102,931	0	(961,753)	
RCF001	Mingeneu South Road - Flood Damage				18,637		
RCF002	Yandanooka North East Road - Flood Damage				24,930		
RCF003	Coalseam Road - Flood Damage				181,473		
RCF004	Nanekine Road - Flood Damage				1,030		
RCF005	Yandanooka Melara Road - Flood Damage				106,022		
RCF006	Depot Hill Road - Flood Damage				160,458		
RCF008	Allanooka Springs Road - Flood Damage				2,361		
RCF009	Erangy Spring Road - Flood Damage				47,353		
RCF010	Yarragadee West Road - Flood Damage				127,593		
RCF011	Mooriary Road - Flood Damage				103,173		
RCF012	Yandanooka West Road - Flood Damage				199,152		
RCF013	Enokurra Road - Flood Damage				187,362		
RCF014	Yandanooka South Road - Flood Damage				89,570		
RCF015	Morawa - Yandanooka Road - Flood Damage				129,539		
RCF017	Scroops Road - Flood Damage				11,593		
RCF018	Strawberry North East Road - Flood Damage				71,412		
RCF019	Switchback Road - Flood Damage				302,813		
RCF020	Manarra Road - Flood Damage				28,457		
RCF021	Mount Scratch Road - Flood Damage				77,814		
RCF022	Narandagy - Pintharuka Road - Flood Damage				65,296		

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Comment
		\$	\$	\$	\$	\$	
RCF023	Jones Road - Flood Damage				15,192		
RCF025	Telara Road - Flood Damage				16,091		
RCF026	Wick Road - Flood Damage				152,683		
RCF027	Willis Road - Flood Damage				5,655		
RCF029	Newton Road - Flood Damage				7,315		
RCF031	Michael Road - Flood Damage				1,835		
RCF040	King Street - Flood Damage				1,462		
RCF041	Victoria Road - Flood Damage				496		
RCF043	Shenton Street - Flood Damage				874		
RCF044	William Street - Flood Damage				253		
RCF052	Irwin Street - Flood Damage				333		
RCF055	Ikewa Street - Flood Damage				709		
RCF059	Nelson Pearse Street - Flood Damage				996		
RCF060	View Street - Flood Damage				463		
RCF080	Mingenev - Mullewa Road - Flood Damage				783		
RC999	Road Construction - Roads BUA - Council Funded (Budgeting Only)	43,687	43,687	43,685	0	(43,685)	
RC000	Road Construction - Outside BUA - Gravel - Council Funded (Budgeting Only)	174,753	174,753	174,751	0	(36,818)	
RC010	Yarragadee West Road (Capital)				1,094		
RC011	Mooriary Road (Capital)				2,681		
RC012	Yandanooka West Road (Capital)				82,507		
RC015	Morawa - Yandanooka Road (Capital)				51,372		
RC018	Strawberry North East Road (Capital)				279		
RRG003	Coalseam Road (RRG)	450,001	450,001	247,500	62,412	(185,088)	
CRF002	Yandanooka North East Road (Commodity Route Funding)	412,500	412,500	206,209	129,203	(77,006)	
BS000	Road Construction Black Spot - Outside BUA - Sealed (Budgeting Only)	819,000	991,500	495,750	0	(485,961)	
BS002	Yandanooka North East Road (BS)				9,789		
Infrastructure - roads total		5,079,941	5,252,441	4,270,826	2,480,515	(1,790,311)	
Infrastructure - bridges							
BR0833	Yarragadee - Mingenev - Mullewa Road - Bridge (Capital)	800,000	0	0	0	0	
Infrastructure - bridges total		800,000	0	0	0	0	
Infrastructure - footpaths							
FC000	Footpath Construction General (Budgeting Only)	30,000	0	0	0	0	
Infrastructure - footpaths total		30,000	0	0	0	0	
Infrastructure - parks & ovals							
PC003	Cecil Newton Park/Garden - (Capital)	0	30,000	5,000	4,545	(455)	Big Ears repairs
PC007	Information Bay Park - (Capital)	10,000	0	0	0	0	
PC009	Midlands Road Garden - (Capital)	25,000	0	0	0	0	
PC011	Skate Park - (Capital)	5,000	166,774	66,774	100,563	33,789	75k funded by DCP and LRCI
PC012	Mingenev Spring - (Capital)	20,000	0	0	0	0	
Infrastructure - parks & ovals total		60,000	196,774	71,774	105,108	33,334	
Infrastructure - airfields							
OC010	Airstrip - Infrastructure - Capital	296,000	346,560	240,485	78,421	(162,064)	
Infrastructure - airfields total		296,000	346,560	240,485	78,421	(162,064)	
Infrastructure - other							
OC006	Transfer Station - Infrastructure - Capital	30,000	30,000	30,000	29,800	(200)	
OC002	Mingenev Hill Walk Trail - Capital	75,000	75,000	52,507	9,681	(42,826)	
OC005	Public WiFi - Capital	9,000	15,000	15,000	11,691	(3,309)	
OC009	Communications tower upgrade	0	0	0	1,738	1,738	Reimbursed by DFES
Infrastructure - other total		114,000	120,000	97,507	52,910	(44,597)	
		9,195,098	7,328,114	5,232,845	3,337,697	(1,895,148)	

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport										
Grader	146	252,499	0	0	(55,331)	(57,041)	197,168	195,458	(2,233)	(6,849)
Total		252,499	0	0	(55,331)	(57,041)	197,168	195,458	(2,233)	(6,849)
Current borrowings		57,041					0			
Non-current borrowings		195,458					197,168			
		252,499					197,168			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Movement in carrying amounts

Information on leases		1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Lease No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services										
Photocopier	De Lage Landon	4,317	0	0	(2,728)	(3,187)	1,589	1,130	(191)	(1,534)
Total		4,317	0	0	(2,728)	(3,187)	1,589	1,130	(191)	(1,534)
Current lease liabilities		3,675					947			
Non-current lease liabilities		642					642			
		<u>4,317</u>					<u>1,589</u>			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023

OPERATING ACTIVITIES
NOTE 10
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Amended Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Reserves cash backed - building and land	30,331	31	152	250,000	250,000	0	0	0	280,362	30,483
Reserves cash backed - plant	274,895	261	974	241,067	241,067	0	0	0	516,223	275,869
Reserves cash backed - recreation	3,099	3	16	0	0	0	0	0	3,102	3,115
Reserves cash backed - employee entitlement	76,723	69	341	0	0	0	0	0	76,792	77,064
Reserves cash backed - aged person units	12,795	13	64	2,000	2,000	0	0	0	14,808	12,859
Reserves cash backed - environmental	19,636	20	98	0	5,364	0	0	0	25,020	19,734
Reserves cash backed - land development	6,985	6	35	0	0	0	0	0	6,991	7,020
Reserves cash backed - TRC/PO/NAB building	22,240	22	111	0	0	0	0	0	22,262	22,351
Reserves cash backed - insurance	23,068	23	115	0	0	0	0	0	23,091	23,183
Reserves cash backed - economic development & marketing	10,333	10	52	0	0	0	0	0	10,343	10,385
Reserves cash backed - covid-19 emergency	80,789	82	404	0	0	0	0	0	80,871	81,193
Reserves cash backed - Mingenew day care centre redevelopment	0	0	0	0	0	21,486	0	0	0	21,486
	560,894	540	2,362	493,067	498,431	21,486	0	0	1,059,865	584,742

Other current liabilities	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2023
		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		18,000	0	6,600	0	24,600
- Capital grant/contribution liabilities		658,769	0	1,089,823	(497,125)	1,251,467
Total other liabilities		676,769	0	1,096,423	(497,125)	1,276,067
Employee Related Provisions						
Annual leave		64,926	0	0	0	64,926
Long service leave		27,677	0	0	0	27,677
Total Employee Related Provisions		92,603	0	0	0	92,603
Total other current assets		769,372	0	1,096,423	(497,125)	1,368,670
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue			
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2022			31 Mar 2023	31 Mar 2023				
	\$	\$	\$	\$	\$	\$		\$	\$
Operating grants and subsidies									
General purpose funding									
Grants Commission - General	0	0	0	0	0	324,000	324,000	87,480	73,058
Grants Commission - Roads	0	0	0	0	0	396,000	396,000	106,920	55,700
Law, order, public safety									
DFES - LGGGS Operating Grant	0	0	0	0	0	19,540	19,540	13,385	15,863
DRFA - TC Seroja	0	0	0	0	0	7,600	17,600	13,203	7,757
DFES - AWARE program	0	6,600	0	6,600	6,600	0	0	0	0
Education and welfare									
Dept of Communities - Childcare Worker Retention	18,000	0	0	18,000	18,000	0	0	0	0
Dept of Communities - Youth Week	0	0	0	0	0	0	0	0	3,000
Recreation and culture									
LG Heritage Consultancy Funding Pilot Program	2,018	0	(2,018)	0	0	0	0	0	2,018
FRRR - Town Centre Mural	1,000	0	0	1,000	1,000	0	0	0	0
Transport									
MRWA - Street Light Subsidy	0	0	0	0	0	2,600	2,600	2,600	2,673
MRWA - Direct Grant	0	0	0	0	0	91,612	91,612	91,612	93,583
DOT - Shared Path Plan	0	0	0	0	0	0	0	0	38,922
Economic services									
BBRF - Astrotourism	0	0	0	0	0	18,500	18,500	6,166	5,115
RDC - Storytowns	0	0	0	0	0	1,000	1,000	333	0
DPIRD - R4R Mingenew Space Precinct Masterplan	0	0	0	0	0	0	0	0	(12,000)
	21,018	6,600	(2,018)	25,600	25,600	860,852	870,852	321,699	285,689
Operating contributions									
Education and welfare									
Autumn Centre	0	0	0	0	0	50	50	50	50
Other property and services									
Jobseeker	0	0	0	0	0	10,000	10,000	10,000	0
Fuel Tax Credits	0	0	0	0	0	16,000	16,000	11,997	10,769
	0	0	0	0	0	26,050	26,050	22,047	10,819
TOTALS	21,018	6,600	(2,018)	25,600	25,600	886,902	896,902	343,746	296,508

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue			
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2022			31 Mar 2023	31 Mar 2023				
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies									
General purpose funding									
Grants Commission - Bridges	46,666	400,001	(37,422)	409,245	409,245	0	0	0	0
Law, order, public safety									
DFES - Fire Shed	0	0	0	0	0	400,000	0	0	0
DFES - Fast Attack Vehicle	0	0	0	0	0	139,138	192,794	192,794	192,794
Education and welfare									
LRCI Phase 3 - Daycare Centre upgrade	112,500	0	(4,240)	108,260	108,260	150,000	72,600	29,040	4,240
BBRF - Daycare Centre upgrade	0	0	0	0	0	250,000	0	0	0
Lotterywest - Daycare Centre upgrade	0	0	0	0	0	100,000	0	0	0
DCP - Daycare Centre upgrade	0	0	0	0	0	120,000	30,000	12,000	0
Housing									
To be confirmed - New housing	0	0	0	0	0	125,000	0	0	0
Dept Planning, Lands and Heritage - New housing	0	0	0	0	0	36,000	0	0	0
Community amenities									
LRCI Phase 3 - Transfer Station Monitoring Bores	7,500	0	(7,500)	0	0	0	0	0	7,500
Recreation and culture									
DCP - Mingenew Hill Walking Trail	0	558	(558)	0	0	20,000	20,000	7,778	558
LRCI Phase 2 - Pump Track & Landscaping	1,499	6,926	(8,425)	0	0	5,000	5,000	1,944	8,425
DCP - Skate Park (b/f from 2021/22)	0	0	0	0	0	0	103,645	40,306	0
LRCI Phase 3 - Town Centre Signage	7,500	0	(7,500)	0	0	10,000	10,000	3,889	0
LRCI Phase 3 - Tennis Pavilion Upgrade	31,243	0	(16,810)	14,433	14,433	44,000	44,000	17,111	16,810
CSRFF - Tennis Pavilion Upgrade	0	0	0	0	0	87,000	87,000	33,833	0
LRCI Phase 3 - Midlands Road garden	0	7,500	0	7,500	7,500	12,500	0	0	0
Dept Planning, Lands and Heritage - Mingenew Springs	0	0	0	0	0	10,000	0	0	0
BBRF - Walk Trail	0	0	0	0	0	20,000	20,000	7,778	3,254
Walk Trail (LRCI c/f from 2021/22)	0	0	0	0	0	15,000	30,000	11,667	0
To be confirmed - Tennis club redevelopment	0	0	0	0	0	235,000	100,000	38,889	0
BBRF - Railway Station	0	0	0	0	0	83,000	83,000	62,253	83,257
Lotterywest - Railway Station	0	0	0	0	0	15,000	15,000	11,250	15,000
LRCI funding c/f from 2021/22	0	0	0	0	0	0	24,290	9,446	0
LRCI funding c/f from 2021/22 - for PC011	0	0	0	0	0	0	8,372	3,257	0
Transport									
Regional Road Group	0	120,000	(41,536)	78,464	78,464	300,000	415,000	135,812	101,469
Roads to Recovery	148,470	63,376	0	211,846	211,846	620,556	354,556	0	0
Blackspot	0	208,928	(9,789)	199,139	199,139	527,320	527,320	300,000	9,789
DRFA - Flood Damage	47,689	0	(47,689)	0	0	3,161,000	3,161,000	3,161,000	1,594,434
LRCI 3 - Resheeting	112,500	0	(112,500)	0	0	293,479	136,614	88,715	112,500
LRCI Phase 3 - Yandanooka NE Road Upgrade	75,605	0	(19,188)	56,417	56,417	195,652	91,076	59,143	19,187
CRF - Yandanooka NE Road Upgrade	0	110,000	(109,902)	98	98	73,369	250,459	162,643	109,902
LRCI Phase 2 - c/f from 2021/22	0	0	0	0	0	0	9,836	6,387	8,672
CRF002 sundry grant	0	0	0	0	0	0	34,153	22,179	0
OC002 Walk trail (move to 3110310)	0	0	0	0	0	0	13,661	8,871	0
LGCC - Bridge	0	0	0	0	0	534,000	0	0	0
Dept of Transport - Dual Paths	0	0	0	0	0	15,000	0	0	0
DISER - Regional Airports Program	0	168,700	(2,635)	166,065	166,065	241,000	241,000	180,750	2,635
DFES - Water Tank	50,561	0	(50,561)	0	0	0	50,561	50,561	50,561
Economic services									
LRCI Phase 2 - Public WIFI	1,257	1,194	(2,451)	0	0	5,750	5,750	5,750	2,451
LRCI Phase 3 - Repaint Bank & Post Office	11,250	0	(11,250)	0	0	15,000	15,000	15,000	11,250
DCP - Old Roads Board - exterior works	558	0	(558)	0	0	0	0	0	0
DFRA - Communication Tower	0	0	0	0	0	0	0	0	1,738
Other property and services									
LRCI Phase 2 - Admin Foyer/Library Upgrade	3,971	2,640	(6,611)	0	0	0	0	0	966
	658,769	1,089,823	(497,125)	1,251,467	1,251,467	7,858,764	6,151,688	4,680,045	2,357,392
Non-operating contributions									
Education and welfare									
Community Resource Centre - Daycare Centre upgrade	0	0	0	0	0	150,000	0	0	0
Community Contributions - Daycare Centre upgrade	0	0	0	0	0	0	0	0	21,486
Recreation and culture									
Tennis Club - Pavilion upgrade	0	0	0	0	0	84,000	84,000	16,800	0
Big Ears' contribution	0	0	0	0	0	0	30,000	0	0
	0	0	0	0	0	234,000	114,000	16,800	21,486
TOTALS	658,769	1,089,823	(497,125)	1,251,467	1,251,467	8,092,764	6,265,688	4,696,845	2,378,880

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023**

**NOTE 14
BONDS & DEPOSITS HELD**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2022	Received	Paid	31 Mar 2023
	\$	\$	\$	\$
BCITF Levy	192	1,828	(1,837)	183
BRB - BS Levy	218	3,891	(3,882)	227
Autumn Committee	974	0	0	974
Bonds - Keys, Facilities, Equipment	3,952	3,446	(1,712)	5,686
ANZAC Day Breakfast Donation	588	0	0	588
Railway Station Project	9,583	0	0	9,583
	15,507	9,165	(7,431)	17,241

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
FC000	Footpath construction	06170822	Capital Expenses		30,000		30,000
FM000	Footpath maintenance	06170822	Operating Expenses			(15,000)	15,000
3120114	Other Grants - Footpaths	06170822	Capital Revenue			(15,000)	0
	Opening surplus adjustments	11170822			26,746		26,746
Various	DCP funding from completed projects	11170822	Capital Revenue		81,781		108,527
3110310	DCP funding for Skate park	11170822	Capital Revenue		53,962		162,489
Various	LRCI Phase 1 funding from completed projects	11170822	Capital Revenue		24,290		186,779
Various	LRCI Phase 2 funding from completed projects	11170822	Capital Revenue		25,800		212,579
3110310	LRCI Phase 2 funding for Skate park	11170822	Capital Revenue		8,374		220,953
PC011	Skate park	11170822	Capital Expenses			(61,774)	159,179
BC030	Tennis Club redevelopment	11170822	Capital Expenses			(7,000)	152,179
W0003	Cecil Newton Park/Garden	11170822	Operating Expenses		10,000		162,179
W0021	Rec Centre - Parks/Gardens	11170822	Operating Expenses		6,175		168,354
W0012	Rec Centre - Bowling Green	11170822	Operating Expenses		5,599		173,953
OC010	Airstrip upgrade	11170822	Capital Expenses			(50,561)	123,392
3120610	DFES - grant water tank	11170822	Capital Revenue		50,561		173,953
4100181	Transfer to Environmental Reserve	11170822	Capital Expenses			(5,364)	168,589
B5002	Yandanooka NE Road intersection realignment	11170822	Capital Expenses			(172,500)	(3,911)
3120110	Main Roads - grant funding	11170822	Capital Revenue		115,000		111,089
LC999	Rural residential land purchase	11170822	Capital Expenses		20,000		131,089
3090310	Rural residential land purchase	11170822	Capital Revenue			(36,000)	95,089
BC016	Railway Station upgrade	11170822	Capital Expenses			(5,000)	90,089
OC005	Public WiFi	11170822	Capital Expenses			(6,000)	84,089
BC050	Bank Building painting	11170822	Capital Expenses			(2,000)	82,089
	Additional year end adjustments	13191022	Opening Surplus(Deficit)		21,900	(5,443)	98,546
RM000	Road Maint General Gravel Outside BUA	13191022	Operating Expenses			(30,000)	68,546
3100621	PLAN - Consultant Fees	13191022	Operating Revenue			(15,000)	53,546
3090310	COM HOUSE - Grant Income	13191022	Capital Revenue			(125,000)	(71,454)
EM003	Temporary Worker Accommodation Project	13191022	Operating Expenses			(10,000)	(81,454)
3050710	EM MGMT - Grants	13191022	Operating Revenue		10,000		(71,454)
3050515	ESL BFB - Capital Grant	13191022	Capital Revenue			(400,000)	(471,454)
BC085	25 Victoria Road (Lot 85) - Fire Shed - Building (Cap	13191022	Capital Expenses		400,000		(71,454)
BC999	Community Housing Project - Building Purchase	13191022	Capital Expenses		250,000		178,546
BMS00	Public Conveniences - Building Maintenance	13191022	Operating Expenses			(19,000)	159,546
PC007	Information Bay Park - (Capital)	13191022	Capital Expenses		10,000		169,546
BC030	30 Bride Street (Lot 65) - Tennis Club - Building (Ca	13191022	Capital Expenses			(50,000)	119,546
W0013	Rec Centre - Main Oval	13191022	Operating Expenses			(10,000)	109,546
W0014	Rec Centre - Hockey Oval	13191022	Operating Expenses			(5,000)	104,546
W0017	Rec Centre - Tennis Courts	13191022	Operating Expenses			(5,000)	99,546
W0016	Rec Centre - Race Track	13191022	Operating Expenses			(10,000)	89,546
W0033	Refuse Site	13191022	Operating Expenses			(25,000)	64,546
3100110	SAN - Grants	13191022	Operating Revenue		25,000		89,546
2120252	ROADM - Consultants	13191022	Operating Expenses			(30,000)	59,546
W0049	Marketing & Promotion	13191022	Operating Expenses			(2,000)	57,546
3030131	RATES - Rates Levied - Interims	06150323S	Operating Revenue		23,000		80,546
3030246	GEN PUR - Interest Earned - Municipal Funds	06150323S	Operating Revenue		25,000		105,546
3100110	SAN - Grants	06150323S	Operating Revenue			(25,000)	80,546
PE827	Light Attack Fire Vehicle - Capital	06150323S	Capital Expenses			(80,976)	(430)
BC076	76 Phillip Street (Lot 106) - Daycare Centre - Buildi	06150323S	Capital Expenses		750,000		749,570
LC999	Community Housing Project - Land Purchase	06150323S	Capital Expenses		52,000		801,570
BC030	30 Bride Street (Lot 65) - Tennis Club - Building (Ca	06150323S	Capital Expenses		135,157		936,727
PC009	Midands Road Garden (Capital)	06150323S	Capital Expenses		25,000		961,727
PC011	Skate Park (Capital)	06150323S	Capital Expenses			(70,650)	891,077
PC012	Mingenew Spring (Capital)	06150323S	Capital Expenses		10,063		901,140
BR0833	Yarragadee - Mingenew-Mullewa Road Bridge (Cap	06150323S	Capital Expenses		800,000		1,701,140
PC003	Cecil Newton Park/Garden (Capital)	06150323S	Capital Expenses			(30,000)	1,671,140
3050515	ESL BFB - Capital Grant	06150323S	Capital Revenue		53,656		1,724,796
3080310	FAMILIES - Grant Funding	06150323S	Capital Revenue			(699,500)	1,025,296
3110310	REC - Grants	06150323S	Capital Revenue			(142,500)	882,796
3120111	ROADC - Roads to Recovery	06150323S	Capital Revenue			(266,000)	616,796
3120113	ROADC - Other Grants - Roads/Streets	06150323S	Capital Revenue			(52,500)	564,296
3120116	ROADC - Other Grants - Bridges	06150323S	Capital Revenue			(534,000)	30,296
3110300	REC - Contributions & Donations	06150323S	Capital Revenue		30,000		60,296
2140221	ADMIN - Information Technology	06150323S	Operating Expenses	30,000			60,296
9264401	Intangible Assets - Software	06150323S	Capital Expenses	(30,000)			60,296
2140221	ADMIN - Information Technology	06150323S	Operating Expenses		29,363		89,659
FE003	ADMIN - Furniture & Equipment (Capital)	06150323S	Capital Expenses			(29,363)	60,296

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
PC012	Mingenew Spring (Capital)	06150323S	Capital Expenses	9,937			60,296
RM999	Road Maintenance General BUA	06150323S	Operating Expenses	(9,937)			60,296
PC011	Skate Park (Capital)	06150323S	Capital Expenses	(29,350)			60,296
W0013	Rec Centre - Main Oval	06150323S	Operating Expenses	10,450			60,296
W0012	Rec Centre - Bowling Green	06150323S	Operating Expenses	9,450			60,296
W0016	Rec Centre - Race Track	06150323S	Operating Expenses	9,450			60,296
				0	3,108,427	(3,048,131)	60,296

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2023**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances		
			Timing	Permanent	Timing	Permanent	
Revenue from operating activities	\$	%					
Rates	30,001	1.41%	▲	Change in land use, predominantly for non-rural purposes (backrated) - \$10,900; Change in land use, predominantly for non-rural purposes more than budgeted (Interims) - \$18,600			
Operating grants, subsidies and contributions	(47,238)	(13.74%)	▼	Received BBRF Astrotourism grant earlier than anticipated - \$5,100 Received more than budgeted for Main Roads Direct Grant - \$2,000; Recovered bridge repairs from unsuccessful insurance claim from Financial Assistance Grant for bridges - \$37,400; Received more than budgeted for ESL operating grant - \$2,500; Successful Youth Week grant - \$3,000	Received less than anticipated for Financial Assistance Grant - \$65,600; Anticipated Jobseeker contribution - \$10,000; Anticipated AWARE funding for LEMA review - \$7,600;	Works for the additional funding for the Mingenew Space Precinct Masterplan postponed - \$12,000	
Fees and charges	37,902	15.28%	▲	CBH Lease of land for Lupin storage (Council Resolution # 010912225) - \$30,000; Additional planning application fees - \$5,200			
Interest earnings	17,710	64.10%	▲	Received better bank interest rate than anticipated - \$17,400			
Other revenue	(154,095)	(28.05%)	▼	Reimbursement of workers compensation claims - \$42,600; Insurance scheme membership contribution more than budgeted - \$3,400; Reimbursement of Dept of Transport training - \$3,100	Anticipated more revenue from Dept of Transport transactions - \$178,600; Anticipated debt recovery charges to be reimbursed - \$10,000; Anticipated income from astrotourism events - \$7,000; Anticipated receipt of the Telstra credit - \$5,700		
Profit on disposal of assets	18,688	242.54%	▲	Profit on the sale of the Fire Utility - \$26,400	Anticipated sale of utilities - \$7,600		
Expenditure from operating activities							
Employee costs	(64,351)	(7.19%)	▲	Less maintenance completed at ovals and parks - \$4,900; Less Admin salaries & super due to staff vacancies - \$60,400; Less training and development than budgeted - \$10,900; Less leave taken than anticipated - \$14,700	Additional hours allocated to supervision - \$20,000 Capital portion of overhead allocation - \$86,300	Workers compensation expense (fully refundable) - \$47,900	
Materials and contracts	14,345	1.77%	▼	Less vehicle services completed than budgeted - \$5,500; Used road consultants less than anticipated, IGA proposed purchase, anticipated completion of Strategic Community Plan and Community Satisfaction Survey - \$79,000; Less debt collection charges than anticipated - \$8,200; Less elected members training and accommodation - \$6,300; Anticipated payments for the Community Emergency Services Manager - \$7,500; Waiting on invoices for rubbish collection and transfer station management - \$23,500; Less materials for road maintenance than anticipated - \$31,900; Anticipated more OHS expenditure - \$8,100	No doctors services for 3 months - \$14,200; Permit for Yandanooka NE Road Fauna/Flora study postponed - \$15,500;	BFB expenses higher than budgeted - \$8,100 (to be claimed from DFES); Repairs to septic tank at public toilets - \$4,300 Sports ovals maintenance \$12,700 (as approved in budget amendment); Roof repairs to Railway Station - \$4,000; Additional building certification services - \$4,000; Extra fuel purchased due to overtime worked - \$28,100; Capital portion of plant operation costs - \$80,900	Repair damage to Yarragadee bridge (external insurance claim) - \$37,400 (to be reimbursed to the Shire); Additional TC Seroja insurance claim - \$3,700

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Utility charges	11,943	17.96%	▼ Less utility charges due to housing vacancies - \$3,400; Less utility charges at the recreational ovals and parks - \$2,500; Less street lighting expense than budgeted - \$3,400; Less water usage at standpipe than anticipated - \$2,600	Leasee is responsible for the utility charges at the daycare facility - \$1,300		Additional usage at Autumn Centre - \$800
Depreciation on non-current assets	(104,607)	(5.85%)	▲ Depreciation under budgeted for acquisition purchased during 2021/22 year but transferred to work in progress due to the projects not completed - \$104,600			
Other expenditure	195,193	37.29%	▼ Anticipated more expense for Dept of Transport transactions - \$184,100; Anticipated more expenditure for Community Assistance Scheme - \$13,000			Additional debt recovery expense from 2021/22 - \$4,100
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(2,317,965)	(49.35%)	▼ LRCI Phase 3 funding for projects transferred earlier than budgeted - \$7,500; Received Railway Station funding - \$24,700	Received 2021/22 RRG final claim for Mingenew-Mullewa Road - \$59,900; Donations for Mingenew Day Care Facility upgrade - \$21,500		Expected more revenue from flood damage claims - \$1,566,600; Anticipated airstrip funding to be received - \$178,100; Anticipated daycare funding to be received - \$36,800; Anticipated funding to be received for Tennis club, Mingenew Hill projects - \$163,600; Anticipated Roads grants to be received - \$482,100
Proceeds from disposal of assets	38,182	0.00%	▲	Proceeds on the sale of the Fire Utility - \$38,200		
Payments for property, plant and equipment and infrastructure	1,895,148	36.22%	▼ Anticipated further progress for the airstrip upgrade project - \$162,100; Anticipated progress payment for walk trial - \$42,800; Anticipated progress on capital building works (25 Shenton, APU's, MIG, Tennis clubhouse & Admin) - \$56,400; Anticipated progress of RRG funded and council funded road works - \$185,100; Anticipated purchase of vehicles - \$46,700; Anticipated completion of flood damage repairs - \$961,800; Expected further progress on Blackspot, CRF funded and Council funded road upgrades - \$643,500	Altus software required to be an operating expense - \$59,400		Received the Fire utility earlier than anticipated - \$231,000; Additional expense for Skate park upgrade - \$33,900
Financing activities						
Transfer to reserves	(23,308)	(4316.30%)	▼			Transfer of funds received for Mingenew Day Care Facility upgrade - \$21,500
Closing funding surplus / (deficit)	(371,501)	39.62%	▼			

List of Payments_February - March 2023

Chq/EFT	Date	Name	Description	Amount	Total
EFT16143	09/02/2023	AUSTRALIA POST	Postage for the period of January 2023	-110.15	
EFT16144	09/02/2023	AMPAC	Outstanding Rates Debt Recovery January 2023	-871.66	
EFT16145	09/02/2023	ABCO	Assorted Cleaning Supplies - Admin, Rec Centre, Railway Station, Chambers, Autumn Centre and Turf Bar	-1639.04	
EFT16146	09/02/2023	ACIL Allen Pty Ltd	Mingenew Space Precinct Consultancy - Precinct Plan and Preliminary Business Case.	-18260.00	
EFT16147	09/02/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	Service Kit ZTrak Mower	-570.08	
EFT16148	09/02/2023	Bunnings Geraldton	Drill bits and consumables - Depot	-192.88	
EFT16149	09/02/2023	MOORE AUSTRALIA (WA)	2023 WALGA Tax FBT Workshop (Livestream Attendance) 21 February 2023	-770.00	
EFT16150	09/02/2023	BOC GASES	Gas Supply - Depot	-50.75	
EFT16151	09/02/2023	Blackbox Control	Monthly subscription for Satellite messaging & check in devices	-30.00	
EFT16152	09/02/2023	BREEZE CONNECT PTY LTD	Phone Services January 2023	-260.00	
EFT16153	09/02/2023	BABA MARDA ROAD SERVICES	Traffic management - Strawberry North East Rd Flood Damage Repairs TC Seroja	-20473.80	
EFT16154	09/02/2023	COURIER AUSTRALIA (Toll)	Freight for Connector Bolts - Mower	-15.69	
EFT16155	09/02/2023	Council Member	Member Reimbursement for Accommodation, Parking and Meals for WALGA Local Govt Week	-1313.06	
EFT16156	09/02/2023	CLEANAWAY	Transfer Station Admin and Management Fees - January 2023	-9797.65	
EFT16157	09/02/2023	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	-738.31	
EFT16158	09/02/2023	Barbara CARTER	Kitchen Hire and Meals for Senior Activities 16/01/23 & 30/01/23	-240.00	
EFT16159	09/02/2023	Landgate	Mining Tenements Chargable 14/12/22 to 11/01/23	-42.15	
EFT16160	09/02/2023	Dongara IGA	Admin Catering costs January 2023	-3.09	
EFT16161	09/02/2023	Department Of Fire And Emergency Services	ESL Income - Local Government Opt B	-563.00	
EFT16162	09/02/2023	DONGARA LAUNDRY SERVICE	Large white table cloths laundered and ironed	-30.75	
EFT16163	09/02/2023	GH COUNTRY COURIERS	Silver Chain Freight Costs 12/01/23	-83.16	
EFT16164	09/02/2023	GERALDTON MOWER & REPAIR SPECIALIST	Whipper Snipper Cord	-477.00	
EFT16165	09/02/2023	GHD PTY LTD	EPAR works - DRFAWA STC Seroja - coalseam Rd, Depot Hill Rd, Enokurra Rd, Manarra Rd, Scroops Rd, Telara Rd, Wick Rd, Yandanooka Melara Rd, Yandanooka Sth Rd and Yandanooka West Rd.	-15280.42	
EFT16166	09/02/2023	GREAT SOUTHERN FUEL SUPPLIES	Fuel Usage - Fire Truck - January 2023	-343.90	
EFT16167	09/02/2023	GERALDTON PARTS (Hoppys)	Service Kit - Cat Truck	-304.36	
EFT16168	09/02/2023	IT Vision	Altus Payroll Onboarding Module - Monthly charge per unique user. January 2023	-247.50	
EFT16169	09/02/2023	INFINITUM TECHNOLOGIES	Managed Service Agreement 01/02/23 - 28/02/23	-5434.70	
EFT16170	09/02/2023	PERTH KALEXPRESS AND QUALITY TRANSPORT (Sullivan Logistics)	Freight Costs - Road Signs and Annual Reports	-163.32	
EFT16171	09/02/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Finance professionals conference - Finance Manager	-1240.00	
EFT16172	09/02/2023	LATERAL ASPECT	Marketing and promotions service fee January 2023	-4764.45	
EFT16173	09/02/2023	LGRCEU	Payroll Deductions/Contributions	-22.00	
EFT16174	09/02/2023	MITCHELL & BROWN COMMUNICATIONS	Supply 50 x Salto access cards including freight	-249.30	
EFT16175	09/02/2023	MINGENEW SUPERMARKET PLUS LIQUOR (IGA)	Refreshments - Admin, Seniors Activities, Public Toilets - Disinfectant. January 2023	-114.59	
EFT16176	09/02/2023	Officeworks	Aqua To Go 12L Spring Water Cooler Bottle - Depot	-423.89	
EFT16177	09/02/2023	FueleX (Oiltech)	Fuel Usage 06/01/23 - 31/01/23	-5008.03	
EFT16178	09/02/2023	STORYTOWNS	Townscape Podcast for Mingenew	-1175.29	
EFT16179	09/02/2023	Telstra Limited	Mobile Enhanced SMS - 27/01/23 to 26/02/23	-612.80	
EFT16180	09/02/2023	SPECIALIST WHOLESALERS PTY LTD T/AS TRUCKLINE	Exhaust clamps and fittings. - Water Cart	-44.44	
EFT16182	09/02/2023	T-QUIP	Connector Bolts - Mower	-91.90	
EFT16183	09/02/2023	DAMSTRA TECHNOLOGY PTY LTD	Damstra Monthly Subscription Fees and Usage Charges for January 2023	-561.00	
EFT16184	09/02/2023	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Visits - Animal and Fire Services - January 2023	-627.00	
EFT16185	09/02/2023	J & J WARD FARMING PTY LTD	Gravel Supply for TC Seroja Flood Damage Repair - Yandanooka West Rd	-580.80	
EFT16186	22/02/2023	AIT SPECIALISTS PTY LTD	Professional services for determination of fuel tax credit for the period of January 2023	-112.86	
EFT16187	22/02/2023	Bunnings Geraldton	Consumables for Depot	-42.68	
EFT16188	22/02/2023	BATAVIA COAST BLINDS & SAILS	Manufacture and supply replacement shade sail for Turf Bar and repair of shade sail for Rec Centre Playground	-2160.00	
EFT16189	22/02/2023	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	-738.31	
EFT16190	22/02/2023	Vr & Bj Elsegood & Son	Supply of gravel for road repairs TC Seroja - Coalseam Rd, Manarra Rd, Michael Rd, Naranadagy-Pintaruka Rd and Scroops Rd	-6547.20	
EFT16191	22/02/2023	Five Gums Family Medical Practice	Pre-employment Medical, including drug and alcohol test - 13 February 2023 - Works Department	-160.50	
EFT16192	22/02/2023	Staff Member	Payroll Deductions/Contributions	-765.99	
EFT16193	22/02/2023	GH COUNTRY COURIERS	Silver Chain Freight Costs 19/01/23	-277.20	
EFT16194	22/02/2023	GERALDTON MOWER & REPAIR SPECIALIST	High pressure cleaner and rotary nozzle	-2230.80	
EFT16195	22/02/2023	Global Spill & Safety	100 traffic cones	-1683.00	
EFT16196	22/02/2023	ROBERT HITCHCOCK	Deposit for repairs to Big Ears	-5000.00	
EFT16197	22/02/2023	GERALDTON PARTS (Hoppys)	100mm Camlock adapter, clamp, 8m PVC suction hose	-1369.54	
EFT16198	22/02/2023	PERTH KALEXPRESS AND QUALITY TRANSPORT (Sullivan Logistics)	Freight for Delivery of Bushfire Brigade PPE	-65.08	
EFT16199	22/02/2023	LATERAL ASPECT	TV and Social Media Commercial - Mingenew Races	-1722.11	
EFT16200	22/02/2023	LGRCEU	Payroll Deductions/Contributions	-22.00	
EFT16201	22/02/2023	MINGENEW MIDWEST EXPO	Refund of 60% Lease Fees for 2022/23 - Item12.4, Resolution# 12150223	-2587.20	
EFT16202	22/02/2023	MINGENEW TYRE SERVICES PTY LTD	Supply and fit 2 new tyres - Hilux	-699.60	
EFT16203	22/02/2023	NODE ONE PTY LTD	Fixed Wireless Service - March 2023	-140.00	

Chq/EFT	Date	Name	Description	Amount	Total
EFT16204	22/02/2023	Pipeco Pty Ltd	Hunter 120 sprinklers and Irritrol solenoid valves - Hockey oval and Admin	-627.82	
EFT16205	22/02/2023	PERTH OBSERVATORY VOLUNTEER GROUP INC	Astronomy night 24/09/22	-2400.00	
EFT16206	22/02/2023	RED DUST HOLDINGS	Contracted EPAR works related to TC Seroja - Yaragadee West Rd, Mooriary Rd and Strawberry NE Rd.	-80063.01	
EFT16207	22/02/2023	Telstra Limited	Phone Services 22/01/23 to 21/02/23	-949.51	
EFT16208	22/02/2023	SPECIALIST WHOLESALERS PTY LTD T/AS TRUCKLINE	Air fittings for Tri-axle Side Tipping Trailer	-41.32	
EFT16209	22/02/2023	TUDOR HOUSE (WA) PTY LTD	2 x Australian Flags + Delivery	-198.00	
EFT16210	22/02/2023	T-QUIP	1 set of blades and pins - Peruzzo Panther	-1394.30	
EFT16211	22/02/2023	WALGA	Roads and Transport Forum Registration - Staff	-70.00	
EFT16212	22/02/2023	Wilson Machinery	2 sets of blades - Parkland mower	-722.48	
EFT16213	22/02/2023	WA CONTRACT RANGER SERVICES PTY LTD	Ranger visits for animal and fire services 02/02/23 & 09/02/23	-418.00	
EFT16214	22/02/2023	AJ, HK, NA & RA Duane Trading As Yandy Farms	Supply of Gravel for TC Seroja Flood Damage Repair - Morawa-Yandanooka Rd, Mount Scratch Rd, Enokurra Rd, Switchback Rd and Yandanooka Sth Rd	-10348.80	
EFT16215	10/03/2023	RMS Regional Media Specialists	Mingenew Races 2023 '100 Years' Advertising - Media Spend	-1666.50	
EFT16216	10/03/2023	AUSTRALIA POST	Reflex A4 Ultra White Copy Paper	-830.38	
EFT16217	10/03/2023	ABCO	Cleaning supplies and consumables for Rec Centre, Turf Bar, Public Toilets, Admin, Autumn Centre and Town Streets.	-1693.54	
EFT16218	10/03/2023	APEX MIDWEST	Inspection of faulty AC in Turf Bar	-818.40	
EFT16219	10/03/2023	Aussie Sheds Group	Eftpos overcharge refund.	-0.30	
EFT16220	10/03/2023	Bunnings Geraldton	Reticulation spares for Autumn Centre and Shackles for Rec Centre	-38.00	
EFT16221	10/03/2023	BOC GASES	Depot Gas Supplies - Oxygen, Acetylene, Argoshield and Cellamix	-45.84	
EFT16222	10/03/2023	Blackbox Control	Subscription for Satellite messaging & check in devices - 28/02/23 - 27/03/23	-30.00	
EFT16223	10/03/2023	Bedrock Electrical Services	Repairs to lights at Rec Centre	-2113.10	
EFT16224	10/03/2023	BREEZE CONNECT PTY LTD	Phone Services - February 2023	-260.00	
EFT16225	10/03/2023	COURIER AUSTRALIA (Toll)	Freight cost for delivery of blades and pins - Mower	-18.56	
EFT16226	10/03/2023	CLEANAWAY	Management and Administration Charges - February 2023	-9693.40	
EFT16227	10/03/2023	CATWEST PTY LTD	Supply 2000 litres of emulsion.	-4510.00	
EFT16228	10/03/2023	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	-738.31	
EFT16229	10/03/2023	Barbara CARTER	Kitchen Hire and Lunches for Seniors once per fortnight 13/02/23 & 27/02/23	-240.00	
EFT16230	10/03/2023	CONNECT HEARING	Pre-Employment Audiometry Test	-99.00	
EFT16231	10/03/2023	Landgate	Mining Tenements Chargeable Schedule No. M2023/02 12/01/23 - 07/02/23	-42.15	
EFT16232	10/03/2023	Dongara IGA	Refreshments for Stargazing Event	-80.32	
EFT16233	10/03/2023	Doongurra Civil Mining	Supply 1 x Final trim grader operator and 1 x roller driver - 23/02/23 to 26/02/23 & 27/02/23 to 05/03/23	-21106.25	
EFT16234	10/03/2023	ELDERS LIMITED	Work Boots for Depot Staff	-182.49	
EFT16235	10/03/2023	Staff Member	Payroll Deductions/Contributions	-765.99	
EFT16236	10/03/2023	GH COUNTRY COURIERS	Silver Chain Freight Costs 23/02/23	-110.88	
EFT16237	10/03/2023	GERALDTON MOWER & REPAIR SPECIALIST	Service and repair to whipper snipper	-365.95	
EFT16238	10/03/2023	GHD PTY LTD	EPAR works - DRFAWA TC Seroja - Mooriary Rd, Yarragadee West Rd and Strawberry NE Rd	-7966.96	
EFT16239	10/03/2023	INFINITUM TECHNOLOGIES	Managed Service Agreement 01/03/23 to 31/03/23	-5373.94	
EFT16240	10/03/2023	PERTH KALEXPRESS AND QUALITY TRANSPORT (Sullivan Logistics)	Freight costs for delivery of reticulation supplies - hockey oval and emulsion - Coalseam Rd	-367.49	
EFT16241	10/03/2023	LIMITLESS PROMOTIONS	Animal Rego Tags - 50x2026 Yellow & 50x2027 Red tags & 100 rings - inc artwork & delivery	-245.00	
EFT16242	10/03/2023	LATERAL ASPECT	Marketing and promotions service fee February 2023	-6398.33	
EFT16243	10/03/2023	LGRCEU	Payroll Deductions/Contributions	-22.00	
EFT16244	10/03/2023	MIDWEST TURF SUPPLIES	Dosing pump for main oval	-1370.00	
EFT16245	10/03/2023	GERALDTON TOYOTA	Service for 1MI	-564.47	
EFT16246	10/03/2023	Mingenew Spring Caravan Park	Site Fees for Vans 12 & 14 - 01/01/23 to 28/02/23 - No Occupancy	-4130.00	
EFT16247	10/03/2023	MARKETFORCE	Form 4 Notice pursuant to schedule 6.3 of the LGA requiring payment of outstanding rates or service charges 7 Bride Street, Mingenev	-504.67	
EFT16248	10/03/2023	Mingenew Hotel Motel	Food for Walga Country Zone meeting 20th February 2023	-2838.00	
EFT16249	10/03/2023	MINGENEV TYRE SERVICES PTY LTD	4 x Falken tyres for 1MI	-3790.69	
EFT16250	10/03/2023	MCLEODS	Legal Costs - 48 King Street (B Lambley) - court hearing proposed for February 2023	-1095.30	
EFT16251	10/03/2023	DS & LM Mills	Refund of Bond for Bus Hire 16/02/23	-300.00	
EFT16252	10/03/2023	MINGENEV SUPERMARKET PLUS LIQUOR (IGA)	Refreshments for Admin, Seniors Activities, Council Meetings, NCZ, and Staff BBQ	-570.83	
EFT16253	10/03/2023	Novus Geraldton	Replace broken windscreen - Grader	-1956.10	
EFT16254	10/03/2023	FueleX (Oiltech)	Fuel Usage 01/02/23 to 28/02/23	-16700.26	
EFT16255	10/03/2023	Shire Of Perenjori	Fire Warden Training 21 November 2022 - 3 x staff	-558.00	
EFT16256	10/03/2023	PEMCO DIESEL PTY LTD	Replace blown hydraulic hose - Roller	-2593.67	
EFT16257	10/03/2023	Pro Earth Civil	Project management of TC Seroja flood work repairs - Mooriary Rd, Yarragadee West Rd and Strawberry NE Rd	-58946.00	
EFT16258	10/03/2023	Pearce Painting	Painting of wall, skirting and ceiling in Board Room at Mingenev CRC (previously water damaged)	-2449.78	
EFT16259	10/03/2023	STATEWIDE BEARINGS	Chain for Bowling Green 30 Mower"	-41.80	
EFT16260	10/03/2023	SEASIDE SIGNS	4 Aluminium Signs for Mingenev Hill	-433.40	
EFT16261	10/03/2023	Staff Member	Reimbursement of travel costs incurred in attending staff training	-541.73	
EFT16262	10/03/2023	Telstra Limited	Phone Services 22/02/23 to 21/03/23	-1229.69	

Chq/EFT	Date	Name	Description	Amount	Total
EFT16263	10/03/2023	WESTRAC PTY LTD	Scarifier points for Grader	-256.71	
EFT16264	10/03/2023	WA CONTRACT RANGER SERVICES PTY LTD	Ranger Animal and Emergency Services 17/02/23, 23/02/23 & 02/03/23	-627.00	
EFT16265	10/03/2023	Yatharagga Farming Co.	Supply of Gravel for Flood Damage Repairs TC Seroja - Moorriary Rd & Yarragadee West Rd	-4171.20	
EFT16266	23/03/2023	Five Star Business & Communications	Kyocera billing for February 2023	-196.65	
EFT16267	23/03/2023	Council Member	Deputy President and Councillor sitting fees for quarter ending March 31st 2023	-1450.00	
EFT16268	23/03/2023	AMPAC	Debt recovery costs on overdue rate accounts for February 2023	-1932.55	
EFT16269	23/03/2023	ATOM SUPPLY HEAD OFFICE	2 x 2.5 tonne swift lifts	-236.57	
EFT16270	23/03/2023	AIT SPECIALISTS PTY LTD	Professional services for determination of fuel tax credit for the period of February 2023	-284.02	
EFT16271	23/03/2023	Bunnings Geraldton	Replacement pool cleaner and salt, kitchen light and door hinges. - 23 Field St	-612.04	
EFT16272	23/03/2023	Bedrock Electrical Services	Investigate faulty power point - APU 2	-350.00	
EFT16273	23/03/2023	Council Member	President and Councillor sitting fees for quarter ending March 31st 2023	-3554.00	
EFT16274	23/03/2023	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	-738.31	
EFT16275	23/03/2023	Dalwallinu Concrete Pty Ltd T/as Dallcon	2 x 1800x1200x900 box culverts with bases - Coalseam Rd	-7055.40	
EFT16276	23/03/2023	ELDERS LIMITED	20 bags of grey cement - Coalseam Rd	-600.00	
EFT16277	23/03/2023	EVOKE LIVING HOMES	Preliminary Agreement Stage 2 - Tennis Club Room	-5500.00	
EFT16278	23/03/2023	Council Member	Councillor sitting fee for quarter ending March 31st 2023	-974.00	
EFT16279	23/03/2023	GRACE FANNING	2 x Days Cleaning Services at 23 Field Street	-2565.99	
EFT16280	23/03/2023	GH COUNTRY COURIERS	Silver Chain Freight Costs 09/03/23	-110.88	
EFT16281	23/03/2023	GERALDTON TV AND RADIO SERVICES	3x SATKING SATELLITE DECODERS - Staff and Community Housing	-975.00	
EFT16282	23/03/2023	GNC CONCRETE AND PRECAST	2 x 1200x1200x900 box culverts and bases - Coalseam Rd	-2618.00	
EFT16283	23/03/2023	HERSEY SAFETY PTY LTD	2 bags rags, 12 pairs gloves	-175.52	
EFT16284	23/03/2023	Council Member	Councillor sitting fee for quarter ending March 31st 2023	-974.00	
EFT16285	23/03/2023	Institute Of Public Works Engineering Australia Ltd	Attendance at annual IPWEA WA conference	-1405.00	
EFT16286	23/03/2023	State Library Of Western Australia	Library freight recoup - January to June 2023	-177.38	
EFT16287	23/03/2023	LGRCEU	Payroll Deductions/Contributions	-22.00	
EFT16288	23/03/2023	Moora Toyota	Supply of 1 x Toyota Hilux Hi Rider Deisel Ute with tipping tray	-72365.55	
EFT16289	23/03/2023	MIDWEST LOCK & SAFE	Cut key for storage cupboard rec centre for outside staff	-25.00	
EFT16290	23/03/2023	HELLENE MCTAGGART	Councillor sitting fee for quarter ending March 31st 2023	-974.00	
EFT16291	23/03/2023	NEW SIGNS	Assorted Signage for Mingenew Hill Walk Trail	-252.00	
EFT16292	23/03/2023	Staff Member	Reimbursement for Police Clearance - Staff	-58.70	
EFT16293	23/03/2023	PENCO DIESEL PTY LTD	Replace fuel pump - Tractor	-13930.02	
EFT16294	23/03/2023	Council Member	Councillor sitting fee for quarter ending March 31st 2023	-974.00	
EFT16295	23/03/2023	Staff Member	Reimbursement for cost of ribbon for railway opening	-38.00	
EFT16296	23/03/2023	Council Member	Councillor sitting fee for quarter ending March 31st 2023	-974.00	
EFT16297	23/03/2023	Think Water Geraldton	Reticulation spares - Rec centre main oval	-45.60	
EFT16298	23/03/2023	DAMSTRA TECHNOLOGY PTY LTD	Subscription and Usage Charges February 2023	-600.60	
EFT16299	23/03/2023	Margaret Patricia Western	Refund of cyclone waived planning fee - Receipt 30109	-147.00	
EFT16300	23/03/2023	WA Police and Community Youth Centres Inc - Mingenew Blue Light Unit	CAS - Funds for Blue Light Discos	-5000.00	
DD10177.1	01/02/2023	BEAM	Superannuation contributions and employee deductions for PPE29012023	-8567.78	-516763.38
DD10182.1	01/02/2023	NODE ONE PTY LTD	Fixed Wireless Service February 2023	-140.00	
DD10182.6	07/02/2023	De Lage Landen Pty Ltd (DLL)	Copier Lease February 2023	-356.80	
DD10185.1	13/02/2023	Australian Taxation Office	BAS - January 2023	-9258.00	
DD10187.1	14/02/2023	SYNERGY	Electricity Accounts for Street Lights and Rec Centre for the period 25/12/22 to 7/2/23	-3112.00	
DD10187.2	14/02/2023	WATER CORPORATION	Various Water accounts for water usage to 1/2/23 and service charges to 28/2/23	-5007.40	
DD10191.1	15/02/2023	BEAM	Superannuation Contributions and Employee Deductions for PPE12022023	-8789.24	
DD10195.6	15/02/2023	BUSINESS1300 PTY LTD	Live Answering Services February 2023	-99.00	
DD10197.1	21/02/2023	BP Australia Pty Ltd	Fuel Usage for January 2023	-233.00	
DD10205.1	01/03/2023	BEAM	Superannuation contributions and employee deductions for PPE26022023	-8748.49	
DD10207.2	31/03/2023	NODE ONE PTY LTD	Fixed Wireless Services March 2023	-140.00	

Chq/EFT	Date	Name	Description	Amount	Total
DD10209.1	02/03/2023	NAB BUSINESS VISA	Credit card transactions for February 2023: Card Fees & Charges; WA Newspapers monthly subscription; Zoom monthly subscription; Garmin Satellite Service monthly fee; Quay Perth accommodation for H Sternick at Moore Aust Budget Workshop; CPP Parking J Clapham at Moore Aust Budget Workshop; Bunnings item being returned; Rendezvous Perth accommodation and meals for CEO and Shire President; Charlie Boy Coffee meals CEO & Shire President Industry Forum; Rydges accommodation & meals CEO & Shire President Industry Forum; CV Check for CEO for Grant application; Supercheap cleaning products for 1M1; Bob Cooper Snake Catching kit; Perth Mint citizenship coin; Seaz Pt Denison food for Shire Christmas Party Dec 2022; Phoenix Foundry memorial plaque MT Flynn; Bolts R Us bolts & fixings; Bruce Rock Engineering connectors for water cart; Sun City Print Shire logo stickers for traffic signs; Parkquest (CRT) Galv Fence Droppers for Yandanooka NE Road	-4420.52	
DD10213.1	09/03/2023	SYNERGY	Various electricity accounts for the period 22/12/2022 to 24/2/2023	-8140.23	
DD10216.3	07/03/2023	De Lage Landen Pty Ltd (DLL)	Copier Lease March 2023	-356.80	
DD10219.1	15/03/2023	BEAM	Superannuation contribution & employee deductions for PPE120323	-8776.93	
DD10221.1	15/03/2023	Australian Taxation Office	February 2023 BAS	-14663.00	
DD10223.4	15/03/2023	BUSINESS1300 PTY LTD	Live Answering Service - March 2023	-100.93	
DD10229.2	22/03/2023	BP Australia Pty Ltd	Fuel Usagee February 2023	-228.87	
DD10232.1	29/03/2023	BEAM	Superannuation contribution & employee deductions for PPE260323	-9230.40	
DD10234.1	30/03/2023	SYNERGY	Various Electricity Accounts for the period 8/2/23 to 5/3/23	-1812.59	
DD10237.5	29/03/2023	Western Australian Treasury Corporation	Loan 146 Repayment	-28618.68	
DD10238.1	30/03/2023	NAB BUSINESS VISA	Credit Card Transactions for March 2023: Card Fees & Charges; WA Newspapers monthly subscription; Zoom monthly subscription; Garmon monthly service fee; Survey Monkey Annual subscription; City of Melville parking for IT Vision Workshop; DOT Licensing Shire plate remake M1028; Officeworks USB Adaptor for new Works Manager; Corwn Promenade accommodation & meals M Fanning WALGA Roads Forum; Esplanade Fremantle Accommodation & meals M Fanning IPWEA Conference; Lucinda Everlastings; Bunnings 23 Field St Pool Repairs; Liner Jack meal M Fanning CEO Midwest Meeting; Mitchell & Brown iPhone 14Pro Max for new Works Manager; Crown Promenade accommodation & meal M Fanning; Perth Mint Australian Citizen ship Coin; Dr Risinger Three Springs D&A screen & pre-employment medical S Noon; Bruce Rock Eng connectors for water cart P3616; Pool & Spa Mart pool basket 23 Field St; Supercheap Armourall & Seat Covers for M1028 & M1283; CRT Galv Fence Dropper for Yandanooka NE Rd.	-6534.86	
					-127335.52
DD10182.2	01/02/2023	Department Of Transport	DOT Licensing Transactions 30/01/2023	-793.00	
DD10182.3	02/02/2023	Department Of Transport	DOT Licensing Transactions 31/01/2023	-680.40	
DD10182.4	03/02/2023	Department Of Transport	DOT Licensing Transactions 01/02/2023	-433.60	
DD10182.5	06/02/2023	Department Of Transport	DOT Licensing Transactions 02/02/2023	-686.45	
DD10182.7	08/02/2023	Department Of Transport	DOT Licensing Transactions 06/02/2023	-2559.00	
DD10195.2	09/02/2023	Department Of Transport	DOT Licensing Transactions 07/02/2023	-1168.90	
DD10195.10	10/02/2023	Department Of Transport	DOT Licensing Transactions 08/02/2023	-1474.30	
DD10195.9	13/02/2023	Department Of Transport	DOT Licensing Transactions 09/02/2023	-941.70	
DD10195.8	14/02/2023	Department Of Transport	DOT Licensing Transactions 10/02/2023	-20.40	
DD10195.7	15/02/2023	Department Of Transport	DOT Licensing Transactions 13/02/2023	-602.20	
DD10195.5	16/02/2023	Department Of Transport	DOT Licensing Transactions 14/02/2023	-5495.65	
DD10195.4	17/02/2023	Department Of Transport	DOT Licensing Transactions 15/02/2023	-194.00	
DD10195.3	21/02/2023	Department Of Transport	DOT Licensing Transactions 17/02/2023	-2248.40	
DD10195.1	22/02/2023	Department Of Transport	DOT Licensing Transactions 20/02/2023	-861.20	
DD10197.2	23/02/2023	Department Of Transport	DOT Licensing Transactions 21/02/2023	-788.90	
DD10197.3	24/02/2023	Department Of Transport	DOT Licensing Transactions 24/02/2023	-1329.35	
DD10197.4	27/02/2023	Department Of Transport	DOT Licensing Transactions 23/02/2023	-3786.95	
DD10197.5	28/02/2023	Department Of Transport	DOT Licensing Transactions 24/02/2023	-204.15	
DD10207.1	01/03/2023	Department Of Transport	DOT Licensing Transactions 27/02/2023	-1078.70	
DD10207.3	02/03/2023	Department Of Transport	DOT Licensing Transactions 28/02/2023	-1267.70	
DD10216.1	03/03/2023	Department Of Transport	DOT Licensing Transactions: 01/03/2023	-975.45	
DD10216.2	07/03/2023	Department Of Transport	DOT Licensing Transactions: 02/03/2023	-328.00	
DD10216.4	08/03/2023	Department Of Transport	DOT Licensing Transactions: 03/03/2023	-621.20	
DD10229.3	09/03/2023	Department Of Transport	DOT Licensing Transactions 07/03/2023	-93.70	
DD10216.5	10/03/2023	Department Of Transport	DOT Licensing Transactions: 08/03/2023	-222.20	
DD10223.1	13/03/2023	Department Of Transport	DOT Licensing Transactions: 09/03/2023	-46.85	
DD10223.2	14/03/2023	Department Of Transport	DOT Licensing Transactions: 10/03/2023	-1191.35	
DD10223.3	15/03/2023	Department Of Transport	DOT Licensing Transactions: 13/03/2023	-972.70	
DD10225.1	16/03/2023	Department Of Transport	DOT Licensing Transactions: 14/03/2023	-495.50	
DD10225.2	17/03/2023	Department Of Transport	DOT Licensing Transactions: 15/03/2023	-17125.40	
DD10225.3	20/03/2023	Department Of Transport	DOT Licensing Transactions: 16/03/2023	-17508.40	
DD10229.1	22/03/2023	Department Of Transport	DOT Licensing Transactions 20/03/2023	-3275.05	
DD10237.1	23/03/2023	Department Of Transport	DOT Licensing Transactions: 21/03/2023	-1231.90	
DD10237.4	24/03/2023	Department Of Transport	DOT Licensing Transactions: 22/03/2023	-250.05	
DD10237.3	27/03/2023	Department Of Transport	DOT Licensing Transactions: 23/03/2023	-938.40	
DD10237.2	28/03/2023	Department Of Transport	DOT Licensing Transactions: 24/03/2023	-831.80	

Chq/EFT	Date	Name	Description	Amount	Total
DD10237.6	29/03/2023	Department Of Transport	DOT Licensing Transactions: 27/03/2023	-2293.10	
DD10237.7	30/03/2023	Department Of Transport	DOT Licensing Transactions: 28/03/2023	-74.00	-75090.00
			Net Payroll February	-72705.83	
			Net Payroll March	-77915.62	-150621.45
				-869810.35	-869810.35